

## Agenda Item #14

TO: Mayor Dahlquist  
City Council

FROM: Christine Howe, Grants Manager - Planning & Development Services Department

DATE: Council Meeting of August 20, 2026

RE: US Department of Housing and Urban Development (HUD) FY26 Lead Hazard Reduction Grant Program Application

City Staff seek Council approval of the submission of a grant application for US Department of Housing and Urban Development (HUD) FY26 Lead Hazard Reduction Grant Program. The City seeks \$3,489,692 in grant funding to support the City's Lead Safe and Healthy Homes program. The grant requires a 10% match totaling \$273,032 which would be funded through the Community Development Block Grant (CDBG).

The City is seeking Lead Hazard Reduction Grant funding in order to continue the work initiated through the 2017 and 2021 LHC Program as a result of an award from HUD's Office of Lead Hazard Control and Healthy Homes. The 2026 grant application outlines the City's proposal to continue Lead Hazard Control and Healthy Homes work through its Lead Safe and Healthy Homes (LSHH) program. Lead abatement work is estimated at approximately \$21,300 per project with an additional \$9,850 estimated for healthy homes funding. The grant funding would allow for remediation work in 75 units over the 4-year period of performance. The total request is for \$3,489,692 in federal grant funding, which includes \$2,730,317 for LHR work and \$759,375 in HHSUPP work. An additional \$273,032 in City match would be provided for a total investment of \$3,762,724 in the LSHH Program. Funding for these programs would allow the City to provide low-to-moderate income residents of Pocatello with clean, healthy, and safe living conditions during a time when secure housing and healthy living conditions are critical resources. This proposal aims to abate lead-based paint hazards and healthy homes hazards in owner-occupied and rental units located in the target area.

City Council may wish to approve the grant application for the US Department of Housing and Urban Development (HUD) FY26 Lead Hazard Reduction Grant Program for a total project cost of \$3,762,724 and, if awarded, authorize the Mayor's signature on any and all pertinent documents subject to Legal Department review. The total grant funding would be \$3,489,692 and require a 10% match totaling \$273,032 to be funded by the Community Development Block Grant.

If you have questions or would like more information, please do not hesitate to contact me at [chowe@pocatello.gov](mailto:chowe@pocatello.gov) or 208-234-6186.

## MEMORANDUM

TO: City Council and Mayor  
FROM: Brian Trammell, Deputy City Attorney BT  
DATE: July 31, 2026  
RE: Grant Application

I have reviewed the grant application for the LHR grant program. I have no legal concerns with the Council's approval of the application or the authorization of the Mayor to sign it.

Please let me know if you have any questions or concerns.



Attachment A - Response to Rating Factors

### **Rating Factor 1 - Capacity of the Applicant and Relevant Organizational Experience**

For decades, the City of Pocatello has been effectively abating lead-based paint hazards in housing units through both its Community Development Block Grant (CDBG) entitlement program and its Office of Lead Hazard Control and Healthy Homes (OLHCHH) Lead Hazard Reduction program. The City has been an entitlement community since 1997 and, through its CDBG-funded RENEWAL program, has effectively enforced and implemented HUD's Lead Safe Housing Rule to remove lead-based paint hazards in Pocatello. To bolster this program and provide more resources to address the problem, the City successfully applied for the OLHCHH LHR grant in 2017 and subsequently in 2021. In 2017 the City abated lead hazards in 44 units and, in 2021 through the FY21 OLHCHH Healthy Homes Supplemental (HHSUPP) funding, the City was able to remove home health hazards in 48 participating units for an overall investment of nearly \$1.6M in both Lead Hazard Reduction and Healthy Homes mitigation in these units.

While much progress has been made, over 53% of the City's household units were constructed before 1978 and the problem persists. Much of the housing stock that is affordable is aged and in need of not only lead-based paint mitigation but other home health related improvements such as radon mitigation, mold removal, electrical that meets city code, weatherization of aged internal infrastructure (windows, doors), and more. Pocatello's Lead Safe and Healthy Homes program (LSHH) is in demand, with 21 eligible units on a waitlist for funding as of the conclusion of the 2021 grant. In its nearly 10 years of implementation, Pocatello's LSHH has the capacity and organizational experience to effectively continue the work of the OLHCHH lead hazard reduction and healthy homes program.

### **Program Administration and Oversight**

The City of Pocatello's Lead Safe and Healthy Homes Program (LSHH Program) is administered through the Planning and Development Services (PDS) Department, specifically through its Grants

Division (formerly the Neighborhood and Community Services Division). The Division was established to administer and manage the City's HUD-funded CDBG program since 1997. As PDS successfully secured more grant funding through private, state, and federal sources, the Neighborhood and Community Services Division transitioned to a broader Grants Division and established more robust oversight and management of the funds with a focus on federal grant management and compliance with federal awards, rules, regulations, terms and conditions. As such, there is a federal grant management system in place and staff are trained specifically on HUD programs. The Division is responsible for implementing the City's Grant Policies and Procedures and primarily works to ensure compliance with all local, state, and federal requirements, including 2 CFR 200. The Grants Division is staffed by a Division Manager, Grant Administrator/Compliance Analyst, two Grant Project Administrators, and a Public Outreach and Grant Coordinator. Because the City has administered the LSHH Program for nearly 10 years, there are well established policies and procedures for the program as well as strong internal standard operating procedures for the effective implementation of the LSHH Program in compliance with HUD regulations.

The Grants Division Manager, Christine Howe, will continue to serve as Project Director and oversee the implementation of the grant. Ms. Howe has over a decade of experience managing federal grant awards with expertise in procurement and compliance with 2 CFR 200. Mike Foy, the Grant Project Administrator, will be the Program Manager. Mr. Foy has served in this role since 2020 and has in-depth experience managing the LSHH Program, ensuring compliance with program processes and requirements as well as the daily program management from application to unit clearance and reporting. Mr. Foy is a certified Lead Inspector/Risk Assessor and will continue to conduct the LIRAs, develop scopes of work, solicit bids for work, inspect and clear

LHR work, and close-out units in accordance with requirements. As an EPA-certified trainer in Renovation Repair and Painting, Asbestos Abatement, and Lead Abatement Worker/Supervisor trainings, Mr. Foy will also lead contractor training and recruitment/retention.

Andrew Mikesell is a Grant Project Administrator and is a certified Lead Inspector/Risk Assessor. Mr. Mikesell will be Technical Support for the LSHH program and lead the Healthy Homes Supplemental work. Mr. Mikesell will conduct the HHSUPP Risk Assessments and develop those project scopes of work. He will manage those contracts from initiation to close-out. Mr. Mikesell will assist Mr. Foy with LHR work, including conducting LIRAs and other work as needed. Mr. Mikesell has extensive experience managing the CDBG RENEWAL property rehabilitation grant program as well as the HUD compliance requirements including completing Environmental Reviews, income verification, and other program eligibility requirements. Mr. Mikesell is an EPA-certified trainer in Renovation Repair and Painting, Asbestos Abatement, and Lead Abatement Worker/Supervisor trainings and will assist with conducting trainings for contractors to increase recruitment and retention.

The City has established several internal financial controls to properly implement the LSHH program through its previous grant awards. The grant is a direct award that is a reimbursement-based program, requiring proper documentation of expenditures to create reimbursement requests for all eligible expenses. The City operates on a cash accounting basis, so eligible funds are expended out of an internal account that is unique to the grant and then reimbursed by the grant once submitted into the electronic Line of Credit Control System (eLOCCS). All invoices are reviewed by the Division Manager, then the Department Head, and finally submitted for approval by City Council. The City's Finance Department reconciles each month by the 15<sup>th</sup> of the subsequent month and, once the period is closed, the Grants Division reconciles expenses and

creates a reimbursement request for OLHCHH. Expenditures for cost categories are tracked using specific project codes within the unique grant account. Reports generated by the City's accounting system include monthly expense and revenue detail, LHC project accounts, the HUD financial reporting form, and all backup documentation for the expenses (see Attachment A.1). The monthly reimbursement request is compiled by the Program Manager and reviewed for submission into HHGMS and eLOCCS by the Project Director. After eLOCCS submission, the City's CFO reviews the eLOCCS request and signs the voucher verification. Once finalized, this is submitted into HHGMS for GTR review and approval. The City recently acquired the OpenGov grant tracking platform which allows for proper fiscal year expenditure tracking to ensure compliance with SEFA (Single Audit) reporting requirements.

As a CDBG entitlement community and qualifying local jurisdiction, the City of Pocatello will be the Responsible Entity for Environmental Reviews. Currently, the City has an active Tier 1 Environmental Review for its FY21 LHR and HHSUPP grant. This was certified in February of 2022 and has a 5-year coverage period. As such, the City will be prepared to conduct a new Tier 1 in accordance with 24 CFR Part 50 and 58 requirements prior to conducting work. The subsequent Tier 2 reviews are completed by trained program staff including the Grant Project Administrators.

### **Funding and Work Performance**

The City's LSHH Program model ensures the proper flow down of funds for work completed—it includes measures to ensure work is acceptable and compliant with program standards and specifications prior to payment being made. Qualifying applicants who meet eligibility criteria will be selected for the program, at which time a LIRA and Healthy Homes Risk Assessment will be conducted. If the unit needs lead remediation and other healthy homes work, the Program Manager and Technical Support will develop a project scope of work and solicit bids from qualified contractors in accordance with federal, state, and local procurement laws. These contractors are

required to have EPA Lead Abatement Supervisor and Worker certifications. Similarly, contractors engaged for HHSUPP work will need to have required qualifications and certifications, such as RRP or asbestos abatement. Contract awards will be made to the lowest responsive and responsible bidder, and the City will enter into a contract with the awardee.

The City has established contract documents that include the Contract Agreement and General Terms and Conditions which include: Master Lead Specifications, project scope of work, change order request, and lien waivers for progress and final payments. Payment will be made to the contractor in installments as work is completed, with the final payment held until the final clearance and lien waiver is approved. The Contract Agreement contains terms and conditions that protect the City and Property Owner to ensure the work is timely, completed in accordance with all federal guidelines and regulations, insured, warrantied, and includes proper indemnification and liability provisions. All contractors must have City licenses (which include bonding minimums) and insurance. The Contracts also include a one-year workmanship warranty.

Other minor expenditures are identified by program staff and reviewed for approval by the Grants Division Manager. For example, supplies must be included in an eligible category within the approved LHR and HHSUPP budget and purchased using the proper procurement process based on the price threshold. Expenses are invoiced, reviewed, and approved by the Grants Division Manager and Department Head prior to payment processing. These internal financial controls prevent fraud, waste, and abuse of grant funds and assures all expenses are eligible, allowable, and allocable under the grant award. After completion of the project, the City will submit supporting documentation of eligible expenses in a reimbursement request drawdown to OLHCHH. All required reporting documents are included in the drawdown request and then reported in HHGMS.

### **Target Area and Work Plan**

The program area includes the entire City of Pocatello jurisdiction. However, within the City, the program will focus on target areas that include census tracts designated as low-moderate income areas through the CDBG program as well as areas that have high concentrations of housing units constructed prior to 1978. The City maintains GIS mapping applications that include these layers in the program so that priority areas for outreach, recruitment, and participation can be targeted to these locations and meet the target populations for prioritizing the work. Based on current GIS data, the City's older, core neighborhoods established around the City's original town site contain the majority of older homes.

The City's LSHH Work Plan, developed through its previous grant awards, will be reviewed and updated as needed for the future grant award. The Work Plan, seen in Attachment A.2, contains organization description and program mission, program description including goals and benchmarks for risk assessments and units cleared, staff and partner descriptions, participation with local health organizations, outreach and marketing plans, and program guidelines. The program guidelines include income verification, financial mechanisms, eligibility guidelines, project guidelines for single-family and rental units, prioritization and eligibility, temporary relocation, occupant protection measures, EBLL testing, and contractor capacity building. The Work Plan also describes program specific activities, reporting, and sustainability. This Work Plan is for both the LHR work and HHSUPP work conducted under the grant.

Under the Work Plan, recruitment is conducted by the Outreach Coordinator. This includes program promotion through the City's website, social media, and press releases. In addition, the Outreach Coordinator is on several boards and committees that serve the target population, including LMI residents and families with children under six years old. These groups meet monthly and allow for a venue to share program information with non-profit partners and their program

participants. The Outreach Coordinator attends a number of community events including the Farmer's Market, Zoo Idaho family days, Backpack give-away, summer lunch program, environmental fair, and Revive-at-5. Finally, the City conducts targeted outreach through direct mailers or advertisements, and partners with local health partners to distribute LSHH program brochures and information through their offices. The City also acts as a referral for new homebuyers looking for assistance with property rehabilitation work and for those whose children have EBLL.

After the Outreach Coordinator receives an application, the applicant's eligibility is determined based on program guidelines including income verification and presence of a child under six. Once the applicant is verified as eligible, a LIRA and HH Risk Assessment is scheduled and conducted by staff. LIRA and HHRA results then determine the work that will take place including the lead-based paint mitigation or abatement work and healthy home hazard mitigation. Overall, the Work Plan guides the program and all adopted standard operating procedures ensure proper execution of the grant.

#### **Program Safeguards to Avoid Co-Mingling of Funds**

The City utilizes Central Square accounting software and operates its fiscal year from October 1st to September 30th. As a government entity, the City follows Generally Accepted Accounting Principles (GAAP) and is subject to requirements and reporting of funds for municipalities, including an annual external independent audit. As an entity that expends more than \$1M in federal funds annually, the City conducts a Single Audit in compliance with 2 CFR 200. To prevent co-mingling of funds, the City creates a unique account for each federal grant and allocates all expenses to that account with an accompanying project code for tracking costs within said accounts. Cash accrual accounting ensures that the City is expending the funds and then is reimbursed by HUD, so all necessary documentation must be provided before processing an



invoice from the City's internal accounting system (to remit checks) and prior to the reimbursement request submission. The reimbursement request includes executed contracts, invoices, proof of payment, and proof of completion of work. The LSHH Program Manager compiles the reimbursement request reports monthly and the Grants Division Manager and CFO review the drawdown request prior to the eLOCCS submissions.

This three-tier review ensures proper account codes are used to prevent co-mingling of funds. If there is an error, the project code charge will reflect a negative balance so, as eLOCCS reimbursements come in, staff can reconcile any errors between expenditures and actuals. Additionally, the City's internal monthly expense and revenue reports will identify issues that can be amended in advance. Match funding is drawn out of a separate account but coded accordingly, so that it can be properly tracked and reported on the reimbursement request. Supporting documentation for the match, including invoices or timesheets, are attached to the request. The City's most recent grant award closed on May 1, 2026, and will complete close-out prior to the 2026 award and, as such, activities will not overlap. However, in the event multiple awards are received at one time, the City will expend the most recent award first. The City will use the project code system noted above that track the expenditures separately to ensure no co-mingling of funds. Finally, the City OpenGov grant management software will input data directly from the enterprise system to allocate to the specific grant award within that fiscal year for additional tracking of expenditures. These financial controls and risk management processes help ensure proper accounting of the funds.

#### **Program Oversight and Monitoring Procedures and Electronic Management Systems**

The City has a multi-server system allowing for robust electronic record retention and secure storage of files. This allows for internal organization of records by grant, year, and address. These files mirror hard copy originals kept in secure file cabinets. Additionally, the City has a project log

database which tracks the status of applications as they move through the approval process, from initial interest to eligibility, risk assessment, procurement, contracting, remediation/construction, clearance, and reimbursement. The City's CDBG program subrecipient monitoring policies were modified for the 2017 Lead Grant and subsequently have been updated in 2023. The Grant Compliance Analyst conducts subrecipient monitoring for all federal programs, including LSHH. Monitoring includes an on-site monitoring review based on a risk assessment of the subrecipient, program, or activity. Monitoring ensures compliance with all statutory, regulatory, and administrative requirements. Additional desk review monitoring is conducted monthly as reimbursement requests are submitted, when applicable program reports are submitted by subrecipients. While the LSHH program does not anticipate utilizing subrecipients for the grant, these policies and processes are in place if needed.

As noted, the City has established contract documents that have incorporated program and City requirements; these contracts include General Terms and Conditions. Every contract for services is developed in accordance with these templates and then submitted to the City's Legal Department for review, prior to circulation to the Mayor who is the Authorized Signatory on all contract documents. Contracts are reviewed between the program staff and the homeowner/property owner as well as the contractor during a pre-construction meeting. All change orders are signed by the contractor and reviewed by the Property Owner, Lead Program Manager, and Project Director for approval. All payment requests are signed by the Program Manager, Contractor, and Project Director and accompanied by a lien waiver, which are signed by the affected parties. This ensures the work completed is in conformance with the contract requirements prior to payment being made. Because the projects are complex and involve multiple parties, these processes have been proven effective at reducing errors and discrepancies that may require

additional work to be completed or project delays. While this requires administrative oversight, the Grant Project Administrators are experienced in these processes and serve as project coordinators, ensuring timely completion of the work in accordance with all provisions.

### **Key Personnel**

Key personnel include the Grants Division Manager (C. Howe) as the LHC Project Director; Grant Project Administrator (M. Foy) as the LHC Program Manager; Grant Project Administrator (A. Mikesell) as Technical Support; Public Outreach and Grant Coordinator as the Outreach Coordinator (W. Prather); Chief Financial Officer as the Fiscal Officer; and Mayor as the Authorized Organization Representative. The Grants Division is housed in the PDS Department, allowing for a top-down management approach. The Lead Team has experience with the LSHH program since the 2017 and 2021 grant awards, bringing a level of institutional knowledge to the roles. The Grants Division Manager leads the Division and is responsible for overseeing all HUD-funded programs, including the CDBG program which will provide the match for the 2021 grant. This ensures continuity of objectives and brings a level of federal grant management experience, including familiarity with regulations, policies, procedures, and oversight.

The CFO will provide final review of the grant-funded expenditures and any required audit reporting. These roles will do the majority of the Administrative and Fiscal Oversight for the program. The daily, on-the-ground work will be led by the Program Manager, Michael Foy, who has worked in the role since 2020, conducting risk assessments, managing complete abatements, and conducting final clearances. As Program Manager, a minimum of 75% of Mike Foy's time will be dedicated to the grant. Mr. Foy is already certified as a Lead Inspector/Risk Assessor. The Technical Support position will be staffed by Andrew Mikesell and is funded partially through the CDBG match. This role will also complete risk assessments, contractor management, and final clearance as well as oversee and implement the HH assessments and work. Finally, the City's

Public Outreach and Grant Coordinator, Wendy Prather will continue in the role. She began in October of 2024 under the FY21 award and has effectively overseen the recruitment of 34 homes in the program which includes a current waitlist of 21 units. Ms. Prather attends numerous events and is a member of several local boards and committees. Throughout the 2021 grant, Ms. Prather attended 135 outreach events, conducted 45 trainings, and engaged with over 45,000 members of the community.

As the City has a decade of program experience, staff are poised to immediately begin implementing funds. Staff are trained, have prepared a queue of eligible applicants, and have a list of certified contractors ready to start upon award. The City has all requisite materials and equipment to conduct risk assessments, template contract documents to ensure contracted services are ready for execution, detailed program policies and procedures, and extensive project management experience. The 2021 grant's 120-day closeout period ends August 30, 2026, so staff anticipates no overlap between the programs.

**Key personnel:** *Resumes of key personnel have been provided with this application.*

| Name           | Title/Role                                                 | % Time (FTE) | Duties and Job Description                                                                                                                                              |
|----------------|------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Christine Howe | Grants Division Manager/Project Director                   | 15%          | Program management, reporting, procurement, fiscal oversight, and performance                                                                                           |
| Michael Foy    | Grant Program Administrator/ Program Manager               | 90%          | Daily program management: risk assessments, scopes of work, construction management and monitoring, and final clearances. Assists with financial and program reporting. |
| Wendy Prather  | Public Outreach and Grant Coordinator/Outreach Coordinator | 90%          | Client intake, application processing, eligibility, and all outreach/marketing efforts                                                                                  |

|                 |                                               |     |                                                                                                                                                           |
|-----------------|-----------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Andrew Mikesell | Grant Program Administrator/Technical Support | 50% | Assist with daily program management, scope of work, construction management, HHSUPP program oversight and management, and related CDBG-funded match work |
|-----------------|-----------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------|

## **Rating Factor 2 - Justification of Applicant Need**

| <b>Table 1A: Jurisdiction Area Data</b>                  |                                          |                                                                                                                                                                                                                                                                                                                                                                               |                                          |                                |                                         |
|----------------------------------------------------------|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------------|-----------------------------------------|
| <b>Maximum Points</b>                                    | <b>Jurisdiction Area Data</b>            | <b>Jurisdiction Area Results</b>                                                                                                                                                                                                                                                                                                                                              | <b>Jurisdiction Area Comparison Data</b> | <b>Comparison Data Results</b> | <b>Justification of need percentage</b> |
| 20 points                                                | # of Pre-1978 Housing Units              | 11,287                                                                                                                                                                                                                                                                                                                                                                        | Total Occupied Housing Units (ALL)       | 21,277                         | 53%                                     |
| 12 points                                                | # of Children under six (6) years of age | 4,106                                                                                                                                                                                                                                                                                                                                                                         | Total Population (ALL AGES)              | 57,635                         | 7.1%                                    |
| Data Sources, including Website Addresses, for Table 1A: |                                          |                                                                                                                                                                                                                                                                                                                                                                               |                                          |                                |                                         |
|                                                          | # of Pre-1978 Housing Units              | <a href="https://data.census.gov/table?q=dp04&amp;g=160XX00US1664090&amp;tid=ACSDP5Y2021.DP04&amp;moe=false">https://data.census.gov/table?q=dp04&amp;g=160XX00US1664090&amp;tid=ACSDP5Y2021.DP04&amp;moe=false</a><br>(Sum of those Units Built 1960-1969, 1950-1959, 1940-1949, 1939 or earlier)                                                                            |                                          |                                |                                         |
|                                                          | # of Children under six (6) years of age | <a href="https://censusreporter.org/data/table/?table=B09001&amp;geo_ids=16000US1664090,05000US16005,31000US38540,04000US16,01000US&amp;primary_geo_id=16000US1664090#valueType estimate">https://censusreporter.org/data/table/?table=B09001&amp;geo_ids=16000US1664090,05000US16005,31000US38540,04000US16,01000US&amp;primary_geo_id=16000US1664090#valueType estimate</a> |                                          |                                |                                         |
|                                                          | Total Occupied Housing Units (ALL)       | <a href="https://data.census.gov/table?q=dp04&amp;g=160XX00US1664090&amp;tid=ACSDP5Y2021.DP04&amp;moe=false">https://data.census.gov/table?q=dp04&amp;g=160XX00US1664090&amp;tid=ACSDP5Y2021.DP04&amp;moe=false</a>                                                                                                                                                           |                                          |                                |                                         |
|                                                          | Total Population (ALL AGES)              | <a href="https://censusreporter.org/profiles/16000US1664090-pocatello-id/">https://censusreporter.org/profiles/16000US1664090-pocatello-id/</a>                                                                                                                                                                                                                               |                                          |                                |                                         |

## **Table 2: Elevated Blood Lead Level Prevalence (8 points)**

|                                                                                                                                     |                                              |                           |                                        |                                        |
|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------|----------------------------------------|----------------------------------------|
| Blood lead level (in µg/dL) used for categorizing children under age 6 in jurisdiction area as having an elevated blood lead level: |                                              |                           |                                        |                                        |
| Maximum Points                                                                                                                      | Most recent blood lead level testing period, | # Children under age 6 in | # Children under age 6 in jurisdiction | % Children under age 6 in jurisdiction |

|                                                                                                                          | covering data in other columns, start and end dates                                         | jurisdiction area tested | area tested with confirmed elevated blood lead level | area tested with confirmed elevated blood lead level |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------------------|------------------------------------------------------|------------------------------------------------------|
| 8 points                                                                                                                 | 2021-June 2026                                                                              | 8,734                    | 47                                                   | 1.1%                                                 |
| Data Sources, including Website Addresses, for Table 2:                                                                  |                                                                                             |                          |                                                      |                                                      |
| Blood lead level used for categorizing children under age 6 in jurisdiction area as having an elevated blood lead level: | 3.5 µg/dL                                                                                   |                          |                                                      |                                                      |
| Most recent blood lead level testing period, covering data in other columns                                              | Data was provided by Pocatello Children's Clinic and HealthWest electronic medical records. |                          |                                                      |                                                      |
| # Children under age 6 in jurisdiction area tested                                                                       | Data was provided by Pocatello Children's Clinic and HealthWest electronic medical records. |                          |                                                      |                                                      |
| # Children under age 6 in jurisdiction area tested with confirmed elevated blood lead level                              | Data was provided by Pocatello Children's Clinic and HealthWest electronic medical records. |                          |                                                      |                                                      |

### **Section 3**

The City of Pocatello, through its Community Development Block Grant (CDBG), has a Section 3 policy that it implements. As the LSHH Program will be matched with CDBG funding, the City will incorporate the CDBG Section 3 Policy into the LSHH program if awarded. Through the LSHH Program, as well as other grant funded programs including the City's EPA-funded Brownfield Job training Program, the City offers employment, training, and contracting opportunities. Specifically, the City proposes conducting Renovation, Repair and Painting, Lead Abatement Worker, and Lead Abatement Supervisor training through the FY26 LSHH program. These courses are conducted in-house by trained staff, keeping costs reduced; they are also offered at no charge and are conducted on a scheduled, as well as an as-needed, basis depending on

demand. These courses are advertised to target groups through both the LSHH Program and the Brownfield Job training Program and are advertised throughout the community—outreach includes contacting existing local contractors, un- or underemployed individuals, individuals on probation/parole, and the Department of Labor.

In addition to the training conducted in-house, the City sponsors the Construction Combine which is a grassroots job recruitment event sponsored by Home Depot to connect local contractors with interested employees. The target group includes recent high school graduates, un- or underemployed individuals, those recently released from incarceration, and others who are interested in working in the trades. The event sees up to 100 participants annually, teaches the attendees skilled trades, and has a period after the event for contractors to “draft,” or recruit, individuals for employment. All procurement solicitations include language about a Section 3 preference as well as contact information for the Grants Division for any inquiries; the City incorporates standard language and procedures for Section 3 preferences. Section 3 language is included in all contract documents (see Attachment A.3) and in all subrecipient agreements. Subrecipient monitoring is conducted by the Compliance Analyst for all grant programs and includes the Section 3 policy. The Compliance Analyst (position currently vacant) will have training compliance as required by HUD and other federal grant awards. The City will continue to search the Section 3 business registries and conduct outreach about the program to assist with recruiting and employing of Section 3 business enterprises. This will ensure that the City meets any benchmarks that may be established by HUD. The City’s complete Section 3 Policy can be seen in Attachment A.3.

Example Financial Report





# CITY OF POCATELLO

## Payment Voucher Entry

[Menu](#) [Auth](#)  
[Log Off](#) [Bottom](#)
[Menu](#) [Voucher Selection](#) [Payment Entry](#)

eLOCCS

LBA Lead-Based Paint Abatement

Payment Voucher

U.S. Department of Housing  
and Urban Development  
Office of Lead-Based Abatement Housing

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

HUD implemented the Line of Credit Control System (eLOCCS) to process requests for payments to grantees. Grant recipients should fill out a voucher form for the applicable HUD program with all the necessary information prior to the drawdown process. This information is required to obtain benefits under the U.S. Housing Act of 1937, as amended. The information requested does not lend itself to confidentiality.

|                                               |                                                     |   |   |
|-----------------------------------------------|-----------------------------------------------------|---|---|
| 1. Voucher Number<br><b>039-00058994</b>      | 2. LOCCS Pgrm Area<br><b>LBA</b>                    | 3 | 4 |
| 5. Voice Response No.<br><b>n/a</b>           | 6. Grantee Organization<br><b>CITY OF POCATELLO</b> |   |   |
| 8. Grant or Project No.<br><b>IDLHB076621</b> | 6a. Grantee Organization TIN<br><b>82-6000244</b>   |   |   |

| Budget Line Item | Name                      | Authorized   | Disbursed    | Available Balance | Voucher Amount |
|------------------|---------------------------|--------------|--------------|-------------------|----------------|
| 1500             | Healty Homes Supplemental | 577,500.00   | 452,644.25   | 124,855.75        | 19,480.37      |
| 2500             | Lead Hazard Reduct Grsnt  | 2,070,697.28 | 1,620,958.31 | 449,738.97        | 22,674.07      |
| Total:           |                           | 2,648,197.28 | 2,073,602.56 | 574,594.72        | 42,154.44      |

I certify the data reported and funds requested on this voucher are correct and the amount requested is not in excess of immediate disbursement needs for this program. In the event the funds provided become more than necessary, such excess will be promptly returned, as directed by HUD.

|                                                                                     |                                                                     |                                          |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------|
| 11. Name & Phone Number of Person completing this form<br><br><b>CHRISTINE HOWE</b> | 12. Name & Title of Authorized Signatory<br><i>Rich Morgan, CFO</i> |                                          |
|                                                                                     | 13. Signature<br><i>RMorgan</i>                                     | 14. Date of Request<br><b>03-06-2026</b> |

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012,; 31 U.S.C. 3729, 3802)

form HUD-50080-LBA-a (4/2000)

This Payment Request was **ACCEPTED**, however  
HUD review is required because...

- All vouchers for program area "LBA " require review.

This voucher **will not** be paid without review and approval by HUD personnel. Please call your HUD office to assist in this review process.



### HUD LHR Funds

| Grant Agreement Number:                            |                             | Grant Agreement Number: IDLHB0766-21  |                                    |                   |
|----------------------------------------------------|-----------------------------|---------------------------------------|------------------------------------|-------------------|
| Grant Organization:                                |                             | Organization Name: City of Pocatello  |                                    |                   |
| Date Prepared:                                     |                             | 3/6/2026                              | Year:                              | 2021              |
| HUD LHR Funds                                      |                             |                                       |                                    |                   |
| BUDGET CATEGORIES*                                 | NEGOTIATED HUD SHARE BUDGET | APPROVED LOCCS DRAWDOWNS THIS PERIOD* | CUMULATIVE LOCCS DRAWDOWNS TO DATE | AVAILABLE BALANCE |
| 1. Personnel (Direct Labor)                        | \$464,820.72                | \$7,650.34                            | \$435,393.30                       | \$29,427.42       |
| 2. Fringe Benefits                                 | \$180,629.33                | \$3,877.69                            | \$173,822.98                       | \$6,806.35        |
| 3. Travel                                          | \$37,380.09                 | \$0.00                                | \$19,264.82                        | \$18,115.27       |
| 4. Equipment                                       | \$37,000.00                 | \$0.00                                | \$25,937.03                        | \$11,062.97       |
| 5. Supplies and Materials                          | \$45,300.00                 | \$855.81                              | \$22,901.36                        | \$22,398.64       |
| 6. Consultants                                     | \$5,947.14                  | \$0.00                                | \$5,930.55                         | \$16.59           |
| 7. Contracts and Sub-Grantees                      |                             |                                       |                                    |                   |
| 7a: Lead Hazard Control Work - Private Contractors | \$1,002,150.00              | \$5,521.00                            | \$788,677.02                       | \$213,472.98      |
| 7b:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7c:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7d:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7e:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7f:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7g:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7h:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7i:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7j:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7k:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7l:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7m:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7n:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7o:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7p:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7q:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7r:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7s:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| 7t:                                                | \$0.00                      |                                       |                                    | \$0.00            |
| Subtotal Category 7                                | \$1,002,150.00              | \$5,521.00                            | \$788,677.02                       | \$213,472.98      |
| 8. Construction                                    |                             |                                       |                                    | \$0.00            |
| 9. Other Direct Costs                              | \$297,470.00                | \$4,769.23                            | \$149,031.25                       | \$148,438.75      |
| 9z. Healthy Homes Supplement                       | \$577,500.00                | \$19,480.37                           | \$452,644.25                       | \$124,855.75      |
| 10. Indirect Costs                                 | \$0.00                      |                                       |                                    | \$0.00            |
| Total:                                             | \$2,648,197.28              | \$42,154.44                           | \$2,073,602.56                     | \$574,594.72      |

\* Administrative costs included in totals expended are not to exceed 10-percent.

### Administrative Cost Summary

| BUDGET CATEGORIES*           | NEGOTIATED HUD<br>SHARE ADMIN BUDGET | APPROVED LOCCS<br>DRAWDOWNS THIS<br>PERIOD* | CUMULATIVE<br>LOCCS<br>DRAWDOWNS TO<br>DATE* | AVAILABLE BALANCE |
|------------------------------|--------------------------------------|---------------------------------------------|----------------------------------------------|-------------------|
| 1. Personnel (Direct Labor)  | \$107,539.07                         | \$0.00                                      | \$84,892.55                                  | \$22,646.52       |
| 2. Fringe Benefits           | \$42,652.47                          | \$0.00                                      | \$31,675.31                                  | \$10,977.16       |
| 3. Travel                    | \$19,740.09                          | \$0.00                                      | \$5,726.23                                   | \$14,013.86       |
| 4. Equipment                 | \$0.00                               | \$0.00                                      | \$0.00                                       | \$0.00            |
| 5. Supplies and Materials    | \$16,580.00                          | \$0.00                                      | \$2,447.70                                   | \$14,132.30       |
| 6. Consultants               | \$0.00                               | \$0.00                                      | \$0.00                                       | \$0.00            |
| 7. Contract and Sub-Grantees | \$0.00                               | \$0.00                                      | \$0.00                                       | \$0.00            |
| 8. Construction              |                                      | \$0.00                                      | \$0.00                                       | \$0.00            |
| 9. Other Direct Costs        | \$0.00                               | \$0.00                                      | \$0.00                                       | \$0.00            |
| 10. Indirect Costs           | \$0.00                               | \$0.00                                      | \$0.00                                       | \$0.00            |
| Total:                       | \$186,511.63                         | \$0.00                                      | \$124,741.79                                 | \$61,769.84       |

\* Administrative costs included in totals expended are not to exceed 10-percent.

### Match Commitment Summary

[illegible]

I certify that all expenditures reported (or payment requested) are for appropriate purposes and in accordance with the provisions of the application and award documents.

Christine Howe  
(Name of Individual Completing this Form)

(Signature of Individual Completing this Form)

3-6-26

| December 2025                      |             | POSITION             |             |                 |            |                      |            |        |            |
|------------------------------------|-------------|----------------------|-------------|-----------------|------------|----------------------|------------|--------|------------|
| PAY DATES                          |             | Division Manager     |             | Program Manager |            | Outreach Coordinator |            | Match  |            |
| FY26 Period 3                      |             |                      |             |                 |            |                      |            |        |            |
| LSHH 2021 - Draw 42                |             |                      |             |                 |            |                      |            |        |            |
|                                    |             | Code                 | Amount      | Code            | Amount     | Code                 | Amount     | Code   | Amount     |
| Direct Personnel                   | \$7,650.34  | LHC021               | \$0.00      | LHC022          | \$5,044.81 | LHC053               | \$2,605.53 |        |            |
| Direct Fringe                      | \$3,874.69  |                      | \$0.00      |                 | \$2,712.38 |                      | \$1,162.31 |        |            |
| Admin Personnel                    | \$0.00      | LHC011               | \$0.00      | LHC012          | \$0.00     | LHC052               | \$0.00     |        |            |
| Admin Fringe                       | \$0.00      |                      | \$0.00      |                 | \$0.00     |                      | \$0.00     |        |            |
| 3. Travel                          | \$0.00      | LHC002               |             |                 |            |                      |            |        |            |
| Admin Travel                       | \$0.00      | LHC001               |             |                 |            |                      |            |        |            |
| 4. Equipment                       | \$0.00      | LHC002               |             |                 |            |                      |            |        |            |
| 5. Supplies/Materials              | \$855.81    | LHC002               | \$855.81    |                 |            |                      |            |        |            |
| Admin Suppl/Mat                    | \$0.00      | LHC001               |             |                 |            |                      |            |        |            |
| 6. Consultants                     | \$0.00      | LHC002               |             |                 |            |                      |            |        |            |
| 7.a Lead Hazard Control Work       | \$5,521.00  | LHC002               | \$5,521.00  |                 |            |                      |            |        |            |
| 7.b                                |             |                      |             |                 |            |                      |            |        |            |
| 7.c                                |             |                      |             |                 |            |                      |            |        |            |
| 7.d                                |             |                      |             |                 |            |                      |            |        |            |
| 9. Other Direct Costs              | \$4,769.23  | LHC001               | \$4,769.23  |                 |            |                      |            |        |            |
|                                    |             | LHC002               |             |                 |            |                      |            |        |            |
| Healthy Homes                      | \$19,480.37 | CDOLHC               | \$19,480.37 |                 |            |                      |            | E00031 | \$0.00     |
| OneBridge Benefits (direct fringe) | \$3.00      | OneBridge Benefits   | \$3.00      |                 |            |                      |            |        |            |
| Unassociated Charges               | \$0.00      | Unassociated Charges | \$0.00      |                 |            |                      |            | LHC023 | \$5,056.52 |
| Match                              |             |                      |             |                 |            |                      |            | LHC024 | \$0.00     |
|                                    |             |                      |             |                 |            |                      |            | LHC013 | \$0.00     |

|                                                  |                    |
|--------------------------------------------------|--------------------|
| Direct Personnel                                 | \$7,650.34         |
| Direct Fringe                                    | \$3,874.69         |
| Unassociated Charges (Direct fringe & Onebridge) | \$3.00             |
| Admin Personnel                                  | \$0.00             |
| Admin Fringe                                     | \$0.00             |
| Personnel & Fringe Subtotal                      | \$11,528.03        |
| Expenses                                         | \$30,626.41        |
| <b>Total for Draw</b>                            | <b>\$42,154.44</b> |

|                                                   |                    |
|---------------------------------------------------|--------------------|
| Acct Activity Listing Total (7199)                | \$30,681.41        |
| Acct Activity Listing Total (0603 - Payroll Only) | \$11,525.03        |
| SUBTOTAL                                          | \$42,206.44        |
| Erroneous Charge                                  | -\$52.00           |
| <b>Total for Reconcile</b>                        | <b>\$42,154.44</b> |
| Match                                             | \$5,056.52         |

PREPARED 02/18/2026, 16:17:33

ACCOUNT ACTIVITY LISTING

PROGRAM GM360L

FISCAL YEAR: 2026

ACCOUNT NUMBER SELECTION

FROM: 001-0603-415.00-00 TO: 001-0603-415.99-99

TYPE: S (O-ONLY, R-RANGE, S-SELECTIVE)

TRANSACTION SELECTION

TYPES... AJ X CR X BA X TF X EN X AP X

DATE RANGE...FROM: 0/00/0000 TO: 99/99/9999

PERIOD...FROM: 03 TO: 03

POSTING DATE RANGE...FROM: 0/00/0000 TO: 99/99/9999

SUPPRESS PRINTING OF ACCOUNTS WITHOUT TRANSACTIONS (N/Y): N

PRINT DEBIT/CREDIT COLUMNS, SUPPRESS BUDGET . . . (N/Y): N

PRINT ENCUMBRANCE . . . . . (N/Y): Y

PAGE BREAK BY FUND: N

PAGE BREAK BY ACCOUNT: N

PAGE BREAK BY DPT/DIV: N

USE CURRENT BUDGET FOR ESTIM/APPROX TOTAL: Y

|         | PERSONAL & FRINGE |          | Total     |
|---------|-------------------|----------|-----------|
| LHC 011 | 0.00 ✓            | -0.00    | 0.00      |
| LHC 021 | 0.00 ✓            | 10.00    | 0.00      |
| LHC 012 | 0.00 ✓            | 10.00    | 0.00      |
| LHC 022 | 3696.90 ✓         | ✓2019.14 | 5716.04   |
| LHC 032 | 1347.91 ✓         | ✓693.24  | 2041.15   |
| LHC 052 | 0.00 ✓            | ✓0.00    | 0.00      |
| LHC 053 | 1476.04 ✓         | ✓657.90  | 2133.94   |
| LHC 054 | 1129.49 ✓         | ✓504.41  | 1633.90   |
| LHC001  | 0.00              | S.T.     | 11,525.03 |
| LHC002  | 11,146.04 ✓       |          | 0.00      |
| CDO LHC | 19,480.37 ✓       |          | 11,146.04 |
|         |                   |          | 19,480.37 |
|         |                   | T        | 42,151.44 |
|         | ✓ one Bridge      |          | 3.00      |
|         |                   | G.T      | 42,154.44 |



PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 1  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                                | PO<br>NBR | ACCTG<br>PER. | CD | DATE     | TRANSACTION<br>NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|-------------------------------------------------------------|-----------|---------------|----|----------|-----------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                                       |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 001-0603-415.02-12 BENEFIT / EAP                            |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                               |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| 001-0603-415.10-01 REGULAR WAGES/SALARIES / PERS.-EXEMPT, F |           |               |    |          |                       |                 | 85,176                      | .00                        | 27,184.16             | 57,991.84          |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 3,275.20              |                    |
| PROJECT#:                                                   |           |               |    |          | GRNT01                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 818.80                |                    |
| PROJECT#:                                                   |           |               |    |          | E00091                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 2,456.40              |                    |
| PROJECT#:                                                   |           |               |    |          | GRNT01                |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                                               |           |               |    |          |                       |                 | 85,176                      | .00                        | 6,550.40              | 78,625.60          |
| 001-0603-415.10-02 REGULAR WAGES/SALARIES / PERS.-NONEXEMPT |           |               |    |          |                       |                 | 250,411                     | .00                        | 79,814.36             | 170,596.64         |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 697.30                |                    |
| PROJECT#:                                                   |           |               |    |          | E00023                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 270.72                |                    |
| PROJECT#:                                                   |           |               |    |          | E00024                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 631.24                |                    |
| PROJECT#:                                                   |           |               |    |          | E00093                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 1,226.70              |                    |
| PROJECT#:                                                   |           |               |    |          | E00094                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 1,209.78              |                    |
| PROJECT#:                                                   |           |               |    |          | E00137                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 962.63                |                    |
| PROJECT#:                                                   |           |               |    |          | GRNT01                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 1,962.74              |                    |
| PROJECT#:                                                   |           |               |    |          | LHC022                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 1,020.26              |                    |
| PROJECT#:                                                   |           |               |    |          | LHC023                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 559.66                |                    |
| PROJECT#:                                                   |           |               |    |          | LHC032                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 757.27                |                    |
| PROJECT#:                                                   |           |               |    |          | LHC053                |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 333.72                |                    |
| PROJECT#:                                                   |           |               |    |          | LHC054                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 748.68                |                    |
| PROJECT#:                                                   |           |               |    |          | E00023                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 270.72                |                    |
| PROJECT#:                                                   |           |               |    |          | E00024                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 33.84                 |                    |
| PROJECT#:                                                   |           |               |    |          | E00074                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 469.76                |                    |
| PROJECT#:                                                   |           |               |    |          | E00093                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 761.40                |                    |
| PROJECT#:                                                   |           |               |    |          | E00094                |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1,641.24              |                    |

PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 2  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                                          | PO<br>NBR | ACCTG<br>PER. | CD | DATE     | TRANSACTION<br>NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|-----------------------------------------------------------------------|-----------|---------------|----|----------|-----------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                                                 |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 001-0603-415.10-02 REGULAR WAGES/SALARIES / PERS.-NONEXEMPT,FULL TIME |           |               |    |          |                       |                 | continued                   |                            |                       |                    |
| PROJECT#: E00137                                                      |           |               |    |          |                       |                 |                             |                            | 539.07                |                    |
| 1177                                                                  |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            |                       |                    |
| PROJECT#: GRNT01                                                      |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                                                  |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1,734.16              |                    |
| PROJECT#: LHC022                                                      |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                                                  |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | <del>1,130.96</del>   |                    |
| PROJECT#: LHC023                                                      |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                                                  |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 788.25                |                    |
| PROJECT#: LHC032                                                      |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                                                  |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 718.77                |                    |
| PROJECT#: LHC053                                                      |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                                                  |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 795.77                |                    |
| PROJECT#: LHC054                                                      |           |               |    |          |                       |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                                                         |           |               |    |          |                       |                 | 250,411                     | .00                        | 19,264.04             | 231,146.96         |
| 001-0603-415.10-03 REGULAR WAGES/SALARIES / PERS.-SEASONAL            |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                                         |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| 001-0603-415.10-99 REGULAR WAGES/SALARIES / OTHER                     |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                                         |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| 001-0603-415.11-01 EXTRA WAGES & SALARIES / PERS.-OVERTIME            |           |               |    |          |                       |                 | 0                           | .00                        | 288.80                | 288.80             |
| ACCOUNT TOTAL                                                         |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| 001-0603-415.13-01 SICK PAYOFF / RETIREMENT PLANNED                   |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                                         |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| 001-0603-415.13-03 SICK PAYOFF / OTHER PAYOFFS                        |           |               |    |          |                       |                 | 0                           | .00                        | 451.76                | 451.76             |
| ACCOUNT TOTAL                                                         |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| 001-0603-415.13-04 SICK PAYOFF / TO VEBA                              |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                                         |           |               |    |          |                       |                 | 0                           | .00                        | .00                   | .00                |
| 001-0603-415.21-01 GROUP INSURANCE / MEDICAL                          |           |               |    |          |                       |                 | 65,172                      | .00                        | 18,955.52             | 46,216.48          |
| 1444                                                                  |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | .01-                  |                    |

PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 3  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                 | PO<br>NBR | ACCTG<br>PER. | CD | DATE     | TRANSACTION<br>NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|----------------------------------------------|-----------|---------------|----|----------|-----------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                        |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 001-0603-415.21-01 GROUP INSURANCE / MEDICAL |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 286.89                |                    |
| PROJECT#:                                    |           |               |    |          | E00023                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 43.72                 |                    |
| PROJECT#:                                    |           |               |    |          | E00024                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 259.83                |                    |
| PROJECT#:                                    |           |               |    |          | E00093                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 198.16                |                    |
| PROJECT#:                                    |           |               |    |          | E00094                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 195.39                |                    |
| PROJECT#:                                    |           |               |    |          | E00137                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 642.15                |                    |
| PROJECT#:                                    |           |               |    |          | GRNT01                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 340.20                |                    |
| PROJECT#:                                    |           |               |    |          | LHC022                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 419.90                |                    |
| PROJECT#:                                    |           |               |    |          | LHC023                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 97.02                 |                    |
| PROJECT#:                                    |           |               |    |          | LHC032                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 161.20                |                    |
| PROJECT#:                                    |           |               |    |          | LHC053                |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 71.05                 |                    |
| PROJECT#:                                    |           |               |    |          | LHC054                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .05-                  |                    |
| PROJECT#:                                    |           |               |    |          | E00023                |                 |                             |                            | 308.07                |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 43.72                 |                    |
| PROJECT#:                                    |           |               |    |          | E00024                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 5.47                  |                    |
| PROJECT#:                                    |           |               |    |          | E00074                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 109.30                |                    |
| PROJECT#:                                    |           |               |    |          | E00091                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 193.32                |                    |
| PROJECT#:                                    |           |               |    |          | E00093                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 122.99                |                    |
| PROJECT#:                                    |           |               |    |          | E00094                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 265.09                |                    |
| PROJECT#:                                    |           |               |    |          | E00137                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 442.69                |                    |
| PROJECT#:                                    |           |               |    |          | GRNT01                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 300.59                |                    |
| PROJECT#:                                    |           |               |    |          | LHC022                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 465.23                |                    |
| PROJECT#:                                    |           |               |    |          | LHC023                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 136.63                |                    |
| PROJECT#:                                    |           |               |    |          | LHC032                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 153.03                |                    |
| PROJECT#:                                    |           |               |    |          | LHC053                |                 |                             |                            |                       |                    |
| 1177                                         |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 169.42                |                    |
| PROJECT#:                                    |           |               |    |          | LHC054                |                 |                             |                            |                       |                    |

continued



PREPARED 02/18/2026, 16:17:33  
PROGRAM GM360L  
City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 4  
ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                 | PO<br>NBR | ACCTG<br>PER. | CD | TRANSACTION<br>DATE | NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|----------------------------------------------|-----------|---------------|----|---------------------|--------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                        |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 001-0603-415.21-01 GROUP INSURANCE / MEDICAL |           |               |    |                     |        |                 |                             | continued                  |                       |                    |
| ACCOUNT TOTAL                                |           |               |    |                     |        |                 | 65,172                      | .00                        | 5,431.00              | 59,741.00          |
| 001-0603-415.21-02 GROUP INSURANCE / LIFE    |           |               |    |                     |        |                 | 73                          | .00                        | 24.51                 | 48.49              |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .01                   |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .37                   |                    |
| PROJECT#: E00023                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .12                   |                    |
| PROJECT#: E00024                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .32                   |                    |
| PROJECT#: E00093                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .56                   |                    |
| PROJECT#: E00094                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .55                   |                    |
| PROJECT#: E00137                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 1.79                  |                    |
| PROJECT#: GRNT01                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .95                   |                    |
| PROJECT#: LHC022                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .53                   |                    |
| PROJECT#: LHC023                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .27                   |                    |
| PROJECT#: LHC032                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .45                   |                    |
| PROJECT#: LHC053                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .20                   |                    |
| PROJECT#: LHC054                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                                |           |               |    |                     |        |                 | 73                          | .00                        | 6.10                  | 66.90              |
| 001-0603-415.21-03 GROUP INSURANCE / DENTAL  |           |               |    |                     |        |                 | 2,267                       | .00                        | 652.63                | 1,614.37           |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 8.81                  |                    |
| PROJECT#: E00023                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 1.60                  |                    |
| PROJECT#: E00024                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 7.97                  |                    |
| PROJECT#: E00093                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 7.24                  |                    |
| PROJECT#: E00094                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 7.14                  |                    |
| PROJECT#: E00137                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 23.47                 |                    |
| PROJECT#: GRNT01                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 12.43                 |                    |
| PROJECT#: LHC022                             |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                         |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 12.88                 |                    |
| PROJECT#: LHC023                             |           |               |    |                     |        |                 |                             |                            |                       |                    |



PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 5  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                | PO<br>NBR | ACCTG<br>PER. | ---TRANSACTION---<br>CD DATE NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|---------------------------------------------|-----------|---------------|-------------------------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                       |           |               |                                     |                 |                             |                            |                       |                    |
| 001-0603-415.21-03 GROUP INSURANCE / DENTAL |           |               |                                     |                 |                             | continued                  |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 3.55                  |                    |
| PROJECT#:                                   |           |               | LHC032                              |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 5.83                  |                    |
| PROJECT#:                                   |           |               | LHC053                              |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 2.60                  |                    |
| PROJECT#:                                   |           |               | LHC054                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | .03-                  |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 9.45                  |                    |
| PROJECT#:                                   |           |               | E00023                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 1.60                  |                    |
| PROJECT#:                                   |           |               | E00024                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | .20                   |                    |
| PROJECT#:                                   |           |               | E00074                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 4.00                  |                    |
| PROJECT#:                                   |           |               | E00091                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 5.93                  |                    |
| PROJECT#:                                   |           |               | E00093                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 4.50                  |                    |
| PROJECT#:                                   |           |               | E00094                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 9.69                  |                    |
| PROJECT#:                                   |           |               | E00137                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 16.18                 |                    |
| PROJECT#:                                   |           |               | GRNT01                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 10.99                 |                    |
| PROJECT#:                                   |           |               | LHC022                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 14.28                 |                    |
| PROJECT#:                                   |           |               | LHC023                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 5.00                  |                    |
| PROJECT#:                                   |           |               | LHC032                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 5.59                  |                    |
| PROJECT#:                                   |           |               | LHC053                              |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 6.20                  |                    |
| PROJECT#:                                   |           |               | LHC054                              |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                               |           |               |                                     |                 | 2,267                       | .00                        | 187.16                | 2,079.84           |
| 001-0603-415.21-04 GROUP INSURANCE / VISION |           |               |                                     |                 | 479                         | .00                        | 138.74                | 340.26             |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 1.19                  |                    |
| PROJECT#:                                   |           |               | E00023                              |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | .40                   |                    |
| PROJECT#:                                   |           |               | E00024                              |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 1.07                  |                    |
| PROJECT#:                                   |           |               | E00093                              |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 1.81                  |                    |
| PROJECT#:                                   |           |               | E00094                              |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 1.78                  |                    |
| PROJECT#:                                   |           |               | E00137                              |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 5.86                  |                    |

PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 6  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                | PO<br>NBR | ACCTG<br>PER. | CD | DATE     | TRANSACTION<br>NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|---------------------------------------------|-----------|---------------|----|----------|-----------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                       |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 001-0603-415.21-04 GROUP INSURANCE / VISION |           |               |    |          |                       |                 |                             |                            |                       |                    |
| PROJECT#: GRNT01                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 3.10                  |                    |
| PROJECT#: LHC022                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 1.73                  |                    |
| PROJECT#: LHC023                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | .89                   |                    |
| PROJECT#: LHC032                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 1.47                  |                    |
| PROJECT#: LHC053                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1444                                        |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | .65                   |                    |
| PROJECT#: LHC054                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .01                   |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.27                  |                    |
| PROJECT#: E00023                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .40                   |                    |
| PROJECT#: E00024                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .05                   |                    |
| PROJECT#: E00074                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.00                  |                    |
| PROJECT#: E00091                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .80                   |                    |
| PROJECT#: E00093                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.12                  |                    |
| PROJECT#: E00094                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 2.42                  |                    |
| PROJECT#: E00137                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 4.04                  |                    |
| PROJECT#: GRNT01                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 2.74                  |                    |
| PROJECT#: LHC022                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.92                  |                    |
| PROJECT#: LHC023                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.25                  |                    |
| PROJECT#: LHC032                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.40                  |                    |
| PROJECT#: LHC053                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.55                  |                    |
| PROJECT#: LHC054                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                               |           |               |    |          |                       |                 | 479                         | .00                        | 39.90                 | 439.10             |
| 001-0603-415.21-05 GROUP INSURANCE / EAP    |           |               |    |          |                       |                 | 223                         | .00                        | 58.18                 | 164.82             |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.18                  |                    |
| PROJECT#: E00023                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .37                   |                    |
| PROJECT#: E00024                            |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1177                                        |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .05                   |                    |
| PROJECT#: E00074                            |           |               |    |          |                       |                 |                             |                            |                       |                    |

PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 7  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                                | PO<br>NBR | ACCTG<br>PER. | ---TRANSACTION---<br>CD DATE NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|-------------------------------------------------------------|-----------|---------------|-------------------------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                                       |           |               |                                     |                 |                             |                            |                       |                    |
| 001-0603-415.21-05 GROUP INSURANCE / EAP                    |           |               |                                     |                 |                             | continued                  |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | .93                   |                    |
| PROJECT#:                                                   |           |               | E00091                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | .74                   |                    |
| PROJECT#:                                                   |           |               | E00093                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 1.04                  |                    |
| PROJECT#:                                                   |           |               | E00094                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 2.25                  |                    |
| PROJECT#:                                                   |           |               | E00137                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 3.75                  |                    |
| PROJECT#:                                                   |           |               | GRNT01                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 2.55                  |                    |
| PROJECT#:                                                   |           |               | LHC022                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 1.79                  |                    |
| PROJECT#:                                                   |           |               | LHC023                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 1.16                  |                    |
| PROJECT#:                                                   |           |               | LHC032                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 1.30                  |                    |
| PROJECT#:                                                   |           |               | LHC053                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 1.44                  |                    |
| PROJECT#:                                                   |           |               | LHC054                              |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                                               |           |               |                                     |                 | 223                         | .00                        | 18.55                 | 204.45             |
| 001-0603-415.22-00 PLANNING AND ZONING / WORKERS COMPENSATI |           |               |                                     |                 | 1,067                       | .00                        | 331.83                | 735.17             |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 8.61                  |                    |
| PROJECT#:                                                   |           |               | E00023                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | .31                   |                    |
| PROJECT#:                                                   |           |               | E00024                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 7.80                  |                    |
| PROJECT#:                                                   |           |               | E00093                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 1.40                  |                    |
| PROJECT#:                                                   |           |               | E00094                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 1.38                  |                    |
| PROJECT#:                                                   |           |               | E00137                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 4.83                  |                    |
| PROJECT#:                                                   |           |               | GRNT01                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 2.24                  |                    |
| PROJECT#:                                                   |           |               | LHC022                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | 12.60                 |                    |
| PROJECT#:                                                   |           |               | LHC023                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | .64                   |                    |
| PROJECT#:                                                   |           |               | LHC032                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | .86                   |                    |
| PROJECT#:                                                   |           |               | LHC053                              |                 |                             |                            |                       |                    |
| 1444                                                        |           | 03/26         | AJ 12/19/25 PR1219                  | PAYROLL SUMMARY |                             |                            | .38                   |                    |
| PROJECT#:                                                   |           |               | LHC054                              |                 |                             |                            |                       |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | .01-                  |                    |
| 1177                                                        |           | 03/26         | AJ 12/05/25 PR1205                  | PAYROLL SUMMARY |                             |                            | 9.25                  |                    |



PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 8  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                                       | PO<br>NBR | ACCTG<br>PER. | CD | DATE     | TRANSACTION<br>NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|--------------------------------------------------------------------|-----------|---------------|----|----------|-----------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                                              |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 001-0603-415.22-00 PLANNING AND ZONING / WORKERS COMPENSATION INS. |           |               |    |          |                       | continued       |                             |                            |                       |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00023          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .31                   |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00024          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .04                   |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00074          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .94                   |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00091          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 5.80                  |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00093          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .87                   |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00094          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.87                  |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00137          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 3.41                  |                    |
|                                                                    |           |               |    |          | PROJECT#:             | GRNT01          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 1.98                  |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC022          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 13.96                 |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC023          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .90                   |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC032          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .82                   |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC053          |                             |                            |                       |                    |
| 1177                                                               |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .91                   |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC054          |                             |                            |                       |                    |
| ACCOUNT TOTAL                                                      |           |               |    |          |                       |                 | 1,067                       | .00                        | 82.10                 | 984.90             |
| 001-0603-415.24-03 BENEFITS - RETIREMENT / PERSI                   |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY | 40,243                      | .00                        | 12,656.16             | 27,586.84          |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | .02-                  |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00023          |                             |                            | 83.38                 |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 32.38                 |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00024          |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 75.51                 |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00093          |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 146.74                |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00094          |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 144.70                |                    |
|                                                                    |           |               |    |          | PROJECT#:             | E00137          |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 506.83                |                    |
|                                                                    |           |               |    |          | PROJECT#:             | GRNT01          |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 234.74                |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC022          |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 122.03                |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC023          |                             |                            |                       |                    |
| 1444                                                               |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 66.94                 |                    |
|                                                                    |           |               |    |          | PROJECT#:             | LHC032          |                             |                            |                       |                    |



PAGE 10  
ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                               | PO<br>NBR | ACCTG<br>PER. | CD | TRANSACTION<br>DATE | NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|------------------------------------------------------------|-----------|---------------|----|---------------------|--------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                                      |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 001-0603-415.24-04 BENEFITS - RETIREMENT / MEDICAL SAVINGS |           |               |    |                     |        |                 |                             | continued                  |                       |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 583.58                |                    |
| PROJECT#: LHC022                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 325.80                |                    |
| PROJECT#: LHC023                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 166.43                |                    |
| PROJECT#: LHC032                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 18.44                 |                    |
| PROJECT#: LHC053                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 8.13                  |                    |
| PROJECT#: LHC054                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | .06-                  |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 16.41                 |                    |
| PROJECT#: E00023                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 5.15                  |                    |
| PROJECT#: E00024                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | .65                   |                    |
| PROJECT#: E00074                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 12.88                 |                    |
| PROJECT#: E00091                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 10.30                 |                    |
| PROJECT#: E00093                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 14.49                 |                    |
| PROJECT#: E00094                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 31.23                 |                    |
| PROJECT#: E00137                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 52.15                 |                    |
| PROJECT#: GRNT01                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 35.41                 |                    |
| PROJECT#: LHC022                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 24.79                 |                    |
| PROJECT#: LHC023                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 16.10                 |                    |
| PROJECT#: LHC032                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 18.03                 |                    |
| PROJECT#: LHC053                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1177                                                       |           | 03/26         | AJ | 12/05/25            | PR1205 | PAYROLL SUMMARY |                             |                            | 19.97                 |                    |
| PROJECT#: LHC054                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                                              |           |               |    |                     |        |                 | 11,890                      | .00                        | 1,907.50              | 9,982.50           |
| 001-0603-415.25-00 PLANNING AND ZONING / SOCIAL SECURITY   |           |               |    |                     |        |                 | 24,978                      | .00                        | 7,940.13              | 17,037.87          |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | .01-                  |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 49.06                 |                    |
| PROJECT#: E00023                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 20.53                 |                    |
| PROJECT#: E00024                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |
| 1444                                                       |           | 03/26         | AJ | 12/19/25            | PR1219 | PAYROLL SUMMARY |                             |                            | 44.42                 |                    |
| PROJECT#: E00093                                           |           |               |    |                     |        |                 |                             |                            |                       |                    |



PREPARED 02/18/2026, 16:17:33  
 PROGRAM GM360L  
 City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 11  
 ACCOUNTING PERIOD 04/2026

| GROUP<br>NBR                                             | PO<br>NBR | ACCTG<br>PER. | CD | DATE     | TRANSACTION<br>NUMBER | DESCRIPTION     | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|----------------------------------------------------------|-----------|---------------|----|----------|-----------------------|-----------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 001 GENERAL FUND                                    |           |               |    |          |                       |                 |                             |                            |                       |                    |
| 001-0603-415.25-00 PLANNING AND ZONING / SOCIAL SECURITY |           |               |    |          |                       |                 | continued                   |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 93.08                 |                    |
| PROJECT#:                                                |           |               |    |          | E00094                |                 |                             |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 91.76                 |                    |
| PROJECT#:                                                |           |               |    |          | E00137                |                 |                             |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 320.03                |                    |
| PROJECT#:                                                |           |               |    |          | GRNT01                |                 |                             |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 148.77                |                    |
| PROJECT#:                                                |           |               |    |          | LHC022                |                 |                             |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 71.80                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC023                |                 |                             |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 42.43                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC032                |                 |                             |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 57.27                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC053                |                 |                             |                            |                       |                    |
| 1444                                                     |           | 03/26         | AJ | 12/19/25 | PR1219                | PAYROLL SUMMARY |                             |                            | 25.24                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC054                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | .02-                  |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 52.67                 |                    |
| PROJECT#:                                                |           |               |    |          | E00023                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 20.53                 |                    |
| PROJECT#:                                                |           |               |    |          | E00024                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 2.57                  |                    |
| PROJECT#:                                                |           |               |    |          | E00074                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 61.80                 |                    |
| PROJECT#:                                                |           |               |    |          | E00091                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 33.06                 |                    |
| PROJECT#:                                                |           |               |    |          | E00093                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 57.75                 |                    |
| PROJECT#:                                                |           |               |    |          | E00094                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 124.50                |                    |
| PROJECT#:                                                |           |               |    |          | E00137                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 226.20                |                    |
| PROJECT#:                                                |           |               |    |          | GRNT01                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 131.46                |                    |
| PROJECT#:                                                |           |               |    |          | LHC022                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 79.55                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC023                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 59.75                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC032                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 54.37                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC053                |                 |                             |                            |                       |                    |
| 1177                                                     |           | 03/26         | AJ | 12/05/25 | PR1205                | PAYROLL SUMMARY |                             |                            | 60.19                 |                    |
| PROJECT#:                                                |           |               |    |          | LHC054                |                 |                             |                            |                       |                    |
| ACCOUNT TOTAL                                            |           |               |    |          |                       |                 | 24,978                      | .00                        | 1,928.76              | 23,049.24          |
| 001-0603-415.31-01 SUPPLIES / OFFICE                     |           |               |    |          |                       |                 | 180                         | .00                        | .00                   | 180.00             |
| ACCOUNT TOTAL                                            |           |               |    |          |                       |                 | 180                         | .00                        | .00                   | 180.00             |

PREPARED 02/18/2026, 16:17:33  
PROGRAM GM360L  
City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 12  
ACCOUNTING PERIOD 04/2026

| GROUP                                                       | PO  | ACCTG | ---- | TRANSACTION | ----   |             | YTD/CURRENT  | YTD/CURRENT | TRANSACTION | CURRENT |
|-------------------------------------------------------------|-----|-------|------|-------------|--------|-------------|--------------|-------------|-------------|---------|
| NBR                                                         | NBR | PER.  | CD   | DATE        | NUMBER | DESCRIPTION | ESTIM/APPROP | ENCUMBRANCE | AMOUNT      | BALANCE |
| FUND 001 GENERAL FUND                                       |     |       |      |             |        |             |              |             |             |         |
| 001-0603-415.31-02 SUPPLIES / BOOKS AND MANUALS             |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| 001-0603-415.31-03 SUPPLIES / POSTAGE                       |     |       |      |             |        |             | 100          | .00         | .00         | 100.00  |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 100          | .00         | .00         | 100.00  |
| 001-0603-415.31-05 SUPPLIES / OFFICE FURNITURE              |     |       |      |             |        |             | 200          | .00         | .00         | 200.00  |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 200          | .00         | .00         | 200.00  |
| 001-0603-415.31-06 SUPPLIES / HARD/SOFTWARE                 |     |       |      |             |        |             | 100          | .00         | .00         | 100.00  |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 100          | .00         | .00         | 100.00  |
| 001-0603-415.31-99 SUPPLIES / OTHER GENERAL SUPPLIES        |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| 001-0603-415.32-03 OPERATING SUPPLIES / KITCHEN             |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| 001-0603-415.32-12 OPERATING SUPPLIES / GAS AND OIL - DIREC |     |       |      |             |        |             | 106          | .00         | .00         | 106.00  |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 106          | .00         | .00         | 106.00  |
| 001-0603-415.32-88 OPERATING SUPPLIES / REBRANDING 2025     |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 0            | .00         | .00         | .00     |
| 001-0603-415.32-99 OPERATING SUPPLIES / OTHER OPERATING SUP |     |       |      |             |        |             | 100          | .00         | .00         | 100.00  |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 100          | .00         | .00         | 100.00  |
| 001-0603-415.33-03 REPAIR/MAINT. SUPPLIES / MOTOR VEHICLE R |     |       |      |             |        |             | 53           | .00         | .00         | 53.00   |
| ACCOUNT TOTAL                                               |     |       |      |             |        |             | 53           | .00         | .00         | 53.00   |

PREPARED 02/18/2026, 16:17:33  
PROGRAM GM360L  
City of Pocatello

ACCOUNT ACTIVITY LISTING

PAGE 13  
ACCOUNTING PERIOD 04/2026

| GROUP                 | PO                 | ACCTG | ----TRANSACTION---- |      |        |                                          | YTD/CURRENT  | YTD/CURRENT | TRANSACTION | CURRENT   |
|-----------------------|--------------------|-------|---------------------|------|--------|------------------------------------------|--------------|-------------|-------------|-----------|
| NBR                   | NBR                | PER.  | CD                  | DATE | NUMBER | DESCRIPTION                              | ESTIM/APPROP | ENCUMBRANCE | AMOUNT      | BALANCE   |
| FUND 001 GENERAL FUND |                    |       |                     |      |        |                                          |              |             |             |           |
|                       | 001-0603-415.40-12 |       |                     |      |        | PURCHASED PROF. SERVICES / TRAINING REGI | 500          | .00         | 899.00      | 399.00-   |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 500          | .00         | .00         | 500.00    |
|                       | 001-0603-415.40-15 |       |                     |      |        | PURCHASED PROF. SERVICES / DUES AND MEMB | 0            | .00         | 174.00      | 174.00-   |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00       |
|                       | 001-0603-415.40-17 |       |                     |      |        | PURCHASED PROF. SERVICES / PRINTING      | 150          | .00         | .00         | 150.00    |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 150          | .00         | .00         | 150.00    |
|                       | 001-0603-415.40-20 |       |                     |      |        | PURCHASED PROF. SERVICES / CENTRAL COPIE | 15           | .00         | .00         | 15.00     |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 15           | .00         | .00         | 15.00     |
|                       | 001-0603-415.40-99 |       |                     |      |        | PURCHASED PROF. SERVICES / OTHER PURCH.  | 58,500       | .00         | .00         | 58,500.00 |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 58,500       | .00         | .00         | 58,500.00 |
|                       | 001-0603-415.52-07 |       |                     |      |        | REPAIRS AND MAINTENANCE / MAINTENANCE AG | 955          | .00         | 144.57      | 810.43    |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 955          | .00         | .00         | 955.00    |
|                       | 001-0603-415.61-05 |       |                     |      |        | INSURANCE / NOTARY BOND                  | 0            | .00         | .00         | .00       |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00       |
|                       | 001-0603-415.61-99 |       |                     |      |        | INSURANCE / OTHER INSURANCE              | 17           | .00         | .00         | 17.00     |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 17           | .00         | .00         | 17.00     |
|                       | 001-0603-415.62-01 |       |                     |      |        | COMMUNICATIONS / TELEPHONE               | 0            | .00         | .00         | .00       |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00       |
|                       | 001-0603-415.62-02 |       |                     |      |        | COMMUNICATIONS / LEGAL ADVERTISING       | 500          | .00         | 347.00      | 153.00    |
|                       |                    |       |                     |      |        | ACCOUNT TOTAL                            | 500          | .00         | .00         | 500.00    |

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City of Pocatello

ACCOUNT ACTIVITY LISTING

| GROUP                                                | PO  | ACCTG | ---TRANSACTION--- |      |        |             | YTD/CURRENT  | YTD/CURRENT | TRANSACTION | CURRENT    |
|------------------------------------------------------|-----|-------|-------------------|------|--------|-------------|--------------|-------------|-------------|------------|
| NBR                                                  | NBR | PER.  | CD                | DATE | NUMBER | DESCRIPTION | ESTIM/APPROP | ENCUMBRANCE | AMOUNT      | BALANCE    |
| FUND 001 GENERAL FUND                                |     |       |                   |      |        |             |              |             |             |            |
| 001-0603-415.62-03 COMMUNICATIONS / ADVERTISING      |     |       |                   |      |        |             | 0            | .00         | .00         | .00        |
| ACCOUNT TOTAL                                        |     |       |                   |      |        |             | 0            | .00         | .00         | .00        |
| 001-0603-415.62-04 COMMUNICATIONS / CELL PHONES      |     |       |                   |      |        |             | 500          | .00         | .00         | 500.00     |
| ACCOUNT TOTAL                                        |     |       |                   |      |        |             | 500          | .00         | .00         | 500.00     |
| 001-0603-415.63-01 TRANSPORTATION / TRAVEL AND MEALS |     |       |                   |      |        |             | 1,750        | .00         | 999.20      | 750.80     |
| ACCOUNT TOTAL                                        |     |       |                   |      |        |             | 1,750        | .00         | .00         | 1,750.00   |
| FUND TOTAL                                           |     |       |                   |      |        |             | 545,705      | .00         | 38,515.35   | 507,189.65 |
| GRAND TOTAL                                          |     |       |                   |      |        |             | 545,705      | .00         | 38,515.35   | 507,189.65 |

December 2025 Payroll  
Project Director (Grants Manager)  
LHC011 - Admin Time

| Account Category           | Personnel     | Fringe        | Total         |
|----------------------------|---------------|---------------|---------------|
| Exempt Wages               | \$0.00        | \$0.00        | \$0.00        |
| Exempt Wages               |               | \$0.00        | \$0.00        |
| Exempt Wages               |               | \$0.00        | \$0.00        |
| Part time                  | \$0.00        | \$0.00        | \$0.00        |
| Overtime                   | \$0.00        | \$0.00        | \$0.00        |
| Other person.              | \$0.00        | \$0.00        | \$0.00        |
| Retirement Planned         | \$0.00        | \$0.00        | \$0.00        |
| Medical                    | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Life                       | \$0.00        |               | \$0.00        |
| Dental                     | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Vision                     | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Group Insurance / EAP      | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Worker's Comp              | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| PERSI                      | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Retirement Medical savings | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Social Security            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| <b>Total</b>               | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

LHC021 - Direct Time

| Account Category           | Personnel     | Fringe        | Total         |
|----------------------------|---------------|---------------|---------------|
| Exempt Wages               |               | \$0.00        | \$0.00        |
| Exempt Wages               | \$0.00        | \$0.00        | \$0.00        |
| Exempt Wages               |               | \$0.00        | \$0.00        |
| Part time                  | \$0.00        | \$0.00        | \$0.00        |
| Overtime                   | \$0.00        | \$0.00        | \$0.00        |
| Other person.              | \$0.00        | \$0.00        | \$0.00        |
| Retirement Planned         | \$0.00        | \$0.00        | \$0.00        |
| Medical                    | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Life                       | \$0.00        |               | \$0.00        |
| Dental                     | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Vision                     | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Group Insurance / EAP      | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| Worker's Comp              | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
|                            | \$0.00        |               | \$0.00        |
| PERSI                      | \$0.00        |               | 0             |
|                            | \$0.00        |               | 0             |
|                            | \$0.00        |               | \$0.00        |
| Retirement Medical savings | \$0.00        |               | 0             |
|                            | \$0.00        |               | 0             |
|                            | \$0.00        |               | \$0.00        |
| Social Security            | \$0.00        |               | 0             |
|                            | \$0.00        |               | 0             |
|                            | \$0.00        |               | \$0.00        |
| <b>Total</b>               | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |



Project Manager (Lead Program Administrator)

LHC012 - Admin Time

| Account Category           | Personnel | Fringe   | Total    |
|----------------------------|-----------|----------|----------|
| Nonexempt Wages            | \$0.00    | \$0.00   | \$0.00   |
| Nonexempt Wages            |           | \$0.00   | \$0.00   |
| Nonexempt Wages            |           | \$0.00   | \$0.00   |
| Part time                  | \$0.00    | \$0.00   | \$0.00   |
| Overtime                   | \$0.00    | \$0.00   | \$0.00   |
| Other person.              | \$0.00    | \$0.00   | \$0.00   |
| Retirement Planned         | \$0.00    | \$0.00   | \$0.00   |
| Medical                    | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Life                       | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Dental                     | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Vision                     | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Group Insurance / EPA      | \$0.00    |          | \$0.00   |
| Worker's Comp              | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| PERSI                      | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Retirement Medical savings | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Social Security            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Total                      | \$0.00    | \$0.00   | \$0.00   |
| Time off allocation        | \$0.00    | \$0.00   | \$0.00   |
| TOTAL                      | \$0.0000  | \$0.0000 | \$0.0000 |

Project Manager (Lead Program Administrator)

LHC022 - Direct Time

| Account Category           | Personnel      | Fringe         | Total          |
|----------------------------|----------------|----------------|----------------|
| Exempt Wages               | \$0.00         | \$0.00         | \$0.00         |
| Nonexempt Wages            | ✓ \$1,962.74   | \$0.00         | \$1,962.74     |
|                            | ✓ 1734.16      | \$0.00         | \$1,734.16     |
|                            |                | \$0.00         | \$0.00         |
| Part time                  | \$0.00         | \$0.00         | \$0.00         |
| Overtime                   | \$0.00         | \$0.00         | \$0.00         |
| Other person.              | \$0.00         | \$0.00         | \$0.00         |
| Retirement Planned         | \$0.00         | \$0.00         | \$0.00         |
| Medical                    | \$0.00         | \$340.20 ✓     | \$340.20       |
|                            | \$0.00         | \$300.59 ✓     | \$300.59       |
|                            | \$0.00         |                | \$0.00         |
| Life                       | \$0.00         | \$0.95 ✓       | \$0.95         |
|                            | \$0.00         |                | \$0.00         |
| Dental                     | \$0.00         | \$12.43 ✓      | \$12.43        |
|                            | \$0.00         | \$10.99 ✓      | \$10.99        |
|                            | \$0.00         |                | \$0.00         |
| Vision                     | \$0.00         | \$3.10 ✓       | \$3.10         |
|                            | \$0.00         | \$2.74 ✓       | \$2.74         |
|                            | \$0.00         | \$2.55 ✓       | \$2.55         |
| Group Insurance / EAP      | \$0.00         |                | \$0.00         |
|                            | \$0.00         |                | \$0.00         |
| Worker's Comp              | \$0.00         | \$2.24 ✓       | \$2.24         |
|                            | \$0.00         | \$1.98 ✓       | \$1.98         |
|                            | \$0.00         |                | \$0.00         |
| PERSI                      | \$0.00         | \$234.74 ✓     | \$234.74       |
|                            | \$0.00         | \$207.41 ✓     | \$207.41       |
|                            | \$0.00         |                | \$0.00         |
| Retirement Medical savings | \$0.00         | \$583.58 ✓     | \$583.58       |
|                            | \$0.00         | \$35.41 ✓      | \$35.41        |
|                            | \$0.00         |                | \$0.00         |
| Social Security            | \$0.00         | \$148.77 ✓     | \$148.77       |
|                            | \$0.00         | \$131.46 ✓     | \$131.46       |
|                            | \$0.00         |                | \$0.00         |
|                            | ✓ \$3,696.90   | ✓ \$2,019.14   | ✓ \$5,716.04   |
| Total                      |                |                |                |
| Time off allocation        | ✓ \$1,347.91   | ✓ \$693.24     | ✓ \$2,041.15   |
| TOTAL                      | ✓ \$5,044.8100 | ✓ \$2,712.3800 | ✓ \$7,757.1900 |

Project Manager (Lead Program Administrator)

LHC032- Time Off

| Account Category           | Personnel    | Fringe     | Total        |
|----------------------------|--------------|------------|--------------|
| Exempt Wages               | \$0.00       | \$0.00     | \$0.00       |
| Nonexempt Wages            | \$559.66 ✓   | \$0.00     | \$559.66     |
|                            | \$788.25 ✓   |            |              |
|                            |              | \$0.00     | \$0.00       |
| Part time                  | \$0.00       | \$0.00     | \$0.00       |
| Overtime                   | \$0.00       | \$0.00     | \$0.00       |
| Other person.              | \$0.00       | \$0.00     | \$0.00       |
| Retirement Planned         | \$0.00       | \$0.00     | \$0.00       |
| Medical                    | \$0.00       | \$97.02 ✓  | \$97.02      |
|                            | \$0.00       | \$136.63 ✓ | \$136.63     |
|                            | \$0.00       |            | \$0.00       |
| Life                       | \$0.00       | \$0.27 ✓   | \$0.27       |
|                            | \$0.00       |            | \$0.00       |
| Dental                     | \$0.00       | \$3.55 ✓   | \$3.55       |
|                            | \$0.00       | \$5.00 ✓   | \$5.00       |
|                            | \$0.00       |            | \$0.00       |
| Vision                     | \$0.00       | \$0.89 ✓   | \$0.89       |
|                            | \$0.00       | \$1.25 ✓   | \$1.25       |
|                            | \$0.00       |            | \$0.00       |
| Group Insurance / EAP      | \$0.00       | \$1.16 ✓   | \$1.16       |
|                            | \$0.00       |            | \$0.00       |
| Worker's Comp              | \$0.00       | \$0.64 ✓   | \$0.64       |
|                            | \$0.00       | \$0.90 ✓   | \$0.90       |
|                            | \$0.00       |            | \$0.00       |
|                            | \$0.00       |            | \$0.00       |
| PERSI                      | \$0.00       | \$66.94 ✓  | \$66.94      |
|                            | \$0.00       | \$94.28 ✓  | \$94.28      |
|                            | \$0.00       |            | \$0.00       |
| Retirement Medical savings | \$0.00       | \$166.43 ✓ | \$166.43     |
|                            | \$0.00       | \$16.10 ✓  | \$16.10      |
|                            | \$0.00       |            | \$0.00       |
| Social Security            | \$0.00       | \$42.43 ✓  | \$42.43      |
|                            | \$0.00       | \$59.75 ✓  | \$59.75      |
|                            | \$0.00       |            | \$0.00       |
| Total                      | ✓ \$1,347.91 | ✓ \$693.24 | ✓ \$2,041.15 |

| Prog Admin Time off Allocation |               |                |                |
|--------------------------------|---------------|----------------|----------------|
| Personnel                      | % to allocate | Time off total | Total for code |
| LHC012                         | 0.000000%     | 1,347.91       | 0.0000         |
| LHC022                         | 100.00%       | 1,347.91       | 1,347.9100     |
|                                |               |                | 1,347.9100 ✓   |
| Fringe                         |               |                |                |
| LHC012                         | 0.000%        | 693.2400       | 0.0000         |
| LHC022                         | 100.000%      | 693.2400       | 693.2400       |
|                                |               |                | 693.2400 ✓     |

Total Time

|        | Personnel    | Fringe       |
|--------|--------------|--------------|
|        | \$3,696.90 ✓ | \$2,019.14 ✓ |
| LHC012 | 0.000000%    | 0.0000%      |
| LHC022 | 100.000000%  | 100.0000%    |

Outreach Coordinator (Program Outreach Coordinator)

LHC052 - Admin Time

| Account Category           | Personnel | Fringe   | Total    |
|----------------------------|-----------|----------|----------|
| Exempt Wages               | \$0.00    | \$0.00   | \$0.00   |
| Nonexempt Wages            |           | \$0.00   | \$0.00   |
|                            |           | \$0.00   | \$0.00   |
| Part time                  |           | \$0.00   | \$0.00   |
| Overtime                   | \$0.00    | \$0.00   | \$0.00   |
| Other person.              | \$0.00    | \$0.00   | \$0.00   |
| Retirement Planned         | \$0.00    | \$0.00   | \$0.00   |
| Medical                    | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Life                       | \$0.00    |          | \$0.00   |
| Dental                     | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Vision                     | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Group Insurance / EPA      | \$0.00    |          | \$0.00   |
| Worker's Comp              | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| PERSI                      | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Retirement Medical savings | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Social Security            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
|                            | \$0.00    |          | \$0.00   |
| Total                      | \$0.00    | \$0.00   | \$0.00   |
| Time off allocation        | \$0.00    | \$0.00   | \$0.00   |
| TOTAL                      | \$0.0000  | \$0.0000 | \$0.0000 |

Outreach Coordinator (Program Outreach Coordinator)

