

A G E N D A
REGULAR CITY COUNCIL MEETING
AUGUST 20, 2026 – 6:00 P.M.
COUNCIL CHAMBERS
911 NORTH 7TH AVENUE

The meeting will be live-streamed at: <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at 208.234.6248; or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE.

AGENDA ITEM NO. 2: INVOCATION: The invocation will be offered by Tony Seikel, representing Portneuf Sangha.

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AGENDA ITEM NO: 3: CONSENT AGENDA: The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: Clarification and Regular City Council meetings of June 4 and June 18, 2026; and City Council Budget Development meetings of June 1 and June 2, 2026.

(b) MATERIAL CLAIMS: Council may wish to approve the Material Claims for the period of August 1 through August 15, 2026.

(c) TREASURER'S REPORT: Council may wish to approve the Treasurer's Report for June 2026 showing cash and investments as of June 30, 2026.

(d) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR HAC SUBDIVISION: Council may wish to adopt its decision approving the short plat for HAC Subdivision which subdivides approximately 9.11 acres of parcel RPCPP138512 into four (4) lots, subject to conditions.

(e) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR GREY SIDE SUBDIVISION: Council may wish to adopt its decision approving the short plat for Grey Side Subdivision which subdivides approximately 0.70 acres of parcel RPTRT001100 into three (3) lots, subject to conditions.

(Pertinent information attached)

AGENDA ITEM NO. 4: PROCLAMATIONS:

AGENDA ITEM NO. 5: CALENDAR REVIEW: Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

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AGENDA ITEM NO. 6: ITEMS FROM THE AUDIENCE: This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

AGENDA ITEM NO. 7: RESOLUTION – EXPRESSING OPPOSITION TO M-44 CYANIDE DEVICES: Council may wish to adopt a resolution expressing formal opposition to any continued assembly, manufacture and distribution of M-44 cyanide devices within the municipal limits of the City of Pocatello. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 8: SHORT PLAT APPLICATION – TRAILSIDE SUBDIVISION: Council may wish to approve a short plat application by NeighborWorks Pocatello (mailing address: 206 North Arthur Avenue, Pocatello, ID 83204) to subdivide 19.06 acres (more or less) of City-owned land into three (3) lots, located near the intersection of Foothill Boulevard and Gathe Drive (Parcel RPCPP053702). The plat will be known as Trailside Subdivision. Staff recommends approval of the request with conditions. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 9: SHORT PLAT APPLICATION – THE RIDGES @ HIGH TERRACE 1A: Council may wish to approve a short plat application by Bill Isley and Calvin Rock, represented by Logun Mitchell of Sunrise Engineering (mailing address: 600 East Oak Street, Pocatello, ID 83201) to subdivide 2.84 acres (more or less) of the following parcels into two (2) lots: RPRTR001300 (Lot

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13- 0.86 acres); RPRTR001402 (Lot 14-0.46 acres); and RPRPRTR001501 (Lot 15-1.52 acres). The lots are currently vacant and were originally platted with The Ridges @ High Terrace Division 1. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 10: SHORT PLAT APPLICATION – SYRINGA NETWORKS: Council may wish to approve a short plat application by Syringa Networks LLC, represented by Wyatt Radke of A & E Engineering (mailing Address: 845 West Center Street, Suite E, Pocatello, ID 83204) to replat Lots 4 through 8 and the north 24 feet of Lot 9, Block 453 of Pocatello Townsite into two (2) lots. The parcels are located at 233 North Main Street. Staff find the application is compliant with Pocatello City Code with conditions. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 11: FINAL PLAT APPLICATION - THE CROSSINGS TOWNHOMES: Council may wish to approve a final plat application submitted by Troy Allan Builders and K Holdings, (mailing address: 913 S 100 W, Logan, UT 84321) represented by Tyson Allen to replat Lot 2, Block 1, The Crossings Division 1 Amended into 65 lots. The plat proposes development of sixty-four (64) zero lot line townhouses in five (5) groups and one (1) common lot. Common area will consist of private drives and common area, as outlined in the Planned Unit Development approved on April 2, 2026. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 12: FINAL PLAT APPLICATION – CREEKSIDE COVE FINAL PLAT DIVISION 1: Council may wish to approve a final plat application by Jonathan Hunt, represented by Gardner Francis (mailing address: 2225 S 50 E, Kaysville, UT 84037) to plat Phase 1 of the Creekside Cove Subdivision. The plat proposes development of eleven (11) zero lot-line townhouses in two groups of five (5) and one (1) common

