

AMENDED AGENDA

REGULAR CITY COUNCIL MEETING

SEPTEMBER 3, 2026 – 6:00 P.M.

COUNCIL CHAMBERS

911 NORTH 7TH AVENUE

The meeting will be live-streamed at: <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at 208.234.6248; or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

AGENDA ITEM NO.	1:	ROLL CALL AND PLEDGE OF ALLEGIANCE.
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AGENDA ITEM NO.	2:	INVOCATION: The invocation will be offered by Tamilyn Carson, Buddhist representative.
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AGENDA ITEM NO: 3: CONSENT AGENDA: The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

- (a) MINUTES:** Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: Clarification and Regular City Council meetings of July 2, 2026 and Special City Council meeting of August 20, 2026.
 - (b) MATERIAL CLAIMS:** Council may wish to approve the Material Claims for the period of August 16 through August 31, 2026.
 - (c) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR TRAILSIDE SUBDIVISION:** Council may wish to adopt its decision approving the short plat for Trailside Subdivision which subdivides approximately 19.06 acres of parcel RPCPP053702 into three (3) lots, subject to conditions.
 - (d) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR THE RIDGES @ HIGH TERRACE 1A SUBDIVISION:** Council may wish to adopt its decision approving the short plat for The Ridges @ High Terrace 1A Subdivision which subdivides approximately 2.84 acres of parcels RPRT001300, RPRT001402 and RPRT001501 into two (s) lots, subject to conditions.
 - (e) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR SYRINGA COURTS SUBDIVISION:** Council may wish to adopt its decision approving the short plat for Syringa Courts Subdivision which subdivides approximately 0.60 acres of land generally located at 233 North Main Street into two (2) lots, subject to conditions.
 - (f) CITY COUNCIL DECISION – FINAL PLAT APPROVAL FOR THE CROSSINGS TOWNHOMES:** Council may wish to adopt its decision approving the final plat for The Crossings Townhomes which subdivides approximately 4.6 acres of land into sixty-four (64) zero lot-line townhouses and three (3) private drives, subject to conditions.
 - (g) CITY COUNCIL DECISION – FINAL PLAT APPROVAL FOR CREEKSIDE COVE SUBDIVISION:** Council may wish to adopt its decision approving the final plat for Creekside Cove Subdivision which subdivides approximately 3.38 acres of land into eleven (11) zero lot-line townhouses, subject to conditions.
 - (h) CITY COUNCIL DECISION – FINAL PLAT APPROVAL FOR THE RIDGES @ HIGH TERRACE DIVISION 2:** Council may wish to adopt its decision approving the final plat for The Ridges @ High Terrace Division 2 which subdivides approximately 9.12 acres of land into twelve (12) residential lots and two (2) common lots, subject to conditions.
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AGENDA ITEM NO. 4: PROCLAMATIONS:

AGENDA ITEM NO. 5: CALENDAR REVIEW: Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

AGENDA ITEM NO. 6: ITEMS FROM THE AUDIENCE: This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

PUBLIC HEARINGS:

(The procedure that will be used for conducting public hearings is at the end of the agenda.)

AGENDA ITEM NO. 7: PUBLIC HEARING – ZONE MAP AMENDMENT – 215 WEST HALLIDAY STREET AND 621 NORTH HARRISON AVENUE: This time has been set aside for the Council to hear comments from the public regarding a request from Pro Equity Holdings, LLC, represented by Stewart Ward of Dioptra, LLC (mailing address: 4880 Clover Dell Road, Chubbuck, ID 83202) to rezone property addressed as 215 West Halliday Street and 621 South Harrison Avenue from Light Industrial (LI) to Residential/Commercial/Professional (RCP). **(ACTION ITEM)** (Quasi-judicial public hearing)

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- AGENDA ITEM NO. 8: PUBLIC HEARING – ZONE MAP AND FUTURE LAND USE MAP AMENDMENTS – NEAR FOOTHILL BOULEVARD AND GATHE DRIVE:** This time has been set aside for the Council to hear comments from the public regarding a request from Ryan Hackett, in partnership with NeighborWorks Pocatello, to rezone a portion of city-owned property from Residential Medium Density Multi-Family (RMM) to Residential/Commercial/Professional (RCP) and to amend the Future Land Use Map Designation of Open Space (OS) to Mixed-Use (MU). **(ACTION ITEM)** (Quasi-judicial public hearing)

(Pertinent information attached)

- AGENDA ITEM NO. 9: SHORT PLAT APPLICATION – STENERSEN ACRES:** Council may wish to approve a short plat application by Brent Stenersen, represented by Jose Nava (mailing address: 555 North Hayes Avenue, Pocatello, ID 83201) to subdivide 1.03 acres (more or less) of parcels RPRPCPP031108 and RPRPCPP031105 into two (2) lots. The plat will be known as Stenersen Acres and is located at the end of Lott Road. Staff finds the proposal compliant with all applicable standards of Pocatello Municipal Code, assuming compliance with conditions. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 10: AIRPORT GRANT APPLICATIONS – FAA AIRPORT IMPROVEMENT PROGRAM AND BIPARTISAN INFRASTRUCTURE LAW:** Council may wish to approve the following grant agreements and if awarded, authorize acceptance of the grants and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review: **(ACTION ITEM)**

- a) Grants totaling up to \$1,280,068.00 for purchase of a new airport rescue firefighting (ARFF) truck; and
- b) Grant(s) totaling up to \$722,876.00 for replacement of the airport access control system.