LHC053 - Direct Time

| Account Category           | Personnel    | Fringe       | Total        |
|----------------------------|--------------|--------------|--------------|
| Exempt Wages               | \$0.00       | \$0.00       | \$0.00       |
| Nonexempt Wages            | \$757.27     | \$0.00       | \$757.27     |
|                            | \$718.77     | \$0.00       | \$718.77     |
|                            |              | \$0.00       | \$0.00       |
| Part time                  |              | \$0.00       | \$0.00       |
| Overtime                   |              | \$0.00       | \$0.00       |
| Other person.              |              | \$0.00       | \$0.00       |
| Retirement Planned         |              | \$0.00       | \$0.00       |
| Medical                    |              | \$161.20     | \$161.20     |
|                            |              | \$153.03     | \$153.03     |
|                            |              | \$0.00       | \$0.00       |
| Life                       |              | \$0.45       | \$0.45       |
|                            |              | \$0.00       | \$0.00       |
| Dental                     |              | \$5.89       | \$5.89       |
|                            |              | \$5.59       | \$5.59       |
|                            |              | \$0.00       | \$0.00       |
| Vision                     |              | \$1.47       | \$1.47       |
|                            |              | \$1.40       | \$1.40       |
|                            |              | \$0.00       | \$0.00       |
| Group Insurance / EAP      |              | \$1.30       | \$1.30       |
|                            |              | \$0.00       | \$0.00       |
|                            |              | \$0.00       | \$0.00       |
| Worker's Comp              |              | \$0.86       | \$0.86       |
|                            |              | \$0.82       | \$0.82       |
|                            |              | \$0.00       | \$0.00       |
| PERSI                      |              | \$90.56      | \$90.56      |
|                            |              | \$87.22      | \$87.22      |
|                            |              | \$0.00       | \$0.00       |
| Retirement Medical savings |              | \$18.44      | \$18.44      |
|                            |              | \$18.03      | \$18.03      |
|                            |              | \$0.00       | \$0.00       |
| Social Security            |              | \$57.27      | \$57.27      |
|                            |              | \$54.37      | \$54.37      |
|                            |              | \$0.00       | \$0.00       |
| Total                      | \$1,476.04   | \$657.90     | \$2,133.94   |
| Time off allocation        | \$1,129.49   | \$504.41     | \$1,633.90   |
| TOTAL                      | \$2,605.5300 | \$1,162.3100 | \$3,767.8400 |

Outreach Coordinator (Program Outreach Coordinator)

LHC054 - Time Off

| Account Category           | Personnel    | Fringe   | Total      |
|----------------------------|--------------|----------|------------|
| Nonexempt Wages            | \$333.72     | \$0.00   | \$333.72   |
| Nonexempt Wages            | \$795.77     | \$0.00   | \$795.77   |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Part time                  | \$0.00       | \$0.00   | \$0.00     |
| Overtime                   | \$0.00       | \$0.00   | \$0.00     |
| Other person.              | \$0.00       | \$0.00   | \$0.00     |
| Retirement Planned         | \$0.00       | \$0.00   | \$0.00     |
| Medical                    | \$0.00       | \$71.05  | \$71.05    |
|                            | \$0.00       | \$169.42 | \$169.42   |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Life                       | \$0.00       | \$0.20   | \$0.20     |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Dental                     | \$0.00       | \$2.60   | \$2.60     |
|                            | \$0.00       | \$6.20   | \$6.20     |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Vision                     | \$0.00       | \$0.65   | \$0.65     |
|                            | \$0.00       | \$1.55   | \$1.55     |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Group Insurance / EAP      | \$0.00       | \$1.44   | \$1.44     |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Worker's Comp              | \$0.00       | \$0.38   | \$0.38     |
|                            | \$0.00       | \$0.91   | \$0.91     |
|                            | \$0.00       | \$39.91  | \$39.91    |
| PERSI                      | \$0.00       | \$96.57  | \$96.57    |
|                            | \$0.00       | \$0.00   | \$0.00     |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Retirement Medical savings | \$0.00       | \$8.13   | \$8.13     |
|                            | \$0.00       | \$19.97  | \$19.97    |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Social Security            | \$0.00       | \$25.24  | \$25.24    |
|                            | \$0.00       | \$60.19  | \$60.19    |
|                            | \$0.00       | \$0.00   | \$0.00     |
| Total                      | \$1,129.4900 | \$504.41 | \$1,633.90 |

| Outreach Time off Allocation |               |                |                |
|------------------------------|---------------|----------------|----------------|
| Personnel                    | % to allocate | Time off total | Total for code |
| LHC052                       | 0.000000%     | \$1,129.49     | \$0.0000       |
| LHC053                       | 100.000%      | \$1,129.4900   | \$1,129.4900   |
|                              |               |                | \$1,129.49     |
| Fringe                       |               |                |                |
| LHC052                       | 0.000000%     | 504.410000     | 0              |
| LHC053                       | 100.000000%   | \$504.41       | \$504.4100     |
|                              |               |                | \$504.41       |
|                              |               |                | \$1,633.90     |

#### Total Time

|        | Personnel  | Fringe    |
|--------|------------|-----------|
|        | \$1,476.04 | \$657.90  |
| LHC052 | 0.0000%    | 0.0000%   |
| LHC053 | 100.0000%  | 100.0000% |

#### Unassociated Fringe Charges

One Bridge \$3.00

MATCH

| December           | POSITION             |        |         |                  |            |            |                      |        |         |                     |            |            |
|--------------------|----------------------|--------|---------|------------------|------------|------------|----------------------|--------|---------|---------------------|------------|------------|
| PAY DATES          | CDBG Program Manager |        |         | Rehab Specialist |            |            | LSHH Program Manager |        |         | Grant Administrator |            |            |
| 12/5/2025          | Code                 | Amount | %       | Code             | Amount     | %          | Code                 | Amount | %       | Code                | Amount     | %          |
| 12/19/2025         |                      |        |         |                  |            |            |                      |        |         |                     |            |            |
| Rehab              | E00021               | 0.00   | #DIV/0! | E00023           | 3,403.73   | 40.232026% | E00139               | 0.00   | #DIV/0! | E00024              | 1,185.05   | 15.800856% |
| Lead Program Match |                      |        |         | LHC023           | 5,056.52   | 59.767974% |                      |        | #DIV/0! |                     |            |            |
| Sidewalk           | E00071               |        | #DIV/0! | E00073           |            | 0.000000%  |                      |        | #DIV/0! | E00074              | 74.14      | 0.988545%  |
| Staff Admin        |                      |        |         |                  |            |            |                      |        | #DIV/0! | E00137              | 6,240.72   | 83.210599% |
| General            | E00131               |        | #DIV/0! |                  |            | 0.00%      |                      |        | #DIV/0! |                     |            | 0.000000%  |
| Urban Renewal      | E00011               |        | #DIV/0! |                  |            | 0.00%      |                      |        |         | E00138              |            | 0.000000%  |
| Fair Housing       | E00133               |        | #DIV/0! |                  |            | 0.00%      |                      |        |         | E00064              |            | 0.000000%  |
| Neighbor           | E00061               |        | #DIV/0! | E00063           |            | 0.00%      |                      |        |         | E00142              |            | 0.000000%  |
| Aid for Friends    | E00141               |        |         |                  |            |            |                      |        |         |                     |            |            |
| Total Admin        |                      | 0.00   | #DIV/0! |                  |            | 0.00%      |                      | 0      | #DIV/0! |                     | 6,240.72   | 83.210599% |
| Residential Acq.   | E00151               |        | #DIV/0! | E00153           |            | 0.00%      |                      |        |         | E00154              |            | 0.000000%  |
| TOTAL              |                      | \$0.00 | #DIV/0! |                  | \$8,460.25 | 100.00%    |                      | \$0.00 | #DIV/0! |                     | \$7,499.91 | 100.00%    |

4588.78  
5056.52  
74.14  
6240.72  
15960.16

TOTAL WAGES \$15,960.16 ✓  
Adj. to Acct. Activity Listing  
Draw on Total Wages \$15,960.16 ✓

### December 2025 CDBG Draw

| IDIS # | Project Code | Total CDBG Expenses           | Applied PI | Entitlement | PI Summary                                           |
|--------|--------------|-------------------------------|------------|-------------|------------------------------------------------------|
| 309    | E00002       | Rehab SD ✓ 4,588.78           | ✓ 643.09   | ✓ 4,224.42  | Balance<br>New 803.86 ✓ 803.86<br>Used 803.86 ✓ 0.00 |
|        |              | Rehab Invoices ✓ 278.73       |            |             |                                                      |
|        |              | Total Rehab ✓ 4,867.51        |            |             |                                                      |
| ###    | E00007       | Sidewalk SD ✓ 74.14           |            | ✓ 74.14     |                                                      |
|        |              | Sidewalk Invoices 0.00        |            |             |                                                      |
|        |              | Total Sidewalk 74.14          |            |             |                                                      |
| 307    | E00013       | Admin SD ✓ 6,240.72           | 0.00       |             |                                                      |
|        |              | Fair Housing SD 0.00          |            |             |                                                      |
|        |              | AFF SD 0.00                   |            |             |                                                      |
|        |              | Adjustments 0.00              |            |             |                                                      |
|        |              | Admin Invoices ✓ 94.68        | 6,240.72   |             |                                                      |
|        |              | Total Admin ✓ 6,335.40        | ✓ 160.77   | ✓ 6,174.63  |                                                      |
| 308    | E00015       | Acquisition SD 0.00           |            | 0.00        |                                                      |
|        |              | Acq. Invoices                 |            |             |                                                      |
|        |              | Total Acquisition 0.00        |            |             |                                                      |
| 308    | E00031       | Lead SD ✓ 5,056.52            |            | ✓ 5,056.52  |                                                      |
|        |              | Lead Invoices 0.00            |            |             |                                                      |
|        |              | Total Lead Match 5,056.52     |            |             |                                                      |
| 310    | E11040       | FSA                           |            | 0.00        | W<br>Prepared I                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| 310    | E02026       | AFF Case Mngmnt               |            | 0.00        |                                                      |
|        |              | NWPSHD LIHTC Match            |            | 0.00        |                                                      |
|        |              |                               |            |             |                                                      |
| 311    | E00005       | Mobile Home                   |            | 0.00        |                                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| 311    | E00006       | Mobile Home SD                |            | 0.00        |                                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| 311    | E09038       | PRT Tickets                   |            | 0.00        |                                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| 315    | E02025       | AFF New Shelter               |            | 0.00        |                                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| 315    | E20043       | St Vincent De Paul ✓ 3,873.04 |            | ✓ 3,873.04  |                                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| 313    | E14042       | BYF                           |            | 0.00        |                                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| 313    | E16043       | New Day Products              |            | 0.00        |                                                      |
|        |              |                               |            |             |                                                      |
|        |              |                               |            |             |                                                      |
| Total  |              | ✓ 20,206.61                   | ✓ 803.86   | 19,402.75   | ✓                                                    |

Windy Pratt 02/26/26  
Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_

Chit 2/26/2026  
Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

|                          |                       |
|--------------------------|-----------------------|
| Finance's Reconciliation |                       |
| Match E11041             | 0.00                  |
|                          | 0.00 Draw per reports |
|                          | 0.00                  |



[illegible][illegible]

| Position       | Project code | Amount | Project code | Amount                                        |
|----------------|--------------|--------|--------------|-----------------------------------------------|
| Grants Manager | E00133       |        | E00091       | 818.8 ✓                                       |
|                |              |        |              | 109.3 ✓                                       |
|                |              |        |              | 4 ✓                                           |
|                |              |        |              | 1 ✓                                           |
|                |              |        |              | 0.93 ✓                                        |
|                |              |        |              | 0.94 ✓                                        |
|                |              |        |              | 98.83 ✓                                       |
|                |              |        |              | 12.88 ✓                                       |
|                |              |        |              | 61.8 ✓                                        |
|                |              | Total  | ✓ 1108.40    | Time off Code will not be charge for FY26 P03 |

LHC001

Category

\$0.00

## LHC002

|                                                                        |              |                         |    |
|------------------------------------------------------------------------|--------------|-------------------------|----|
| FedEx to ehs Carson A CL #813788392800                                 | \$131.92 ✓   | Freight                 | 5a |
| FedEx to EHS Carson B CL #81378839796                                  | \$131.92 ✓   | Freight                 | 5a |
| FedEx to EHS 2535 S 2nd LIRA #813788392785                             | \$57.77 ✓    | Freight                 | 5a |
| FedEx to EHS 915 E Sublette A LIRA #813788392811                       | \$58.37 ✓    | Freight                 | 5a |
| FedEx to EHS 918 E Sublette B LIRA 3913788392822                       | \$58.37 ✓    | Freight                 | 5a |
| EHS Sublette A LIRA #25-12-02168                                       | \$127.20 ✓   | Risk Assessment Testing | 9e |
| EHS Sublette B LIRA #25-12-02077                                       | \$89.04 ✓    | Risk Assessment Testing | 9e |
| EHS Sublette 2535 S 2nd LIRA #25-2-03836                               | \$197.16 ✓   | Risk Assessment Testing | 9e |
| EHS 457 Carson A CL #25-12-03267                                       | \$234.00 ✓   | Risk Assessment Testing | 9e |
| EHS457 Carson B CL #25-12-03250                                        | \$124.80 ✓   | Risk Assessment Testing | 9e |
| Airthings America Recalibration                                        | \$90.00 ✓    | Recalibration           | 5a |
| Home Depot 457 Carson A moving boxes                                   | \$19.74 ✓    | Relocation Costs        | 9b |
| Airthings America Recalibration Radon Testing Equip.                   | \$901.99 ✓   | Radon Testing Unit      | 9  |
| Eco Shield Restorations 457 Carson A Lead Abatement Change order Final | \$2,250.00 ✓ | Lead Hazard Control     | 7a |
| Eco Shield Restorations 457 Carson B Lead Abatement Change Order Final | \$3,271.00 ✓ | Lead Hazard Control     | 7a |
| AirthingsAmerica recalibration / exchange of unit                      | \$250.00 ✓   | Recalibration           | 5a |
| U-Haul Pod rental 457 Carson A #718081-4425-10940                      | \$47.65 ✓    | Relocation Costs        | 9b |
| U-Haul Pod rental 457 Carson B #718081-4425-10940                      | \$47.65 ✓    | Relocation Costs        | 9b |
| U-Haul 1631 S 4th Pod rental refund #718073-107150-242732              | -\$116.50 ✓  | Relocation Costs        | 9b |
| U-Haul 1631 S 4th Pod rental #241948                                   | \$116.50 ✓   | Relocation Costs        | 9b |
| Towneplace Suites 457 Carson B #23225                                  | \$745.00 ✓   | Temporary Relocation    | 9a |
| Towneplace Suites 457 Carson A #23218                                  | \$745.00 ✓   | Temporary Relocation    | 9a |
| Towneplace Suites 457 Carson A #73951                                  | \$745.00 ✓   | Temporary Relocation    | 9a |
| Towneplace Suites 457 Carson B #73952                                  | \$745.00 ✓   | Temporary Relocation    | 9a |
| Verizon Cell Phones #6130758265                                        | \$77.46 ✓    | Cell Phones             | 5b |

## SUBTOTAL

\$11,146.04 ✓

## CDOLHC

|                                                                        |              |               |    |
|------------------------------------------------------------------------|--------------|---------------|----|
| Eco Shields Restorations 915 E Sublette St asbestos testing #1164      | \$245.00 ✓   | Healthy Homes | 9z |
| Eco Shield Restorations 2535 2nd asbestos testing #1163                | \$245.00 ✓   | Healthy Homes | 9z |
| Rocky Mountain Cleaning & Restorations 628 Arthur Windows #15270       | \$4,934.47 ✓ | Healthy Homes | 9z |
| Rocky Mountain Cleaning & Restorations 628 Arthur Misc Projects #15284 | \$4,346.34 ✓ | Healthy Homes | 9z |
| Reformation Construction 606 N Garfield Windows #3305                  | \$9,709.56 ✓ | Healthy Homes | 9z |

## SUBTOTAL

\$19,480.37 ✓

## GRAND TOTAL of LSHH

\$30,626.41 ✓

PREPARED 02/18/2026, 16:16:20

ACCOUNT ACTIVITY LISTING

PROGRAM GM360L

-----  
FISCAL YEAR: 2026

ACCOUNT NUMBER SELECTION

FROM: 081-7199-490.00-00 TO: 081-7199-490.99-99

TYPE: S (O-ONLY, R-RANGE, S-SELECTIVE)

TRANSACTION SELECTION

TYPES... AJ X CR X BA X TF X EN X AP X

DATE RANGE...FROM: 0/00/0000 TO: 99/99/9999

PERIOD...FROM: 03 TO: 03

POSTING DATE RANGE...FROM: 0/00/0000 TO: 99/99/9999

SUPPRESS PRINTING OF ACCOUNTS WITHOUT TRANSACTIONS (N/Y): N

PRINT DEBIT/CREDIT COLUMNS, SUPPRESS BUDGET . . . (N/Y): N

PRINT ENCUMBRANCE . . . . . (N/Y): Y

PAGE BREAK BY FUND: N

PAGE BREAK BY ACCOUNT: N

PAGE BREAK BY DPT/DIV: N

USE CURRENT BUDGET FOR ESTIM/APPROP TOTAL: Y

| GROUP                | PO  | ACCTG | -----TRANSACTION----- |      |        |                                                             | YTD/CURRENT  | YTD/CURRENT | TRANSACTION | CURRENT |
|----------------------|-----|-------|-----------------------|------|--------|-------------------------------------------------------------|--------------|-------------|-------------|---------|
| NBR                  | NBR | PER.  | CD                    | DATE | NUMBER | DESCRIPTION                                                 | ESTIM/APPROP | ENCUMBRANCE | AMOUNT      | BALANCE |
| FUND 081 GRANT FUNDS |     |       |                       |      |        |                                                             |              |             |             |         |
|                      |     |       |                       |      |        | 081-7199-490.02-12 BENEFIT / EAP                            | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.10-01 REGULAR WAGES/SALARIES / PERS.-EXEMPT, F | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.10-02 REGULAR WAGES/SALARIES / PERS.-NONEXEMPT | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.10-03 REGULAR WAGES/SALARIES / PERS.-SEASONAL  | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.11-01 EXTRA WAGES & SALARIES / PERS.-OVERTIME  | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.11-99 EXTRA WAGES & SALARIES / PERS.-OTHER     | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.13-01 OTHER WAGES / RETIREMENT PLANNED         | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.13-03 OTHER WAGES / OTHER PAYOFFS              | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.21-01 GROUP INSURANCE / MEDICAL                | 0            | .00         | 131.16      | 131.16- |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | 081-7199-490.21-02 GROUP INSURANCE / LIFE                   | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      |        | ACCOUNT TOTAL                                               | 0            | .00         | .00         | .00     |

| GROUP                | PO  | ACCTG | -----TRANSACTION----- |      |                                          | YTD/CURRENT  | YTD/CURRENT | TRANSACTION | CURRENT |
|----------------------|-----|-------|-----------------------|------|------------------------------------------|--------------|-------------|-------------|---------|
| NBR                  | NBR | PER.  | CD                    | DATE | NUMBER                                   | ESTIM/APPROP | ENCUMBRANCE | AMOUNT      | BALANCE |
| FUND 081 GRANT FUNDS |     |       |                       |      |                                          |              |             |             |         |
| 081-7199-490.21-03   |     |       |                       |      | GROUP INSURANCE / DENTAL                 | 0            | .00         | 4.80        | 4.80-   |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.21-04   |     |       |                       |      | GROUP INSURANCE / VISION                 | 0            | .00         | 1.20        | 1.20-   |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.21-05   |     |       |                       |      | GROUP INSURANCE / EAP                    | 0            | .00         | 1.12        | 1.12-   |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.22-00   |     |       |                       |      | INTERGOVERNMENTAL / WORKERS COMPENSATION | 0            | .00         | .84         | .84-    |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.23-00   |     |       |                       |      | INTERGOVERNMENTAL / STATE UNEMPLOYMENT I | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.24-03   |     |       |                       |      | BENEFITS - RETIREMENT / PERSI            | 0            | .00         | 87.97       | 87.97-  |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.24-04   |     |       |                       |      | BENEFITS - RETIREMENT / MEDICAL SAVINGS  | 0            | .00         | 15.45       | 15.45-  |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.25-00   |     |       |                       |      | INTERGOVERNMENTAL / SOCIAL SECURITY      | 0            | .00         | 55.51       | 55.51-  |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.26-03   |     |       |                       |      | OTHER BENEFITS / OTHER                   | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |
| 081-7199-490.26-05   |     |       |                       |      | OTHER BENEFITS / CLOTHING ALLOWANCE      | 0            | .00         | .00         | .00     |
|                      |     |       |                       |      | ACCOUNT TOTAL                            | 0            | .00         | .00         | .00     |



| GROUP<br>NBR         | PO<br>NBR | ACCTG<br>PER. | -----TRANSACTION-----<br>CD DATE NUMBER | DESCRIPTION                                          | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|----------------------|-----------|---------------|-----------------------------------------|------------------------------------------------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 081 GRANT FUNDS |           |               |                                         |                                                      |                             |                            |                       |                    |
|                      |           |               |                                         | 081-7199-490.31-01 SUPPLIES / OFFICE                 | 2,400                       | .00                        | .00                   | 2,400.00           |
|                      |           |               |                                         | ACCOUNT TOTAL                                        | 2,400                       | .00                        | .00                   | 2,400.00           |
|                      |           |               |                                         | 081-7199-490.31-02 SUPPLIES / BOOKS AND MANUALS      | 0                           | .00                        | 1,263.90              | 1,263.90-          |
|                      |           |               |                                         | ACCOUNT TOTAL                                        | 0                           | .00                        | .00                   | .00                |
|                      |           |               |                                         | 081-7199-490.31-03 SUPPLIES / POSTAGE                | 600                         | .00                        | 15.30                 | 584.70             |
|                      |           |               |                                         | ACCOUNT TOTAL                                        | 600                         | .00                        | .00                   | 600.00             |
|                      |           |               |                                         | 081-7199-490.31-04 SUPPLIES / FREIGHT                | 9,200                       | .00                        | 861.55                | 8,338.45           |
| 1864                 |           |               | 03/26 AP 12/26/25 0260102               | WELLS FARGO PURCHA                                   |                             |                            | 131.92                | X                  |
|                      |           |               | FEDEX 96131163                          | FedEx ship to EHS Lab for                            |                             |                            |                       |                    |
| PROJECT#:            |           |               | LHC002                                  |                                                      |                             |                            |                       |                    |
| 1864                 |           |               | 03/26 AP 12/26/25 0260102               | WELLS FARGO PURCHA                                   |                             |                            | 131.92                | X                  |
|                      |           |               | FEDEX 96131163                          | FedEx ship to EHS Lab for                            |                             |                            |                       |                    |
| PROJECT#:            |           |               | LHC002                                  |                                                      |                             |                            |                       |                    |
| 1864                 |           |               | 03/26 AP 12/26/25 0260102               | WELLS FARGO PURCHA                                   |                             |                            | 57.77                 | ✓                  |
|                      |           |               | FEDEX 96131163                          | FedEx ship to EHS Lab for                            |                             |                            |                       |                    |
| PROJECT#:            |           |               | LHC002                                  |                                                      |                             |                            |                       |                    |
| 1864                 |           |               | 03/26 AP 12/19/25 0260102               | WELLS FARGO PURCHA                                   |                             |                            | 58.37                 | 9                  |
|                      |           |               | FEDEX 96131163                          | FedEx to Lab for LIRA for                            |                             |                            |                       | ✓                  |
| PROJECT#:            |           |               | LHC002                                  |                                                      |                             |                            |                       |                    |
| 1864                 |           |               | 03/26 AP 12/19/25 0260102               | WELLS FARGO PURCHA                                   |                             |                            | 58.37                 |                    |
|                      |           |               | FEDEX 96131163                          | FedEx to Lab for LIRA for                            |                             |                            |                       |                    |
| PROJECT#:            |           |               | LHC002                                  |                                                      |                             |                            |                       |                    |
|                      |           |               |                                         | ACCOUNT TOTAL                                        | 9,200                       | .00                        | 438.35                | 8,761.65           |
|                      |           |               |                                         | 081-7199-490.31-06 SUPPLIES / HARD/SOFTWARE          | 170                         | .00                        | 217.47                | 47.47-             |
|                      |           |               |                                         | ACCOUNT TOTAL                                        | 170                         | .00                        | .00                   | 170.00             |
|                      |           |               |                                         | 081-7199-490.32-05 OPERATING SUPPLIES / PHOTOGRAPHIC | 0                           | .00                        | .00                   | .00                |
|                      |           |               |                                         | ACCOUNT TOTAL                                        | 0                           | .00                        | .00                   | .00                |
|                      |           |               |                                         | 081-7199-490.32-07 OPERATING SUPPLIES / LABORATORY   | 10,000                      | .00                        | 1,747.80              | 8,252.20           |
| 1610                 |           |               | 03/26 AP 12/29/25 7170945               | EHS LABORATORIES (                                   |                             |                            | 127.20                | X                  |
|                      |           |               | 915 E SUBLETTE UNIT A                   | LSHH FY21                                            |                             |                            |                       |                    |
| PROJECT#:            |           |               | LHC002                                  |                                                      |                             |                            |                       |                    |
| 1610                 |           |               | 03/26 AP 12/29/25 7170945               | EHS LABORATORIES (                                   |                             |                            | 89.04                 | X                  |
|                      |           |               |                                         | Sublette B                                           |                             |                            |                       |                    |

| GROUP<br>NBR                                                | PO<br>NBR              | ACCTG<br>PER. | ---TRANSACTION---<br>CD DATE NUMBER | DESCRIPTION                         | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|-------------------------------------------------------------|------------------------|---------------|-------------------------------------|-------------------------------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 081 GRANT FUNDS                                        |                        |               |                                     |                                     | continued                   |                            |                       |                    |
| 081-7199-490.32-07 OPERATING SUPPLIES / LABORATORY          |                        |               |                                     |                                     |                             |                            |                       |                    |
|                                                             |                        |               |                                     | 915 E SUBLETTE UNIT B LIR LSHH FY21 |                             |                            |                       |                    |
| PROJECT#:                                                   | LHC002                 |               |                                     |                                     |                             |                            |                       |                    |
| 1610                                                        | 03/26 AP 12/29/25      | 7170945       |                                     | EHS LABORATORIES ( LSHH FY21        |                             |                            | 197.16                | X                  |
|                                                             | 2535 S 2ND LIRA        |               |                                     |                                     |                             |                            |                       |                    |
| PROJECT#:                                                   | LHC002                 |               |                                     |                                     |                             |                            |                       |                    |
| 1610                                                        | 03/26 AP 12/29/25      | 7170945       |                                     | EHS LABORATORIES ( LSHH FY21        |                             |                            | 234.00                | Y                  |
|                                                             | 457 CARSON APT A CL    |               |                                     |                                     |                             |                            |                       |                    |
| PROJECT#:                                                   | LHC002                 |               |                                     |                                     |                             |                            |                       |                    |
| 1610                                                        | 03/26 AP 12/29/25      | 7170945       |                                     | EHS LABORATORIES ( LSHH FY21        |                             |                            | 124.80                |                    |
|                                                             | 457 CARSON APT B CL    |               |                                     |                                     |                             |                            |                       |                    |
| PROJECT#:                                                   | LHC002                 |               |                                     |                                     |                             |                            |                       |                    |
| ACCOUNT TOTAL                                               |                        |               |                                     |                                     | 10,000                      | .00                        | 772.20                | 9,227.80           |
| 081-7199-490.32-12 OPERATING SUPPLIES / GAS AND OIL - DIREC |                        |               |                                     |                                     | 0                           | .00                        | 257.58                | 257.58-            |
| ACCOUNT TOTAL                                               |                        |               |                                     |                                     | 0                           | .00                        | .00                   | .00                |
| 081-7199-490.32-15 OPERATING SUPPLIES / SIGNS AND LETTERING |                        |               |                                     |                                     | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                               |                        |               |                                     |                                     | 0                           | .00                        | .00                   | .00                |
| 081-7199-490.32-16 OPERATING SUPPLIES / MAPS AND BLUEPRINTS |                        |               |                                     |                                     | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                               |                        |               |                                     |                                     | 0                           | .00                        | .00                   | .00                |
| 081-7199-490.32-23 OPERATING SUPPLIES / TOOLS               |                        |               |                                     |                                     | 950                         | .00                        | .00                   | 950.00             |
| ACCOUNT TOTAL                                               |                        |               |                                     |                                     | 950                         | .00                        | .00                   | 950.00             |
| 081-7199-490.32-24 OPERATING SUPPLIES / EQUIPMENT           |                        |               |                                     |                                     | 0                           | .00                        | .00                   | .00                |
| ACCOUNT TOTAL                                               |                        |               |                                     |                                     | 0                           | .00                        | .00                   | .00                |
| 081-7199-490.32-99 OPERATING SUPPLIES / OTHER OPERATING SUP |                        |               |                                     |                                     | 1,500                       | .00                        | 612.47                | 887.53             |
| 1864                                                        | 03/26 AP 12/15/25      | 0260102       |                                     | WELLS FARGO PURCHA                  |                             |                            | 90.00                 | ✓                  |
|                                                             | AIRTHINGS AMERICA INC. |               |                                     | Extended warranty for new           |                             |                            |                       |                    |
| PROJECT#:                                                   | LHC002                 |               |                                     |                                     |                             |                            |                       |                    |
| 1864                                                        | 03/26 AP 12/08/25      | 0260102       |                                     | WELLS FARGO PURCHA                  |                             |                            | 19.74                 | ✓                  |
|                                                             | THE HOME DEPOT 1807    |               |                                     | Relocation supplies for 4           |                             |                            |                       |                    |
| PROJECT#:                                                   | LHC002                 |               |                                     |                                     |                             |                            |                       |                    |
| ACCOUNT TOTAL                                               |                        |               |                                     |                                     | 1,500                       | .00                        | 109.74                | 1,390.26           |



| GROUP<br>NBR         | PO<br>NBR | ACCTG<br>PER. | CD | TRANSACTION<br>DATE       | DESCRIPTION<br>NUMBER                                       | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|----------------------|-----------|---------------|----|---------------------------|-------------------------------------------------------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 081 GRANT FUNDS |           |               |    |                           |                                                             |                             |                            |                       |                    |
|                      |           |               |    |                           | 081-7199-490.33-01 REPAIR/MAINT. SUPPLIES / BUILDING MATERI | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.33-03 REPAIR/MAINT. SUPPLIES / MOTOR VEHICLE R | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.33-04 REPAIR/MAINT. SUPPLIES / PAINTING        | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.33-05 REPAIR/MAINT. SUPPLIES / PLUMBING        | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.33-07 REPAIR/MAINT. SUPPLIES / EQUIPMENT       | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.33-11 REPAIR/MAINT. SUPPLIES / SMALL TOOLS     | 0                           | .00                        | 901.99                | 901.99-            |
| 1864                 |           |               |    | 03/26 AP 12/04/25 0260102 | WELLS FARGO PURCHA                                          |                             |                            | 901.99                |                    |
|                      |           |               |    |                           | AIRTHINGS AMERICA INC. Radon Testing Equipment              |                             |                            |                       |                    |
|                      |           |               |    | PROJECT#:                 | LHC002                                                      |                             |                            |                       |                    |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | 901.99                | 901.99-            |
|                      |           |               |    |                           | 081-7199-490.33-99 REPAIR/MAINT. SUPPLIES / OTHER REPAIR/MA | 0                           | .00                        | 167.47                | 167.47-            |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.40-01 PURCHASED PROF. SERVICES / APPRAISALS    | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.40-02 PURCHASED PROF. SERVICES / ARCHITECT/ENG | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | 081-7199-490.40-05 PURCHASED PROF. SERVICES / CONSULTING SE | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |                           | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |

| GROUP<br>NBR         | PO<br>NBR | ACCTG<br>PER. | ---TRANSACTION---<br>CD DATE NUMBER | DESCRIPTION                                                 | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|----------------------|-----------|---------------|-------------------------------------|-------------------------------------------------------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 081 GRANT FUNDS |           |               |                                     |                                                             |                             |                            |                       |                    |
|                      |           |               |                                     | 081-7199-490.40-12 PURCHASED PROF. SERVICES / TRAINING REGI | 10,000                      | .00                        | 2,000.00              | 8,000.00           |
|                      |           |               |                                     | ACCOUNT TOTAL                                               | 10,000                      | .00                        | .00                   | 10,000.00          |
|                      |           |               |                                     | 081-7199-490.40-15 PURCHASED PROF. SERVICES / DUES AND MEMB | 1,600                       | .00                        | 1,620.00              | 20.00-             |
|                      |           |               |                                     | ACCOUNT TOTAL                                               | 1,600                       | .00                        | .00                   | 1,600.00           |
|                      |           |               |                                     | 081-7199-490.40-16 PURCHASED PROF. SERVICES / SUBSCRIPTIONS | 0                           | .00                        | .00                   | .00                |
|                      |           |               |                                     | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |                                     | 081-7199-490.40-17 PURCHASED PROF. SERVICES / PRINTING      | 3,000                       | .00                        | .00                   | 3,000.00           |
|                      |           |               |                                     | ACCOUNT TOTAL                                               | 3,000                       | .00                        | .00                   | 3,000.00           |
|                      |           |               |                                     | 081-7199-490.40-18 PURCHASED PROF. SERVICES / FILING FEES   | 0                           | .00                        | .00                   | .00                |
|                      |           |               |                                     | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |                                     | 081-7199-490.40-20 PURCHASED PROF. SERVICES / CENTRAL COPIE | 250                         | .00                        | .00                   | 250.00             |
|                      |           |               |                                     | ACCOUNT TOTAL                                               | 250                         | .00                        | .00                   | 250.00             |
|                      |           |               |                                     | 081-7199-490.40-22 PURCHASED PROF. SERVICES / MARKETING     | 3,000                       | .00                        | 610.31                | 2,389.69           |
|                      |           |               |                                     | ACCOUNT TOTAL                                               | 3,000                       | .00                        | .00                   | 3,000.00           |
|                      |           |               |                                     | 081-7199-490.40-99 PURCHASED PROF. SERVICES / OTHER PURCH.  | 385,000                     | .00                        | 192,715.36            | 192,284.64         |
| 1610                 |           |               | 03/26 AP 12/29/25 7170941           | ECO SHIELD RESTORA                                          |                             |                            | 245.00 ✓              |                    |
|                      |           |               | 915 E SUBLETTE ASBESTOS             | HHSUPP FY21                                                 |                             |                            |                       |                    |
| PROJECT#:            |           |               | CDOLHC                              |                                                             |                             |                            |                       |                    |
| 1610                 |           |               | 03/26 AP 12/29/25 7170942           | ECO SHIELD RESTORA                                          |                             |                            | 245.00 ✓              |                    |
|                      |           |               | 2535 S 2ND ASBESTOS                 | HHSUPP FY21                                                 |                             |                            |                       |                    |
| PROJECT#:            |           |               | CDOLHC                              |                                                             |                             |                            |                       |                    |
| 1610                 |           |               | 03/26 AP 12/29/25 7170943           | ECO SHIELD RESTORA                                          |                             |                            | 2,250.00              |                    |
|                      |           |               | 457 W CARSON A SOIL                 | LSHH FY21                                                   |                             |                            |                       |                    |
| PROJECT#:            |           |               | LHC002                              |                                                             |                             |                            |                       |                    |
| 1610                 |           |               | 03/26 AP 12/29/25 7170944           | ECO SHIELD RESTORA                                          |                             |                            | 3,271.00 ✓            |                    |
|                      |           |               | 457 W CARSON B SOIL-DOOR            | LSHH FY21                                                   |                             |                            |                       |                    |
| PROJECT#:            |           |               | LHC002                              |                                                             |                             |                            |                       |                    |
| 1610                 |           |               | 03/26 AP 12/29/25 7171036           | ROCKY MOUNTAIN CLE                                          |                             |                            | 4,934.47 ✓            |                    |
|                      |           |               | 628 S ARTHUR WINDOWS                | HHSUPP FY21                                                 |                             |                            |                       |                    |

CDOLHC



| GROUP NBR                                                              | PO NBR                    | ACCTG PER. | CD      | TRANSACTION DATE          | NUMBER | DESCRIPTION | YTD/CURRENT ESTIM/APPROP | YTD/CURRENT ENCUMBRANCE | TRANSACTION AMOUNT | CURRENT BALANCE |
|------------------------------------------------------------------------|---------------------------|------------|---------|---------------------------|--------|-------------|--------------------------|-------------------------|--------------------|-----------------|
| FUND 081 GRANT FUNDS                                                   |                           |            |         |                           |        |             |                          |                         |                    |                 |
| 081-7199-490.40-99 PURCHASED PROF. SERVICES / OTHER PURCH. PROF. SERV. |                           |            |         |                           |        |             | continued                |                         |                    |                 |
| PROJECT#:                                                              |                           | CDOLHC     |         |                           |        |             |                          |                         |                    |                 |
| 1610                                                                   | 03/26 AP                  | 12/29/25   | 7171037 | ROCKY MOUNTAIN CLE        |        |             |                          |                         | 4,346.34 ✓         |                 |
|                                                                        | 628 S ARTHUR REBUILD INT  |            |         | HHSUPP FY21               |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | CDOLHC     |         |                           |        |             |                          |                         |                    |                 |
| 1337                                                                   | 03/26 AP                  | 12/12/25   | 7170808 | REFORMATION CONSTR        |        |             |                          |                         | 9,709.56 ✓         |                 |
|                                                                        | 606 N GARFIELD HH PRG PAY |            |         | HHSUPP FY21               |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | CDOLHC     |         |                           |        |             |                          |                         |                    |                 |
| 1864                                                                   | 03/26 AP                  | 12/04/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 250.00 ✓           |                 |
|                                                                        | AIRTHINGS AMERICA INC.    |            |         | Calibration of original r |        |             |                          |                         |                    |                 |
| LHC002                                                                 |                           |            |         |                           |        |             |                          |                         |                    |                 |
|                                                                        | ACCOUNT TOTAL             |            |         |                           |        | 385,000     |                          | .00                     | 25,251.37          | 359,748.63      |
| 081-7199-490.51-21 RENTALS AND LEASES / RENTALS - EQUIPMENT            |                           |            |         |                           |        | 5,000       |                          | .00                     | 569.12 ✓           | 4,430.88        |
| 1864                                                                   | 03/26 AP                  | 12/26/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 47.65 ✓            |                 |
|                                                                        | UHAUL MOVING AND STORAGE  |            |         | 457 W Carson Pod Rentals  |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
| 1864                                                                   | 03/26 AP                  | 12/26/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 47.65 ✓            |                 |
|                                                                        | UHAUL MOVING AND STORAGE  |            |         | 457 W Carson Pod Rentals  |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
| 1864                                                                   | 03/26 AP                  | 12/22/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 116.50 ✓           |                 |
|                                                                        | U-HAUL MOVING & STORAGE O |            |         | 1631 S 4th Refund of Dece |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
| 1864                                                                   | 03/26 AP                  | 12/12/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 116.50 ✓           |                 |
|                                                                        | U-HAUL MOVING & STORAGE O |            |         | 1631 S 4th Ave Storage Po |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
|                                                                        | ACCOUNT TOTAL             |            |         |                           |        | 5,000       |                          | .00                     | 95.30              | 4,904.70        |
| 081-7199-490.51-23 RENTALS AND LEASES / RENT                           |                           |            |         |                           |        | 25,000      |                          | .00                     | 3,457.00 ✓         | 21,543.00       |
| 1864                                                                   | 03/26 AP                  | 12/19/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 745.00 ✓           |                 |
|                                                                        | TOWNEPLACE SUITES POCA    |            |         | 457 W Carson Apt. B_Hotel |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
| 1864                                                                   | 03/26 AP                  | 12/19/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 745.00 ✓           |                 |
|                                                                        | TOWNEPLACE SUITES POCA    |            |         | 457 W Carson Apt. A_Hotel |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
| 1864                                                                   | 03/26 AP                  | 12/15/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 745.00 ✓           |                 |
|                                                                        | TOWNEPLACE SUITES POCA    |            |         | 457 W Carson Apt. A_12.07 |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
| 1864                                                                   | 03/26 AP                  | 12/15/25   | 0260102 | WELLS FARGO PURCHA        |        |             |                          |                         | 745.00 ✓           |                 |
|                                                                        | TOWNEPLACE SUITES POCA    |            |         | 457 W Carson Apt. B_12.07 |        |             |                          |                         |                    |                 |
| PROJECT#:                                                              |                           | LHC002     |         |                           |        |             |                          |                         |                    |                 |
|                                                                        | ACCOUNT TOTAL             |            |         |                           |        | 25,000      |                          | .00                     | 2,980.00           | 22,020.00       |
| 081-7199-490.52-02 REPAIRS AND MAINTENANCE / OFFICE EQUIPME            |                           |            |         |                           |        | 0           |                          | .00                     | .00                | .00             |
|                                                                        | ACCOUNT TOTAL             |            |         |                           |        | 0           |                          | .00                     | .00                | .00             |



ACCOUNT ACTIVITY LISTING

| GROUP<br>NBR         | PO<br>NBR | ACCTG<br>PER. | CD | DATE | TRANSACTION<br>NUMBER | DESCRIPTION                                                 | YTD/CURRENT<br>ESTIM/APPROP | YTD/CURRENT<br>ENCUMBRANCE | TRANSACTION<br>AMOUNT | CURRENT<br>BALANCE |
|----------------------|-----------|---------------|----|------|-----------------------|-------------------------------------------------------------|-----------------------------|----------------------------|-----------------------|--------------------|
| FUND 081 GRANT FUNDS |           |               |    |      |                       |                                                             |                             |                            |                       |                    |
|                      |           |               |    |      |                       | 081-7199-490.52-06 REPAIRS AND MAINTENANCE / MOTOR VEHICLES | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.52-07 REPAIRS AND MAINTENANCE / MAINTENANCE AG | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.53-04 UTILITY SERVICES / NATURAL GAS           | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.53-06 UTILITY SERVICES / WATER/WASTE WATER/REF | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.53-13 UTILITY SERVICES / ELECTRICAL - GENERAL  | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.54-11 PROFESSIONAL SERVICES / RECORDING FEES   | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.54-12 PROFESSIONAL SERVICES / PROPERTY INVESTM | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.54-20 PROFESSIONAL SERVICES / TITLE SEARCHES   | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.61-05 INSURANCE / NOTARY BOND                  | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 0                           | .00                        | .00                   | .00                |
|                      |           |               |    |      |                       | 081-7199-490.61-99 INSURANCE / OTHER INSURANCE              | 76                          | .00                        | 12.00                 | 64.00              |
| 1294                 |           |               |    |      |                       | 03/26 AP 12/11/25 7170770 ONEBRIDGE BENEFITS                |                             |                            | 3.00                  |                    |
|                      |           |               |    |      |                       | ONEBRIDGE DEC ADMN FEES                                     |                             |                            |                       |                    |
|                      |           |               |    |      |                       | ACCOUNT TOTAL                                               | 76                          | .00                        | 3.00                  | 73.00              |

ACCOUNT ACTIVITY LISTING

| GROUP                | PO  | ACCTG | -----TRANSACTION-----                                 | YTD/CURRENT  | YTD/CURRENT | TRANSACTION | CURRENT    |
|----------------------|-----|-------|-------------------------------------------------------|--------------|-------------|-------------|------------|
| NBR                  | NBR | PER.  | CD DATE NUMBER DESCRIPTION                            | ESTIM/APPROP | ENCUMBRANCE | AMOUNT      | BALANCE    |
| FUND 081 GRANT FUNDS |     |       |                                                       |              |             |             |            |
|                      |     |       | 081-7199-490.62-01 COMMUNICATIONS / TELEPHONE         | 225          | .00         | .00         | 225.00     |
|                      |     |       | ACCOUNT TOTAL                                         | 225          | .00         | .00         | 225.00     |
|                      |     |       | 081-7199-490.62-02 COMMUNICATIONS / LEGAL ADVERTISING | 500          | .00         | 204.50      | 295.50     |
|                      |     |       | ACCOUNT TOTAL                                         | 500          | .00         | .00         | 500.00     |
|                      |     |       | 081-7199-490.62-03 COMMUNICATIONS / ADVERTISING       | 0            | .00         | .00         | .00        |
|                      |     |       | ACCOUNT TOTAL                                         | 0            | .00         | .00         | .00        |
|                      |     |       | 081-7199-490.62-04 COMMUNICATIONS / CELL PHONES       | 1,100        | .00         | 232.38      | 867.62     |
| 1864                 |     |       | 03/26 AP 12/17/25 0260102 WELLS FARGO PURCHA          |              |             | 77.46       |            |
|                      |     |       | VZWRLSS BILL PAY VB INV 6130758265, 11.10.25-         |              |             |             |            |
|                      |     |       | PROJECT#: LHC002                                      |              |             |             |            |
|                      |     |       | ACCOUNT TOTAL                                         | 1,100        | .00         | 77.46       | 1,022.54   |
|                      |     |       | 081-7199-490.63-01 TRANSPORTATION / TRAVEL AND MEALS  | 6,500        | .00         | 3,893.48    | 2,606.52   |
|                      |     |       | ACCOUNT TOTAL                                         | 6,500        | .00         | .00         | 6,500.00   |
|                      |     |       | 081-7199-490.76-00 INTERGOVERNMENTAL / SUBGRANT       | 0            | .00         | .00         | .00        |
|                      |     |       | ACCOUNT TOTAL                                         | 0            | .00         | .00         | .00        |
|                      |     |       | 081-7199-490.97-02 MISCELLANEOUS COSTS / REFUNDS      | 0            | .00         | .00         | .00        |
| 1864                 |     |       | 03/26 AP 12/22/25 0260102 WELLS FARGO PURCHA          |              |             | 52.00       |            |
|                      |     |       | AMAZON MKTPLACE PMTS Refund for Amazon acciden        |              |             |             |            |
|                      |     |       | ACCOUNT TOTAL                                         | 0            | .00         | 52.00       | 52.00-     |
|                      |     |       | FUND TOTAL                                            | 466,071      | .00         | 30,681.41   | 435,389.59 |
|                      |     |       | GRAND TOTAL                                           | 466,071      | .00         | 30,681.41   | 435,389.59 |



SHIPMENT DETAILS

Tracking ID 813788392800

BILLING INFORMATION

|                         |              |
|-------------------------|--------------|
| Tracking ID number      | 813788392800 |
| Invoice number          | 5-098-04155  |
| Account number          | 1211-4485-9  |
| Invoice date            | 12/25/2025   |
| Due date                | 01/09/2026   |
| Total billed            | \$131.92     |
| Tracking ID balance due | \$0.00       |
| Status                  | Closed       |

TRANSACTION DETAILS

Sender information

LEAD GRANT  
CITY OF POCA TELLO C D & R  
911 N 7TH AVE  
POCA TELLO ID 83201-7700  
US

Recipient information

EHS LABORATORIES  
EHS LABORATORIES  
7469 WHITE PINES RD  
RICHMOND VA 23237  
US

 Shipments

Shipment details



 Payments and charges

Charges



 Historical Reference

Customs



Reference

ASK FEDEX





Package  
US Airbill

FedEx  
Tracking  
Number

8137 8839 2800

1 From Please print and press hard.

Date 12/16/25 Sender's FedEx Account Number 1211-4483-19

Sender's Name LEAD GRANT Phone 208 234-6186

Company CITY OF POCA TELLO C D & R

Address 911 N 7TH AVE

Dept./Floor/Suite/Room

City POCA TELLO State ID ZIP 83201-7700

2 Your Internal Billing Reference 457 CARSON A CL2

To Recipient's Name EHS LABORATORIES Phone 800 347-4010

Company EHS LABORATORIES

Address 7469 White Pines Rd

We cannot deliver to P.O. boxes or P.O. ZIP codes.