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lot. Common area will consist of the private drives and common area, as outlined in the Planned Unit Development approved on May 21, 2026. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 13: FINAL PLAT APPLICATION – THE RIDGES @ HIGH TERRACE DIVISION 2:** Council may wish to approve a final plat application by TR@HT, LLC, represented by Sunrise Engineering (mailing address: 600 East Oak Street, Pocatello, ID 83201) to plat 9.12 acres (more or less) into fourteen (14) lots. Staff finds the Final Plat is in substantial conformance with the Preliminary Plat and recommends approval with the Planning and Zoning Commission Findings of Fact and Decision. The property is located north of East Center Street and southeast of Vista Drive and will be known as The Ridges @ High Terrace Division 2. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 14: GRANT APPLICATION – US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FY26 LEAD HAZARD REDUCTION PROGRAM:** Council may wish to approve A grant application for the US Department of Housing and Urban Development (HUD) FY26 Lead Hazard Reduction Grant Program for a total project cost of \$3,762,724.00 and, if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The total grant funding would be \$3,489,692.00 and requires a 10% match totaling \$273,032.00 to be funded by the Community Development Block Grant. **(ACTION ITEM)**

(Pertinent information attached)

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- AGENDA ITEM NO. 15: GRANT APPLICATION – US DOJ FY26 BRIDGING IMMIGRATION RELATED DEFICITS EXPERIENCED NATIONWIDE PROGRAM – ROUND 2:** Council may wish to approve a grant application for the US DOJ FY26 Bridging Immigration Related Deficits Experienced Nationwide Program - Round 2 for Pocatello Police Department radio and communications equipment with a total project cost of \$2,235,237.00 and if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 16: COLLECTIVE BARGAINING AGREEMENT – POLICE UNION:** Council may wish to approve adoption of the Fiscal Year 2027-2030 Collective Bargaining Agreement for the Fraternal Order of Police, Portneuf Valley Fraternal Order of Police Local Lodge #13 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 17: PROPOSAL ACCEPTANCE/CONTRACT AWARD FOR TITLE 17 REWRITE – TOWN PLANNING & URBAN DESIGN COLLABORATIVE, LLC:** Council may wish to approve the following requests for the Title 17 Zoning Code Rewrite and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review: **(ACTION ITEM)**

- a) Accept the highest rated proposal for the Title 17 Zoning Code Rewrite RFP to Town Planning & Urban Design Collaborative, LLC; and if approved
- b) Authorize a contract between the City of Pocatello and Town Planning & Urban Design Collaborative, LLC for the Title 17 Zoning Code Rewrite.

The City of Pocatello conducted a request for proposals (RFP) for the rewrite of the Title 17 Zoning Code and

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received seven (7) responsive and responsible proposals. Town Planning & Urban Design Collaborative, LLC was deemed the highest qualified.

(Pertinent information attached)

AGENDA ITEM NO. 18: PROPOSAL ACCEPTANCE/CONTRACT AWARD FOR WILDFIRE ANALYSIS AND ASSESSMENT - DUDEK: Council may wish to approve the following requests for the Wildfire Analysis and Assessment project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review: **(ACTION ITEM)**

- c) Accept the highest rated proposal for the Wildfire Analysis and Assessment RFP to Dudek; and if approved
- d) Authorize a contract between the City of Pocatello and Dudek in the amount of \$54,980.00 for the Wildfire Analysis and Assessment.

The City of Pocatello conducted a request for proposals (RFP) for the completion of a Wildfire Analysis and Assessment and the Evaluation Committee recommended Dudek as the highest rated proposal. The project will be funded through the Community Wildfire Defense Grant awarded to the City.

