

TO: Mayor Dahlquist
City Council

FROM: Brent McLane, Director - Planning & Development Services Department
Christine Howe, Grants Manager - Planning & Development Services Department

DATE: Council Meeting of July 2, 2026

RE: 429 Washington Ave – Environmental Hazard Abatement and Interior Demolition Contract
Approval

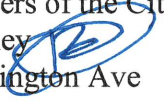
The City Council approved acceptance of the lowest responsive, responsible bidder for the 429 Washington Ave – Environmental Hazard Abatement and Interior Demolition project at their May 21, 2026 meeting. The bid was awarded to Safetech, Inc. for a total of \$89,500. The contract documents were subsequently approved by City Council on July 2, 2026, with authorization for change order requests up to 10% of the total project cost.

During the course of the project, Safetech, Inc. encountered unforeseen conditions that resulted in additional costs beyond the originally contracted scope of work. The contractor has submitted a change order request that exceeds the previously authorized 10% change order amount. An additional \$3,455.63 in funding authorization is requested to cover the remaining costs associated with the change order.

City Council may wish to approve an additional \$3,455.63 in project funding to cover the portion of the change order exceeding the previously authorized 10% of total project costs and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

If you have questions or would like more information, please do not hesitate to contact me at chowe@pocatello.gov or 208-234-6186.

MEMORANDUM

TO: Mark Dahlquist, Mayor; Members of the City Council
FROM: Rich Diehl, Deputy City Attorney 
RE: Change Order #2 for 429 Washington Ave
DATE: August 14, 2026

I have reviewed the documents associated with the above-referenced Change Order for this particular project. There is no legal impediment with authorizing the Mayor to sign the Change Order, as long as there are sufficient funds in the line item for this project.

If you have any questions, please feel free to contact me.

City of Pocatello

Exhibit G
Change Order

Change Order #2

Date: _____

Project Address: 429 Washington Ave Pocatello, Idaho 83201

Property Owner: City of Pocatello

Contractor: Safetech, Inc.

The following is a description of changes hereby requested to the contract documents for the above-identified property.

The concealed double-layer wall assemblies resulted in additional removal labor, bagging and handling, HEPA cleanup and dust control, consumables, lead-contaminated waste handling, hauling, and disposal. The contractor documented 757 square feet of additional concealed lath and plaster requiring removal. The contractor's total additional cost for this unforeseen condition is \$12,405.63. Of this amount, \$8,950.00 is covered under the 10% change order authority previously approved by City Council. This change order requests additional City Council approval for the remaining \$3,455.63 required to address the documented unforeseen conditions and complete the work.

Base Contract Amount	<u>\$89,500.00</u>
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Plus Previously-Approved Change Orders	<u>\$8,950.00</u>
List: <u>Additional Wall Layers</u>	

Plus Change Order Requested Above	<u>\$3,455.63</u>
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Revised Contract Amount	<u>\$101,905.63</u>
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New Project Completion Date:	<u>09/07/2026</u>
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Contractor Signature: _____

The above changes are:

☐ Approved ☐ Rejected

Property Owner: _____

☐ Approved ☐ Rejected

Rehab Specialist: _____

☐ Approved ☐ Rejected

Program Manager: _____