Dept./Floor/Suite/Room

Address

Use this line for the HOLD location address or for continuation of your shipping address.

City Richmond State VA ZIP 23237

0132066372



Leave the packing to the pros at FedEx Office.  
Go to [fedex.com/office](http://fedex.com/office).

SLA2

Form ID No. 0215

Sender's Copy

4 Express Package Service \*To most locations.

Packages up to 150 lbs.  
For packages over 150 lbs., use the  
FedEx Express Freight US Airbill.

Next Business Day

☐ FedEx First Overnight  
Earliest next business morning delivery to select locations. Friday shipments will be delivered on Monday unless Saturday Delivery is selected.

☒ FedEx Priority Overnight  
Next business morning.\* Friday shipments will be delivered on Monday unless Saturday Delivery is selected.

☐ FedEx Standard Overnight  
Next business afternoon.\*  
Saturday Delivery NOT available.

2 or 3 Business Days

☐ FedEx 2Day A.M.  
Second business morning.\*  
Saturday Delivery NOT available.

☐ FedEx 2Day  
Second business afternoon.\* Thursday shipments will be delivered on Monday unless Saturday Delivery is selected.

☐ FedEx Express Saver  
Third business day.\*  
Saturday Delivery NOT available.

5 Packaging \*Declared value limit \$500.

☐ FedEx Envelope\* ☐ FedEx Pak\* ☒ FedEx Box ☐ FedEx Tube ☐ Other

6 Special Handling and Delivery Signature Options Fees may apply. See the FedEx Service Guide.

☐ Saturday Delivery  
NOT available for FedEx Standard Overnight, FedEx 2Day A.M., or FedEx Express Saver.

☒ No Signature Required  
Package may be left without obtaining a signature for delivery.

☐ Direct Signature  
Someone at recipient's address may sign for delivery.

☐ Indirect Signature  
If no one is available at recipient's address, someone at a neighboring address may sign for delivery. For residential deliveries only.

Does this shipment contain dangerous goods?

One box must be checked.

☒ No ☐ Yes As per attached Shipper's Declaration. ☐ Yes Shipper's Declaration not required.

☐ Dry Ice Dry Ice, 9, UN 1845 x kg

Restrictions apply for dangerous goods—see the current FedEx Service Guide.

☐ Cargo Aircraft Only

7 Payment Bill to:

Enter FedEx Acct. No. or Credit Card No. below.

☒ Sender Acct. No. in Section I will be billed. ☐ Recipient ☐ Third Party ☐ Credit Card ☐ Cash/Check

FedEx Acct. No.  
Credit Card No.

Exp.  
Date

Total Packages Total Weight Total Declared Value†

1 1.5 lbs. \$ 100.00

†Our liability is limited to US\$100 unless you declare a higher value. See back for details. By using this airbill you agree to the service conditions on the back of this airbill and in the current FedEx Service Guide, including terms that limit our liability.

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SHIPMENT DETAILS

Tracking ID 813788392796

BILLING INFORMATION

|                         |              |
|-------------------------|--------------|
| Tracking ID number      | 813788392796 |
| Invoice number          | 5-098-04155  |
| Account number          | 1211-4485-9  |
| Invoice date            | 12/25/2025   |
| Due date                | 01/09/2026   |
| Total billed            | \$131.92     |
| Tracking ID balance due | \$0.00       |
| Status                  | Closed       |

TRANSACTION DETAILS

|                           |
|---------------------------|
| Sender information        |
| LEAD CRANT                |
| CITY OF POCATELLO C D & R |
| 911 N 7TH AVE             |
| POCATELLO ID 83201-7700   |
| US                        |
| Recipient information     |
| EHS LABORATORIES          |
| EHS LABORATORIES          |
| 7469 WHITE PIENS RD       |
| RICHMOND VA 23237         |
| US                        |

 Shipments

Shipment details

▼

 Payments and charges

Charges

▼

 Historical Reference

Customs

▼





Package  
US Airbill

FedEx  
Tracking  
Number

8137 8839 2796

Form  
ID No.

0215

SL42

Sender's Copy

1 From Please print and press hard.

Date 12/16/25 Sender's FedEx Account Number 1211-4483-9

Sender's Name LEAD CLANT Phone (208) 234-6186

Company CITY OF POCA TELLO C O & R

Address 911 N 7TH AVE

Dept./Floor/Suite/Room

City POCA TELLO State ID ZIP 83201-7700

2 Your Internal Billing Reference

First 24 characters will appear on invoice.

457 CARSON B CL 1

3 To Recipient's Name

EHS LABORATORIOS Phone 800.347-4100

Company EHS LABORATORIOS

Address 7469 White Pines Rd

We cannot deliver to P.O. boxes or P.O. ZIP codes.

Dept./Floor/Suite/Room

Address

Use this line for the HOLD location address or for continuation of your shipping address.

City Richmond State VA ZIP 23237

0132066372



Deliveries when and where you want.

Learn about FedEx Delivery Manager® at [fedex.com/delivery](http://fedex.com/delivery).

4 Express Package Service

\*To most locations.

Packages up to 150 lbs.  
For packages over 150 lbs., use the  
FedEx Express Freight US Airbill.

Next Business Day

☐ FedEx First Overnight  
Earliest next business morning delivery to select locations. Friday shipments will be delivered on Monday unless Saturday Delivery is selected.

☒ FedEx Priority Overnight  
Next business morning.\* Friday shipments will be delivered on Monday unless Saturday Delivery is selected.

☐ FedEx Standard Overnight  
Next business afternoon.\* Saturday Delivery NOT available.

2 or 3 Business Days

☐ FedEx 2Day A.M.  
Second business morning.\* Saturday Delivery NOT available.

☐ FedEx 2Day  
Second business afternoon.\* Thursday shipments will be delivered on Monday unless Saturday Delivery is selected.

☐ FedEx Express Saver  
Third business day.\* Saturday Delivery NOT available.

5 Packaging

\*Declared value limit \$500.

☐ FedEx Envelope\* ☐ FedEx Pak\* ☒ FedEx Box ☐ FedEx Tube ☐ Other

6 Special Handling and Delivery Signature Options

Fees may apply. See the FedEx Service Guide.

☐ Saturday Delivery

NOT available for FedEx Standard Overnight, FedEx 2Day A.M., or FedEx Express Saver.

☒ No Signature Required  
Package may be left without obtaining a signature for delivery.

☐ Direct Signature  
Someone at recipient's address may sign for delivery.

☐ Indirect Signature  
If no one is available at recipient's address, someone at a neighboring address may sign for delivery. For residential deliveries only.

Does this shipment contain dangerous goods?

One box must be checked.

☒ No ☐ Yes  
As per attached Shipper's Declaration.

☐ Yes  
Shipper's Declaration not required.

☐ Dry Ice  
Dry Ice, 9, UN 1845 x kg

Restrictions apply for dangerous goods — see the current FedEx Service Guide.

☐ Cargo Aircraft Only

7 Payment Bill to:

Enter FedEx Acct. No. or Credit Card No. below.

☒ Sender  
Acct. No. in Section 1 will be billed.

☐ Recipient

☐ Third Party

☐ Credit Card

☐ Cash/Check

FedEx Acct. No.  
Credit Card No.

Exp.  
Date

Total Packages

Total Weight

Total Declared Value<sup>1</sup>

1 5 lbs. \$100.00

<sup>1</sup>Our liability is limited to US\$100 unless you declare a higher value. See back for details. By using this airbill you agree to the service conditions on the back of this airbill and in the current FedEx Service Guide, including terms that limit our liability.

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FedEx® Billing Online

Invoices › Invoice Details › Shipment Details

SHIPMENT DETAILS

Tracking ID 813788392785

2535 S 2nd Ave.  
LiKA

BILLING INFORMATION

|                         |              |
|-------------------------|--------------|
| Tracking ID number      | 813788392785 |
| Invoice number          | 5-098-04155  |
| Account number          | 1211-4485-9  |
| Invoice date            | 12/25/2025   |
| Due date                | 01/09/2026   |
| Total billed            | \$57.77      |
| Tracking ID balance due | \$0.00       |
| Status                  | Closed       |

TRANSACTION DETAILS

Sender information

LEA GRNAT  
CITY OF POCA TELLO C D & R  
911 N 7TH AVE  
POCA TELLO ID 83201-7700  
US

Recipient information

EHS LABROT  
7469 WH TIE PINES  
RICHMOND VA 23237  
US



Shipments

Shipment details



Payments and charges

Charges



Historical Reference

Customs



Reference



FedEx® Billing Online

Invoices > Invoice Details

## INVOICE DETAILS

Amounts are shown in US\$

Invoice 5-098-04155

### BILLING INFORMATION

### CHARGE SUMMARY

Invoice number 5-098-04155  
Account number 1211-4485-9  
FedEx tax ID number 71-0427007  
Invoice Type Transportation  
Invoice date 12/25/2025  
Invoice due date 01/09/2026  
Invoice status Closed  
Invoice balance \$0.00

|                            |               |
|----------------------------|---------------|
| Transportation charges     | \$296.73      |
| Special handling charges   | \$61.01       |
| Total express charges      | \$321.61      |
| Total ground charges       | \$0.00        |
| Total late fee charges     | \$0.00        |
| Total other charges        | \$0.00        |
| Total Invoice Amount       | \$321.61      |
| Total payments and credits | \$321.61      |
| <b>Total balance due</b>   | <b>\$0.00</b> |

### CUSTOMER INFORMATION

CITY OF POCA TELLO C D & R  
PO BOX 4169  
POCA TELLO  
ID  
832054169  
US

## Shipments

1 - 3/3



Payments and charges

Transaction history

ASK FEDEX





SHIPMENT DETAILS

Tracking ID 813788392811

BILLING INFORMATION

|                         |              |
|-------------------------|--------------|
| Tracking ID number      | 813788392811 |
| Invoice number          | 5-088-13780  |
| Account number          | 1211-4485-9  |
| Invoice date            | 12/18/2025   |
| Due date                | 01/02/2026   |
| Total billed            | \$58.37      |
| Tracking ID balance due | \$0.00       |
| Status                  | Closed       |

TRANSACTION DETAILS

|                            |
|----------------------------|
| Sender information         |
| CITY OF POCA TELLO C D & R |
| 911 N 7TH AVE              |
| POCA TELLO ID 83201-7700   |
| US                         |
| Recipient information      |
| EHS LAB                    |
| EHS LAB                    |
| 7469 WHIE PINES RD         |
| RICHMOND VA 23237          |
| US                         |

 Shipments

Shipment details 

 Payments and charges

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COOKIE PREFERENCES

REJECT OPTIONAL COOKIES

ACCEPT ALL COOKIES



FedEx  
Tracking  
Number

8137 8839 2822

**1 From Please print and press hard.**

Date \_\_\_\_\_ Sender's FedEx Account Number **1211-4485-9**  
Sender's Name **LEAD GRANT** Phone ( **208** ) **234-6186**  
Company **CITY OF POCA TELLO C D & R**  
Address **911 N 7TH AVE**  
City **POCA TELLO** State **ID** ZIP **83201-7700**

**2 Your Internal Billing Reference**  
First 24 characters will appear on invoice.**915 E. Sublette Unit B LR****3 To**

Recipient's Name **EHS LABORATORIES** Phone ( **800** ) **347-4010**  
Company **EHS LABORATORIES**  
Address **7469 White Pines Rd**  
We cannot deliver to P.O. boxes or P.O. ZIP codes.  
City **Richmond** State **VA** ZIP **23237**

Hold Weekday  
FedEx location address  
REQUIRED. NOT available for  
FedEx First Overnight.

Hold Saturday  
FedEx location address  
REQUIRED. Available ONLY for  
FedEx Priority Overnight and  
FedEx 2Day to select locations.



**Shipping online just got easier.**  
Go to [fedex.com/lite](http://fedex.com/lite).

0132066372

SLA2

Form  
ID No. **0215**

Sender's Copy

**4 Express Package Service**

\*To most locations.

**Packages up to 150 lbs.**  
For packages over 150 lbs., use the  
FedEx Express Freight US Airbill.**Next Business Day**

- ☐ **FedEx First Overnight**  
Earliest next business morning delivery to select locations. Friday shipments will be delivered on Monday unless Saturday Delivery is selected.
- ☐ **FedEx Priority Overnight**  
Next business morning.\* Friday shipments will be delivered on Monday unless Saturday Delivery is selected.
- ☐ **FedEx Standard Overnight**  
Next business afternoon.\* Saturday Delivery NOT available.

**2 or 3 Business Days**

- ☐ **FedEx 2Day A.M.**  
Second business morning.\* Saturday Delivery NOT available.
- ☒ **FedEx 2Day**  
Second business afternoon.\* Thursday shipments will be delivered on Monday unless Saturday Delivery is selected.
- ☐ **FedEx Express Saver**  
Third business day.\* Saturday Delivery NOT available.

**5 Packaging** \*Declared value limit \$500.

- ☐ FedEx Envelope\* ☒ FedEx Pak\* ☐ FedEx Box ☐ FedEx Tube ☐ Other

**6 Special Handling and Delivery Signature Options** Fees may apply. See the FedEx Service Guide.

- ☐ **Saturday Delivery**  
NOT available for FedEx Standard Overnight, FedEx 2Day A.M., or FedEx Express Saver.

☒ **No Signature Required**  
Package may be left without obtaining a signature for delivery.

☐ **Direct Signature**  
Someone at recipient's address may sign for delivery.

☐ **Indirect Signature**  
If no one is available at recipient's address, someone at a neighboring address may sign for delivery. For residential deliveries only.

**Does this shipment contain dangerous goods?**

One box must be checked.

- ☒ **No** ☐ **Yes** As per attached Shipper's Declaration. ☐ **Yes** Shipper's Declaration not required.

☐ **Dry Ice** Dry Ice, 5, UN 1845 \_\_\_\_\_ x \_\_\_\_\_ kg

Restrictions apply for dangerous goods—see the current FedEx Service Guide.

☐ **Cargo Aircraft Only****7 Payment Bill to:**

Enter FedEx Acct. No. or Credit Card No. below.

- ☒ **Sender** Acct. No. in Section 1 will be billed. ☐ **Recipient** ☐ **Third Party** ☐ **Credit Card** ☐ **Cash/Check**

FedEx Acct. No.  
Credit Card No.Exp.  
Date

Total Packages Total Weight Total Declared Value†

**1** **2** lbs. **\$100.00**

†Our liability is limited to US\$100 unless you declare a higher value. See back for details. By using this airbill you agree to the service conditions on the back of this airbill and in the current FedEx Service Guide, including terms that limit our liability.

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**611**



SHIPMENT DETAILS

Tracking ID 813788392811

BILLING INFORMATION

|                         |              |
|-------------------------|--------------|
| Tracking ID number      | 813788392811 |
| Invoice number          | 5-088-13780  |
| Account number          | 1211-4485-9  |
| Invoice date            | 12/18/2025   |
| Due date                | 01/02/2026   |
| Total billed            | \$58.37      |
| Tracking ID balance due | \$0.00       |
| Status                  | Closed       |

TRANSACTION DETAILS

|                           |
|---------------------------|
| Sender information        |
| CITY OF POCATELLO C D & R |
| 911 N 7TH AVE             |
| POCATELLO ID 83201-7700   |
| US                        |
| Recipient information     |
| EHS LAB                   |
| EHS LAB                   |
| 7469 WHIE PINES RD        |
| RICHMOND VA 23237         |
| US                        |

 Shipments

Shipment details



 Payments and charges

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COOKIE PREFERENCES

REJECT OPTIONAL COOKIES

ACCEPT ALL COOKIES



FedEx  
Tracking  
Number

8137 8839 2811

## 1 From Please print and press hard.

Date

Sender's FedEx  
Account Number

SENDER'S FED 1211-4485-9

Sender's  
Name

LEAD GRANT

Phone (208) 234-6186

Company

CITY OF POCA TELLO C D &amp; R

Address

911 N 7TH AVE

Dept./Floor/Suite/Room

City

POCA TELLO

State

ID

ZIP 83201-7700

## 2 Your Internal Billing Reference

First 24 characters will appear on invoice.

915 E. SUBLETT UNIDA LR

## 3 To

Recipient's  
Name

EHS LABORATORIES

Phone (800) 347-4810

Company

EHS LABORATORIES

Address

7469 White Pines Rd

Dept./Floor/Suite/Room

Address

Richmond

State

VA

ZIP

23237

0132066372

Ship it. Track it. Pay for it. All online.  
Go to [fedex.com](http://fedex.com).Form  
ID No.

0215

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Sender's Copy

## 4 Express Package Service

\* To most locations.

Packages up to 150 lbs.  
For packages over 150 lbs., use the  
FedEx Express Freight US Airbill.

## Next Business Day

- ☐ FedEx First Overnight  
Earliest next business morning delivery to select locations. Friday shipments will be delivered on Monday unless Saturday Delivery is selected.
- ☐ FedEx Priority Overnight  
Next business morning.\* Friday shipments will be delivered on Monday unless Saturday Delivery is selected.
- ☐ FedEx Standard Overnight  
Next business afternoon.\* Saturday Delivery NOT available.

## 2 or 3 Business Days

- ☐ FedEx 2Day A.M.  
Second business morning.\* Saturday Delivery NOT available.
- ☒ FedEx 2Day  
Second business afternoon.\* Thursday shipments will be delivered on Monday unless Saturday Delivery is selected.
- ☐ FedEx Express Saver  
Third business day.\* Saturday Delivery NOT available.

## 5 Packaging

\* Declared value limit \$500.

- ☐ FedEx Envelope\* ☒ FedEx Pak\* ☐ FedEx Box ☐ FedEx Tube ☐ Other

## 6 Special Handling and Delivery Signature Options

Fees may apply. See the FedEx Service Guide.

- ☐ Saturday Delivery  
NOT available for FedEx Standard Overnight, FedEx 2Day A.M., or FedEx Express Saver.

☒ No Signature Required  
Package may be left without obtaining a signature for delivery.

☐ Direct Signature  
Someone at recipient's address may sign for delivery.

☐ Indirect Signature  
If no one is available at recipient's address, someone at a neighboring address may sign for delivery. For residential deliveries only.

## Does this shipment contain dangerous goods?

One box must be checked.

- ☒ No ☐ Yes  
As per attached Shipper's Declaration.
- ☐ Yes  
Shipper's Declaration not required.
- ☐ Dry Ice  
Dry Ice, 8, UN 1845 x kg
- ☐ Cargo Aircraft Only

## 7 Payment Bill to:

Enter FedEx Acct. No. or Credit Card No. below.

- ☒ Sender  
Acct. No. in Section 1 will be billed.
- ☐ Recipient ☐ Third Party ☐ Credit Card ☐ Cash/Check
- Exp. Date

Total Packages Total Weight Total Declared Value†

1 5 lbs. \$ 100.00

†Our liability is limited to US\$100 unless you declare a higher value. See back for details. By using this airbill you agree to the service conditions on the back of this airbill and in the current FedEx Service Guide, including terms that limit our liability.

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7469 Whitepine Rd  
North Chesterfield, VA 23237  
Telephone: 800.347.4010

Invoice Number: 25-12-02168  
Invoice Date: 12/15/2025

Bill To: City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

Ship To: City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

| Customer                                        | Order Date                        | Laboratory Number | Qty Received   | Terms                    |
|-------------------------------------------------|-----------------------------------|-------------------|----------------|--------------------------|
| 106096                                          | 12/10/2025                        | 25-12-02168       | 20             | Net 30                   |
| Purchase Order Number                           |                                   |                   | Ship Via       | Shipping Tracking Number |
| 915 E Sublette St                               |                                   |                   | FedEx          | 813788392822             |
| Project/ Test Address: 915 E Sublette St Unit A |                                   |                   |                |                          |
| Qty Ordered                                     | Item Number                       | Unit Price        | Extended Price |                          |
|                                                 |                                   | Discount/Charges  |                |                          |
| 20                                              | Lead Wipe                         | \$6.00            | \$120.00       |                          |
|                                                 | % Upgrade Charges for: Lead 3 Day | 6.0               | \$7.20         |                          |
|                                                 | Total Invoice:                    |                   |                | \$127.20                 |

This invoice reflects the charges for this EHS project only.  
Prepayment will not appear on this invoice, but will be reflected on your monthly statement.

### RETURN THIS PORTION WITH YOUR PAYMENT

Client Number: 106096  
EHS Report Number: 25-12-02168  
Project/ Test Address: 915 E Sublette St Unit A  
AMOUNT DUE: \$127.20  
AMOUNT PAID: \$

BY: ☐ CHECK [Check # \_\_\_\_\_]

☐ CREDIT CARD ☐ MC ☐ VISA ☐ AMEX

EXPIRATION DATE (Month/Year): \_\_\_\_/\_\_\_\_

CREDIT CARD NUMBER:

VENDOR # 17718 DATE 12-29-25  
ACCT.# 081-7199-490.32-07  
PROJ.# LHC002  
AMOUNT \$ 127.20  
DEPT. APPR. GAG  
BUDGET APPR. BM  
GROUP # 1610 TRANS # 400

CVC CODE:

AE





7469 Whitepine Rd  
North Chesterfield, VA 23237  
Telephone: 800.347.4010

Invoice Number: 25-12-02077  
Invoice Date: 12/15/2025



**Bill To:** City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

**Ship To:** City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

|                                                 |                                   |                   |              |                          |
|-------------------------------------------------|-----------------------------------|-------------------|--------------|--------------------------|
| Customer                                        | Order Date                        | Laboratory Number | Qty Received | Terms                    |
| 106096                                          | 12/10/2025                        | 25-12-02077       | 14           | Net 30                   |
| Purchase Order Number                           |                                   |                   | Ship Via     | Shipping Tracking Number |
| 915 E Sub. St U #B L                            |                                   |                   | FedEx        | 813788392811             |
| Project/ Test Address: 915 E Sublette St Unit B |                                   |                   |              |                          |
| Qty Ordered                                     | Item Number                       | Unit Price        |              | Extended Price           |
|                                                 |                                   | Discount/Charges  |              |                          |
| 14                                              | Lead Wipe                         | \$6.00            |              | \$84.00                  |
|                                                 | % Upgrade Charges for: Lead 3 Day | 6.0               |              | \$5.04                   |
|                                                 | Total Invoice:                    |                   |              | \$89.04                  |

This invoice reflects the charges for this EHS project only.  
Prepayment will not appear on this invoice, but will be reflected on your monthly statement.

**RETURN THIS PORTION WITH YOUR PAYMENT**

Client Number: 106096  
EHS Report Number: 25-12-02077  
Project/ Test Address: 915 E Sublette St Unit B  
AMOUNT DUE: \$89.04  
AMOUNT PAID: \$

BY: ☐ CHECK [Check # \_\_\_\_\_]

☐ CREDIT CARD ☐ MC ☐ VISA ☐ AMEX

EXPIRATION DATE (Month/Year): \_\_\_\_/\_\_\_\_

CREDIT CARD NUMBER:

VENDOR # 17718 DATE 12-29-25  
ACCT.# 081-7199-490.32-07  
PROJ.# LHC002  
AMOUNT \$ 89.04  
DEPT. AFR CA  
BUDGET AFR 341  
GROUP # 1610 TRANS # 500

AE



7469 Whitepine Rd  
North Chesterfield, VA 23237  
Telephone: 800.347.4010

Invoice Number: 25-12-03836  
Invoice Date: 12/24/2025

VENDOR # 17718 DATE 12-29-25  
ACCT. # 081-7199-490-40-99  
PROJ. # LHC002  
AMOUNT \$ 197.16  
DEPT. APPR CAS  
BUDGET APPR 3/11  
GROUP # 1610 TRANS # 600

Bill To: City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

Ship To: City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

|                                       |                                   |                   |              |                          |
|---------------------------------------|-----------------------------------|-------------------|--------------|--------------------------|
| Customer                              | Order Date                        | Laboratory Number | Qty Received | Terms                    |
| 106096                                | 12/19/2025                        | 25-12-03836       | 31           | Net 30                   |
| Purchase Order Number                 |                                   |                   | Ship Via     | Shipping Tracking Number |
| 2535 S 2nd Ave LIRA                   |                                   |                   | FedEx        | 813788392785             |
| Project/ Test Address: 2535 S 2nd Ave |                                   |                   |              |                          |
| Qty Ordered                           | Item Number                       | Unit Price        |              | Extended Price           |
|                                       |                                   | Discount/Charges  |              |                          |
| 31                                    | Lead Wipe                         | \$6.00            |              | \$186.00                 |
|                                       | % Upgrade Charges for: Lead 3 Day | 6.0               |              | \$11.16                  |
|                                       | Total Invoice:                    |                   |              | \$197.16                 |

This invoice reflects the charges for this EHS project only.  
Prepayment will not appear on this invoice, but will be reflected on your monthly statement.

### RETURN THIS PORTION WITH YOUR PAYMENT

Client Number: 106096  
EHS Report Number: 25-12-03836  
Project/ Test Address: 2535 S 2nd Ave  
AMOUNT DUE: \$197.16  
AMOUNT PAID: \$

BY: ☐ CHECK [Check # \_\_\_\_\_]

☐ CREDIT CARD ☐ MC ☐ VISA ☐ AMEX ☐ Discover

EXPIRATION DATE (Month/Year): \_\_\_\_/\_\_\_\_

CVC CODE: ☐☐☐

CREDIT CARD NUMBER: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VENDOR # \_\_\_\_\_  
ACCT. # \_\_\_\_\_  
PROJ. # \_\_\_\_\_  
AMOUNT \$ \_\_\_\_\_  
DEPT. APPR \_\_\_\_\_  
BUDGET APPR \_\_\_\_\_  
TRANS # \_\_\_\_\_  
GROUP # \_\_\_\_\_

AE





7469 Whitepine Rd  
North Chesterfield, VA 23237  
Telephone: 800.347.4010

Invoice Number: 25-12-03267  
Invoice Date: 12/17/2025



Bill To: City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

Ship To: City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

|                                              |                                      |                   |              |                          |
|----------------------------------------------|--------------------------------------|-------------------|--------------|--------------------------|
| Customer                                     | Order Date                           | Laboratory Number | Qty Received | Terms                    |
| 106096                                       | 12/17/2025                           | 25-12-03267       | 30           | Net 30                   |
| Purchase Order Number                        |                                      |                   | Ship Via     | Shipping Tracking Number |
| 457 Carson Apt A CL1                         |                                      |                   | FedEx        | 813788392800             |
| Project/ Test Address: 457 Carson Apt A CL 1 |                                      |                   |              |                          |
| Qty Ordered                                  | Item Number                          | Unit Price        |              | Extended Price           |
|                                              |                                      | Discount/Charges  |              |                          |
| 30                                           | Lead Wipe                            | \$6.00            |              | \$180.00                 |
|                                              | % Upgrade Charges for: Lead Same Day | 30.0              |              | \$54.00                  |
|                                              | Total Invoice:                       |                   |              | \$234.00                 |

This invoice reflects the charges for this EHS project only.  
Prepayment will not appear on this invoice, but will be reflected on your monthly statement.

RETURN THIS PORTION WITH YOUR PAYMENT

Client Number: 106096  
EHS Report Number: 25-12-03267  
Project/ Test Address: 457 Carson Apt A CL 1  
AMOUNT DUE: \$234.00  
AMOUNT PAID: \$

BY: ☐ CHECK [Check #   
☐ CREDIT CARD ☐ MC ☐ VISA ☐ AMEX

EXPIRATION DATE (Month/Year):  /

CREDIT CARD NUMBER:

VENDOR # 17718 DATE 12-29-25  
ACCT.# 081-9199-490.32-07  
PROJ.# LHC002  
AMOUNT \$ 234.00  
DEPT. APPR GA  
BUDGET APPR 3/1  
GROUP # 1610 TRAIL # 900

CVC CODE:

AE



7469 Whitepine Rd  
North Chesterfield, VA 23237  
Telephone: 800.347.4010

Invoice Number: 25-12-03250  
Invoice Date: 12/17/2025

**Bill To:** City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

**Ship To:** City of Pocatello City Hall  
PO Box 4169  
Pocatello, ID 83205

|                                             |                                      |                   |              |                          |
|---------------------------------------------|--------------------------------------|-------------------|--------------|--------------------------|
| Customer                                    | Order Date                           | Laboratory Number | Qty Received | Terms                    |
| 106096                                      | 12/17/2025                           | 25-12-03250       | 16           | Net 30                   |
| Purchase Order Number                       |                                      |                   | Ship Via     | Shipping Tracking Number |
| 457 Carson B CL1                            |                                      |                   | FedEx        | 813788392796             |
| Project/ Test Address: 457 Carson Apt B CL1 |                                      |                   |              |                          |
| Qty Ordered                                 | Item Number                          | Unit Price        |              | Extended Price           |
|                                             |                                      | Discount/Charges  |              |                          |
| 16                                          | Lead Wipe                            | \$6.00            |              | \$96.00                  |
|                                             | % Upgrade Charges for: Lead Same Day | 30.0              |              | \$28.80                  |
|                                             | Total Invoice:                       |                   |              | \$124.80                 |

This invoice reflects the charges for this EHS project only.  
Prepayment will not appear on this invoice, but will be reflected on your monthly statement.

### RETURN THIS PORTION WITH YOUR PAYMENT

Client Number: 106096  
EHS Report Number: 25-12-03250  
Project/ Test Address: 457 Carson Apt B CL1  
AMOUNT DUE: \$124.80  
AMOUNT PAID: \$

BY: ☐ CHECK [Check # \_\_\_\_\_]

☐ CREDIT CARD ☐ MC ☐ VISA ☐ AMEX ☐ Discover

EXPIRATION DATE (Month/Year): \_\_\_\_/\_\_\_\_

CVC CODE: ☐ ☐ ☐

CREDIT CARD NUMBER: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

VENDOR # 17718 DATE 12-29-25  
ACCT. # 081-7199-490.32-07  
PROJ. # LH002  
AMOUNT \$ 124.80  
DEPT. APPR *[Signature]*  
BUDGET APPR *[Signature]*  
GROUP # 1610 TRANS # 1000

AE



# Order #35-2900052759

Order Date: December 12, 2025

Complete

## Billing Address

Michael Foy  
City of Pocatello Lead Program  
911 N 7th Ave  
PO Box 4169  
Pocatello, Idaho, 83201-7700  
United States  
T: 2082346255

## Payment Method



## Items Ordered

| Product Name                                                | Price   | Qty        | Subtotal |
|-------------------------------------------------------------|---------|------------|----------|
| <b>Corentium Pro 1 Year<br/>Extended Warranty Pre Order</b> | \$90.00 | Ordered: 1 | \$90.00  |

Sku: 701

Serial Number (e.g., 2700018989  
123456789 or "NA" if  
unavailable):

|                               |                |
|-------------------------------|----------------|
| Subtotal                      | \$90.00        |
| <b>Grand Total (Excl.Tax)</b> | <b>\$90.00</b> |
| Tax                           | \$0.00         |
| <b>Grand Total (Incl.Tax)</b> | <b>\$90.00</b> |



How doers  
get more done.

4340 HAWTHORN  
STORE MGR BRITA D  
K ID 83202  
208-637-1008

0007 00002 64739 12/04/25 09:55 AM  
CASHIER TANYA

16114130 HD SMALL <A>  
EAVY DUTY SM BOX 16X10X12  
@2.78 8.34  
16114147 MED BOX <A>  
MEDIUM BOX 20X16X15  
@2.28 11.40

SUBTOTAL 19.74  
SALES TAX 0.00

K EXEMPT  
TOTAL \$19.74

XXXXXXXXXXXX3555 VISA  
USD\$ 19.74

JTH CODE 016287/022362 TA

Chip Read  
ID A000000003 VISA CREDIT

P.O.#/JOB NAME: CARSON UNIT A  
1807 12/04/25 09:55 AM



1807 02 64739 12/04/2025 7894

RETURN POLICY DEFINITIONS  
POLICY IN DAYS POLICY EXPIRES ON

A

457 W. CARSON  
Unit A

Relocation supplies.

Foy, Michael

**From:** AIRTHINGS <noreply@airthings.com>  
**Sent:** Wednesday, December 3, 2025 3:26 PM  
**To:** Foy, Michael  
**Subject:** Your Airthings America Inc. order confirmation



Michael Foy,

Thank you for your order from Airthings America Inc.. Once your package ships we will send you a tracking number. You can check the status of your order by [logging into your account](#).

If you have ordered downloadable products please note that you need to be logged in to access the enrollement links.

If you have questions about your order, you can email us at [support@airthings.com](mailto:support@airthings.com).

Your Order #35-2900052393

Placed on Dec 3, 2025, 4:25:02 PM

Billing Info

Michael Foy  
City of Pocatello - Lead Grant  
911 North 7th Avenue  
Pocatello, Idaho, 83201  
United States  
T: [2082346255](tel:2082346255)

Shipping Info

Michael Foy  
City of Pocatello - Lead Grant  
911 N 7th Ave  
Pocatello, Idaho, 83201-7700  
United States  
T: [2082346255](tel:2082346255)

Payment Method



Shipping Method

Shipping - Standard (3-7 business days + processing time)

| Items         | Qty | Price    |
|---------------|-----|----------|
| Corentium Pro | 1   | \$899.00 |
| SKU: 236      |     |          |

|                        |          |
|------------------------|----------|
| Subtotal               | \$899.00 |
| Shipping & Handling    | \$2.99   |
| Grand Total (Excl.Tax) | \$901.99 |
| Tax                    | \$0.00   |
| Grand Total (Incl.Tax) | \$901.99 |

Our Calibration Lab:  
Airthings Lab

Our HQ:  
Airthings America Inc.

9 Main Street, Suite 2F  
Sutton, MA 01590  
United States

9 Main Street, Suite 2-F  
Sutton, Massachusetts  
01590,  
United States



Please give check to NCS

## Exhibit I Healthy Home Payment Request # 1

City of Pocatello  
Planning and Development Services  
911 N. 7<sup>th</sup> Ave, P.O. Box 4169  
Pocatello, ID 83205-4169

Date: 12/29/2025

☐ **Advance**

(Requires Materials List from Vendor with the property Address)

☐ **Progress**

(Paid receipt for materials advance to be attached to first progress payment)

☒ **Final**

(Requires Completed Exhibit I Form)

Project Address: 915 E Sublette St Pocatello, Idaho 83201

Property Owner: Lance Clark & Ruby Walsh

Contractor: Eco Shield Restorations

CONTRACTOR'S REQUEST FOR PAYMENT: Request is hereby made for payment in connection with the executed contract, as shown below and in the attached Progress/ Inspection Report:

1. Original Contract Amount ..... \$245.00
2. Total Approved Changed Orders ..... \$0.00
  - A. N/A
  - B. \_\_\_\_\_
3. Revised Contract Amount. .... \$245.00  
(Line 1 + Line 2)
4. Previous Payments to Date ..... \$0.00
5. Currently Available Funding ..... \$245.00  
(Line 3 - Line 4)
6. Current Payment Request ..... \$245.00  
(see attached spreadsheet)
7. Balance of Available Funds Remaining ..... \$0.00

|                                     |                      |
|-------------------------------------|----------------------|
| Vendor # <u>24055</u>               | Date <u>12-29-25</u> |
| Account # <u>081-7199-490.40.99</u> |                      |
| Project # <u>COOLHC</u>             |                      |
| Amount \$ <u>245.00</u>             |                      |
| Dept. Approval <u>CA</u>            |                      |
| Budget Approval <u>CA</u>           |                      |
| Group # <u>1610</u>                 | Trans # <u>780</u>   |

I hereby certify the foregoing request is just and correct; that the amount claimed is legally due after allowing all just credits, adjustments, and change orders; and that no part of the amount on Line 7 has been previously paid.