(Pertinent information attached)

AGENDA ITEM NO. 19 : BID ACCEPTANCE/CONTRACT AWARD FOR UPPER CITY CREEK PARKING LOT GRADING – PRO BUILDERS, INC.: Council may wish approve the following requests for the Upper City Creek Parking Lot Grading project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review: **(ACTION ITEM)**

- a) Accept the low bid received from Pro Builders, Inc. in the amount of \$66,809.00; and if approved
- b) Authorize a contract between the City of Pocatello and Pro Builders, Inc. in the amount of \$66,808.00 for the Upper City Creek Parking Lot Grading project and

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authorize Change Orders up to 10% of the total contract.

Funding for the project has been provided through the Idaho Department of Parks and Recreation Recreational Trails Program grant.

(Pertinent information attached)

AGENDA ITEM NO.	20: CHANGE ORDER #2 – 429 WASHINGTON AVENUE ENVIRONMENTAL HAZARD ABATEMENT AND INTERIOR DEMOLITION – SAFETECH, INC.: Council may wish to approve Change Order #2 in the amount of \$3,455.63 for the environmental hazard abatement and interior demolition at the City-owned property at 429 Washington Avenue and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. The proposed change order covers additional services beyond the originally contracted scope of work and 10% change order authorization. Funding for the project is available in the Building Abatement Fund. (ACTION ITEM)
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(Pertinent information attached)

AGENDA ITEM NO.	21: PVC PIPE MATERIALS BID – WATER DEPARTMENT: Council may wish to award the bid for Polyvinyl Chloride (PVC) pipe to the lowest responsive bidder, HD Fowler, in the amount of \$138,015.00 and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. Funding for the purchase is available in the Water Department Fiscal Year 2026 budget. (ACTION ITEM)
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(Pertinent information attached)

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AGENDA ITEM NO. 22: RESOLUTION - FISCAL YEAR 2027 DEPARTMENTAL FEES:
Council may wish to adopt a resolution with exhibits (a) through (y) setting fees for Fiscal Year 2027 (October 1, 2026 through September 30, 2027). The exhibits are:
(ACTION ITEM)

- a. POCATELLO REGIONAL AIRPORT FEES
- b. ALCOHOLIC BEVERAGE LICENSES FEES
- c. ANIMAL SERVICES FEES
- d. BUSINESS LICENSE FEES
- e. CEMETERY FEES
- f. COMMERCIAL ACTIVITIES IN PARKS AND PARKS FEES
- g. CONSTRUCTION TRADE FEES
- h. DEVELOPMENT REIMBURSEMENT FEES
- i. ENGINEERING REVIEW SERVICE FEES
- j. FIRE DEPARTMENT FEES
- k. GEOGRAPHICAL INFORMATION SERVICE FEES
- l. LIBRARY SERVICE FEES
- m. PARKS AND RECREATION PROGRAM, RENTAL AND ADMISSION FEES FOR PARKS AND RECREATION ACTIVITIES
- n. PARKS AND RECREATION FACILITY USE FEES
- o. PLANNING AND DEVELOPMENT SERVICE FEES
- p. POLICE DEPARTMENT FEES
- q. PUBLIC RECORD FEES
- r. SANITATION DEPARTMENT FEES
- s. EROSION AND SEDIMENT CONTROL (ESC) FEES
- t. POCATELLO REGIONAL TRANSIT SYSTEM FEES
- u. UTILITY BILLING DEPARTMENT FEES
- v. WATER DEPARTMENT FEES

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- w. WATER POLLUTION CONTROL DEPARTMENT FEES
- x. ZOO IDAHO PROGRAM, RENTAL AND ADMISSION FEES
- y. GRANTS DIVISION FEES

(Pertinent information attached)

AGENDA ITEM NO. 23: RESOLUTION – FISCAL YEAR 2027 FORGONE LEVY: Council may wish to adopt a Resolution certifying the levy of forgone taxes for use in Fiscal Year 2027 in accordance with Idaho Code §63-802. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 24: ORDINANCE: The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION:
"I move that the ordinance, Agenda Item #__, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move that the ordinance, Agenda Item #__, be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

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Ordinances ready for reading:

- 24:** An ordinance approving Fiscal Year 2027 appropriation. **(ACTION ITEM) (Whole ordinance will need to be published)**

(Pertinent information attached)

AGENDA ITEM NO. 25: ADJOURN

Scan the QR code below with your smartphone camera to access the full agenda and attachments.