All required grant match will be funded with budgeted airport passenger facility charge funds and state grant

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funds. The grants are all subject to informal amendment of up to 15%.

(Pertinent information attached)

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| AGENDA ITEM NO. | <p>11: AIRPORT PROFESSIONAL SERVICES AGREEMENT WORK ORDER - ARDURRA: Council may wish to approve a work order with Ardurra in an amount up to \$1,104,322.00 for final design of the full rehab of Runway 3/21 and reconfiguration of Taxiway A including amendments up to 15% for unforeseen costs, subject to an amendment request letter as allowed by FAA and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The work will be funded 95% by FAA AIP grant funds and 5% by State grant funds and budgeted airport PFC funds. (ACTION ITEM)</p> |
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(Pertinent information attached)

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| AGENDA ITEM NO. | <p>12: AIRPORT BID ACCEPTANCE AND PROCUREMENT AGREEMENT: Council may wish to approve the following requests for snow removal equipment, including change orders for unforeseen costs up to 15%, and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review:</p> <ul style="list-style-type: none"> a) Accept the low bid from RDO Equipment, in the amount of \$424,929.17 for a loader with snow removal attachments and, if accepted, b) Authorize a procurement agreement with RDO Equipment in the amount of \$424,929.17 for purchase of the loader. All documents are subject to legal department review and possible informal amendment of up to 15% for change orders or unforeseen costs. (ACTION ITEM) |
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The purchases will be funded with Airport Improvement program (AIP) and Bipartisan Infrastructure Law (BIL) funds and Airport Passenger Facility Charge funds.

(Pertinent information attached)

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AGENDA ITEM NO.	13: PAY SCALE CHANGES FOR POLICE AND FIRE MANAGEMENT – HUMAN RESOURCES: Council may wish to approve proposed compensation pay scale expansion for pole management and fire management, as presented at the August 13, 2026 City Council Work Session. (ACTION ITEM)
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(Pertinent information attached)

AGENDA ITEM NO.	14: PORTNEUF VALLEY ADAPTIVE SPORTS USE AGREEMENT – PARKS AND RECREATION: Council may wish to approve a use agreement with Portneuf Valley Adaptive Sports for the use of the Nordic Center, indoor climbing wall, Greenway trails, city parks and City Creek trails to conduct small group activities and authorize the Mayor’s signature on all pertinent documents, subject to Legal Department review. (ACTION ITEM)
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(Pertinent information attached)

AGENDA ITEM NO.	15: BID ACCEPTANCE/CONTRACT AWARD FOR TREE REMOVAL AT MOUNTAIN VIEW CEMETERY – TOP NOTCH TREE SERVICE: Council may wish approve the following requests for the Tree Removal and Pruning at Mountain View Cemetery Project and authorize the Mayor’s signature on all pertinent documents, subject to Legal Department review: (ACTION ITEM)
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- a) Accept the low bid received on August 3, 2026 from Top Notch Tree Service in the amount of \$122,500.00; and if approved

- b) Authorize a contract between the City of Pocatello and Top Notch Tree Service in the amount of \$122,500.00 for the Tree Removal and Pruning at Mountain View Cemetery Project and authorize Change Orders up to 20% of the total contract.

Funding for the project has been provided through the Urban Community Forestry Grant.

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(Pertinent information attached)

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| AGENDA ITEM NO. | <p>16: RESOLUTION/LEASE AGREEMENT – POCATELLO NEIGHBORHOOD HOUSING SERVICES DBA NEIGHBORWORKS POCATELLO: Council may wish to adopt a resolution and approve a lease agreement between the City of Pocatello and Pocatello Neighborhood Housing Services Inc., dba NeighborWorks Pocatello (NWP) for the purpose of developing, constructing, owning and operating affordable multi-family housing in accordance with the requirements of the Low-Income Housing Tax Credit (LIHTC) program administered in Idaho by the Idaho Housing and Finance Association (IHFA), and the Federal Home Loan Bank of Des Moines Affordable Housing Program (AHP), if applicable, and other applicable federal, state, or local program requirements that must be complied with by housing programs and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. (ACTION ITEM)</p> |
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(Pertinent information attached)

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| AGENDA ITEM NO. | <p>17: CHANGE ORDER #7 – CENTER STREET RAILROAD BRIDGE UNDERPASS: Council may wish to approve Change Order No. 7 in the amount of \$543, 496.70 for the Center Street Railroad Bridge Underpass project between the Idaho Transportation Department and the City of Pocatello, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. This proposed change order covers the additional work required from different site conditions encountered during the installation of the temporary shoring involving the predrilling and casing, pile reimbursement and standby rate. The cost of this change order will be paid from the project funding source; as a result, no additional payment will be required from the City at this time. (ACTION ITEM)</p> |
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(Pertinent information attached)

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| AGENDA ITEM NO. | <p>18: ADJOURN</p> |
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PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens the hearing.
3. Presentation by applicant.
Note: Remember, applicant bears the responsibility for making their case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted to the application.
8. Testimony by those opposed to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.

Scan the QR code below with your smartphone camera to access the full agenda and attachments.