Contractor's Signature/Title

Eco Shield Restorations

Business Name

Chris Capron (Dec 29, 2025 08:59:53 MST)

Lead Program Administrator Signature

Project Director Signature

# 915 E Sublette

Final Audit Report

2025-12-29

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2025-12-29                                   |
| By:             | Mike Foy (mfoy@pocatello.us)                 |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAvPokdkZHeg8spDUFQGxm2ZD4rR2YSN2S |

## "915 E Sublette" History

-  Document created by Mike Foy (mfoy@pocatello.us)  
2025-12-29 - 3:57:13 PM GMT
-  Document emailed to Chris Capron (ecoshieldrestorations@gmail.com) for signature  
2025-12-29 - 3:57:16 PM GMT
-  Email viewed by Chris Capron (ecoshieldrestorations@gmail.com)  
2025-12-29 - 3:59:32 PM GMT
-  Document e-signed by Chris Capron (ecoshieldrestorations@gmail.com)  
Signature Date: 2025-12-29 - 3:59:53 PM GMT - Time Source: server
-  Agreement completed.  
2025-12-29 - 3:59:53 PM GMT



Adobe Acrobat Sign

Eco Shield Restorations

707 Aspen Avenue  
Shelley, ID 83274 USA  
(208) 538-9211  
ecoshieldrestorations@gmail.com  
www.ecoshieldrestorations.com

INVOICE

BILL TO  
City of Pocatello Gov  
City of Pocatello Gov

INVOICE 1164  
DATE 12/23/2025  
TERMS Due on receipt  
DUE DATE 12/23/2025

| DATE | SERVICE              | DESCRIPTION                                                                                                                                            | QTY | RATE   | AMOUNT |
|------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------|--------|
|      | Asbestos Inspection  | Location: 915 E Sublette St<br>Pocatello, ID 83201<br>File: 091225<br>Call Out Fee                                                                     | 1   | 195.00 | 195.00 |
|      | Asbestos Bulk Sample | Location: 915 E Sublette St<br>Pocatello, ID 83201<br>File: 091225<br>1 Collected Bulk Sample - Including<br>Lab Analysis Standard Turn Around<br>Time | 1   | 50.00  | 50.00  |

Thank you for your business! We accept payment through QBO, Check, or ACH. Call for ACH information.

BALANCE DUE \$245.00

Pay invoice



Please give check to NCS

## Exhibit I Healthy Home Payment Request # 1

City of Pocatello  
Planning and Development Services  
911 N. 7<sup>th</sup> Ave, P.O. Box 4169  
Pocatello, ID 83205-4169

Date: 12/29/2025

☐ **Advance**

(Requires Materials List from Vendor with the property Address)

☐ **Progress**

(Paid receipt for materials advance to be attached to first progress payment)

☒ **Final**

(Requires Completed Exhibit I Form)

Project Address: 2535 S 2<sup>nd</sup> Ave Pocatello, Idaho 83204

Property Owner: Lance Clark & Ruby Walsh

Contractor: Eco Shield Restorations

CONTRACTOR'S REQUEST FOR PAYMENT: Request is hereby made for payment in connection with the executed contract, as shown below and in the attached Progress/ Inspection Report:

1. Original Contract Amount . . . . . \$245.00
2. Total Approved Changed Orders . . . . . \$0.00
  - A. N/A
  - B. \_\_\_\_\_
3. Revised Contract Amount. . . . . \$245.00  
(Line 1 + Line 2)
4. Previous Payments to Date . . . . . \$0.00
5. Currently Available Funding . . . . . \$245.00  
(Line 3 – Line 4)
6. Current Payment Request . . . . . \$245.00  
(see attached spreadsheet)
7. Balance of Available Funds Remaining . . . . . \$0.00

|                                      |                      |
|--------------------------------------|----------------------|
| Vendor # <u>24055</u>                | Date <u>12-29-25</u> |
| Account # <u>081-7199-490. 40-99</u> |                      |
| Project # <u>CD04HC</u>              |                      |
| Amount \$ <u>245.00</u>              |                      |
| Dept. Approval <u>[Signature]</u>    |                      |
| Budget Approval <u>[Signature]</u>   |                      |
| Group # <u>1610</u>                  | Trans # <u>800</u>   |

I hereby certify the foregoing request is just and correct; that the amount claimed is legally due after allowing all just credits, adjustments, and change orders; and that no part of the amount on Line 7 has been previously paid.

[Signature]  
Chris Capron (Dec 29, 2025 09:00:22 MST)

Contractor's Signature/Title

Eco Shield Restorations

Business Name

[Signature]  
Lead Program Administrator Signature

[Signature]  
Project Director Signature



# 2535 S. 2nd

Final Audit Report

2025-12-29

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2025-12-29                                   |
| By:             | Mike Foy (mfoy@pocatello.us)                 |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAPk_h-9aiRXjgulxbEJBU2z1OumkXmTj0 |

## "2535 S. 2nd" History



Document created by Mike Foy (mfoy@pocatello.us)

2025-12-29 - 3:58:32 PM GMT



Document emailed to Chris Capron (ecoshieldrestorations@gmail.com) for signature

2025-12-29 - 3:58:36 PM GMT



Email viewed by Chris Capron (ecoshieldrestorations@gmail.com)

2025-12-29 - 4:00:09 PM GMT



Document e-signed by Chris Capron (ecoshieldrestorations@gmail.com)

Signature Date: 2025-12-29 - 4:00:22 PM GMT - Time Source: server



Agreement completed.

2025-12-29 - 4:00:22 PM GMT



Adobe Acrobat Sign

Eco Shield Restorations

707 Aspen Avenue  
Shelley, ID 83274 USA  
(208) 538-9211  
ecoshieldrestorations@gmail.com  
www.ecoshieldrestorations.com

INVOICE

BILL TO  
City of Pocatello Gov  
City of Pocatello Gov

INVOICE 1163  
DATE 12/23/2025  
TERMS Due on receipt  
DUE DATE 12/23/2025

| DATE | SERVICE              | DESCRIPTION                                                                                                                                         | QTY | RATE   | AMOUNT |
|------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------|--------|
|      | Asbestos Inspection  | Location: 2535 S 2nd Ave<br>Pocatello, ID 83204<br>File: 101225<br>Call Out Fee                                                                     | 1   | 195.00 | 195.00 |
|      | Asbestos Bulk Sample | Location: 2535 S 2nd Ave<br>Pocatello, ID 83204<br>File: 101225<br>1 Collected Bulk Sample - Including<br>Lab Analysis Standard Turn Around<br>Time | 1   | 50.00  | 50.00  |

Thank you for your business! We accept payment through QBO, Check, or ACH. Call for ACH information

BALANCE DUE \$245.00

Pay invoice

Please give check to NCS

Exhibit I  
Lead Hazard Control Payment Request #Change Order

Invoices: 1166A / 1166B  
1167

City of Pocatello  
Planning and Development Services  
911 N. 7<sup>th</sup> Ave, P.O. Box 4169  
Pocatello, ID 83205-4169

Date: 12/29/2025

☐ Advance

(Requires Materials List from Vendor with the property Address)

☒ Progress

(Paid receipt for materials advance to be attached to first progress payment)

☐ Final

(Requires Completed Exhibit I Form)

Project Address: 457 W. Carson St., Pocatello, ID 83204

Property Owner: Jared Scow

Contractor: Eco Shield Restorations L.L.C.

CONTRACTOR'S REQUEST FOR PAYMENT: Request is hereby made for payment in connection with the executed contract, as shown below and in the attached Progress/ Inspection Report:

1. Original Contract Amount ..... \$29,000.00
2. Total Approved Changed Orders ..... \$5,521.00
  - A. \$5,521.00
  - B. 0.00
3. Revised Contract Amount ..... \$34,521.00  
(Line 1 + Line 2)
4. Previous Payments to Date ..... \$29,000.00
5. Currently Available Funding ..... \$5,521.00  
(Line 3 - Line 4)
6. Current Payment Request ..... \$5,521.00  
(see attached spreadsheet)
7. Balance of Available Funds Remaining ..... \$0.00

|                 |                     |         |          |
|-----------------|---------------------|---------|----------|
| Vendor #        | 24055               | Date    | 12-29-25 |
| Account #       | 081-7199-490 .40-99 |         |          |
| Project #       | LHC002              |         |          |
| Amount \$       | 2250.00             | 3271.00 |          |
| Dept. Approval  | [Signature]         |         |          |
| Budget Approval | [Signature]         |         |          |
| Group #         | 1610                | Trans # | 1200     |

Group # 1610      1300

I hereby certify the foregoing request is just and correct; that the amount claimed is legally due after allowing all just credits, adjustments, and change orders; and that no part of the amount on Line 7 has been previously paid.

Chris Caproni (Dec 29, 2025 11:29:22 MST)

Owner

Contractor's Signature/Title

Lead Program Administrator Signature

Eco Shield Restorations L.L.C.  
Business Name

Project Director Signature

# Final Final

Final Audit Report

2025-12-29

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2025-12-29                                   |
| By:             | Mike Foy (mfoy@pocatello.us)                 |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAA0RbfOPRCYcKfTJwzP1zppB7MhWUpVGsi |

## "Final Final" History

-  Document created by Mike Foy (mfoy@pocatello.us)  
2025-12-29 - 6:08:03 PM GMT
-  Document emailed to Chris Capronm (ecoshieldrestorations@gmail.com) for signature  
2025-12-29 - 6:08:07 PM GMT
-  Email viewed by Chris Capronm (ecoshieldrestorations@gmail.com)  
2025-12-29 - 6:29:10 PM GMT
-  Document e-signed by Chris Capronm (ecoshieldrestorations@gmail.com)  
Signature Date: 2025-12-29 - 6:29:22 PM GMT - Time Source: server
-  Agreement completed.  
2025-12-29 - 6:29:22 PM GMT



Adobe Acrobat Sign



**Exhibit G**  
**CHANGE ORDER**  
**Lead Hazard Abatement**

**Change Order #1**

**Date: 12/29/2025**

Project Address: 457 W. Carson Ave., Units A & B

Property Owner: Jared Scow

Contractor: Eco Shield Restorations LLC

The contractor has requested additional expenses for unforeseen work needed for two areas of the 457 W. Carson Ave project.

The following is a description of changes hereby requested to the contract documents for the above-identified property.

A. The removal of soil, regrading remaining soil away from garage and additional mulch to encapsulate possible lead hazards and control soil erosion on the exterior. The size of the work was hidden by materials that was hiding the true scope of the soil containment. \$4,500.00.

B. Unit B's door has a unique installation method when the home was built was built. Due to this, additional time and materials are needed for the door replacement. \$1,021.00.

|                                                            |                    |
|------------------------------------------------------------|--------------------|
| Base Contract Amount                                       | \$29,000.00        |
| Plus Previously-Approved Change Orders<br>List: <u>N/A</u> | <u>\$0.00</u>      |
| Plus Change Order Requested Above                          | \$5,521.00         |
| Revised Contract Amount                                    | <u>\$34,521.00</u> |

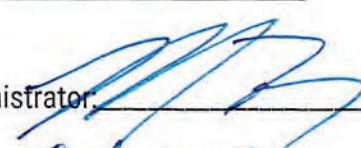
Contractor Signature:   
Chris Capron (Dec 29, 2025 09:20:19 MST)

The above changes are: \_\_\_\_\_

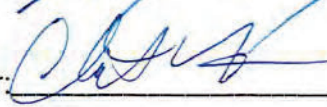
☐ Approved    ☐ Rejected

Property Owner: \_\_\_\_\_

☒ Approved    ☐ Rejected

Program Administrator: 

☒ Approved    ☐ Rejected

Project Director: 

Foy, Michael

---

**From:** Eco Shield Restorations <quickbooks@notification.intuit.com>  
**Sent:** Monday, December 29, 2025 10:40 AM  
**To:** Mikesell, Andrew; Foy, Michael  
**Subject:** New payment request from Eco Shield Restorations - invoice 1166



**Your invoice is ready!**

BALANCE DUE **\$4,500.00**

[View and pay](#)



Unit A = \$ 2,250.00  
Unit B = \$ 2,250.00

Thank you for your business! We accept payment through QBO, Check, or ACH. Call for ACH information.

---

Dear City of Pocatello Gov,

Your invoice details are available here. Please don't hesitate to contact us if you have any questions. We appreciate your business. Cash or check is accepted with no service charge; however, cards are subject to a 3% fee.

Have a great day!

Eco Shield Restorations

**Bill to**

City of Pocatello Gov  
City of Pocatello Gov

**Terms**

Net 15

## Lead Abatement

\$4,500.00

Location: 457 W. Carson st. Unit B

File:

Lead Abatement:- Due to Unforeseen Condition. Additional labor and materials for the additional square footage of area around the tree and down the backside of the garage to remove the dirt, and then be encapsulated using both a pre-emergent weed killer, as well as securing down a water-permeable weed barrier fabric before applying a minimum of 3" depth bark or mulch to cover the area.

1 X \$4,500.00

Balance due \$4,500.00

[View and pay](#)

Eco Shield Restorations

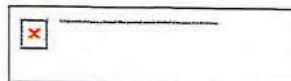
707 Aspen Avenue Shelley, ID 83274 USA

(208) 538-9211

[ecoshieldrestorations@gmail.com](mailto:ecoshieldrestorations@gmail.com)

[www.ecoshieldrestorations.com](http://www.ecoshieldrestorations.com)

If you receive an email that seems fraudulent, please check with the business owner before paying.



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[Privacy](#) | [Security](#) | [Terms of Service](#)



**Foy, Michael**

---

**From:** Eco Shield Restorations <quickbooks@notification.intuit.com>  
**Sent:** Monday, December 29, 2025 10:42 AM  
**To:** Mikesell, Andrew; Foy, Michael  
**Subject:** New payment request from Eco Shield Restorations - invoice 1167



**Your invoice is ready!**

BALANCE DUE **\$1,021.00**

[View and pay](#)



Unit B \$2,250.00  
+ 1,021.00  
Total \$ 3,271.00

Thank you for your business! We accept payment through QBO, Check, or ACH. Call for ACH information.

---

Dear City of Pocatello Gov,

Your invoice details are available here. Please don't hesitate to contact us if you have any questions. We appreciate your business. Cash or check is accepted with no service charge; however, cards are subject to a 3% fee.

Have a great day!

Eco Shield Restorations

**Bill to**

City of Pocatello Gov  
City of Pocatello Gov

**Terms**

Net 15



## Asbestos Abatement

\$1,021.00

Location: 457 W Carson St, Pocatello

File: 080925

### SCOPE:

\$1,021.00 Additional for labor and materials for the replacement of Unit B exterior door due to the discovery of the unique installation method of the door when the home was built. This is inclusive of any customizations necessary for proper installation."

1 X \$1,021.00

Balance due

\$1,021.00

[View and pay](#)

Eco Shield Restorations

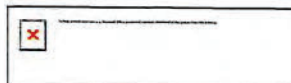
707 Aspen Avenue Shelley, ID 83274 USA

(208) 538-9211

ecoshieldrestorations@gmail.com

www.ecoshieldrestorations.com

If you receive an email that seems fraudulent, please check with the business owner before paying.



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Please give check to NCS

## Exhibit I Healthy Home Payment Request # 2

City of Pocatello  
Planning and Development Services  
911 N. 7<sup>th</sup> Ave, P.O. Box 4169  
Pocatello, ID 83205-4169

Date: **12/29/2025**

☐ **Advance**

(Requires Materials List from Vendor with the property Address)

☐ **Progress**

(Paid receipt for materials advance to be attached to first progress payment)

☒ **Final**

(Requires Completed Exhibit I Form)

Project Address: 628 S Arthur Ave Pocatello, Idaho 83204

Property Owner: Landon Nelson

Contractor: I & V LLC DBA: Rocky Mountain Cleaning and Restoration

CONTRACTOR'S REQUEST FOR PAYMENT: Request is hereby made for payment in connection with the executed contract, as shown below and in the attached Progress/ Inspection Report:

1. Original Contract Amount ..... \$8,086.51
2. Total Approved Changed Orders ..... \$0.00
  - A. Completion Date Extension
  - B. \_\_\_\_\_
3. Revised Contract Amount ..... \$8,086.51  
(Line 1 + Line 2)
4. Previous Payments to Date ..... \$3,152.04
5. Currently Available Funding ..... \$4,934.47  
(Line 3 – Line 4)
6. Current Payment Request ..... \$4,934.47  
(see attached spreadsheet)
7. Balance of Available Funds Remaining ..... \$0.00

|                                     |                      |
|-------------------------------------|----------------------|
| Vendor # <u>22914</u>               | Date <u>12-29-25</u> |
| Account # <u>081-7199-490.40-99</u> |                      |
| Project # <u>Cool HC</u>            |                      |
| Amount \$ <u>4934.47</u>            |                      |
| Dept. Approval <u>GA</u>            |                      |
| Budget Approval <u>BH</u>           |                      |
| Group # <u>1610</u>                 | Trans # <u>2200</u>  |

I hereby certify the foregoing request is just and correct; that the amount claimed is legally due after allowing all just credits, adjustments, and change orders; and that no part of the amount on Line 7 has been previously paid.

Valerie Olson

Valerie Olson (Dec 29, 2025 14:56:14 MST)

Contractor's Signature/Title

Lead Program Administrator Signature

I & V LLC

Rocky Mountain Cleaning and Restoration

Business Name

Project Director Signature

# Exhibit A

Final Audit Report

2025-12-29

|                 |                                             |
|-----------------|---------------------------------------------|
| Created:        | 2025-12-29                                  |
| By:             | Mike Foy (mfoy@pocatello.us)                |
| Status:         | Signed                                      |
| Transaction ID: | CBJCHBCAABAAMg2dCTO_sFZ9IQgSG6ZVmXsVCPbJ78w |

## "Exhibit A" History

-  Document created by Mike Foy (mfoy@pocatello.us)  
2025-12-29 - 9:50:10 PM GMT
-  Document emailed to Ian and Valerie Olson (contact.getcleancarpets@gmail.com) for signature  
2025-12-29 - 9:50:13 PM GMT
-  Email viewed by Ian and Valerie Olson (contact.getcleancarpets@gmail.com)  
2025-12-29 - 9:55:17 PM GMT
-  Document signing delegated to Valerie (valerie.getcleancarpets@gmail.com) by Ian and Valerie Olson (contact.getcleancarpets@gmail.com)  
2025-12-29 - 9:55:47 PM GMT
-  Document emailed to Valerie (valerie.getcleancarpets@gmail.com) for signature  
2025-12-29 - 9:55:48 PM GMT
-  Email viewed by Valerie (valerie.getcleancarpets@gmail.com)  
2025-12-29 - 9:55:54 PM GMT
-  Signer Valerie (valerie.getcleancarpets@gmail.com) entered name at signing as Valerie Olson  
2025-12-29 - 9:56:12 PM GMT
-  Document e-signed by Valerie Olson (valerie.getcleancarpets@gmail.com)  
Signature Date: 2025-12-29 - 9:56:15 PM GMT - Time Source: server
-  Agreement completed.  
2025-12-29 - 9:56:15 PM GMT



Adobe Acrobat Sign



## INVOICE

Rocky Mountain Cleaning &  
Restoration  
P.O. Box 4187  
Pocatello, ID 83205

contact.getcleancarpet@gmail.com  
+1 (208) 237-1938  
www.yourrockymountain.com



### City of Pocatello - Customer

#### Bill to

Andrew Mikesell  
City of Pocatello

#### Ship to

Andrew Mikesell  
City of Pocatello

#### Invoice details

Invoice no.: 15270  
Terms: Net 15  
Invoice date: 12/22/2025  
Due date: 01/06/2026

P.O. Number: 628 S Arthur - Lead/Windows

| #  | Date | Product or service | Description | Qty | Rate       | Amount     |
|----|------|--------------------|-------------|-----|------------|------------|
| 1. |      | Rebuild            |             | 1   | \$8,086.51 | \$8,086.51 |

**Total** **\$8,086.51**

#### Note to customer

Thank You! We appreciate your business

Ian & Valerie Olson

Venmo - @Rockymountaincr  
Credit/Debit Cards accepted with a 3.5% fee

Check payments can be mailed to  
PO Box 4187  
Pocatello, ID 83205

Payment -\$3,152.04

**Balance due** **\$4,934.47**



Please give check to NCS

## Exhibit I Healthy Home Payment Request # 1

City of Pocatello  
Planning and Development Services  
911 N. 7<sup>th</sup> Ave, P.O. Box 4169  
Pocatello, ID 83205-4169

Date: 12/29/2025

☐ **Advance**

(Requires Materials List from Vendor with the property Address)

☐ **Progress**

(Paid receipt for materials advance to be attached to first progress payment)

☒ **Final**

(Requires Completed Exhibit I Form)

Project Address: 628 S Arthur Ave Pocatello, Idaho 83204

Property Owner: Landon Nelson

Contractor: I & V LLC DBA: Rocky Mountain Cleaning and Restoration

CONTRACTOR'S REQUEST FOR PAYMENT: Request is hereby made for payment in connection with the executed contract, as shown below and in the attached Progress/ Inspection Report:

- |                                               |                   |
|-----------------------------------------------|-------------------|
| 1. Original Contract Amount .....             | <u>\$4,346.34</u> |
| 2. Total Approved Changed Orders .....        | <u>\$0.00</u>     |
| A. <u>Completion Date Extension</u> _____     |                   |
| B. _____                                      |                   |
| 3. Revised Contract Amount. ....              | <u>\$4,346.34</u> |
| (Line 1 + Line 2)                             |                   |
| 4. Previous Payments to Date .....            | <u>\$0.00</u>     |
| 5. Currently Available Funding .....          | <u>\$4,346.34</u> |
| (Line 3 - Line 4)                             |                   |
| 6. Current Payment Request .....              | <u>\$4,346.34</u> |
| (see attached spreadsheet)                    |                   |
| 7. Balance of Available Funds Remaining ..... | <u>\$0.00</u>     |

|                                     |                      |
|-------------------------------------|----------------------|
| Vendor # <u>22914</u>               | Date <u>12-29-25</u> |
| Account # <u>081-7199-490.40-99</u> |                      |
| Project # <u>CDOLHC</u>             |                      |
| Amount \$ <u>4346.34</u>            |                      |
| Dept. Approval <u>CSA</u>           |                      |
| Budget Approval <u>JA</u>           |                      |
| Group # <u>1610</u>                 | Trans # <u>2300</u>  |

I hereby certify the foregoing request is just and correct; that the amount claimed is legally due after allowing all just credits, adjustments, and change orders; and that no part of the amount on Line 7 has been previously paid.

Valerie Olson

Valerie Olson (Dec 29, 2025 14:51:03 MST)

Contractor's Signature/Title

Lead Program Administrator Signature

I & V LLC

Rocky Mountain Cleaning and Restoration

Business Name

Project Director Signature

# Exhibit A

Final Audit Report

2025-12-29

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2025-12-29                                   |
| By:             | Mike Foy (mfoy@pocatello.us)                 |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAMDCzmv6ZT2RaebOtmZpjJvpOK_AAhdhC |

## "Exhibit A" History

-  Document created by Mike Foy (mfoy@pocatello.us)  
2025-12-29 - 9:49:16 PM GMT
-  Document emailed to Ian and Valerie Olson (contact.getcleancarpet@gmail.com) for signature  
2025-12-29 - 9:49:19 PM GMT
-  Email viewed by Ian and Valerie Olson (contact.getcleancarpet@gmail.com)  
2025-12-29 - 9:49:55 PM GMT
-  Document signing delegated to Valerie Olson (valerie.getcleancarpet@gmail.com) by Ian and Valerie Olson (contact.getcleancarpet@gmail.com)  
2025-12-29 - 9:50:37 PM GMT
-  Document emailed to Valerie Olson (valerie.getcleancarpet@gmail.com) for signature  
2025-12-29 - 9:50:37 PM GMT
-  Email viewed by Valerie Olson (valerie.getcleancarpet@gmail.com)  
2025-12-29 - 9:50:46 PM GMT
-  Document e-signed by Valerie Olson (valerie.getcleancarpet@gmail.com)  
Signature Date: 2025-12-29 - 9:51:04 PM GMT - Time Source: server
-  Agreement completed.  
2025-12-29 - 9:51:04 PM GMT



Adobe Acrobat Sign

## INVOICE

Rocky Mountain Cleaning &  
Restoration  
P.O. Box 4187  
Pocatello, ID 83205

contact.getcleancarpet@gmail.com  
+1 (208) 237-1938  
www.yourrockymountain.com



### City of Pocatello - Customer

#### Bill to

Andrew Mikesell  
City of Pocatello

#### Ship to

Andrew Mikesell  
City of Pocatello

#### Invoice details

P.O. Number: 628 S Arthur - REB

Invoice no.: 15284  
Terms: Net 15  
Invoice date: 12/29/2025  
Due date: 01/13/2026

| #  | Date | Product or service | Description | Qty | Rate       | Amount     |
|----|------|--------------------|-------------|-----|------------|------------|
| 1. |      | Rebuild            |             | 1   | \$4,346.34 | \$4,346.34 |

**Total** **\$4,346.34**

#### Note to customer

Thank You! We appreciate your business

Ian & Valerie Olson

Venmo - @Rockymountaincr  
Credit/Debit Cards accepted with a 3.5% fee

Check payments can be mailed to  
PO Box 4187  
Pocatello, ID 83205



Please give check to NCS

## Exhibit I Healthy Home Payment Request # 2

City of Pocatello  
Planning and Development Services  
911 N. 7<sup>th</sup> Ave, P.O. Box 4169  
Pocatello, ID 83205-4169

Date: 12/10/2025

☐ Advance

(Requires Materials List from Vendor with the property Address)

☒ Progress

(Paid receipt for materials advance to be attached to first progress payment)

☐ Final

(Requires Completed Exhibit I Form)

Project Address: 606 N Garfield Ave Pocatello, Idaho 83204

Property Owner: Brie and Emmett Stenberg

Contractor: Reformation Construction LLC

CONTRACTOR'S REQUEST FOR PAYMENT: Request is hereby made for payment in connection with the executed contract, as shown below and in the attached Progress/ Inspection Report:

1. Original Contract Amount ..... \$20,000.00
2. Total Approved Changed Orders ..... \$0.00
  - A. N/A
  - B. \_\_\_\_\_
3. Revised Contract Amount ..... \$20,000.00  
(Line 1 + Line 2)
4. Previous Payments to Date ..... \$8,290.44
5. Currently Available Funding ..... \$11,709.56  
(Line 3 - Line 4)
6. Current Payment Request ..... \$9,709.56  
(see attached spreadsheet)
7. Balance of Available Funds Remaining ..... \$2,000.00

|                 |                           |         |                   |
|-----------------|---------------------------|---------|-------------------|
| Vendor #        | <u>23706</u>              | Date    | <u>12-12-2025</u> |
| Account #       | <u>081-7199-490.40.99</u> |         |                   |
| Project #       | <u>CDOLHC</u>             |         |                   |
| Amount \$       | <u>9709.56</u>            |         |                   |
| Dept. Approval  | <u>QA</u>                 |         |                   |
| Budget Approval | <u>JA</u>                 |         |                   |
| Group #         | <u>1337</u>               | Trans # | <u>300</u>        |

I hereby certify the foregoing request is just and correct; that the amount claimed is legally due after allowing all just credits, adjustments, and change orders; and that no part of the amount on Line 7 has been previously paid.

Jesiah Silverman (Dec 10, 2025 11:05:13 MST)

Contractor's Signature/Title

Lead Program Administrator Signature

Reformation Construction LLC

Business Name

Project Director Signature



# Exhibit A

Final Audit Report

2025-12-10

|                 |                                             |
|-----------------|---------------------------------------------|
| Created:        | 2025-12-10                                  |
| By:             | Wendy Prather (wprather@pocatello.gov)      |
| Status:         | Signed                                      |
| Transaction ID: | CBJCHBCAABAAMxDSHPaTeLf4YRh0TjFdsfpIfLrSicL |

## "Exhibit A" History

-  Document created by Wendy Prather (wprather@pocatello.gov)  
2025-12-10 - 6:04:09 PM GMT
-  Document emailed to Jesiah Silverman (jesiah@reformidaho.com) for signature  
2025-12-10 - 6:04:14 PM GMT
-  Email viewed by Jesiah Silverman (jesiah@reformidaho.com)  
2025-12-10 - 6:04:42 PM GMT
-  Document e-signed by Jesiah Silverman (jesiah@reformidaho.com)  
Signature Date: 2025-12-10 - 6:05:13 PM GMT - Time Source: server
-  Agreement completed.  
2025-12-10 - 6:05:13 PM GMT

## Reformation Construction LLC

138 S 11th Ave  
ID 83201 US  
+12082541009  
jesiah@reformidaho.com



RCE-53904

## INVOICE

BILL TO  
The City of Pocatello  
911 N 7th Ave  
Pocatello, ID 83201

INVOICE 3305  
DATE 12/05/2025  
TERMS Net 30  
DUE DATE 01/04/2026

SALES1  
Progress payment

SALES2  
606 n garfield

| DATE | DESCRIPTION         | RATE     | AMOUNT   |
|------|---------------------|----------|----------|
|      | progress payment    |          |          |
|      | 90% of full payment | 9,709.56 | 9,709.56 |

BALANCE DUE

**\$9,709.56**

## Foy, Michael

---

**From:** AIRTHINGS <noreply@airthings.com>  
**Sent:** Wednesday, December 3, 2025 3:08 PM  
**To:** Foy, Michael  
**Subject:** Your Airthings America Inc. order confirmation



Michael Foy,

Thank you for your order from Airthings America Inc..

If you have ordered downloadable products please note that you need to be logged in to access the enrollement links.

If you have questions about your order, you can email us at [support@airthings.com](mailto:support@airthings.com).

## Your Order #35-2900052391

Placed on Dec 3, 2025, 4:07:21 PM

### Billing Info

Michael Foy  
911 North 7th Avenue  
Pocatello, Idaho, 83201  
United States  
T: [2082346255](tel:2082346255)

### Payment Method



| Items         | Qty | Price    |
|---------------|-----|----------|
| Service level | 1   | \$250.00 |
| SKU: 600-4    |     |          |

#### *Choose your service level*

Service level 4

#### *Return Address Company Name*

City of Pocatello

#### *Return Address Contact Name*

Michael Foy

#### *Return Address*

911 N. 7th Ave.

***Return Zip Code***

83201

***Return City***

Pocatello

***Return State***

Idaho

***Serial Number***

13389

|                               |                 |
|-------------------------------|-----------------|
| <b>Subtotal</b>               | <b>\$250.00</b> |
| <b>Grand Total (Excl.Tax)</b> | <b>\$250.00</b> |
| <b>Tax</b>                    | <b>\$0.00</b>   |
| <b>Grand Total (Incl.Tax)</b> | <b>\$250.00</b> |

Our Calibration Lab:  
Airthings Lab  
9 Main Street, Suite 2F  
Sutton, MA 01590  
United States

Our HQ:  
Airthings America Inc.  
9 Main Street, Suite 2-F  
Sutton, Massachusetts  
01590,  
United States



**457 W Carson A: \$47.65**

**457 W Carson B: \$47.65**

**From:** [718081\\_GM@UHaul.com](mailto:718081_GM@UHaul.com)  
**To:** [Prather, Wendy](#)  
**Subject:** Your storage receipt No. 10940  
**Date:** Monday, December 29, 2025 11:35:49 AM  
**Attachments:** [Storage Receipt No. 10940](#)

*\*Pod rental charges were split evenly between both units since it could not be determined which unit used each pod, and two different charges were applied.*

Customer Receipt No. **718081-4425-10940**

WENDY PRATHER

457 W Carson

POCATELLO, ID 83204

(208) 252-0125

Wednesday - 12/24/2025 - 12:50:09 AM

U-HAUL MOVING & STORAGE OF

REXBURG, 718081

328 N 2ND E

REXBURG, ID 83440

(208) 881-9903

**Manage Your Account Online** Sign-in or create an account at: [uhaul.com/signin/](https://uhaul.com/signin/)

| ROOM    | DESCRIPTION | THRU      | PAID | AMOUNT  |
|---------|-------------|-----------|------|---------|
| AB0317D | (1) - RENT  | 1/23/2026 |      | \$34.95 |
| AB1559A | (1) - RENT  | 1/23/2026 |      | \$54.95 |

Sub Total: \$89.90

Tax: \$5.40

**Charge Total: \$95.30**

\*\*\*\*\*7437 Auto  
Payment \$95.30  
050423

**Payment Total: \$95.30**

**Change Due: \$0.00**

**Account Balance: \$0.00**

X

Customer's Signature

X

Employee's Signature (AutoPayments U)

**Questions? Text 'Storage' to 1-800-664-5017**

| Trans Date               | Post Date                       | Merchant Name                                | Charge Codes                                                                                                       | Approved     | Receipt      |
|--------------------------|---------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------|--------------|
| 8 12/24/2025             | 12/26/2025                      | Uhaul Moving And Storage<br>800-789-3638, ID |                                                                                                                    | <div>✓</div> | <div>✓</div> |
| 457 W Carson Pod Rentals |                                 |                                              |                                                                                                                    |              |              |
| <hr/>                    |                                 |                                              |                                                                                                                    |              |              |
| Split 1                  | 457 W Carson Unit A Pod Rentals |                                              | General Ledger Code: 51.21<br>Fund: 081<br>Department: 71<br>Division: 99<br>Activity: 490<br>Project Code: LHC002 |              |              |
| Split 2                  | 457 W Carson Unit B Pod Rentals |                                              | General Ledger Code: 51.21<br>Fund: 081<br>Department: 71<br>Division: 99<br>Activity: 490<br>Project Code: LHC002 |              |              |
| <hr/>                    |                                 |                                              |                                                                                                                    |              |              |
|                          |                                 |                                              |                                                                                                                    |              | Transactio   |
|                          |                                 |                                              |                                                                                                                    |              | Total:       |

Employee Signature

Date

Authorized Approver Signature

Dat

**457 W Carson A: \$47.65**

**457 W Carson B: \$47.65**

**From:** [718081\\_GM@UHaul.com](mailto:718081_GM@UHaul.com)  
**To:** [Prather, Wendy](#)  
**Subject:** Your storage receipt No. 10940  
**Date:** Monday, December 29, 2025 11:35:49 AM  
**Attachments:** [Storage Receipt No. 10940](#)

*\*Pod rental charges were split evenly between both units since it could not be determined which unit used each pod, and two different charges were applied.*

Customer Receipt No. **718081-4425-10940**

WENDY PRATHER

457 W Carson

POCATELLO, ID 83204

(208) 252-0125

Wednesday - 12/24/2025 - 12:50:09 AM

U-HAUL MOVING & STORAGE OF

REXBURG, 718081

328 N 2ND E

REXBURG, ID 83440

(208) 881-9903

**Manage Your Account Online** Sign-in or create an account at: [uhaul.com/signin/](https://uhaul.com/signin/)

| ROOM    | DESCRIPTION | THRU      | PAID | AMOUNT  |
|---------|-------------|-----------|------|---------|
| AB0317D | (1) - RENT  | 1/23/2026 |      | \$34.95 |
| AB1559A | (1) - RENT  | 1/23/2026 |      | \$54.95 |

Sub Total: \$89.90

Tax: \$5.40

**Charge Total: \$95.30**

\*\*\*\*\*7437 Auto  
Payment \$95.30  
050423

**Payment Total: \$95.30**

**Change Due: \$0.00**

**Account Balance: \$0.00**

X

Customer's Signature

X

Employee's Signature (AutoPayments U)

**Questions? Text 'Storage' to 1-800-664-5017**

| Trans Date   | Post Date                       | Merchant Name                                                            | Charge Codes                                                                                                       | Approved     | Receipt      |
|--------------|---------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------|--------------|
| 8 12/24/2025 | 12/26/2025                      | Uhaul Moving And Storage<br>800-789-3638, ID<br>457 W Carson Pod Rentals |                                                                                                                    | <div>✓</div> | <div>✓</div> |
| Split 1      | 457 W Carson Unit A Pod Rentals |                                                                          | General Ledger Code: 51.21<br>Fund: 081<br>Department: 71<br>Division: 99<br>Activity: 490<br>Project Code: LHC002 |              |              |
| Split 2      | 457 W Carson Unit B Pod Rentals |                                                                          | General Ledger Code: 51.21<br>Fund: 081<br>Department: 71<br>Division: 99<br>Activity: 490<br>Project Code: LHC002 |              |              |
|              |                                 |                                                                          |                                                                                                                    |              | Transactio   |
|              |                                 |                                                                          |                                                                                                                    |              | Total:       |

Employee Signature

Date

Authorized Approver Signature

Dat



# 1631 S 4th\_U-Haul\_December CREDIT.REFUND

Prather, Wendy

**From:** 718073\_GM@UHaul.com  
**Sent:** Wednesday, December 17, 2025 9:27 AM  
**To:** Prather, Wendy  
**Subject:** Your storage receipt No. 242732  
**Attachments:** Storage Receipt No. 242732

Customer Receipt No. **718073-107150-242732**

WENDY PRATHER  
1631 S 4th Ave  
POCATELLO, ID 83204  
(208) 252-0125

Wednesday - 12/17/2025 - 9:26:09 AM  
U-HAUL MOVING & STORAGE OF NORTH  
POCATELLO, 718073  
3945 POLE LINE RD  
POCATELLO, ID 83201  
(208) 776-7591

Manage Your Account Online Sign-in or create an account at: [uhaul.com/signin/](https://uhaul.com/signin/)

| ROOM                | DESCRIPTION           | THRU     | PAID | AMOUNT     |
|---------------------|-----------------------|----------|------|------------|
| AA0635S             | (1) - RENT (REVERSED) | 1/9/2026 | ✓    | (\$54.95)  |
| AA0635S             | (1) - RENT (REPOSTED) | 1/9/2026 |      | \$54.95    |
| AA1117F             | (1) - RENT (REVERSED) | 1/9/2026 | ✓    | (\$54.95)  |
| AA1117F             | (1) - RENT (REPOSTED) | 1/9/2026 |      | \$54.95    |
| Sub Total:          |                       |          |      | \$0.00     |
| Tax:                |                       |          |      | \$0.00     |
| Charge Total:       |                       |          |      | \$0.00     |
| *****7437 Visa Card |                       |          |      | (\$116.50) |
| 038057              |                       |          |      |            |
| Payment Total:      |                       |          |      | (\$116.50) |
| Change Due:         |                       |          |      | \$0.00     |
| Account Balance:    |                       |          |      | \$116.50   |

X

X

Customer's Signature

Employee's Signature (Van D)

Questions? Text 'Storage' to 1-800-664-5017

# 1631 S 4th\_U-Haul\_December CREDIT.REFUND

Prather, Wendy

**From:** 718073\_GM@UHaul.com  
**Sent:** Wednesday, December 17, 2025 9:27 AM  
**To:** Prather, Wendy  
**Subject:** Your storage receipt No. 242732  
**Attachments:** Storage Receipt No. 242732

Customer Receipt No. **718073-107150-242732**

WENDY PRATHER  
1631 S 4th Ave  
POCATELLO, ID 83204  
(208) 252-0125

Wednesday - 12/17/2025 - 9:26:09 AM  
U-HAUL MOVING & STORAGE OF NORTH  
POCATELLO, 718073  
3945 POLE LINE RD  
POCATELLO, ID 83201  
(208) 776-7591

Manage Your Account Online Sign-in or create an account at: [uhaul.com/signin/](https://uhaul.com/signin/)

| ROOM                | DESCRIPTION           | THRU     | PAID | AMOUNT     |
|---------------------|-----------------------|----------|------|------------|
| AA0635S             | (1) - RENT (REVERSED) | 1/9/2026 | ✓    | (\$54.95)  |
| AA0635S             | (1) - RENT (REPOSTED) | 1/9/2026 |      | \$54.95    |
| AA1117F             | (1) - RENT (REVERSED) | 1/9/2026 | ✓    | (\$54.95)  |
| AA1117F             | (1) - RENT (REPOSTED) | 1/9/2026 |      | \$54.95    |
| Sub Total:          |                       |          |      | \$0.00     |
| Tax:                |                       |          |      | \$0.00     |
| Charge Total:       |                       |          |      | \$0.00     |
| *****7437 Visa Card |                       |          |      | (\$116.50) |
| 038057              |                       |          |      |            |
| Payment Total:      |                       |          |      | (\$116.50) |
| Change Due:         |                       |          |      | \$0.00     |
| Account Balance:    |                       |          |      | \$116.50   |

X

X

Customer's Signature

Employee's Signature (Van D)

Questions? Text 'Storage' to 1-800-664-5017

Customer Receipt

1631 S 4th Ave  
Pod\_December

Wednesday, December 10, 2025

Receipt No: 242596

Customer Name  
Wendy Prather

Street Address  
1631 S 4th Ave

CityStateZip  
Pocatello, ID83204

| Room             | Description | Paid Through | Paid | Amount    |
|------------------|-------------|--------------|------|-----------|
| AA1117F          | Rent        | 1/9/2026     | Y    | \$54.95   |
| AA0635S          | Rent        | 1/9/2026     | Y    | \$54.95   |
| Paid Total:      |             |              |      | \$109.90  |
| Unpaid Total:    |             |              |      | \$0.00    |
| Taxes Total:     |             |              |      | \$6.60    |
| Fee Total:       |             |              |      | \$109.90  |
| Payments:        |             |              |      | Visa Card |
| Payment Total:   |             |              |      | \$116.50  |
| Account Balance: |             |              |      | \$0.00    |

# Customer Receipt

Receipt No: 241948

Customer Name  
Wendy Prather

Street Address  
1631 S 4th Ave.

