

A G E N D A
REGULAR CITY COUNCIL MEETING
SEPTEMBER 17, 2026 – 6:00 P.M.
COUNCIL CHAMBERS
911 NORTH 7TH AVENUE

The meeting will be live-streamed at: <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at 208.234.6248; or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

AGENDA ITEM NO.	1:	ROLL CALL AND PLEDGE OF ALLEGIANCE.
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AGENDA ITEM NO.	2:	INVOCATION: The invocation will be offered by Pastor Nathan Abbate, representing Calvary Chapel.
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AGENDA ITEM NO: 3: CONSENT AGENDA: The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

- (a) MINUTES:** Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: City Council Budget Development meetings of June 3, 4, 18, July 2, 2026 and Special City Council meeting of July 16, 2026.
- (b) MATERIAL CLAIMS:** Council may wish to approve the Material Claims for the period of September 1, 2026 through September 15, 2026.
- (c) TREASURER'S REPORT:** Council may wish to approve the Treasurer's Report for July 2026 showing cash and investments as of July 31, 2026.
- (d) GOLF ADVISORY COMMITTEE APPOINTMENT:** Council may wish to confirm the Mayor's appointment of Douglas Witte to serve as a member of the Golf Advisory Committee, filling a long-term vacancy. Douglas' term will begin September 18, 2026 and expire September 18, 2029.
- (e) PARKS AND RECREATION ADVISORY BOARD APPOINTMENT:** Council may wish to confirm the Mayor's appointment of Tom Eisenhower to serve as a member of the Parks and Recreation Advisory Board, representing the Bannock Historical Society/Fort Hall Replica. Tom's term will begin September 18, 2026 and expire September 18, 2028.
- (f) CITY COUNCIL DECISION – REZONE OF 215 WEST HALLIDAY AND 621 SOUTH HARRISON:** Council may wish to adopt its decision approving the request from Pro Equity Holdings, LLC to amend the zoning designation of 215 West Halliday and 621 South Harrison from Light Industrial (LI) to Residential/Commercial/Professional (RCP).
- (g) CITY COUNCIL DECISION – REZONE AND AMENDMENT TO FUTURE LAND USE MAP DESIGNATION FOR PROPERTY LOCATED NEAR GATHE DRIVE AND FOOTHILL BOULEVARD:** Council may wish to adopt its decision approving the request from Ryan Hackett in partnership with NeighborWorks Pocatello amending the zoning designation of property located near Gathe Drive and Foothill Boulevard from Residential Medium Density Multi-Family (RMM) to Residential/Commercial Professional (RCP) and to amend the Future Land Use Map Designation from Open Space (OS) to Mixed-Use (MU).
- (h) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR STENERSEN ACRES:** Council may wish to adopt its decision approving the short plat for Stenersen Acres which subdivides approximately 1.03 acres of land generally located at the end of Lott Road into two (2) lots, subject to conditions.
- (i) POLICE PERSONNEL ADMINISTRATION RULES:** Council may wish to approve proposed changes to the Pocatello Police Department Personnel Administration Rules (PAR).

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- (j) **2026 EDWARD BYRNE JUSTICE ASSISTANCE GRANT APPLICATION – POLICE DEPARTMENT:** Council may wish to approve submission of the 2026 Byrne Memorial Justice Assistance Grant in the amount of \$22,470.00. This is an annual allocation administered by Bannock County and there are no matching fund requirements. If awarded, Police Department staff will use grant funds toward the purchase of radar speed trailers to support traffic safety and speed enforcement efforts in the community. Total purchase cost will be \$25,289.00. The Police Department has been allocated \$22,470, and the remaining balance is available in the Pocatello Police Department budget.

(Pertinent information attached)

AGENDA ITEM NO. 4: PROCLAMATIONS:

AGENDA ITEM NO. 5: CALENDAR REVIEW: Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

AGENDA ITEM NO. 6: ITEMS FROM THE AUDIENCE: This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

AGENDA ITEM NO. 7: SECURITY GUARD LICENSE APPEAL - YNDA: Rose Mary Ynda will be present to appeal the denial of her Security Guard license, which was denied by the Pocatello Police Department. **(ACTION ITEM)**

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PUBLIC HEARING:

(The procedure that will be used for conducting public hearings is at the end of the agenda.)