City, State Zip  
Pocatello ID 83201

1631 S 4th Ave  
November Pod Storage

Monday, November 10, 2025



| Room             | Description | Paid Through | Paid | Amount    |
|------------------|-------------|--------------|------|-----------|
| AA0635S          | Rent        | 12/9/2025    | Y    | \$54.95   |
| AA1117F          | Rent        | 12/9/2025    | Y    | \$54.95   |
| Paid Total:      |             |              |      | \$109.90  |
| Unpaid Total:    |             |              |      | \$0.00    |
| Taxes Total:     |             |              |      | \$6.60    |
| Fee Total:       |             |              |      | \$109.90  |
| Payments:        |             |              |      | Visa Card |
| Payment Total:   |             |              |      | \$116.50  |
| Account Balance: |             |              |      | \$0.00    |



**TownePlace Suites® Pocatello**  
 2376 Via Caporatti Drive, Pocatello, ID 83201 P 208.478.7000  
 Marriott.com/IDATS



Joseph Sheepskin  
 457 W Carson  
 Pocatello ID 83204  
 Lead Safe Program

Room: 203  
 Room Type: ONBT  
 Number of Guests: 1  
 Rate: \$149.00 Clerk: DAS

Arrive: 07Dec25 Time: 07:53AM Depart: 12Dec25 Time: 12:00PM Folio Number: 23225

| DATE                                                     | DESCRIPTION              | CHARGES | CREDITS |
|----------------------------------------------------------|--------------------------|---------|---------|
| 07Dec25                                                  | Rm Chg STDO T2 Transient | 149.00  |         |
| 08Dec25                                                  | Rm Chg STDO T2 Transient | 149.00  |         |
| 09Dec25                                                  | Rm Chg STDO T2 Transient | 149.00  |         |
| 10Dec25                                                  | Rm Chg STDO T2 Transient | 149.00  |         |
| 11Dec25                                                  | Rm Chg STDO T2 Transient | 149.00  |         |
| 12Dec25                                                  | Visa                     |         | 745.00  |
| CARD #: VXXXXXXXXXXXX7437XXXX                            |                          |         |         |
| Card Type: VISA Card Entry: MANUAL Approval Code: 020380 |                          |         |         |
| *** Pre-Settlement for 73952                             |                          |         |         |
| BALANCE:                                                 |                          | 0.00    |         |

**Marriott Bonvoy Account # XXXXX5282.** Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

**TownePlace Suites® Pocatello**

2376 Via Caporatti Drive, Pocatello, ID 83201 P 208.478.7000  
[Marriott.com/IDATS](http://Marriott.com/IDATS)

Megan Nielson

457 W Carson  
Pocatello ID 83204  
Lead Safe

Room: 303  
Room Type: ONBT  
Number of Guests: 1  
Rate: \$149.00

Clerk: DAS

Arrive: 07Dec25

Time: 04:18PM

Depart: 12Dec25

Time: 12:00PM

Folio Number: 23218

| DATE    | DESCRIPTION                                              | CHARGES         | CREDITS     |
|---------|----------------------------------------------------------|-----------------|-------------|
| 07Dec25 | Rm Chg STDO T2 Transient                                 |                 |             |
| 08Dec25 | Rm Chg STDO T2 Transient                                 | 149.00          |             |
| 09Dec25 | Rm Chg STDO T2 Transient                                 | 149.00          |             |
| 10Dec25 | Rm Chg STDO T2 Transient                                 | 149.00          |             |
| 11Dec25 | Rm Chg STDO T2 Transient                                 | 149.00          |             |
| 12Dec25 | Visa                                                     | 149.00          |             |
|         |                                                          |                 | 745.00      |
|         | CARD #: VXXXXXXXXXXXXX7437XXXX                           |                 |             |
|         | Card Type: VISA Card Entry: MANUAL Approval Code: 043626 |                 |             |
|         | *** Pre-Settlement for 73951                             |                 |             |
|         |                                                          | <b>BALANCE:</b> | <b>0.00</b> |

As a Marriott Bonvoy Member, you could have earned points towards your free dream vacation today. Start earning points and Elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

See our "Privacy & Cookie Statement" on [Marriott.com](http://Marriott.com).

**457 W Carson Apt. A**  
**Dec. 12-17, 2025**

**TownePlace Suites® Pocatello**  
 2376 Via Caporatti Drive, Pocatello, ID 83201 P 208.478.7000  
 Marriott.com/IDATS

Megan Nielson  
 457 W Carson  
 Pocatello ID 83204  
 Lead Safe

Room: 303  
 Room Type: ONBT  
 Number of Guests: 1  
 Rate: \$149.00  
 Clerk: KSP



Arrive: 07Dec25      Time: 04:18PM      Depart: 17Dec25      Time: 09:00AM      Folio Number: 73951

| DATE    | DESCRIPTION              | CHARGES | CREDITS |
|---------|--------------------------|---------|---------|
| 12Dec25 | Rm Chg STDO T2 Transient |         |         |
| 13Dec25 | Rm Chg STDO T2 Transient | 149.00  |         |
| 14Dec25 | Rm Chg STDO T2 Transient | 149.00  |         |
| 15Dec25 | Rm Chg STDO T2 Transient | 149.00  |         |
| 16Dec25 | Rm Chg STDO T2 Transient | 149.00  |         |
| 17Dec25 | Visa                     | 149.00  |         |
|         |                          |         | 745.00  |

CARD #: VXXXXXXXXXXXXXXXXX7437XXXX  
 Card Type: VISA Card Entry: MANUAL Approval Code: 022526

**BALANCE: 0.00**

As a Marriott Bonvoy Member, you could have earned points towards your free dream vacation today. Start earning points and Elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

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**TownePlace Suites® Pocatello**  
 2376 Via Caporatti Drive, Pocatello, ID 83201 P 208.478.7000  
[Marriott.com/IDATS](http://Marriott.com/IDATS)

Joseph Sheepskin  
 457 W Carson  
 Pocatello ID 83204  
 Lead Safe Program

Room: 203  
 Room Type: ONBT  
 Number of Guests: 1  
 Rate: \$149.00

Clerk: KSP

Arrive: 07Dec25      Time: 07:53AM      Depart: 17Dec25      Time: 09:01AM      Folio Number: 73952

| DATE                                                     | DESCRIPTION              | CHARGES     | CREDITS |
|----------------------------------------------------------|--------------------------|-------------|---------|
| 12Dec25                                                  | Rm Chg STDO T2 Transient | 149.00      |         |
| 13Dec25                                                  | Rm Chg STDO T2 Transient | 149.00      |         |
| 14Dec25                                                  | Rm Chg STDO T2 Transient | 149.00      |         |
| 15Dec25                                                  | Rm Chg STDO T2 Transient | 149.00      |         |
| 16Dec25                                                  | Rm Chg STDO T2 Transient | 149.00      |         |
| 17Dec25                                                  | Visa                     |             | 745.00  |
| CARD #: VXXXXXXXXXXXX7437/XXXX                           |                          |             |         |
| Card Type: VISA Card Entry: MANUAL Approval Code: 027515 |                          |             |         |
| <b>BALANCE:</b>                                          |                          | <b>0.00</b> |         |

**Marriott Bonvoy Account # XXXXX5282.** Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on [Marriott.com](http://Marriott.com).





PO BOX 489  
NEWARK, NJ 07101-0489

**Account:** 971874648-00002  
**Invoice:** 6130758265  
**Billing period:** Nov 11 - Dec 10, 2025  
**Due date:** 01/02/26

KEYLINE



CITY OF POCATELLO-PDS  
PO BOX 4169  
POCATELLO, ID 83205-4169

FUND: 001.0600.415.62.04 \$117.47 PD APR: BM

FUND: 081.7198.490.62.04 \$38.73 E00002 GD APR: *CH*

FUND: 081.7199.490.62.04 \$77.46 LHC002 GD APR: *CH*

We appreciate your business with this account since 12/03/2018.

INV TOTAL: \$233.66

Manage your account at  
[verizon.com/mybusiness](https://verizon.com/mybusiness)

We updated the design of your bill. Learn  
more about these updates at  
[verizon.com/business/billupdates](https://verizon.com/business/billupdates)

## Snapshot of your bill

(details on page 5)

|                                             |                 |
|---------------------------------------------|-----------------|
| Balance from last bill                      | \$233.66        |
| Payment - Thank You                         | -\$233.66       |
| Balance Forward                             | \$0.00          |
| This month's charges due<br>by Jan 02, 2026 | \$233.66        |
| <b>Total due</b>                            | <b>\$233.66</b> |

Save time when you enroll in paper-free billing and Auto Pay. See page 2 for details.

### Review your bill online

Scan QR code with your camera app  
or go to [verizon.com/business/bill](https://verizon.com/business/bill)



CITY OF POCATELLO-PDS  
PO BOX 4169  
POCATELLO, ID 83205-4169

Bill Date December 10, 2025  
Account Number 971874648-00002  
Invoice Number 6130758265

### Total Amount Due by January 02, 2026

Make check payable to Verizon Wireless.  
Please return this remit slip with payment.

**\$233.66**

\$    .

PO BOX 660108  
DALLAS, TX 75266-0108



61307582650109718746480000200000023366000000233661

PREPARED 12/16/2025, 10:13:27  
PROGRAM: GM313U

City of Pocatello  
ACCOUNTS PAYABLE UPDATE LIST

PAGE 21  
REPORT NUMBER 83

GROUP NUMBER : 01294 HR INVOICE 1/DEC 2025/KE  
ACCOUNTING PERIOD: 03/2026  
GROUP USER ID : BRAIN  
GROUP CREATED BY : KENZIE  
GROUP UPDATED BY : STEARNS

| TRANS#                    | TRANS DATE | VOUCHER BK | ACCOUNT NUMBER     | PROJ | P.O. DUE DATE | VENDOR SEQ | VENDOR NAME        | INVOICE NUMBER | AMOUNT         |
|---------------------------|------------|------------|--------------------|------|---------------|------------|--------------------|----------------|----------------|
| DESCRIPTION 1             |            |            | DESCRIPTION 2      |      |               | CHECK#     | CHECK DATE         | LAST TRANS     | DISC/RETAINAGE |
| 3100                      | 12/11/2025 | 004344 00  | 031-3001-443.61-99 |      | 12/11/2025    | 0023265 00 | ONEBRIDGE BENEFITS | INV-5019       | 1.50           |
| ONEBRIDGE DEC ADMN FEES   |            |            |                    |      |               | 0000000    | 00/00/0000         |                |                |
| 3200                      | 12/11/2025 | 004345 00  | 031-3008-443.61-99 |      | 12/11/2025    | 0023265 00 | ONEBRIDGE BENEFITS | INV-5019       | 15.00          |
| ONEBRIDGE DEC ADMN FEES   |            |            |                    |      |               | 0000000    | 00/00/0000         |                |                |
| 3300                      | 12/11/2025 | 004346 00  | 032-3010-442.61-99 |      | 12/11/2025    | 0023265 00 | ONEBRIDGE BENEFITS | INV-5019       | 7.50           |
| ONEBRIDGE DEC ADMN FEES   |            |            |                    |      |               | 0000000    | 00/00/0000         |                |                |
| 3400                      | 12/11/2025 | 004347 00  | 035-3501-426.61-99 |      | 12/11/2025    | 0023265 00 | ONEBRIDGE BENEFITS | INV-5019       | 28.98          |
| ONEBRIDGE DEC ADMN FEES   |            |            |                    |      |               | 0000000    | 00/00/0000         |                |                |
| 3500                      | 12/11/2025 | 004348 00  | 052-5200-440.61-99 |      | 12/11/2025    | 0023265 00 | ONEBRIDGE BENEFITS | INV-5019       | 6.00           |
| ONEBRIDGE DEC ADMN FEES   |            |            |                    |      |               | 0000000    | 00/00/0000         |                |                |
| 3600                      | 12/11/2025 | 004349 00  | 081-7199-490.61-99 |      | 12/11/2025    | 0023265 00 | ONEBRIDGE BENEFITS | INV-5019       | 3.00           |
| ONEBRIDGE DEC ADMN FEES   |            |            |                    |      |               | 0000000    | 00/00/0000         |                |                |
| 3700                      | 12/11/2025 | 004350 00  | 053-5300-416.40-05 |      | 12/11/2025    | 0024255 00 | WELLABLE LLC       | 42028          | 1,125.00       |
| WELLABLE DEC 25 PLAN FEES |            |            |                    |      |               | 0000000    | 00/00/0000         |                |                |

GROUP TOTALS

COUNT: 37  
AMOUNT: 2,200.51



|               |       |                    |     |
|---------------|-------|--------------------|-----|
| Matthew Kerbs | Legal | 001-0900-412.61-99 | 100 |
|---------------|-------|--------------------|-----|

|                     |         |                    |     |
|---------------------|---------|--------------------|-----|
| Becky Hadley        | Library | 007-9903-461.61-99 | 100 |
| Jacqueline Wood     | Library | 007-9903-461.61-99 | 100 |
| Kathryn Lopez Luker | Library | 007-9903-461.61-99 | 100 |
| KRISTEN LYON        | Library | 007-9903-461.61-99 | 100 |
| Rebecca Brainard    | Library | 007-9903-461.61-99 | 100 |
| Sheila Morgan       | Library | 007-9903-461.61-99 | 100 |
| Trina Bonman        | Library | 007-9903-461.61-99 | 100 |
| WILLIAM CLEGG       | Library | 007-9903-461.61-99 | 100 |

|                   |                |                    |     |
|-------------------|----------------|--------------------|-----|
| Aubriana Resendes | Mayor's Office | 001-0100-411.61-99 | 100 |
| BRIAN BLAD        | Mayor's Office | 001-0100-411.61-99 | 100 |
| Shawnie Ferrin    | Mayor's Office | 001-0100-411.61-99 | 100 |

|                   |       |                    |     |
|-------------------|-------|--------------------|-----|
| Brayden Millward  | Parks | 001-1301-451.61-99 | 100 |
| Cary Rhodes       | Parks | 004-1304-453.61-99 | 100 |
| Christina Porter  | Parks | 004-1307-455.61-99 | 100 |
| Justin Jenkins    | Parks | 004-1307-455.61-99 | 100 |
| Lane Rowe         | Parks | 001-1301-451.61-99 | 100 |
| RICHARD HENDERSON | Parks | 004-1305-453.61-99 | 100 |

|                 |     |                    |     |
|-----------------|-----|--------------------|-----|
| Aceline McCulla | PDS | 001-0600-415.61-99 | 100 |
| Brent McLane    | PDS | 001-0600-415.61-99 | 100 |
| Christine Howe  | PDS | 001-0603-415.61-99 | 100 |
| James Anglesey  | PDS | 001-0600-415.61-99 | 100 |
| Jennifer Flynn  | PDS | 001-0600-415.61-99 | 100 |
| Michael Foy     | PDS | 081-7199-490.61-99 | 100 |

|                    |        |                    |     |
|--------------------|--------|--------------------|-----|
| Aida Lopez         | Police | 001-1000-421.61-99 | 100 |
| Adam Barney        | Police | 001-1000-421.61-99 | 100 |
| Amy Teuscher       | Police | 001-1000-421.61-99 | 100 |
| ANJANEL LOWTHER    | Police | 001-1000-421.61-99 | 100 |
| BONNIE ESQUIBEL    | Police | 001-1000-421.61-99 | 100 |
| Chelsea Seamons    | Police | 001-1000-421.61-99 | 100 |
| Christopher Ehardt | Police | 001-1000-421.61-99 | 100 |
| Christopher Young  | Police | 001-1000-421.61-99 | 100 |
| Dane Eborn         | Police | 001-1000-421.61-99 | 100 |
| Dawn Rogers        | Police | 001-1000-421.61-99 | 100 |
| Denver Newton      | Police | 001-1000-421.61-99 | 100 |
| Jacob Johnson      | Police | 001-1000-421.61-99 | 100 |
| Jami Rifelj        | Police | 001-1000-421.61-99 | 100 |
| Jared Bowman       | Police | 001-1000-421.61-99 | 100 |
| James Miller       | Police | 001-1000-421.61-99 | 100 |
| Jene Purman        | Police | 001-1000-421.61-99 | 100 |
| Jessica Hottmann   | Police | 001-1000-421.61-99 | 100 |
| Kari Black         | Police | 001-1000-421.61-99 | 100 |
| Kassandra Card     | Police | 001-1000-421.61-99 | 100 |
| Mallarie Bascom    | Police | 001-1000-421.61-99 | 100 |
| Matthew Shutes     | Police | 001-1000-421.61-99 | 100 |
| Megan Osterhout    | Police | 001-1000-421.61-99 | 100 |
| Orlando Cardenas   | Police | 001-1000-421.61-99 | 100 |
| Rebecca Rodriguez  | Police | 001-1000-421.61-99 | 100 |
| Rochelle Whitnah   | Police | 001-1000-421.61-99 | 100 |
| Ryen Smith         | Police | 001-1000-421.61-99 | 100 |
| Samuel Clark       | Police | 001-1000-421.61-99 | 100 |
| Scott Card         | Police | 001-1000-421.61-99 | 100 |
| Sean Peterson      | Police | 001-1000-421.61-99 | 100 |
| Shannon Bloxham    | Police | 001-1000-421.61-99 | 100 |
| SHAUNA STRAMAGLIO  | Police | 001-1000-421.61-99 | 100 |
| TRACY MARSHALL     | Police | 001-1000-421.61-99 | 100 |
| Tyler Clemons      | Police | 001-1000-421.61-99 | 100 |

8

3

6

6

36



## Sales Invoice

### OneBridge Benefits

170 Franklin St  
Buffalo, NY 14202

INVOICE #: INV-5019  
INVOICE DATE: 12/01/2025  
DUE DATE: 12/15/2025

BILL TO: City of Pocatello  
Attn: Holli Harnsberger - City of Pocatello  
911 N. 7th Avenue  
Pocatello, ID 83201

Want to make payment more  
convenient?  
Please contact your Account Manager  
to set up AutoPay!

#### PAYMENT TERMS

N15

| CODE     | DESCRIPTION                       | QTY | RATE   | AMOUNT   |
|----------|-----------------------------------|-----|--------|----------|
| S1011    | December 2025 Administrative Fees | 119 | \$3.00 | \$357.00 |
| S1008    | Prior Year Active Accounts Fee    | 24  | \$3.00 | \$72.00  |
| Subtotal |                                   |     |        | \$429.00 |
| Total    |                                   |     |        | \$429.00 |

| CURRENT  | 1 - 30 DAYS<br>OVERDUE | 31 - 60 DAYS<br>OVERDUE | 61 - 90 DAYS<br>OVERDUE | 91 - 120 DAYS<br>OVERDUE | 121 DAYS OVERDUE | TOTAL    |
|----------|------------------------|-------------------------|-------------------------|--------------------------|------------------|----------|
| \$429.00 | \$0.00                 | \$0.00                  | \$0.00                  | \$0.00                   | \$0.00           | \$429.00 |

Vendor No: 23265  
Date: 12/12/25  
Acct. No: VARIOUS - SEE ATTACHED \*  
Proj. Act No: \_\_\_\_\_  
Transaction Amt: \$429.00  
Appr. By: [Signature]  
Group No/Seq No: 01294 - (400-3600)

ONEBRIDGE DEC. 25  
ADMIN FEES



Thank you. The following payment has been successfully submitted.

**Payment Submitted**

Confirmation number: 2209913955  
Payment Date: Jan 05, 2026 12:50:44 PM  
Payment Type: FINANCE  
Reference Number W.Prather PCrd reimb  
Notes Dec25  
Payment Method: MasterCard  
Card Number: \*\*\*\*\*2950  
Payment Amount: \$52.00  
Processing Fee: \$1.42  
Total Amount Charged: \$53.42

081-7199-490. 97-02

## Work Plan

# City of Pocatello

## Planning and Development Services Department

### Lead Safe & Healthy Homes Program

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#### **Lead Safe and Healthy Homes Work Plan**

The following work plan guides the City of Pocatello's Lead Safe and Healthy Homes (LSHH) Program in accordance with the U.S. Department of Housing and Urban Development (HUD) and its Office of Lead Hazard Control and Healthy Homes (OLHCHH). The Work Plan shall be used for the Fiscal Year 2021 – Lead Based Paint Hazard Reduction Grant IDLHB0766-21.

#### **1. Organization Description**

i. The City of Pocatello is a municipality located in Southeastern Idaho with a population of approximately 55,525. The City was founded in 1889 as the “gateway to the Northwest”, as it is located just north of the Portneuf Gap, where the Oregon Trail traversed. The City's geographic location made it a hub for fur traders and western expansion, connecting Utah to Montana. Pocatello was a critical trade center and transportation junction, resulting in the development of the railroad which now serves freight lines. The Shoshone and Bannock Indian tribes inhabited Southeastern Idaho prior to the establishment of the City. In addition, the City is home to Idaho State University which was founded in 1901 and today has an enrollment of approximately 12,000 students.

The City's adopted Mission Statement is as follows: *Pocatello is a vibrant community promoting a high quality of life through innovation, growth, respect, inclusiveness and pride in who we are.*

In addition, the City is guided by its adopted Value Statements:

- We serve with patience, humility and respect.
- We promoted and engage in open dialogue.
- We treat fellow employees and citizens with compassion and empathy.
- We act with integrity, honesty and fairness.
- We commit to creativity and embracing possibilities.
- We lead with conviction and passion.
- We demonstrate pride in our community.

#### **2. Program Description**

i. The City of Pocatello administers its Lead Safe and Healthy Homes (LSHH) Program in its Planning & Development Services Department through its Neighborhood and Community Services Division. The City has been a Community Development Block Grant (CDBG) entitlement community since 1996 and has administered a home rehabilitation/repair program to maintain the City's affordable housing stock, including the remediation of lead hazards in homes. In 2017, the City was awarded its first Lead Hazard Control grant through OLHCHH

which expired in November of 2021. In 2021, the City reapplied for the Lead Based Paint Hazard Reduction Grant and Healthy Homes Supplemental Funding and was awarded approximately \$2.65M in FY21.

ii. The target area for the LSHH Program includes the entire Pocatello City limits. Within this target area, the program's target population includes those residents who meet income and program eligibility criteria. Primarily, this includes those residents who are at or below 80% of area median income and who have a child under the age of 6 years old or are pregnant.

iii. The target population has been selected due to factors related to the presence of lead hazards in homes. Pocatello has an older housing stock, constructed to house railroad workers and as post World War II housing. Based on City property record data, 11,209 properties have units constructed prior to 1978. This is approximately 48.6% of all housing units. In addition, the City has a total of 5,287 families that are low-income, equal to about 42% of all families. Based on HUD CHAS data, it is understood that the City's low to moderate income populations are more housing cost burdened and severely housing cost burdened as compared to those with an income equal to or greater than area median income. As such, these households are not able to afford repairs and rehabilitation of hazards, posing an especially greater risk for those residing in homes constructed prior to 1978. Further, there is no catalog or inventory of the leaded houses in Pocatello, nor is there a dataset detailing the number of children with elevated blood lead levels. Idaho does not have a statewide or countywide strategic plan for addressing elevated blood lead levels in children. There are abundant hazards and risks but it is unknown the depth of the problem. This creates a high demand and need to educate homeowners, enroll qualified applicants in the program, and provide resources to remediate the hazards to make the housing stock lead safe. The program will adhere to the HUD OLHCHH Guidelines for eligibility when determining if an applicant qualifies for the LSHH Program. Because the program is limited to the grant funds, a prioritization of units may take place. The selection of properties for participation is detailed below.

iv. The goals of the program are to remediate lead hazards and provide supplementary healthy homes resources to approximately 100 units in Pocatello for those qualifying, eligible residents. The proposed average cost of Lead Hazard Control work is anticipated to be \$11,500 per unit. In addition, the City intends to utilize the Healthy Homes Supplemental Funding (HHSUPP) in 100 units, with up to \$5,000 available per unit. As units enroll in the program, the City will require elevated blood lead level (EBLL) testing for those qualifying units with children under 6 years old. The City will strive to share data and resources with homeowners, Southeast Idaho Public Health (SIPH), and local healthcare providers, as is allowable.

In addition to the short term goals of lead hazard remediation in units, healthy homes interventions in the units, and EBLL data collection, the City's long-term goal is to educate residents about lead hazards and healthy homes best practices. The City's Outreach Coordinator is primarily responsible for marketing and outreach to educate clients, providers, businesses, partners, and other agencies about lead hazards, remediation of hazards, and healthy homes best practices. The long-term goals are to improve the City's housing stock while creating safer, healthier, and improved living conditions for its residents. Increasing the City's affordable housing stock, preserving the available affordable housing, and ensuring long-term safety



through remediation efforts that will have a lifespan of at least 20 years will enhance the longevity of the interventions and produce the best return on investment of grant funds.

v. As is detailed in the LSHH Program benchmarks, the City will assess 100 units and complete and clear 100 units. The City will begin assessments in Quarter 2 of the program and complete all assessments by Quarter 14. Completion and Clearance will begin in Quarter 2 and be completed in Quarter 14. It is anticipated the assessment and clearances will happen throughout the program years, with the majority of the work completed during the Spring-Fall seasons. This is an estimated 28 units per year.

#### b. Staff and Partner Descriptions

i. The LSHH Program is administered through the City's Neighborhood and Community Services (NCS) Division within its Planning and Development Services Department and includes the following staff: CDBG Program Coordinator (.35 FTE), Lead Hazard Control Program Administrator (.9 FTE), Outreach Coordinator (.9 FTE), and Property Rehabilitation Specialist (.35 FTE).

The CDBG Program Coordinator will serve as Project Director (PD) for the Lead Safe and Healthy Homes Program. The PD will be responsible for the overall direction of program, including: tracking deliverables, compliance issues, budget-related issues, reporting, and completing required environmental reviews. The PD: oversees compliance of City personnel and hired contractors with all appropriate regulations; will review expenses and complete drawdowns for submission to HUD; will review all contracts and Memoranda of Understanding to ensure all contractors and suppliers are meeting applicable terms and conditions; and will ensure compliance with all grant requirements and HUD regulations.

The Lead Program Administrator will serve as Program Manager (PM), for the LSHH Program throughout the entire period of performance. The PM will be a certified Risk Assessor in accordance with all Environmental Protection Agency (EPA) and OLHCHH requirements. The PM will be responsible for planning, directing, and coordinating the City's LSHH Program through integration with all existing housing related programs operating within the City of Pocatello, as applicable. The PM will serve as an advisor to community and business interests, healthcare providers, public health officials, housing rehabilitation agencies, real estate firms, banks and lending institutions, and private contractors regarding lead-safe housing in the City of Pocatello. The PM will be responsible for: conducting risk assessments; developing scopes of work; coordination of project staff; preparing contracts between contractors and the City of Pocatello; monitoring contracts for compliance; all activities as implemented/developed in the work plan; and, preparation of HUD reports.

The Outreach Coordinator will perform intake of applications for program participants, verify applicant qualifications, review contract and financial documents, perform file management and assist with close-out procedures for projects. The Outreach Coordinator will conduct outreach to educate and recruit clients for the LSHH Program. In addition, the Outreach Coordinator will establish relationships with local businesses, non-profit entities, governmental or public entities, healthcare institutions, educational institutions, and any other entity that will assist with program

outreach and education. The Outreach Coordinator will manage the Healthy Homes Supplemental funding, conduct eligible activities under the HHSUPP program, and ensure compliance with all accompanying program requirements.

All staff will assist with daily functions of the program. This can include outreach and education, copying, filing, mailings, and maintaining various project tracking.

ii. In addition to City Staff, the LSHH Program relies on myriad partnerships with participating agencies, state/local entities, contractors, businesses, education institutions, non-profit organizations, and other community-based organizations to ensure the effectiveness of the program.

#### *Participating Public Health Organizations*

Southeast Idaho Public Health (SIPH), the local public health agency under the State of Idaho Department of Health & Welfare, participates in the Idaho Medicaid Children's Lead Screening Program, providing blood lead level testing for Medicaid-covered patients and others. This agency has the capability to provide blood lead testing, as well as a statistical analysis concerning local occurrences of elevated blood lead levels (EBLL) for the purpose of referring candidates to the City's Lead Safe & Healthy Homes program. These services will also be provided by local healthcare providers including, HealthWest, Pocatello Children's Clinic, and the Family First Health Center. The City has established relationships with these providers to encourage referrals both for the LSHH Program and for clients to receive blood lead level testing. Because Idaho does not have an adopted statewide or county strategic plan to address blood lead levels in children, these partnerships and the referral basis will be central to serving those children with EBLL.

#### *Outreach and Marketing*

The LSHH program will work with a wide network of agencies and non-profits that will be involved in outreach efforts to enroll eligible families. Through the previous grant award, the City established a wide reaching cadre of partners that assisted with outreach, education, and recruitment of target population residents in the City. This includes numerous local organizations such as health departments, housing agencies, early childhood education agencies, and other community organizations to conduct outreach, education, and referral activities. This cross section of organization types, with unique knowledge and skills, will allow the program maximum reach to eligible families. LSHH staff will work closely with each organization to develop and conduct various events and advertising campaigns to reach the target population which includes low and moderate income residents with children under the age of 6 years old. These efforts will include conducting technical workshops to educate the public about the danger of lead poisoning and the importance of removing lead hazards from homes with a child under the age of 6 years. The following organizations will be assisting the City's efforts: Portneuf Valley Interfaith Council; Aid For Friends (homeless shelter); Bannock Youth Foundation (serving homeless youth); Family Services Alliance (serving victims of domestic violence); Housing Alliance and Community Partnerships (Housing Authority) ; SouthEast Idaho Community Action Agency; NeighborWorks® Pocatello; the Homeless & Housing Coalition

(Idaho's Balance of State Continuum of Care member); School District #25, through their Head Start Program; Pocatello Police Childcare Licensing Department; Health West (medical clinic); and the Pocatello Children's Clinic. Other outreach efforts will be done through community events and activities, including the City sponsored Environmental Fair each April; National Night Out each summer; City of Pocatello's Employee Wellness Fair each October; Backpack Give a Way (summer); and the Community Preparedness Fair (both late summer/early fall).

In addition to community events, Outreach will be conducted during the year through affiliated agency meetings and targeted education. The Outreach Coordinator will attend the monthly Government and Community Relations meetings, Community Service Council, Kind Community meetings, conduct classroom presentations including with HeadStart, Rotary Club, Civitan, quarterly Housing and Homelessness Coalition meetings, back to school events, local Realtor association meetings, downtown Pocatello weekly events, and others.

The program will be made available to residents within the target area without discrimination, and will specifically assist low-income families with children under the age of 6 years. These outreach efforts will be conducted in accordance with fair housing obligations and Limited English Proficient guidelines by distributing easy-to-read program materials at all events and in multiple languages. These materials will be targeted in areas where individuals of different ethnic and racial backgrounds, disabilities, and Limited English Proficiency are likely to be located. Based on community demographics, all program materials will be available in English and Spanish. Other languages and alternative formats for disabilities can be made available through City programs.

The City of Pocatello Lead Safe and Healthy Homes Program will be able to evaluate its outreach efforts using the following measurable goals: 1) number of lead screenings conducted for children under six years of age; 2) number of workers, contractors and risk assessors licensed by the EPA; 3) number of outreach efforts attended or conducted; and 4) number of attendees at outreach efforts and events.

#### a. Income Verification

The Income Verification Process will be conducted in accordance with HUD guidelines. As with the City's CDBG entitlement program, the Annual Income Limits will be established based on those provided by HUD. Program participation will be limited to those earning 80% or less than the Area Median Income (AMI).

The City shall define "annual income" utilizing the same definition of the City's RENEWAL home rehabilitation and repair program which is the HUD-approved "adjusted gross income" as defined for reporting purposes under the IRS Form 1040 long form. The LSHH staff will be responsible for collecting, documenting, and verifying the family income of applicants including pay stubs, W-2 information, disability statements, alimony, and other sources of income as required by HUD.

#### b. Financial Mechanism

The program will administer grants to qualifying eligible applicants that meet program guidelines and requirements. All potential applicants will be required to submit an application and work with LSHH Program staff to determine eligibility and to discuss program requirements, including: children's blood lead level testing, lead hazard testing and abatement practices used to clear the residence, relocation options, and future reporting requirements. Staff will review all applications received and verify that the owner-occupied or renter-occupied unit meets all HUD and regulatory requirements including income and family composition requirements. County property records will be used to determine if a property was constructed prior to 1978. The information will be submitted to the LSHH Program Manager for review and then forwarded to the LSHH Project Director for final review and verification of income eligibility for program assistance. Once approval is confirmed, a unit will be scheduled for a Lead Inspection/Risk Assessment (LIRA). Upon completion of the LIRA, a unit will be enrolled for inclusion in lead hazard reduction activities.

All applicants and contractors will execute an Agreement Between the City, Owner, and Contractor as well as the General Conditions for said Agreement. The Agreement and General Conditions include provisions regarding: work description, time of performance and completion, contract sum, change orders, hazardous materials, hold harmless, property owner responsibilities, contractor responsibilities, progress payments, acceptance and final payment, payments, lien, or claims, non-discrimination, section 3, insurance, safety accident prevention, assignment of rights, surety bonding, and warranty.

Owner-occupied units must meet the following guidelines:

- Low to very low-income (as defined in 24 CFR 135.5);
- Have a child under the age of six years, or a pregnant female, or a child under six years of age who visits for 60 hours or more per year, residing in the household;
- Provide certified proof of birth for any child under the age of six;
- Agree to a blood test for all children under the age of six to determine blood lead levels;
- Reside in a one or two family dwelling;
- Provide proof of mortgage and be current on payments;
- Provide proof of ownership;
- Provide proof of property insurance and be current on payments;
- Be current on all Bannock County property taxes;
- Have a property with no discernable structural deficiencies that would prevent the safe conduct of lead hazard remediation work

The following shall be given preference upon meeting the guidelines stated above:

- Children under the age of 6 with an EBLL at or above 3.5 µg/dl;
- Homes with pregnant females

Owner-occupant applicants who qualify for the LSHH program will be eligible for assistance up to \$20,000 per unit in grant funding for LHC work and up to \$5,000 per unit in grant funding for Healthy Homes work. Additional grant funding will be made available for costs in excess of \$20,000 for the LHC work or \$5,000 in Healthy Homes work if determined to be a high cost unit



as approved by HUD. All match will be provided through the City's CDBG Program for eligible expenses.

Renter-occupied units must meet the following guidelines:

- The unit must be rented to low to very low-income (as defined by 24 CFR 135) tenants for a period of not less than 3 years;
- Have a child under the age of six years, or a pregnant female, or a child under six years of age who visits for 60 hours or more per year, residing in the household;
- Provide certified proof of birth for any child under the age of six;
- Agree to a blood test for all children under the age of six to determine blood lead levels;
- Renter-occupied property will be no more than four units;
- Property owner shall provide proof of ownership, i.e., Deed;
- Property owner shall provide proof of property insurance and be current on payments;
- Property owner shall provide proof of mortgage and be current on payments;
- Have a property with no discernable structural deficiencies that would prevent the safe conduct of lead hazard remediation work;
- Be current on all Bannock County property taxes;
- For vacant units, Owner must have signed and notarized addendum that they will rent to low-income to very low-income families for a period of not less than three years;
- Follow HUD Fair Housing practices.

The following shall be given preference upon meeting the guidelines stated above:

- Children under the age of 6 with an EBLL at or above 3.5 µg/dl;
- Homes with pregnant females;
- Homes with occupants at 50% or less AMI

Renter-occupied units that qualify for the LSHH program will be eligible for assistance up to \$20,000 per unit in grant funding for LHC work and up to \$5,000 per unit in grant funding for Healthy Homes work. Additional grant funding will be made available for costs in excess of \$20,000 LHC work or \$5,000 in Healthy Homes work if determined to be a high cost unit as approved by HUD. Repayment of funds may be required if rental criteria as outlined by the City of Pocatello and HUD is not met. When applicable, discounts on products or supplies will be applied as match for the Program. All match will be provided through the City's CDBG Program for eligible expenses.

### *Prioritization and Eligibility*

The LSHH program will enroll privately owned housing units into the program with the target of completing lead hazard control in 100 homes over the 3.5-year period of performance. Of the owner-occupied units, a minimum of 90% will be occupied by a child under the age of 6 years, frequently visited by a child under the age of 6 years, or occupied by a pregnant resident. Owner-occupied units must be the primary residence of the family, and the family income must be at or below 80 percent of the area median income. Of the rental units, a minimum of 50% of the units will be currently occupied or made available to families with incomes at or below 50 percent of

the area median income level, and the remaining units will be currently occupied or made available to families with incomes at or below 80 percent of the area median income. For a period of not less than 3 years following the completion of lead hazard reduction activities, the landlord must agree to give priority to families with a child under the age of 6 years and those that meet the LMI threshold. This will be agreed to prior to accepting a unit into the program. The City will track the LMI thresholds of qualifying renter-occupied units using a project tracking database to ensure the threshold of at least 50% of all renter-occupied units assisted meets at least 50% of total rentals assisted.

#### c. Temporary Relocation

Short-term, temporary displacement of residents will occur while lead hazard control work is completed on the unit. Occupants will be placed in an affordable hotel with kitchen amenities. Only hotels with the capabilities of accommodating persons with disabilities will be utilized. LSHH staff will pre-select facilities with these capabilities for relocated families. The City will pay directly for the hotel. When the unit is required to be vacant and free of personal items, LSHH can provide an on-site storage container if room permits, or a removable storage container that can be stored off site. LSHH may also provide boxes, packing tape, and other typical moving and storage items. The hotel and storage fees will be paid directly to the vendors providing the service; therefore, a stipend will not be paid to the client. Occupants will not be allowed to be present during interior lead hazard control work. LSHH staff will supervise and monitor contractors and occupants to ensure that occupant health and safety measures are in place and that work is done efficiently for timely re-occupancy. The City's Contracts and General Terms and Conditions stipulate that the Lead Hazard Control work shall be completed in 10 business days to ensure timely re-occupancy for the unit occupants. Occupants can return to the unit once clearance is achieved.

#### d. Occupant Protection Measures

The LSHH staff will be responsible for managing the relocation process. The contractor will be required to submit an Occupant Protection Plan prior to the work starting, and must coordinate the relocation efforts with LSHH staff. The planned work periods will not exceed 10 business days without prior approval from Project Director and HUD approval. Occupants will be required to sign a statement indicating they are not considered a "displaced family" and are not eligible for relocation benefits under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970. If relocation is deemed not necessary, measures will be taken to ensure the occupants' safety.

Contractors are responsible for ensuring occupant protection through use of containment, Occupant Protection Plans (OPP), and education of occupants. LSHH will provide the contractor and occupant an Occupant Protection Plan Checklist. The PM will be responsible for monitoring contractor and occupant compliance with the OPP during the project.

Contractors are responsible for conducting all onsite worker protection monitoring during lead hazard control activities per OSHA CFR 1926.62. The Contractor will notify City staff of all instances the exposure limit exceeds the Action Level as defined by CFR 1926.62.

#### e. Elevated Blood Lead Level Testing

Blood Lead Level Testing, or proof of blood lead level test, will be required for all children under the age of 6 years of age in an enrolled unit within 6 months prior to the start of LHC work unless declined by a parent or guardian. LSHH will work with local health departments and agencies in the area to provide lead poisoning testing for children under 6 years. Testing methods will be compliant with Center for Disease Control (CDC) recommendations. Families will be referred to their primary care physician or health clinic for pre-intervention blood lead testing. If the test is not covered by Medicaid or private insurance, testing costs will be reimbursed from grant funds. Medical case management for children with EBLL will be provided by the child's primary care physician or local health department staff. The Program Manager or Outreach Coordinator will ensure all EBLL children will be referred for medical follow up and case management, as needed. LSHH will follow all Health Insurance Portability and Accountability Act (HIPAA) regulations and ensure all medical information collected is protected.

The LSHH program will follow all HIPAA regulations and ensure all medical information collected is protected. LSHH staff will work with local health partners for testing and reporting of blood lead level testing results. Parents or guardians will complete a medical release disclosure as necessary, so that protected health information can be shared. Files will be maintained in locked cabinets, and all electronic information will be password-protected to restrict access to sensitive information. All program staff will complete HIPAA training on an annual basis.

#### f. Contractor Capacity Building

Due to the current demand on the construction industry, recruitment and retention of contractors remains a challenge for LSHH programs, not only in Pocatello but across the country. Fortunately, the City has established relationships with local contractors through its various departments and as a result of the first Lead Grant award. The City has three Lead Abatement Contractors who have worked with the LHC program, and five local Lead Abatement Contractors have expressed interest in working on future contracts as their capacity increases. Based on the City's Building Department license database, there are 89 licensed remodeling and painting contractors who have skill sets that would meet project demands. This provides a pool of contractors to recruit from for training and certification. The City also uses EPA's list of certified contractors to identify those trained in the region. The City included funding to conduct a training for contractor certification each year of the grant to account for attrition or unavailability of contractors.

A major barrier to recruiting new contractors is that Lead Abatement training is not available in Idaho, requiring firms to send employees to costly trainings out of state. As part of the 2017 LHC grant, NCS brought Lead Abatement trainers to Pocatello. The City will take a similar approach again, providing EPA Lead Based-Paint Abatement Supervisor and Assessor trainings. The proposed budget includes trainings each year to ensure there is capacity and any re-certification requirements are not barriers to contractor retention. To help maintain an adequate lead-based paint abatement contractor pool for the City of Pocatello LSHH program to utilize,

lead abatement supervisor and worker training will be provided to contractors who have been selected through an enrollment and recruitment process using existing City licensed contractors, those with requisite experience, those meeting Section 3 requirements, and other selection factors. Certified trainers will be procured through a competitive request for proposals or other procurement process. LSHH will work with Idaho State University's Workforce Training program to identify potential workers interested in becoming lead certified as well. Finally, the City will determine if NCS Staff can undertake a train the trainer program and conduct certification training on its own, to reduce outside consultant or trainer costs.

Certified lead hazard control abatement contractors will be procured following the methods outlined in the LSHH Policies and Procedures. This includes small purchase procedures, sealed bids, and a request for qualifications. All contractors must meet HUD and EPA certification requirements. Each contractor must have proof of liability insurance, vehicle insurance and workers' compensation insurance, a current DUNS, and registration in SAM.gov.

#### **D. Activities**

##### **i. Outreach**

The LSHH program will work with a wide network of agencies and non-profits that will be involved in outreach efforts to enroll eligible families as described above.

These events will be tracked internally and reported in the Healthy Homes Grant Management System (HHGMS) quarterly reports. The number of events, audience, number of attendees, and outcomes will be recorded and reported in the quarterly reports. When applicants enroll in the program, they will be asked where they learned of the program and that information will be reported to determine the effectiveness of the outreach. Finally, follow-up will be conducted with a sample of program participants to determine the long-term effects of education and measures that are implemented by participants after the work is completed (ie – Healthy Homes best practices implemented after the intervention). Similar data collection will follow EBLL related work through quarterly or bi-annual check-ins with SIPH and healthcare provider partners.

##### **ii. Intake**

Units that are enrolled in the program, after being approved through the eligibility process, will have a LIRA conducted. As the LIRA is conducted a report will be generated and the unit will be entered into HHGMS. Results from the LIRA – either presence of hazards or no hazards – will then determine whether the unit will undergo LHC work or if it will be noted as cleared. In all cases, this date is entered into HHGMS, allowing for a tracking of the timeline. The scope of work, bid, and contract award are all documented internally in the electronic and hard copy project files. The work start date is recorded in HHGMS and the date of final clearance. Overall, HHGMS will track unit enrollment date, LIRA completion, Healthy Homes Assessment completion, work start date, and when clearance is achieved. The final report is uploaded to HHGMS and each unit is reported in a quarterly report as well. Internally, the project file will track application receipt, approval/eligibility, enrollment in the program, scope of work and



procurement of contractor, contract start date, progress payments, final clearance, final payment, and warranty.

### iii. Assessments (LIRA)

The LSHH Program will follow all HUD requirements, including those articulated in the Notice of Funding Opportunity (NOFO) as well as the most recent edition of *Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing* (Guidelines) and 2018-01: Purpose and Use of Healthy Homes Supplemental Funding, all as adopted by OLHCHH and HUD. These regulations, requirements, and guidelines detail the proper processes for conducting a Lead Inspection/Risk Assessment (LIRA).

The LSHH Program will utilize a site-specific Lead Inspection/Risk Assessment (LIRA) conducted by the City of Pocatello Lead Safe and Healthy Homes Program to determine the nature and scope of the lead hazards and the types of lead hazard controls needed (lead cleanings, interim controls, and remediation techniques). The overall goals are to reduce immediate lead hazards such as lead contaminated dust, lead contaminated bare soil, and loose, peeling, or flaking lead-based paint to clearance levels; to slow recontamination by treating bare soil and high risk lead-paint surfaces; to make repairs to prevent paint failure; to facilitate clean-up of recontamination by creating cleanable floors and window troughs; and to educate owners and occupants on lead safety and in-place management of lead hazards, particularly regarding the slowing and cleaning of recontamination.

In order to properly execute the LIRA, the City will have staff in the NCS Division who are trained in accordance with EPA regulations and able to conduct and/or oversee the LIRA. At a minimum, the Lead Program Administrator (Program Manager) and CDBG Property Rehabilitation Specialist will be certified Lead Abatement Risk Assessors. Depending on the number of projects and the work load of the program, the LSHH program may contract with local certified lead firms for new risk assessments and clearances. To expand the pool of local risk assessors, training may be provided to qualified individuals, with preference given to Section 3 qualified persons. The selection process for lead testing to be conducted by an agency other than the City of Pocatello Lead Safe and Healthy Homes Program will be accomplished by a Request for Proposal (RFP). The RFP process will be conducted in accordance with 2 CFR 200, applicable federal procurement regulation, and any applicable state and local procurement regulations.

All testing will be performed in accordance with applicable state and federal regulations and standards. Idaho is governed by EPA and the LSHH program will follow all EPA and HUD regulations and standards. All environmental samples will be sent to a laboratory with the National Lead Laboratory Accreditation Program (NLLAP) certification. In accordance with the Lead Disclosure Rule and the Lead Safe Housing Rule, a copy of the final report will be provided to the homeowner and/or occupants by the Program Manager. The Program Manager will explain the report and answer any questions regarding the report. Owners and occupants will be required to sign a receipt for all reports given to them. The program participation agreement will notify owners of their responsibility to comply with federal disclosure regulations.

All steps in the LIRA process will be documented in the project file as well as HHGMS. Staff will utilize HUD-approved equipment, such as the X-Ray Fluorescence guns, and ensure it is in proper working order and maintained.

For eligible, qualifying homes, the Healthy Homes Supplemental Funding (HHSUPP) assessment will be conducted in accordance with HUD Guidelines, including 2018-01: Purpose and Use of Healthy Homes Supplemental Funding, utilizing the Healthy Homes Rating System (HHRS) tool. The City's Outreach coordinator serves as the manager of the HHSUPP and will undergo all required HUD training as well as additional training as administered through HUD-approved courses, including HHRS Training. The HHSUPP HHRS tool will be completed and kept in the project files as well as uploaded to HHGMS. All required testing, such as radon testing, will be conducted by staff using proper equipment. The Program Manager, Property Rehabilitation Specialist, and Outreach Coordinator may all conduct appropriate HHSUPP assessments. All work completed using HHSUPP will be in accordance with HUD guidelines. See the Healthy Homes Supplemental Funding Work Plan below for additional details.

#### iv. Scope Design

The scope that shall be included in the procurement for the eligible unit(s) will follow and adhere to all federal HUD requirements, grant requirements, and any state and local requirements. This includes the most recent editions of the *Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing* and Title X of the Residential Lead-Based Paint Hazard Reduction Act. State and local requirements articulated in the building code will be followed. NCS Division Staff will consult with the necessary City Staff (including building, engineering, and planning) to ensure scopes meet all regulations and requirements. Scopes will be uniformly created and included in the bid documents sent to contractors through the procurement process. Any changes to the Scope of Work after the contract award will follow the proper Change Order process in accordance with the Agreement and General Conditions.

#### v. Documentation Review

Grant amendment procedures will follow the most recent applicable OLHCHH policy guidance. Amendments may include: authorizing official and other key personnel changes; budget or match allocation revisions; change in the period of performance; work plans or benchmarks changes; change in the target area; and other significant or administrative changes. Amendments will follow the procedure required by HUD, including the justification for the request, HUD form-1044, updates to the approved LSHH budget, and approval from the Authorized Organization Representative (AOR). LSHH program staff may initiate requests for amendments which ultimately must be approved by the AOR, GTR, and HUD.

#### vi. Procurement and Contracts

Because of the nature of the funding for the LSHH Program, the program must comply with OLHCHH procurement Standards, 2 CFR 200, and any applicable state and City procurement policies. The City of Pocatello has adopted procurement procedures which conform with the

State of Idaho laws, Idaho Code Title 67, Chapter 28 (Purchasing by Political Subdivisions). In addition, the City has adopted purchasing procedures for its Community Development Block Grant (CDBG) program. These CDBG Policies and Procedures include a Section 3 and Procurement Policy. For those projects in which CDBG funding will be used as a match, the City will follow the more strict procurement policies, in which case the CDBG policies will be used when match funds are involved. For all other projects, the procurement will be conducted in accordance with 2 CFR 200 and OLHCHH Policy Guidance 2017-04 which allows for the following procurement methods: Blanket Purchase Agreements (BPA), Procurement by Micro-Purchases (using the micro-purchase threshold of \$3,500), procurement by small purchase procedures (using the Simplified Acquisition threshold), procurement by sealed bids, or procurement by competitive or noncompetitive proposals. Because the anticipated project costs will be greater than the Micro-Purchase Threshold but less than the City threshold for Competitive Sealed Bids, it is anticipated that the Small Purchase Procedures or the Blanket Purchase Agreement methods will be used.

#### vii. Relocation

Relocation shall conform with the Occupant Protection Plan portion of this Work Plan as well as HUD's Temporary Relocation guidelines and Resident Protection and Worksite Preparation guidelines. As noted in the relocation plan, occupants shall not return to the unit until clearance is achieved.

#### viii. Unit Monitoring

Monitoring of the units will follow the guidance contained in 2 CFR 200. As with monitoring of all subrecipients of federal grant funding, the LSHH staff will ensure projects comply with all policies and procedures. During the work, LSHH Staff will conduct site visits and site monitoring to ensure compliance with all HUD Guidelines. The tool will mirror that utilized for the CDBG program and include review of required documents including: applicant eligibility; LIRA; environmental review record; procurement documents; scopes of work; bids/estimates; executed contracts (Agreement between the City, Property Owner, and Contractor and General Terms & Conditions); confirmation of completion of work; all final forms executed; and final clearance.

The City shall audit project files and utilize a monitoring method to determine which files to select for review and monitoring. The monitoring tool included in the program Policies and Procedures shall be used.

#### ix. Clearances

Clearance examinations will take place as required under 24 CFR 35.1340 or as required by the LHC Grant, whichever is more stringent. Clearance examinations performed following abatement of lead-based paint or lead-based paint hazards shall be performed in accordance with 40 CFR 745.227. Clearances shall be performed by a person certified to perform risk assessments.

Clearance examinations shall be performed by a certified risk assessor; or by a person who has successfully completed a training course for sampling technicians that is developed or accepted by the EPA pursuant to 40 CFR part 745.

Clearance examinations shall include a visual assessment, dust sampling, submission of samples for analysis for lead in dust, interpretation of sampling results, and preparation of a report. Soil sampling is not required. Clearance examinations shall be performed in dwelling units, common areas, and exterior areas.

The visual assessment shall be performed to determine if deteriorated paint surfaces and/or visible amounts of dust, debris, paint chips or other residue are still present. Both exterior and interior painted surfaces shall be examined for the presence of deteriorated paint. If deteriorated paint or visible dust, debris or residue are present in areas subject to dust sampling, they must be eliminated prior to the continuation of the clearance examination. If exterior painted surfaces have been disturbed by the hazard reduction, maintenance or rehabilitation activity, the visual assessment shall include an assessment of the ground and any outdoor living areas close to the affected exterior painted surfaces. Visible dust or debris in living areas shall be cleaned up and visible paint chips on the ground shall be removed.

Dust samples shall be collected and analyzed in accordance with the guidelines set forth in the LHC Grant.

LSHH Clearance reports shall include, at a minimum, the following information:

- The address of the residential property with the specific dwelling units and common areas affected identified.
- The date(s) of the clearance examination;
- The name, address, and signature of each person performing the clearance examination, including certification number;
- The results of the visual assessment for the presence of deteriorated paint and visible dust, debris, residue or paint chips;
- The results of the analysis of dust samples, in  $\mu\text{g}/\text{sq. ft.}$ , by location of sample; and
- The name and address of each laboratory that conducted the analysis of the dust samples, including the identification number for each such laboratory recognized by EPA under section 405(b) of the Toxic Substances Control Act (15 U.S.C. 2685(b)).
- The start and completion dates of the hazard reduction or maintenance activity;
- The name and address of each firm or organization conducting the hazard reduction or maintenance activity and the name of each supervisor assigned;
- A detailed written description of the hazard reduction or maintenance activity, including the methods used, locations of exterior surfaces, interior rooms, common areas, and/or components where the hazard reduction activity occurred, and any suggested monitoring of encapsulants or enclosures.

All surfaces represented by a failed clearance sample shall be re-cleaned or treated by hazard reduction, and retested, until they meet the applicable clearance level as determined by the LHC Grant.



Clearance examinations shall be performed by persons or entities independent of those performing hazard reduction or maintenance activities, unless the designated party uses qualified in-house employees to conduct clearance. An in-house employee shall not conduct both a hazard reduction or maintenance activity and its clearance examination. At no time shall an employee of the City of Pocatello enter an established lead hazard control activity containment. All inspections, testing, and job site monitoring will be conducted outside of containment.

Clearance of the worksite is permitted only after work is completed. All debris must be covered to ensure that dust and debris generated by the work is kept within the worksite. Clearance standards must be met concerning the entire dwelling unit, common area, any applicable outbuildings, and the work site as necessary. Relocation back of occupant dwellings will take place once clearance standards are met. Contractors are responsible for any failures and are responsible to re-clean areas until clearances have been achieved.

#### x. Payments/Invoicing

All payments administered through the LSHH Program shall be for eligible expenses only. The City shall follow all HUD Guidelines when determining the eligibility of the expense, including if it is allowable and allocable. All payments shall be included in the HUD-approved budget. All payments for LHC work shall follow the Terms and Conditions agreed upon in the Contracts.

The City utilizes an internal accounting software to process payments to contractors. All eligible expenses shall be submitted to HUD for reimbursement through the electronic line of credit control system (eLOCCS) as well as with the proper reporting in HHGMS with all supporting documentation for the reimbursement request. Only authorized staff shall submit the request in eLOCCS. The PM shall prepare the request and the PD shall review the request prior to submission in eLOCCS. The city's CFO shall then approve the eLOCCS submission.

Pay requests submitted to HUD through eLOCCS will be on a reimbursement basis only. The City shall pay the approved invoice after confirmation the expense meets the aforementioned criteria. The NCS Division staff will process the invoice with review and approval from the budget manager (PD) and the department head (Planning and Development Services Director). The Finance Department will then process the request and a payment will be made to the vendor. The City will then create a report for all grant expenses incurred at month-end for submission to eLOCCS for reimbursement. This multi-level check and balance process will ensure any potential ineligible expenses or incorrectly allocated expenses are identified well in advance of submission into eLOCCS.

#### xi. Environmental Review Process

The City shall follow all HUD requirements for conducting the Environmental Review. In accordance with program guidelines, the City shall complete the Tier I for the Target Area. Once approved, the Tier II shall be completed for each unit location. The PD shall have access to the

HUD Environmental Review Online System (HEROS) and be responsible for submission of the ERRs. The City's Authorized Organization Representative shall approve all ERRs as is required by HUD.

#### xii. Post Clearance Monitoring

1. All post-LHC monitoring of rental units shall conform with HUD Guidelines. NCS Staff will ensure that all rental units have completed required forms confirming the occupant preference requirements for the three years succeeding the project completion date. NCS Staff will identify those renter-occupied units and conduct an audit of the unit to determine if the owner is fulfilling the obligations of the contract. Staff will document all reasons why or why not. This will be conducted by the PM and Outreach Coordinator.

2. Healthy Homes Inspection and Assessment reevaluation will be conducted between 6 and 12 months after the completion of the HHSUPP work. Applicants who receive HHSUPP funding will be notified that a post-evaluation will be conducted in this timeframe. NCS Division Staff, including the Outreach Coordinator, PM, and Property Rehabilitation Specialist, will conduct an audit of the premise using the HHRS to determine a post-score. The post score will be used to determine the need for additional interventions. The post evaluation will use the Healthy Homes Hazard Summary Report, prioritization of hazards, review of hazards that were remediated, and status of hazards not addressed with the LSHH Program funding.

#### xiii. Training

All LSHH Staff are required to attend the HUD New Grantee Orientation upon start of a new LSHH Program grant or upon hire of any new LSHH personnel. In addition, Staff shall attend all required HUD training per the NOFO and Guidelines. Ongoing training is encouraged for LSHH and NCS Division employees, particularly for HUD-related programs, regulations, and guidance. This ensures conformity with local policies and procedures as well as allows staff to be up to date on new regulations, policy guidance, or circulars.

To ensure proper capacity to conduct the LSHH Program, the City shall train its Staff to be Lead Inspection Risk Assessors in accordance with HUD and EPA requirements, with at least two certified LSHH Staff. Similarly, LSHH Program will employ an Outreach Coordinator who shall manage the Healthy Homes Supplemental funding. The Outreach Coordinator shall undergo all required HUD training.

To address local contractor capacity, the City shall host training for contractors and their employees to complete Lead-Based Paint Hazard Reduction training as well as any related Healthy Homes Supplemental funding training. All capacity building training shall be in accordance with this Work Plan and the approved budget for the grant.

#### xiv. Evaluation

1. The City will not fund subrecipients or subcontractors in the 2021 LHC Grant. All critical

functions, except lead hazard reduction and abatement, will be conducted directly by NCS Staff. All LHC work will be contracted with certified contractors who meet the description detailed above.

To ensure projects meet the proper HUD regulations, the City will monitor project files utilizing the OLHCHH model for audits. These monitorings will take place at various points during the grant but no more frequently than every 4 months. Monitoring will include a review of the following processes: unit eligibility (income, presence of a child, presence of lead hazards); LIRA; accurate scope of work; competitive procurement of services; properly executed contract documents; completion of work; clearance; invoices and payment documentation; close-out and clearance report receipts; accuracy of information in HHGMS; any required forms for rental to LMI tenants; and other required documents. The monitoring shall be conducted by NCS Staff, including the Project Director.

## 2. Reporting

All reporting will be completed by NCS Division Staff and done in compliance with all grant requirements, including but not limited to the NOFO, Guidelines, 2 CFR 200, and Title X.

## 3. Sustainability

Project sustainability will rely on existing funding streams, program partners, utilization of long-term interventions, and education. The City will complete LHC with the goal of providing interventions that will last up to 20 years. This will ensure longer term solutions to the lead hazards. In addition, the program will rely on the education and outreach to the community to better prepare homeowners, renters, and landlords to address lead hazards and implement healthy homes best practices. The healthy homes interventions are intended to develop long-term habits and best practices that will mitigate costlier repairs and health concerns in the long-term, thereby better maintaining the city's available housing stock and helping LMI individuals mitigate the ever-increasing housing cost burden.

In addition, the City will build on established partnerships to ensure viability of lead hazard control work and health issues in the longer term. Healthcare partners will continue to provide resources to families in need of blood lead level testing. In addition, education institutions will provide materials such that families can be referred to providers for testing. The City will maintain resources at the City Hall and on the City website as well. As with local healthcare providers, the information will be shared through other entities that provide housing and housing resources to the target populations. This will ensure the sustainability of the education of residents in the community.

Finally, the City's CDBG program will continue to provide lead hazard remediation as part of its home rehabilitation program. This will continue after the expiration of grant funds. The program relies on federal entitlement funding through HUD.

### Healthy Homes Supplemental Funding

The following sections detail the work plan specific to the Healthy Homes Supplemental funding.

a. Healthy Homes Inspection and Assessment Process

The Healthy Homes Supplemental (HHSUPP) Funding will be managed and administered by the City's Outreach Coordinator. The Outreach Coordinator will undergo any training and education required or provided by HUD to ensure proper processes are followed for the selection of units, identification of hazards, prioritization of hazards, and evaluation. The City will utilize the resources and guidance provided by HUD, including the Healthy Homes Rating System.

i. Description of Hazard Categories

The HHSUPP funding will cover all eligible hazard categories per the OLHCHH guidelines and HUD guidance. The program intends to use the Healthy Homes Rating System (HHRS) which uses a qualitative approach to identifying health and safety hazards in the home. According to HUD, HHRS uses a risk-assessment methodology and is a system (not a standard) developed to enable risks from hazards to health and safety in dwellings to be removed or minimized. Hazards include:

- **Physiological Hazards**, such as dampness and mold growth, excess cold, excess heat, asbestos and man-made fibers, biocides, carbon monoxide, lead-based paint, radiation, uncombusted fuel, or volatile organic compounds;
- **Psychological Hazards**, such as crowding and space, entry by intruders, lighting, noise;
- **Infection**, such as domestic hygiene, food safety, personal hygiene, water supply;
- **Safety**, such as falls in baths, on the level, on the stairs, from windows, electrical hazards, fire hazards, hot surfaces, collision/entrapment, ergonomics, explosions, structural collapse

In line with HUD guidance, each hazard is assessed separately and weighted according to likelihood of occurrence and the possible outcomes should the hazard result in harm.

ii. State and Local Housing Codes and Laws Impacting Environmental Health Assessment Measurement

The City will also consider any state and local codes or laws that relate to hazards when determining the priority of the hazard and need to remediate. The City ensures that all project scopes include compliance with local and state building code requirements so contractors address these potential concerns. A code violation related to any hazard category may make the item a higher priority.

iii. Other resources

In all cases, the NCS Staff will determine if additional resources from partnering agencies are available to assist with the remediation of hazards. Included in this are resources from local



healthcare partners, such as Southeast Idaho Public health or Health West, local community or non-profit partners, such as the Housing Alliance and Community Partnerships and NeighborWorks® Pocatello, and any municipal resources, such as the CDBG Program.

When additional external resources are available for the remediation of a hazard, Staff will work to utilize those resources for the hazards and then allocate eligible HHSUPP to the next highest priority hazard.

#### b. Healthy Homes Inspection and Assessment Methods

i. The Healthy Homes Inspection and Assessment will be coordinated by LSHH Program Staff to conduct the assessment in the most efficient manner. This typically will result in the HHIA occurring at the same time as the LIRA. As such, all NCS Staff will be trained on the HHRS or the Outreach Coordinator will attend the LIRA with the Program Manager. For that reason, the Outreach Coordinator and Property Rehabilitation Specialist will be cross-trained in the program.

The initial assessment will follow the eligibility and unit enrollment in the LSHH Program. This will ensure the occupants meet the income and family makeup requirements detailed in this work Plan and required per HUD Guidelines. After the HHRS is complete, the Outreach Coordinator will work with the PM and Property Rehabilitation Specialist to prioritize the Healthy Homes' needs. These priorities will then be included in a Scope of Work to be procured. The timeline of this work will be after the LHC work is complete and cleared. After final clearance, the HHSUPP work will commence. Occupants who are receiving HHSUPP remediation will not re-occupy the unit until it is deemed safe to do so, depending on a determination made by staff, in conjunction with the Building Department to ensure code compliance. Any relocations that exceed 10 days will require prior approval from HUD.

ii. NCS Staff will have requisite experience and training to be able to conduct the HHIA and develop the scope. As needed, Staff will attend training and consult with other City Staff, in particular the Building/Inspections and Engineering Departments. As noted, the scope will be developed and included in the procurement for contractors to complete the work. Upon completion of the work, NCS staff will undergo a final inspection which includes reassessment and clearance of the work to ensure the HHSUPP hazards have been remediated in accordance with the contract.

iii. Assessors must inspect and assess homes as part of the HHSUPP process. These assessors will include all trained staff who conduct the LIRA or have been trained in accordance with the previous section. In the event there are hazards that staff are not trained to complete, the City may contract with outside contractors trained in abatement and remediation services to provide a detailed specification of hazards. These contractors will have certifications from EPA as applicable. The tool will be verified alongside current best practices and reviewed annually to ensure priorities are appropriately ranked.

iv. In addition to following the HHIA and related guidance, the City will utilize resources provided by HUD and other HUD-endorsed Healthy Homes training. Included in this are Healthy Homes Maintenance Checklists, Housing Standards, Hazard Guidance documents, EHA

Visual Assessment Field Reports, and more. These tools will be utilized by the Outreach Coordinator and NCS Staff to initially identify any potential or obvious hazards. An in-depth assessment of these initially identified hazards will follow and any additional field data will be gathered. After the hazards are comprehensively documented using the aforementioned checklists and guides, the hazards will be prioritized in accordance with the HHIA, occupants' health and safety needs, the severity of the problem, code compliance, state regulations, and other determinants. The tool will produce the priorities from highest to lowest which will inform the scope, as will be noted in the next section.

### c. Scope of Work Prioritization

- i. The scope of work priorities will be established using the Healthy Homes Assessment methods which are based on the Healthy Homes Rating System. As priorities are identified, they will be ranked and rate from highest to lowest priority using that criteria. Staff will also consider additional factors such as health of occupants and cost of remediation of hazard. Several hazards may exceed the per unit cost threshold which would then move that priority to a lower level.
- ii. The HHSUPP remediation shall not exceed \$5,000.00 per unit. In the event the hazard remediation exceeds the cost cap, the City will work with local partners and consider alternative programs that may be able to pay for the high priority needs in excess of the per unit cap. Any expenses in excess of \$5,000 must receive HUD approval.
- iii. All occupants who are eligible for the LHC work will be eligible for HHSUPP funding. The City has budgeted for 100 units to undergo LHC work and an equivalent number to be served by HHSUPP funding.
- iv. The City will work with other municipal officials to ensure all state or local requirements are met, including data collection. Because the target area is in EPA Radon Zone 2, the City will conduct a radon test for every unit that will undergo a HHIA. This is in accordance with NOFO and HUD Guidelines. If testing identifies a radon level at or above the EPA action level of 4 picocuries per liter of air, staff will work with the owner to determine the process for mitigation as is required by the state.
- v. The HHSUPP funds will comply with any state and local housing code regulations, including those impacting environmental health interventions. City Staff ensure that all scopes of work for which HHSUPP funds are contracted include provisions and language for compliance with all required codes. In addition, final inspection
- vi. As noted, the City will work with local partners, other grant organizations, the state, and local programs to determine if other resources are available to mitigate or remediate hazards in excess of the per unit cost or not rising to the priority level for remediation through the HHSUPP program.

## Section 3 Plan

### SECTION 3 PLAN AND PROCUREMENT POLICY

This Section 3 Plan and Procurement Policy is adopted by the City of Pocatello in accordance with the purpose of Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u)(Section 3) *“to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.”*

Applicability. Section 3 covered projects are those in which a combined amount of covered funding exceeding \$200,000 is invested into activities involving housing construction, demolition, rehabilitation, or other public construction, when the normal completion of covered construction and rehabilitation projects create the need for new employment, contracting, or training opportunities. As a recipient of Community Development Block Grant (CDBG) funding in excess of \$200,000, the City of Pocatello must comply with the requirements of Section 3. Accordingly, the City shall ensure compliance with the statutory and regulatory requirements of Section 3 in its own operations and those of covered contractors. In addition, subrecipients, contractors, and/or subcontractors that receive in excess of \$100,000 on a single Section 3 covered projects/activities are required to comply with Section 3 regulations in the same manner as the City of Pocatello as a direct recipient.

Recipient Requirements. Each recipient of Section 3 covered financial assistance (and their contractors or subcontractors) is required to comply with the requirements of Section 3 for new employment, training or contracting opportunities that are created during the expenditure of covered funding. These responsibilities include:

1. Making efforts to meet the minimum numerical goals set forth at 24 CFR Part 135.30, which are:
  - a. 30 percent of the aggregate number of new hires shall be Section 3 residents
  - b. 10 percent of all covered construction contracts shall be awarded to Section 3 business concerns
  - c. 3 percent of the dollar amount of all other Section 3 covered contracts.
2. Complying with the specific responsibilities at 24 CFR Part 135.32, which include but may not necessarily be limited to:
  - a. Implementing procedures to notify Section 3 residents and business concerns about training and employment opportunities generated by Section 3 covered assistance
  - b. Implementing procedures to notify Section 3 business concerns about the availability of contracting opportunities generated by Section 3 covered assistance
  - c. Notifying potential contractors completing work on Section 3 covered projects of their responsibilities
  - d. Incorporating the Section 3 Clause (verbatim) into all covered solicitations and contracts
  - e. Facilitating the training and employment of Section 3 residents and the awarding of contracts to Section 3 business concerns
  - f. Obtaining the compliance of contractors and subcontractors
  - g. Refraining from entering into contracts with contractors that are in violation with the Section 3 regulations



- h. Documenting actions taken to comply with Section 3
- i. Submitting Section 3 annual Summary Reports (form HUD-60002).

Certification as a Section 3 Business Concern. As part of City of Pocatello procurement requirements for projects using Community Development Block Grant funds, a business may receive preference as a Section 3 business concern. For Section 3 covered projects, a business concern seeking to qualify for a Section 3 contracting preference as described in this plan shall certify and submit evidence that it qualifies as a Section 3 business concern. The Section 3 business must also be able to demonstrate its ability to complete the contract. The ability to perform successfully under the terms and conditions of the proposed contract is required of all contractors and subcontractors subject to State and Federal procurement standards.

A Section 3 business concern is one that meets at least one of the following:

- 1. Majority ownership held by Section 3 residents
- 2. At least 30 percent of the permanent full-time employees are Section 3 residents or were within the first three (3) years of their employment
- 3. More than 25 percent of the business's work is subcontracted to a business that meets either of the first two conditions.

Businesses wishing to be certified as a Section 3 business concern must complete the Certification Form for Businesses and attach all required information. Recertification must be done no less than every three (3) years.

Certification as a Section 3 Resident. As part of City of Pocatello procurement requirements for projects using Community Development Block Grant funds, a resident may receive preference as a Section 3 resident. For Section 3 covered projects, a resident seeking to qualify for a Section 3 preference in training and employment as described in this plan shall certify that s/he is a Section 3 resident, as defined in 24 CFR Part 135.5. All residents of public housing developments qualify as Section 3 residents. Additionally, individuals residing in the City of Pocatello whose family incomes does not exceed 80 percent of the Area Median Income for Pocatello as established annually by HUD also qualify for Section 3 status.

Residents of the City of Pocatello wishing to be certified as a Section 3 resident must complete the Certification Form for Residents and attach all required information. Recertification must be done no less than every three (3) years.

Procurement Policy. All Section 3 covered projects shall comply with Section 3 business concern preferences. The following procedures are to be followed by the City of Pocatello and contractors for implementing the Section 3 contracting preference for each of the competitive procurement methods authorized in 24 CFR 85.36(d).

- 1. Small Purchase Procedures. For Section 3 covered contracts aggregating no more than \$25,000, the methods set forth in this paragraph or the more formal procedures set forth in paragraphs 2 and 3 may be utilized.
  - a. Solicitation. Quotations may be solicited by telephone, letter or other informal procedure provided that the manner of solicitation provides for participation by a reasonable number of competitive sources. At the time of solicitation, the parties must

be informed of:

- i. the Section 3 covered contract to be awarded with sufficient specificity
- ii. the time within which quotations must be submitted
- iii. the information that must be submitted with each quotation.

If the method described in this section is used, there must be an attempt to obtain quotations from a minimum of three qualified sources in order to promote competition. Fewer than three quotations are acceptable when the contracting party has attempted, but has been unable, to obtain a sufficient number of competitive quotations. In unusual circumstances, the contracting party may accept the sole quotation received in response to a solicitation provided the price is reasonable. In all cases, the contracting party shall document the circumstances when it has been unable to obtain at least three quotations.

- b. Award. Where the Section 3 covered contract is to be awarded based upon the lowest price, the contract shall be awarded to the qualified Section 3 business concern with the lowest responsive quotation, if it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 business concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation.

2. Procurement by sealed bids (Invitations for Bids). Preference in the award of Section 3 covered contracts that are awarded under a sealed bid process may be provided as follows:

- a. Bids shall be solicited from all businesses (Section 3 and non-Section 3 business concerns). An award shall be made to the qualified Section 3 business concern with the highest priority ranking and with the lowest responsive bid if that bid:
  - i. is within the maximum total contract price established in the contracting party's budget for the specific project for which bids are being taken, and
  - ii. is not more than "X" higher than the total bid price of the lowest responsive bid from any responsible bidder. "X" is determined as follows:

| When the lowest responsive bid is:                          | x=lesser of:                |
|-------------------------------------------------------------|-----------------------------|
| Less than \$100,000                                         | 10% of that bid or \$9,000  |
| At least \$100,000, but less than \$200,000                 | 9% of that bid, or \$16,000 |
| At least \$200,000, but less than \$300,000                 | 8% of that bid, or \$21,000 |
| At least \$300,000, but less than \$400,000                 | 7% of that bid, or \$24,000 |
| At least \$400,000, but less than \$500,000                 | 6% of that bid, or \$25,000 |
| For bids of \$500,000 or greater, refer to 24 CFR Part 135. |                             |

- b. If no responsive bid by a Section 3 business concern meets the requirements of paragraph (2)(a) of this section, the contract shall be awarded to a responsible bidder with the lowest responsive bid.

3. Procurement under the competitive proposals method of procurement (Request for Proposals

(RFP)).

- a. For contracts and subcontracts awarded under the competitive proposals method of procurement (24 CFR 85.36(d)(3)), a Request for Proposals (RFP) shall identify all evaluation factors (and their relative importance) to be used to rate proposals.
- b. One of the evaluation factors shall address both the preference for Section 3 business concerns and the acceptability of the strategy for meeting the greatest extent feasible requirement (Section 3 strategy), as disclosed in proposals submitted by all business concerns (Section 3 and non-Section 3 business concerns). This factor shall provide for 25 percent of the total number of available points to be set aside for the evaluation of these two components.
- c. The component of this evaluation factor designed to address the preference for Section 3 business concerns must establish a preference for these business concerns in the order of priority ranking as described in 24 CFR 135.36.
- d. With respect to the second component (the acceptability of the Section 3 strategy), the RFP shall require the disclosure of the contractor's Section 3 strategy to comply with the Section 3 training and employment preference, or contracting preference, or both, if applicable. A determination of the contractor's responsibility will include the submission of an acceptable Section 3 strategy. The contract award shall be made to the responsible firm (either Section 3 or non-Section 3 business concern) whose proposal is determined most advantageous, considering price and all other factors specified in the RFP.

Preference for Training and Employment Opportunities. In providing training and employment opportunities generated from the expenditure of Section 3 covered projects, the following order of preference will be followed:

1. First priority will be given to Section 3 residents from the neighborhood in which the Section 3 covered project is located.

Next priority will be given to other Section 3 residents of the City of Pocatello.

## Attachment B - Code of Conduct





# Planning & Development Services

♦ ECONOMIC DEVELOPMENT  
♦ PLANNING & ZONING

♦ NEIGHBORHOOD & COMMUNITY SERVICES  
♦ POCATELLO REGIONAL AIRPORT

911 NORTH 7<sup>TH</sup> AVENUE | P.O. BOX 4169

POCATELLO, IDAHO 83205-4169

WEB: [WWW.POCATELLO.US/PDS/INDEX.HTM](http://WWW.POCATELLO.US/PDS/INDEX.HTM)

## Code of Conduct

### Conflict of Interest Requirements and Certification

#### HUD-Assisted Programs

#### Responsible Official:

Mayor Brian Blad  
911 North 7<sup>th</sup> Ave.  
P.O. Box 4169  
Pocatello, ID 83205-4169

To ensure compliance with U.S. Department of Housing and Urban Development (HUD) requirements and provide a fair and open environment for access to opportunities that arise from HUD-assisted programs, the City of Pocatello and collaborating organizations shall adhere to these Conflict of Interest Procedures.

#### General Prohibitions

No employees, agents, consultants, elected officials, or appointed officials of an organization shall participate in the selection, award or administration of a contract supported by funding from the U.S. Department of Housing and Urban Development (HUD) if a conflict of interest, real or apparent, exists.

Officers, employees, and agents of the organization shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, subcontractors, or parties to agreements. This prohibition remains in effect during employment or tenure of the parties mention herein, and for one year thereafter.

#### Who is Covered

Any person who is an employee, agent, consultant, elected official, or appointed official of an organization participating in a HUD-assisted project with the City of Pocatello is covered by the Conflict of Interest provisions if they currently or in the past 12 months:

- Exercise any functions, duties, or responsibilities with respect to projects supported by funding from HUD; or
- Are in a position to participate in a decision-making process, or gain inside information with regard to these activities; or
- Has a financial interest in any contract, subcontract, or agreement with respect to a HUD- assisted project or the proceeds of the contract, subcontract, or agreement, either for themselves or for those with whom they have immediate family or business ties.

Economic  
Development  
Phone: 208-234-6184  
Fax: 208-234-6586



Neighborhood &  
Community Services  
Phone: 208-234-6186  
Fax: 208-234-6586



Planning &  
Zoning  
Phone: 208-234-6184  
Fax: 208-234-6586



Pocatello  
Regional Airport  
Phone: 208-234-6154  
Fax: 208-233-8418  
<http://iflypocatello.com/>

### **Provisions for Owner, Developers, or Sponsors**

Any individual whose general capacity within the organization meets any of the above criteria must abstain from any activity within their organization that would create a conflict of interest, either real or apparent. In addition, all owners, developers, or sponsors of a HUD-assisted project (or officer, employee, agent or consultant of the owner, developer, or sponsor) whether private, for-profit, or nonprofit must abstain from receiving any of the following benefits:

- Occupancy of a rental housing unit in an assisted rental project;
- Receipt of tenant-based rental assistance;
- Purchase or occupancy of a homebuyer unit in an assisted project;
- Receipt of homebuyer acquisition assistance; or
- Receipt of owner-occupied rehabilitation assistance.

No official or employee of the City of Pocatello shall be permitted to receive or share any financial or housing benefits arising from a project or program receiving financial assistance from HUD.

### **General Procedures for Contracts and Agreements**

As part of the application and pre-agreement certification process with the City, the designated signatory of the partnering organization shall sign the certification at the end of this document, acknowledging these guidelines are understood and will be enforced by his or her organization. The signed document is submitted to the City.

Partnering organizations are also required to have an internal Conflict of Interest policy, which complies with all applicable HUD regulations. This policy is to be made available for review upon request from the City.

Each partnering organization is responsible for enforcing these provisions in its own operations and bidding procedures, and is subject to periodic City review and monitoring. All documentation used to determine compliance with conflict of interest requirements must be retained by the organization for at least four (4) years and be made available for monitoring purposes and upon request by the City.

### **Penalties for Violations Include Repayment and/or Ineligibility**

The penalty for violation of any of these provisions may include repayment of funding assistance provided through HUD, and/or ineligibility from future participation in HUD-assisted projects. The penalty, sanction, or other disciplinary action is determined by the City on a case-by-case basis. The City may consult HUD for direction on this matter.

### **Exceptions and Requests for Exceptions**

Upon written request to the City, employees of an organization receiving HUD funds, their agents, consultants, elected officers, or appointed officials and their immediate families may be considered for an exception to these provisions on a case-by-case basis. The designated signatory of the organization must submit the request for exception in writing to the CDBG Program Manager.

In determining whether to grant the requested exception, the City shall conclude that such an exception will serve to further the purposes of the HUD program and the effective and efficient administration of the organization's program or project, taking into account the **cumulative effect** of the following factors as applicable. All factors shall be addressed in a request for exception.



1. Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available;
2. Whether an opportunity was provided for open competitive bidding or negotiation;
3. Whether the person is a member of a group or class of low and moderate income persons intended to be the beneficiaries of the HUD-assisted activity, and the exception would permit the person to receive generally the same interests or benefits being made available or provided to the group or class;
4. Whether the affected person has withdrawn from his or her functions or responsibilities or the decision making process with respect to the specific assisted activity in question;
5. Whether the interest or benefit was present before the affected person was in their position as an employee, agent, consultant, officer, or elected official or appointed official of the organization;
6. Whether undue hardship would result either to the City or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and
7. Any other relevant considerations.

In addition to the factors listed above, a request for an exception must contain the name, title, and classification of the person for which the exception is requested, and a brief description of the person's position as it relates to the HUD-assisted project or contract award.

**Review by the City Planning & Development Services Department (PDS)**

1. Planning and Development Services (PDS) staff will review the request for exception based on the above factors and any other applicable information.
2. If the request is deemed appropriate, City staff will seek a legal opinion from the City Attorney's Office stating whether there would be a violation of local, state, or federal law if the exception were granted.
3. If a legal opinion is obtained from the City Attorney's Office favorable to the request, the nature of the Conflict of Interest will be publically disclosed via presentation to the City Council.
4. City staff will then send a recommendation, along with the original request, seeking HUD's determination.

At any point, the City reserves the right to refuse a request for exception. If this occurs, a written response will be provided.

**Certification and Acknowledgement of Provisions**

Name of Organization: \_\_\_\_\_

- 1) Does your organization have an internal Conflict of Interest Policy governing daily operations and activities?

2)  
Yes ☐ No ☐

If you answered No, please explain \_\_\_\_\_

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- 3) Are you aware of any potential conflicts of interest, either real or perceived, currently existing within your organization's board members or staff?

Yes ☐ No ☐

If you answered Yes, please explain. You may be required to submit additional documentation to determine the significance of the conflict and actions necessary to achieve compliance .

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As a duly authorized representative of the above named organization, I agree to adhere to the above provisions for all projects receiving assistance from the U.S. Department of Housing and Urban Development. All board and staff members have disclosed any potential conflicts of interest that could violate HUD-assisted Program regulations at this time or at a later date. I certify I am an authorized official permitted to submit contractual documents.

Authorized Representative: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Attachment C - Resumes for Key Personnel

## Resumes for Key Personnel

### **Mike Foy**

**Grant Project Administrator** | City of Pocatello, ID

**2020–Present**

Ensures projects comply with Housing and Urban Development (HUD), Environmental Protection Agency (EPA), and Office of Lead Hazard Control and Healthy Homes grant requirements.

- **Documents and ensures compliance** with several federal and state grants and programs.
- **Inspects and assesses risk** for lead paint hazards and other health and safety concerns on HUD income-qualified homes.
- **Develops detailed scopes of work** for approved projects.
- **Writes and publishes** requests for bids. Review received bids for accuracy and costliness. Award qualified bids.
- **Writes contracts** between the City, contractors and homeowners. Reviews details with all parties involved and insures all provisions are performed.
- **Negotiates construction schedules**, monitors job site activities, inspects work, coordinates change orders, resolves disputes, and receive client approval for final contractor invoices.
- **Ensures contractors are licensed**, bonded and ensured with the federal System for Award Management (SAM), State of Idaho, and the City of Pocatello. Verify contractors are current with all of their required EPA certifications.
- **Maintains records**, updates federal and state databases, and develops internal spreadsheets.
- **Ensures strict confidentiality** of client's health and financial information.
- **Manages and Instructs** EPA approved lead paint hazard control courses for contractors and their workers.
- **Instructs EPA, OSHA & DEQ courses** for contractors and their workers to earn their certifications.
  - **Promotes training opportunities** to the local and regional workers and contractors.
  - **Purchase, maintain, and replenish** all equipment and training supplies.
  - **Coordinate with EPA, OSHA & DEQ** on upcoming classes, reporting which students receive certifications, and audits program to assure quality teaching.
  - **Maintain permanent record** keeping per regulations.
  - **Implement a quality control plan** including: yearly compiling teacher evaluations from students, accounting of yearly expenses, and periodic revision of training materials and the course test to reflect innovations in the field and regulatory changes.