- AGENDA ITEM NO. 8: PUBLIC HEARING – PROPOSED FISCAL YEAR 2026 SEPTEMBER BUDGET AMENDMENTS:** This time has been set aside for the Council to hear comments from the public regarding proposed Fiscal Year 2026 Budget amendments. **(ACTION ITEM)** (Legislative public hearing)

(Pertinent information attached)

- AGENDA ITEM NO. 9: SHORT PLAT APPLICATION – Highbank Subdivision and Marlatt Manor Subdivision:** Council may wish to approve a short plat application by Advantage Plus Credit Union, represented by Josh Ball, Connect Engineering (mailing address: 4650 Hawthorne Road, Suite 2A, Pocatello, ID 83201) to subdivide 3.52 acres (more or less) of parcels RPCPP127701 and RPCPP127507 into eight (8) lots. The property is located on Johnny Creek Road, north of the Advantage Plus Credit Union located at 3415 Johnny Creek Road. Once the short plats are complete, Block 1, Lot 4 of Marlatt Manor Subdivision and Block 1, Lot 4 of Highbank Subdivision will be donated to the City of Pocatello. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 10: FINAL PLAT APPLICATION – Northgate Ridge Division 1:** Council may wish to approve a Final Plat application by Northgate Ridge, LLC, represented by Chris Adams of Creek Hollow & Associates, Inc. (mailing address: 611 Wilson Avenue, Suite 1A, Pocatello, ID 83201) to subdivide 19.77 acres into 110 residential lots. The proposed subdivision is generally located east of Olympus Drive and Portneuf Medical Urgent Care. Staff find the Final Plat in substantial conformance with the Preliminary Plat and recommends approval. **(ACTION ITEM)**

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(Pertinent information attached)

- AGENDA ITEM NO. 11: DONATION AGREEMENT – PORTNEUF HEALTH TRUST:**
Council may wish to accept a donation from Portneuf Health Trust, represented by Shaun Menchaca, to donate funding to repave approximately 4,740 feet of asphalt known as the AMI Kirkham trail and authorize the Mayor’s signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 12: MEMORANDUM OF UNDERSTANDING – BANNOCK COUNTY HISTORICAL SOCIETY:** Council may wish to approve a Memorandum of Understanding between the City of Pocatello and Bannock County Historical Society for all operations regarding the Fort Hall Replica, Junction and Museum and authorize the Mayor’s signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 13: PIGGYBACK PURCHASE AGREEMENT FOR COMMAND VEHICLE – FIRE DEPARTMENT:** Council may wish to approve the purchase of one (1) Fire Department Command vehicle in the amount of \$58,721.00, and authorize the Mayor’s signature on all pertinent documents, subject to Legal Department review. Funds for the purchase are available in Fund 75. **(ACTION ITEM)**

(Pertinent information attached)

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- AGENDA ITEM NO. 14: RECONSIDERATION REQUEST OF APPEAL DECISION FOR CUP26-003:** Council may wish to reconsider an appeal from Lex Development, represented by Parsons Behle & Latimer (mailing address: 350 Memorial Drive, Suite 300, Idaho Falls, ID 83402) to affirm, reverse or modify their decision affirming the Hearing Examiner's decision on the Conditional Use Permit CUP26-0003, which was denied by the Hearing Examiner on May 19, 2026. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 15: ORDINANCES:** The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION:
"I move that the ordinance, Agenda Item #__, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move that the ordinance, Agenda Item #__, be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinances ready for reading:

- 15(a):** An ordinance approving an amendment to the Fiscal Year 2026 appropriation increasing the total Fiscal Year expenditures to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. **(ACTION ITEM)**
(Whole ordinance will need to be published)

(Pertinent information attached)

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- 15(b):** An ordinance amending Title 12 “Public Improvement Standard, Street Abutments and Public Places” to establish a process of renaming Streets and Avenues. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 16: ADJOURN

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PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens the hearing.
3. Presentation by applicant.
Note: Remember, applicant bears the responsibility for making their case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted to the application.
8. Testimony by those opposed to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.

Scan the QR code below with your smartphone camera to access the full agenda and attachments.