### **Education and Training**

- EPA - Lead Based Paint Risk Assessor | EPA LBP-R-I216843-2
- EPA – Accredited EPA Lead Paint Hazard Course Instructor
  - Renovation, Repair and Painting (RRP)
  - Lead Abatement Worker
- EPA – Accredited EPA Asbestos Abatement Supervisor Course Instructor
- OHSA – Accredited OHSA Hazardous Waste Operations and Emergency Response (HAZWOPER) Course Instructor

## **Andrew Mikesell**

**Grant Project Administrator** | City of Pocatello, ID

**2021–Present**

Grant Project Administrator and Property Rehabilitation Specialist with extensive experience administering HUD-funded Lead Safe Housing, Healthy Homes, and Community Development Block Grant (CDBG) rehabilitation programs. Experienced in residential property inspections, environmental hazard identification, project scoping, federal procurement, contractor oversight, and regulatory compliance. Knowledgeable in HUD, EPA, OSHA, and local code requirements with expertise in lead-based paint hazard control, healthy homes interventions, environmental review, Davis-Bacon compliance, and construction project management. Proven ability to manage federally funded rehabilitation projects from initial inspection through project completion while ensuring compliance, documentation, and successful outcomes for homeowners and grant stakeholders.

- Perform residential property inspections and develop detailed scopes of work to bring structures into compliance with building codes and safety standards.
- Manage rehabilitation projects funded through federal housing programs including HUD Healthy Homes and Lead Safe Housing initiatives.
- Oversee contractors to ensure compliance with OSHA, HUD, and EPA regulations.
- Maintain detailed documentation and compliance records for federally funded construction and rehabilitation projects.
- Coordinate project schedules, contractor performance, and inspection milestones to ensure project completion and regulatory compliance.

## **Education & Training**

- Associate of Applied Technology – Heavy Duty Diesel -- Utah College of Applied Technology
- EPA Lead Based Paint Inspector / Risk Assessor
- Asbestos Abatement Contractor/Supervisor Certification
- HAZWOPER Train-the-Trainer
- Air Disc Brake Certification
- Defensive Driving Certification
- Waste Connections Driver Training Program
- Ensign Safety Institute Training Program

## **Wendy Prather**

**Public Outreach and grant Coordinator** | City of Pocatello, ID

**2024–Present**

Public Outreach and Grant Coordinator with over 15 years of experience supporting federally funded HUD and EPA programs through grant administration, public outreach, regulatory compliance, and community engagement. Skilled in developing outreach strategies, managing participant intake, coordinating grant reporting, supporting financial tracking, and building partnerships with public, private, and nonprofit organizations. EPA-certified in Renovation, Repair and Painting (RRP) and Lead Abatement Worker committed to advancing healthy housing initiatives and strengthening communities.

- Develop and implement public outreach strategies supporting HUD Lead Safe & Healthy Homes, Healthy Homes Supplemental, Brownfields, and other federally funded programs.
- Plan and execute outreach events, workshops, presentations, digital campaigns, and educational initiatives.
- Design marketing materials, website content, and social media using Adobe Photoshop, InDesign, and Illustrator.
- Build partnerships with housing, healthcare, nonprofit, contractor, and government organizations.
- Guide applicants through eligibility, intake, documentation, and program requirements while maintaining HUD compliance.
- Assist with HUD planning documents, financial reporting, reimbursement requests, budget tracking, and grant documentation.
- Monitor HUD and EPA requirements and prepare reports, contracts, and bid documents.
- Represent the City through presentations, public meetings, outreach events, and community partnerships.

## **Education and Training**

- EPA Renovation, Repair and Painting (RRP) Certified
- EPA Lead Abatement Worker Certified
- CPR/AED Certified (American Heart Association)
- Verbal Judo
- Working with Emotional Intelligence
- Defensive Driving



## Attachment D - Abstract

## **Abstract**

### **1. Applicant Table**

|                                            |                                                                         |
|--------------------------------------------|-------------------------------------------------------------------------|
| Type of applicant                          | Recent/Prior                                                            |
| Type of jurisdiction                       | < = 3500 Occupied pre-1940 rental housing units<br>“Other Jurisdiction” |
| List Complete Target Area                  | City of Pocatello, Bannock County ID                                    |
| Total Federal Amount Requested             | \$3,489,692                                                             |
| Lead Funding. LHR Requested                | \$2,730,317                                                             |
| Healthy Homes Supplement Requested         | \$759,375                                                               |
| Match Commitment                           | \$273,032                                                               |
| Total Lead-Safe Units Proposed             | 75                                                                      |
| Total Healthy Homes Interventions Proposed | 75                                                                      |

### **2. General Summary**

The City of Pocatello, Idaho, is applying for the 2026 Lead Hazard Reduction Grant in order to continue the work initiated through the 2017 and 2021 LHC Program as a result of an award from HUD’s Office of Lead Hazard Control and Healthy Homes. The 2026 grant application outlines the City’s proposal to continue Lead Hazard Control and Healthy Homes work through its Lead Safe and Healthy Homes (LSHH) program. Lead abatement work is estimated at approximately \$21,300 per project with an additional \$9,850 estimated for healthy homes funding. The total request is for \$3,489,692 in federal grant funding, which includes \$2,730,317 for LHR work and \$759,375 in HHSUPP work. An additional \$273,032 in City match would be provided for a total investment of \$3,762,724 in the LSHH Program. Funding for these programs would allow the City

to provide low-to-moderate income residents of Pocatello with clean, healthy, and safe living conditions during a time when secure housing and healthy living conditions are critical resources.

This proposal aims to abate lead-based paint hazards and healthy homes hazards in owner-occupied and rental units located in the target area. While the program covers the entire City of Pocatello jurisdiction, the prioritization of projects will occur in those areas designated as low-moderate income areas that have the highest concentration of residents living at or below 80% AMI. The City would continue to partner with local nonprofit partners and healthcare organizations including: Bannock Youth Foundation, United Way of Southeast Idaho, School District #25 Head Start, Southeast Idaho Public Health, Pocatello Free Clinic, Idaho State University, Housing Alliance and Community Partnerships, HealthWest, and private healthcare providers. In addition, to build contractor capacity, the City will continue to work with Southeast Idaho Council of Governments, Southeast Idaho Community Action Agency, local business contractor administration, and other private contractor groups. Specific lead-based paint mitigation work will include assessment, mitigation through abatement or encapsulation, and clearance as well as education and recommendations for maintaining the surfaces. Through HHSUPP funding, home health hazards will be mitigated including radon, asbestos, mold, weatherization needs, and other health concerns. Through these partnerships and the federal grant funding, the City can continue addressing lead hazard risks for its most vulnerable populations. Additionally, the Healthy Homes Supplemental funding will create safer, cleaner, and healthier living conditions for those residents who previously could not receive assistance with these concerns. The City's experience managing these programs and robust array of local partners will ensure a successful continuation of the Lead Hazard Control program over the next four years.

Attachment E - Letters of Agreement-MOUs

N/A



Attachment F - Certificate of Consistency with Consolidated Plan

## **Consolidated Plan**

The City's 2017-2021 Consolidated Plan is available at the following link:

<https://www.pocatello.us/DocumentCenter/View/4238/Program-Year-2017-2021-Consolidated-Plan--Program-Year-2017-Action-Plan-PDF>

Lead based paint is referenced in the following sections: PR-10 Consultation, page 10 and 12; MA-20 Housing Market Analysis: Condition of Housing, pages 61-63; SP-05 Overview, page 82; SP-25 Priority Needs, page 85; SP-65 Lead based paint Hazards, page 110; AP-50 Geographic Distribution, page 134; AP-55 Affordable Housing, page 135-136; and AP-85 Other Actions, page 144-145.

## Application for Federal Assistance SF-424

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

### 8. APPLICANT INFORMATION:

\* a. Legal Name:

City of Pocatello

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

82-6000244

\* c. UEI:

C1H5KKGYA7F8

### d. Address:

\* Street1:

911 N. 7th Avenue

Street2:

\* City:

POCATELLO

County/Parish:

\* State:

ID: Idaho

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

83201-7700

### e. Organizational Unit:

Department Name:

Division Name:

### f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

\* First Name:

Christine

Middle Name:

\* Last Name:

Howe

Suffix:

Title:

Grants Manager

Organizational Affiliation:

\* Telephone Number:

2082346186

Fax Number:

\* Email:

chowe@pocatello.gov

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Assistance Listing Number:

14.900

Assistance Listing Title:

Lead Hazard Reduction Grant Program

### \* 12. Funding Opportunity Number:

LHC-2600-DC-0013

\* Title:

Lead Hazard Reduction Grant Program

### 13. Competition Identification Number:

LHC-2600-DC-0013

Title:

Lead Hazard Reduction Grant Program

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

City of Pocatello Lead Hazard Reduction and Healthy Homes Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

02

\* b. Program/Project

02

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

11/01/2026

\* b. End Date:

11/01/2030

**18. Estimated Funding (\$):**

|                     |              |
|---------------------|--------------|
| * a. Federal        | 2,730,317.00 |
| * b. Applicant      | 273,032.00   |
| * c. State          | 0.00         |
| * d. Local          | 0.00         |
| * e. Other          | 0.00         |
| * f. Program Income | 0.00         |
| * g. TOTAL          | 3,003,349.00 |

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name:

Mark

Middle Name:

\* Last Name:

Dahlquist

Suffix:

\* Title:

Mayor

\* Telephone Number:

2082346163

Fax Number:

\* Email:

mayor@pocatello.gov

\* Signature of Authorized Representative:

\* Date Signed:

## Application for Federal Assistance SF-424

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

### 8. APPLICANT INFORMATION:

\* a. Legal Name:

City of Pocatello

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

82-6000244

\* c. UEI:

C1H5KKGYA7F8

### d. Address:

\* Street1:

911 N. 7th Avenue

Street2:

\* City:

POCATELLO

County/Parish:

\* State:

ID: Idaho

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

83201-7700

### e. Organizational Unit:

Department Name:

Division Name:

### f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

\* First Name:

Christine

Middle Name:

\* Last Name:

Howe

Suffix:

Title:

Grants Manager

Organizational Affiliation:

\* Telephone Number:

2082346186

Fax Number:

\* Email:

chowe@pocatello.gov

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing and Urban Development

### 11. Assistance Listing Number:

14.900

Assistance Listing Title:

Lead Hazard Reduction Grant Program

### \* 12. Funding Opportunity Number:

LHC-2600-DC-0013

\* Title:

Lead Hazard Reduction Grant Program

### 13. Competition Identification Number:

LHC-2600-DC-0013

Title:

Lead Hazard Reduction Grant Program

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

City of Pocatello Lead Hazard Reduction and Healthy Homes Program -  
Healthy Homes Supplemental Funding Request

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

02

\* b. Program/Project

02

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

11/01/2026

\* b. End Date:

11/01/2030

**18. Estimated Funding (\$):**

|                     |            |
|---------------------|------------|
| * a. Federal        | 759,375.00 |
| * b. Applicant      | 0.00       |
| * c. State          | 0.00       |
| * d. Local          | 0.00       |
| * e. Other          | 0.00       |
| * f. Program Income | 0.00       |
| * g. TOTAL          | 759,375.00 |

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name:

Mark

Middle Name:

\* Last Name:

Dahlquist

Suffix:

\* Title:

Mayor

\* Telephone Number:

2082346163

Fax Number:

\* Email:

mayor@pocatello.gov

\* Signature of Authorized Representative:

\* Date Signed:



# Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing  
and Urban Development

OMB Number: 2501-0044  
Expiration Date: 02/28/2027

## Applicant/Recipient Information

\* UEI Number:

C1H5KKGYA7F8

\* Report Type:

INITIAL

### 1. Applicant/Recipient Name, Address, and Phone (include area code):

\* Applicant Name: City of Pocatello

\* Street1: 911 N. 7th Avenue

Street2:

\* City: POCATELLO

County:

\* State: ID: Idaho

\* Zip Code: 83201-7700

\* Country: USA: UNITED STATES

\* Phone: 2082346186

2. Employer ID Number (do not include individual social security numbers): 82-6000244

### \* 3. HUD Program Name:

Lead Hazard Reduction Grant Program

\* 4. Amount of HUD Assistance Requested/Received: \$ 2,730,317.00

### 5. State the name and location (street address, City and State) of the project or activity:

\* Project Name: City of Pocatello Lead Hazard Reduction Program

\* Street1: 911 N. 7th Avenue

Street2:

\* City: Pocatello

County:

\* State: ID: Idaho

\* Zip Code: 83201

\* Country: USA: UNITED STATES

## Part I Threshold Determinations

\* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. For further information see 24 CFR Sec. 4.3.

☒ Yes

☐ No

\* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR 4.9.

☒ Yes

☐ No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form. However, you must sign the certification at the end of the report.

---

**Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

---

Department/State/Local Agency Name:

\* Government Agency Name:

U.S. Department of Housing and Urban Development

Government Agency Address:

\* Street1: 451 7th Street SW

Street2:

\* City: Washington D.C

County:

\* State: DC: District of Columbia

\* Zip Code: 20410

\* Country: USA: UNITED STATES

\* Type of Assistance: Block Grant

\* Amount Requested/Provided: \$ 368,760.00

\* Expected Uses of the Funds:

Community Development Block Grant Eligible Activities

---

Department/State/Local Agency Name:

\* Government Agency Name:

Government Agency Address:

\* Street1:

Street2:

\* City:

County:

\* State:

\* Zip Code:

\* Country:

\* Type of Assistance:

\* Amount Requested/Provided: \$

\* Expected Uses of the Funds:

---

**Note:** Use additional pages if necessary.

Add Attachment

Delete Attachment

View Attachment

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**Part III Interested Parties. You must disclose:**

1. All developers, contractors, or consultants involved in the application for assistance or in the planning, development, or implementation of the project or activity.

\* Alphabetical list of all persons with a reportable financial interest in the project or activity (for individuals, give the last name first)

\* Unique Entity ID

\* Type of Participation in Project/Activity

\* Financial Interest in Project/Activity (\$ and %)

|                      |                      |                      |                         |                      |   |
|----------------------|----------------------|----------------------|-------------------------|----------------------|---|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | % |
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| <input type="text"/> | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | % |

2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

\* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)

City of Residence

\* Type of Participation in Project/Activity

\* Financial Interest in Project/Activity (\$ and %)

|                      |                      |                      |                         |                      |   |
|----------------------|----------------------|----------------------|-------------------------|----------------------|---|
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| <input type="text"/> | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | % |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | % |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | % |

**Note:** Use additional pages if necessary.

Add Attachment

Delete Attachment

View Attachment

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**Certification:**

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. **WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

\* Signature:

\* Date: (mm/dd/yyyy)

## Instructions

### Overview.

#### A. Coverage. You must complete this report if:

- (1) You are applying for assistance from HUD for a specific project or activity **and** you have received, or expect to receive, assistance from HUD in excess of \$200,000 during the fiscal year;
- (2) You are updating a prior report as discussed below; or
- (3) You are submitting an application for assistance to an entity other than HUD, a State or local government if the application is required by statute or regulation to be submitted to HUD for approval or for any other purpose.

#### B. Update reports (filed by "Recipients" of HUD Assistance):

**General.** All recipients of covered assistance must submit update reports to the Department to reflect substantial changes to the initial applicant disclosure reports.

#### Line-by-Line Instructions.

##### Applicant/Recipient Information.

All applicants for HUD competitive assistance, must complete the information required in blocks 1-5 of form HUD-2880:

1. Enter the full name, address, city, State, zip code, and telephone number (including area code) of the applicant/recipient. Where the applicant/recipient is an individual, the last name, first name, and middle initial must be entered.
2. Entry of the applicant/recipient's EIN, as appropriate, is optional. Individuals must not include social security numbers on this form.
3. Applicants enter the HUD program name under which the assistance is being requested.
4. Applicants enter the amount of HUD assistance that is being requested. Recipients enter the amount of HUD assistance that has been provided and to which the update report relates. The amounts are those stated in the application or award documentation. NOTE: In the case of assistance that is provided pursuant to contract over a period of time (such as project-based assistance under section 8 of the United States Housing Act of 1937), the amount of assistance to be reported includes all amounts that are to be provided over the term of the contract, irrespective of when they are to be received.
5. Applicants enter the name and full address of the project or activity for which the HUD assistance is sought. Recipients enter the name and full address of the HUD-assisted project or activity to which the update report relates. The most appropriate government identifying number must be used (e.g., RFP No.; IFB No.; grant announcement No.; or contract, grant, or loan No.) Include prefixes.

##### Part I. Threshold Determinations - Applicants Only

Part I contains information to help the applicant determine whether the remainder of the form must be completed. Recipients filing Update Reports should not complete this Part.

If the answer to **either** questions 1 or 2 is No, the applicant need not complete Parts II and III of the report but must sign the certification at the end of the form.

##### Part II. Other Government Assistance and Expected Sources and Uses of Funds.

**A. Other Government Assistance.** This Part is to be completed by both applicants and recipients for assistance and recipients filing update reports. Applicants and recipients must report any other government assistance involved in the project or activity for which assistance is sought. Applicants and recipients must report any other government assistance involved in the project or activity. Other government assistance is defined in note 4 on the last page. For purposes of this definition, other government assistance is expected to be made available if, based on an assessment of all the circumstances involved, there are reasonable grounds to anticipate that the assistance will be forthcoming.

Both applicant and recipient disclosures must include all other government assistance involved with the HUD assistance, as well as any other government assistance that was made available before the request, but that has continuing vitality at the time of the request. Examples of this latter category include tax credits that provide for a number of years of tax benefits, and grant assistance that continues to benefit the project at the time of the assistance request.

The following information must be provided:

1. Enter the name and address, city, State, and zip code of the government agency making the assistance available.
2. State the type of other government assistance (e.g., loan, grant, loan insurance).
3. Enter the dollar amount of the other government assistance that is, or is expected to be, made available with respect to the project or activities for which the HUD assistance is sought (applicants) or has been provided (recipients).
4. Uses of funds. Each reportable use of funds must clearly identify the purpose to which they are to be put. Reasonable aggregations may be used, such as "total structure" to include a number of structural costs, such as roof, elevators, exterior masonry, etc.

**B. Non-Government Assistance.** Note that the applicant and recipient disclosure report must specify all expected sources and uses of funds - both from HUD and any other source - that have been or are to be, made available for the project or activity. Non-government sources of Form HUD-2880 funds typically include (but are not limited to) foundations and private contributors.

##### Part III. Interested Parties.

This Part is to be completed by both applicants and recipients filing update reports. Applicants must provide information on:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower). Note: A financial interest means any financial involvement in the project or activity, including (but not limited to) situations in which an individual or entity has an equity interest in the project or activity, shares in any profit on resale or any distribution of surplus cash or other assets of the project or activity, or receives compensation for any goods or services provided in connection with the project or activity. Residency of an individual in housing for which assistance is being sought is not, by itself, considered a covered financial interest.

The information required below must be provided.

1. Enter the full names and addresses. If the person is an entity, the listing must include the full name and address of the entity as well as the CEO. Please list all names alphabetically.
2. Entry of the Unique Entity Identifier (UEI), for non-individuals, or city of residence, for individuals, for each organization and person listed is **optional**.
3. Enter the type of participation in the project or activity for each person listed: i.e., the person's specific role in the project (e.g., contractor, consultant, planner, investor).
4. Enter the financial interest in the project or activity for each person listed. The interest must be expressed both as a dollar amount and as a percentage of the amount of the HUD assistance involved.

**Note** that if any of the source/use information required by this report has been provided elsewhere in this application package, the applicant need not repeat the information, but need only refer to the form and location to incorporate it into this report. (It is likely that some of the information required by this report has been provided on SF 424A, or on various budget forms accompanying the application.) If this report requires information beyond that provided elsewhere in the application package, the applicant must include in this report all the additional



information required. Recipients must submit an update report for any change in previously disclosed sources and uses of funds as provided in Section I.D.5., above.

**Notes:**

1. All citations are to 24 CFR Part 4, which was published in the Federal Register. [April 1, 1996, at 63 Fed. Reg. 14448.]
2. Assistance means any contract, grant, loan, cooperative agreement, or other form of assistance, including the insurance or guarantee of a loan or mortgage, that is provided with respect to a specific project or activity under a program administered by the Department. The term does not include contracts, such as procurements contracts, that are subject to the Fed. Acquisition Regulation (FAR) (48 CFR Chapter 1).
3. See 24 CFR §4.9 for detailed guidance on how the threshold is calculated.

4. "Other government assistance" is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance from the Federal government (other than that requested from HUD in the application), a State, or a unit of general local government, or any agency or instrumentality thereof, that is, or is expected to be made, available with respect to the project or activities for which the assistance is sought.

5. For the purpose of this form and 24 CFR Part 4, "person" means an individual (including a consultant, lobbyist, or lawyer); corporation; company; association; authority; firm; partnership; society; State, unit of general local government, or other government entity, or agency thereof (including a public housing agency); Indian tribe; and any other organization or group of people.

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## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### \* APPLICANT'S ORGANIZATION

City of Pocatello

#### \* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix:  \* First Name:  Middle Name:   
\* Last Name:  Dahlquist Suffix:   
\* Title:  Mayor

\* SIGNATURE:

\* DATE:

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# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013

Expiration Date: 06/30/2028

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                    |                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>1. * Type of Federal Action:</b><br><input type="checkbox"/> a. contract<br><input checked="" type="checkbox"/> b. grant<br><input type="checkbox"/> c. cooperative agreement<br><input type="checkbox"/> d. loan<br><input type="checkbox"/> e. loan guarantee<br><input type="checkbox"/> f. loan insurance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>2. * Status of Federal Action:</b><br><input type="checkbox"/> a. bid/offer/application<br><input checked="" type="checkbox"/> b. initial award<br><input type="checkbox"/> c. post-award       | <b>3. * Report Type:</b><br><input checked="" type="checkbox"/> a. initial filing<br><input type="checkbox"/> b. material change |
| <b>4. Name and Address of Reporting Entity:</b><br><input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee<br>* Name <input type="text" value="City of Pocatello"/><br>* Street 1 <input type="text" value="911 N. 7th Avenue"/> Street 2 <input type="text"/><br>* City <input type="text" value="Pocatello"/> State <input type="text" value="ID: Idaho"/> Zip <input type="text" value="83201"/><br>Congressional District, if known: <input type="text" value="02"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                    |                                                                                                                                  |
| <b>5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:</b><br><br><br><br><br>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                    |                                                                                                                                  |
| <b>6. * Federal Department/Agency:</b><br><input type="text" value="US Dept of Housing and Urban Development"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>7. * Federal Program Name/Description:</b><br><input type="text" value="Lead Hazard Reduction Grant Program"/><br>Assistance Listing Number, if applicable: <input type="text" value="14.900"/> |                                                                                                                                  |
| <b>8. Federal Action Number, if known:</b><br><input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>9. Award Amount, if known:</b><br>\$ <input type="text"/>                                                                                                                                       |                                                                                                                                  |
| <b>10. a. Name and Address of Lobbying Registrant:</b><br>Prefix <input type="text"/> * First Name <input type="text" value="LAWRENCE"/> Middle Name <input type="text"/><br>* Last Name <input type="text" value="GROSSMAN"/> Suffix <input type="text"/><br>* Street 1 <input type="text" value="1401 New York Ave., NW"/> Street 2 <input type="text" value="STE 925"/><br>* City <input type="text" value="Washington"/> State <input type="text" value="DC: District of Columbia"/> Zip <input type="text" value="20005"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                    |                                                                                                                                  |
| <b>b. Individual Performing Services</b> (including address if different from No. 10a)<br>Prefix <input type="text"/> * First Name <input type="text" value="LAWRENCE"/> Middle Name <input type="text"/><br>* Last Name <input type="text" value="GROSSMAN"/> Suffix <input type="text"/><br>* Street 1 <input type="text" value="1401 New York Ave., NW"/> Street 2 <input type="text" value="STE 925"/><br>* City <input type="text" value="Washington"/> State <input type="text" value="DC: District of Columbia"/> Zip <input type="text" value="20005"/>                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                    |                                                                                                                                  |
| <b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.<br><br>* Signature: <input type="text"/><br>* Name: Prefix <input type="text"/> * First Name <input type="text" value="Mark"/> Middle Name <input type="text"/><br>* Last Name <input type="text" value="Dahlquist"/> Suffix <input type="text"/><br>Title: <input type="text" value="Mayor"/> Telephone No.: <input type="text" value="2082346163"/> Date: <input type="text"/> |                                                                                                                                                                                                    |                                                                                                                                  |
| <b>Federal Use Only:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                    | Authorized for Local Reproduction<br>Standard Form - LLL (Rev. 7-97)                                                             |

**Public Reporting Burden Statement:** This collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

I/We, the undersigned, also certify under penalty of perjury that the information provided below is true, correct, and accurate. Warning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(1)(iii)).

I/We, the undersigned, certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan. (Complete the fields below.)

Applicant Name: City of Pocatello

Project Name: Lead Hazard Control and Healthy Homes

Location of the Project: City of Pocatello, Idaho (corporate limits)

Name of the Federal Program to which the applicant is applying:

U.S. Department of Housing and Urban Development Lead Hazard Reduction Grant Program

Name of Certifying Jurisdiction: City of Pocatello

Certifying Official of the Jurisdiction

Name: Mark Dahlquist

Title: Mayor

Signature:

Date:



# Certification for a Drug-Free Workplace

U.S. Department of Housing  
and Urban Development

OMB Number: 2501-0044  
Expiration Date: 2/28/2027

**Public reporting burden.** Public reporting burden for this collection of information is estimated to average 0.25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. HUD is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected will provide proposed budget data for multiple programs. HUD will use this information in the selection of applicants. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

City of Pocatello

Applicant Name

Lead Hazard Reduction and Healthy Homes

Program/Activity Receiving Federal Grant Funding

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

**2. Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

# City of Pocatello

Check here if there are workplaces on file that are not identified on the attached sheets.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct.  
WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

|                             |  |       |  |
|-----------------------------|--|-------|--|
| Name of Authorized Official |  | Title |  |
| Mark Dahlquist              |  | Mayor |  |
| Signature                   |  | Date  |  |
| X                           |  |       |  |

**Certification for Opportunity Zones  
Preference Points**

**U.S. Department of Housing and  
Urban Development**

OMB Number: 2501-0044  
Expiration Date: 02/28/2027

**Type or clearly print the following information.**

*\*\*Warning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(1)(iii)).*

**Applicant Organization:**

**Assistance Listing number and Federal Program name to which the Applicant is applying:**

Include the funding opportunity number and name exactly as it appears in the applicable funding opportunity announcement (example: 14.896, Family Self-Sufficiency Program).

**Opportunity Zone Census Tract(s), which the proposed activities/projects will benefit:**

Include below the full 11-digit census tract number (example: 06067001101). Designated Opportunity Zone Census Tracts can be found at: <https://opportunityzones.hud.gov/resources>. Select the "CDFI Fund Opportunity Zones Resources" link and then select the "List of designated Qualified Opportunity Zones."

**The application meets which of the following criteria (please select one):**

- ☐ The proposed activities/projects will occur solely within the Opportunity Zone Census Tract(s) listed above.
- ☐ The proposed activities/projects will occur within the Opportunity Zone Census Tract(s) listed above and other communities.
- ☒ The proposed activities/projects will occur outside Opportunity Zone Census Tracts, but substantial and direct benefits will accrue within the Opportunity Zone Census Tracts listed above.

Note: Projects which substantially and directly benefit Opportunity Zone Census Tracts, but which do not consist of activities delivered within Opportunity Zone Census Tracts may be considered for competitive preference. If applicable, the respective Federal Agency will clearly define "substantially and directly" in the relevant funding announcement.

**Estimated Funding Allocations**

Estimate a percentage of the total dollar amount of awarded federal funding that would result in a direct benefit within the Opportunity Zone Census Tracts listed above:

- ☐ 76% - 100%
- ☐ 51% - 75%
- ☐ 26% - 50%
- ☒ 11% - 25%
- ☐ 1% - 10%

**Provide a narrative explaining and/or reference the section in the application that explains how the project will support public and private investment in urban and economically distressed areas, specifically qualified Opportunity Zones (300-word limit):**

Example: "The Main Street project described in this application will stimulate economic opportunity and mobility, encourage entrepreneurship, expand quality educational opportunities, and promote workforce development for those families residing within the XYZ Opportunity Zone."

The LSHH program will stimulate economic opportunity and mobility, encourage entrepreneurship, expand quality educational opportunities, and promote workforce development for those families residing within the City of Pocatello's designated Opportunity Zone. By improving the quality of affordable housing stock in this area through lead-based paint mitigation and healthy home hazard mitigation, a demonstrable impact on the property's value will be noted, increasing economic capacity for residents who will see a return on investment in their property (through assessed value and equity) as well as provide residents with more disposable income to invest in other areas beyond home repairs and mitigation. Further, rental property owners will experience economic benefits from the grant program investments. While only 20% of the funding is anticipated to be invested in the current Opportunity Zone, the City has applied for Opportunity Zone designations in census tracts: 16005000600, 16005001601, 16005000800, 16005001400, and 16005000900. If approved, this would result in nearly 75% of the funding used in these zones based on priority and target areas for the program. In addition, based on previous grant years, the City has made substantial investment in the current Opportunity Zone, competing 23% of total project in the zone, equal to an investment of over \$493,000 or 18.6% of the total grant award. A similar investment is expected in future program years.

Check the following boxes that accurately reflect the nature or purpose of the proposed project:

- |                                                            |                                                                                                 |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Access to Capital                 | <input type="checkbox"/> Workforce Development                                                  |
| <input type="checkbox"/> Asset Building                    | <input type="checkbox"/> Low Income Housing Tax Credit (LIHTC) or other rent restricted housing |
| <input type="checkbox"/> Business Assistance               | <input type="checkbox"/> Market rate housing                                                    |
| <input type="checkbox"/> Community Capacity Building       | <input type="checkbox"/> Industrial development                                                 |
| <input checked="" type="checkbox"/> Economic Development   | <input type="checkbox"/> Commercial or retail development                                       |
| <input checked="" type="checkbox"/> Education              | <input type="checkbox"/> Other business development                                             |
| <input type="checkbox"/> Healthy Food Access               | <input type="checkbox"/> "Above ground" infrastructure – streets, sidewalks, lighting           |
| <input checked="" type="checkbox"/> Health                 | <input type="checkbox"/> "Below ground" infrastructure – water, sewer, gas, electric            |
| <input checked="" type="checkbox"/> Housing                | <input type="checkbox"/> Schools or other educational facilities                                |
| <input type="checkbox"/> Human Services and Family Support | <input type="checkbox"/> Hospitals or other health care facilities                              |
| <input type="checkbox"/> Community Infrastructure          |                                                                                                 |
| <input type="checkbox"/> Public Safety                     |                                                                                                 |



**Certification of Authorized Representative for the Applicant:**

**\*\*Under penalty of perjury, I certify on behalf of the Applicant that**

- (1) all information provided on this form is true, complete, and accurate, and
- (2) the Applicant will notify the Agency immediately upon learning of any change in the information provided on this form, and
- (3) I am authorized to speak for the Applicant regarding all information provided on this form.

|               |                                                |             |                                   |              |                      |
|---------------|------------------------------------------------|-------------|-----------------------------------|--------------|----------------------|
| Prefix:       | <input type="text"/>                           | First Name: | <input type="text" value="Mark"/> | Middle Name: | <input type="text"/> |
| Last Name:    | <input type="text" value="Dahlquist"/>         |             |                                   | Suffix:      | <input type="text"/> |
| Title:        | <input type="text" value="Mayor"/>             |             |                                   |              |                      |
| Organization: | <input type="text" value="City of Pocatello"/> |             |                                   |              |                      |
| Signature:    | <input type="text"/>                           |             |                                   |              |                      |
| Date:         | <input type="text"/>                           |             |                                   |              |                      |

**Applicant and Recipient  
Assurances and Certifications**

**U.S. Department of Housing  
and Urban Development**

OMB Number: 2501-0044  
Expiration Date: 02/28/2027

**Instructions for the HUD-424-B Assurances and Certifications**

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications, which replace any requirement to submit an SF-424-B or SF-424-D. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant:

\*Authorized Representative Name:

Prefix:  \*First Name:   
Middle Name:   
\*Last Name:   
Suffix:

\*Title:

\*Applicant Organization:

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which

is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct.

**WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

\*Signature:

\*Date:

## Attachment B - Budget

|                                                    |                       |
|----------------------------------------------------|-----------------------|
| <b>Grant Application Detailed Budget Worksheet</b> | OMB Number 2501-0044  |
|                                                    | Expiration: 2/28/2027 |

| Detailed Description of Budget                                |                |                  |
|---------------------------------------------------------------|----------------|------------------|
| Analysis of Total Estimated Costs                             | Estimated Cost | Percent of Total |
| 1 Personnel (Direct Labor)                                    | 551,768.16     | 18.4%            |
| 2 Fringe Benefits                                             | 209,671.90     | 7.0%             |
| 3 Travel                                                      | 31,764.00      | 1.1%             |
| 4 Equipment                                                   | 33,000.00      | 1.1%             |
| 5 Supplies and Materials                                      | 56,540.00      | 1.9%             |
| 6 Consultants                                                 | 0.00           | 0.0%             |
| 7 Contracts and Sub-Grantees                                  | 1,597,500.00   | 53.2%            |
| 8 Construction                                                | 0.00           | 0.0%             |
| 9 Other Direct Costs                                          | 523,105.00     | 17.4%            |
| 10 Indirect Costs                                             | 0.00           | 0.0%             |
| Total:                                                        | 3,003,349.06   | 100.0%           |
| Federal Share:                                                | 2730316.885    |                  |
| Match<br>(Expressed as a percentage of the<br>Federal Share): | 10%            |                  |
|                                                               |                |                  |



## Grant Application Detailed Budget Worksheet

|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------|----------------------|-----------------------|
|                                                                                                                                                                                       |  | <b>Applicant Name:</b> City of Pocatello                         |                      |                       |
|                                                                                                                                                                                       |  | <b>Applicant Address:</b> 911 N. 7th Avenue, Pocatello, ID 83201 |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
| <b>Category</b>                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  | <b>Estimated Hours</b>                                           | <b>Rate per Hour</b> | <b>Estimated Cost</b> |
| <b>1. Personnel (Direct Labor)</b>                                                                                                                                                    |  |                                                                  |                      |                       |
| Program Manager - Grant Program Administrator M. Foy (90% FTE)                                                                                                                        |  | 7,632                                                            | \$36.03              | \$274,980.96          |
| Technical Support - Grant Program Administrator A. Mikesell (50%)                                                                                                                     |  | 4,240                                                            | \$34.46              | \$146,110.40          |
| Outreach Coordinator - Public Outreach and Grant Administrator W. Prather (50% FTE)                                                                                                   |  | 4,240                                                            | \$30.82              | \$130,676.80          |
| Project Director - Grants Division Manager C. Howe                                                                                                                                    |  |                                                                  | \$49.74              | \$0.00                |
| Compliance Analyst - Compliance Analyst (vacant)                                                                                                                                      |  |                                                                  | \$32.29              | \$0.00                |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
| <b>Total Direct Labor Cost</b>                                                                                                                                                        |  |                                                                  |                      | <b>\$551,768</b>      |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
| <b>2. Fringe Benefits</b>                                                                                                                                                             |  | <b>Rate (%)</b>                                                  | <b>Base</b>          | <b>Estimated Cost</b> |
| Program Manager - Grant Program Administrator M. Foy (retirement, medical insurance, life insurance, dental insurance, worker's compensation insurance, unemployment insurance, and s |  | 38.00%                                                           | \$274,981            | \$104,493             |
| Technical Support - Grant Program Administrator A. Mikesell (retirement, medical insurance, life insurance, dental insurance, worker's compensation insur                             |  | 38.00%                                                           | \$146,110            | \$55,522              |
| Outreach Coordinator - Public Outreach and Grant Administrator W. Prather (retirement, medical insurance, life insurance, dental insurance, worker's compe                            |  | 38.00%                                                           | \$130,677            | \$49,657              |
| Project Director - Grants Division Manager C. Howe (retirement, medical insurance, life insurance, dental insurance, worker's compensation insurance, unem                            |  | 38.00%                                                           | \$0                  | \$0                   |
| Compliance Analyst - Compliance Analyst (vacant) (retirement, medical insurance, life insurance, dental insurance, worker's compensation insurance, unem                              |  | 38.00%                                                           | \$0                  | \$0                   |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
|                                                                                                                                                                                       |  |                                                                  |                      |                       |
| <b>Total Fringe Benefits Cost</b>                                                                                                                                                     |  |                                                                  |                      | <b>\$209,672</b>      |

## Grant Application Detailed Budget Worksheet

| 3. Travel                                                                                                                           |                 | Applicant Name: City of Pocatello |                       |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------|-----------------------|
| <b>3a. Transportation - Local Private Vehicle</b>                                                                                   | <b>Mileage</b>  | <b>Rate per Mile</b>              | <b>Estimated Cost</b> |
| Nissan for Site Inspections (50 miles/month x 48 months = 2400 miles)                                                               | 2400            | \$0.760                           | \$1,824               |
|                                                                                                                                     |                 |                                   |                       |
|                                                                                                                                     |                 |                                   |                       |
|                                                                                                                                     |                 |                                   |                       |
| Subtotal - Trans - Local Private Vehicle                                                                                            |                 |                                   | \$1,824               |
| <b>3b. Transportation - Airfare (show destination)</b>                                                                              | <b>Trips</b>    | <b>Fare</b>                       | <b>Estimated Cost</b> |
| 3 Staff at HUD Program Managers/NGO Conference Year 1 (Assumes Pocatello to Washington DC)                                          | 3               | \$540.00                          | \$1,620               |
| 3 Staff at HUD Program Managers/NGO or Mandatory LSHH Conference Year 2 (Assumes Pocatello to Washington DC)                        | 3               | \$540.00                          | \$1,620               |
| 3 Staff at HUD Program Managers/NGO or Mandatory LSHH Conference Year 3 (Assumes Pocatello to Washington DC)                        | 3               | \$540.00                          | \$1,620               |
| 3 Staff at HUD Program Managers/NGO or Mandatory Conference Year 4 (Assumes Pocatello to Washington DC)                             | 3               | \$540.00                          | \$1,620               |
|                                                                                                                                     |                 |                                   |                       |
| Subtotal - Transportation - Airfare                                                                                                 |                 |                                   | \$6,480               |
| <b>3c. Transportation - Other</b>                                                                                                   | <b>Quantity</b> | <b>Unit Cost</b>                  | <b>Estimated Cost</b> |
| Fuel for Nissan for Site inspections (2400 miles/20 mpg = 120 x \$4.5/gallon)                                                       | 120             | \$4.50                            | \$540                 |
| Transportation to/from airport for HUD trainings (3 staff x 2 trips per training x 4 years x \$35 per trip)                         | 24              | \$35.00                           | \$840                 |
|                                                                                                                                     |                 |                                   | \$0                   |
|                                                                                                                                     |                 |                                   | \$0                   |
|                                                                                                                                     |                 |                                   | \$0                   |
|                                                                                                                                     |                 |                                   | \$0                   |
| Subtotal - Transportation - Other                                                                                                   |                 |                                   | \$1,380               |
| <b>3d. Per Diem or Subsistence (indicate location)</b>                                                                              | <b>Days</b>     | <b>Rate per Day</b>               | <b>Estimated Cost</b> |
| Washington DC for HUD required trainings M&IE (5 days x 4 years x 3 staff x \$92 (current GSA per diem rate)                        | 60              | \$92.00                           | \$5,520               |
| Washington DC for HUD required trainings Lodging (5 days x 4 years x 3 staff x \$276 (current GSA lodging rate for March, Apr, May) | 60              | \$276.00                          | \$16,560              |
|                                                                                                                                     |                 |                                   | \$0                   |
|                                                                                                                                     |                 |                                   | \$0                   |
|                                                                                                                                     |                 |                                   | \$0                   |
| Subtotal - Per Diem or Subsistence                                                                                                  |                 |                                   | \$22,080              |
| <b>Total Travel Cost</b>                                                                                                            |                 |                                   | <b>\$31,764</b>       |
| <b>4. Equipment (Only items over \$5,000 Depreciated value)</b>                                                                     | <b>Quantity</b> | <b>Unit Cost</b>                  | <b>Estimated Cost</b> |
| X-Ray Fluorescent Analyzer (Sci Aps includes warranty and accessories)                                                              | 1               | \$33,000.00                       | \$33,000              |
|                                                                                                                                     |                 |                                   |                       |
|                                                                                                                                     |                 |                                   |                       |
| <b>Total Equipment Cost</b>                                                                                                         |                 |                                   | <b>\$33,000</b>       |

## Grant Application Detailed Budget Worksheet

| 5. Supplies and Materials (Items under \$5,000 Depreciated Value)                                                    |                 | Applicant Name: City of Pocatello |                       |
|----------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------|-----------------------|
| <b>5a. Consumable Supplies</b>                                                                                       | <b>Quantity</b> | <b>Unit Cost</b>                  | <b>Estimated Cost</b> |
| Office Supplies (\$50/month x 48 months)                                                                             | 50              | \$48.00                           | \$2,400               |
| Inspection Supplies (\$300/quarter x 11 quarters)                                                                    | 11              | \$300.00                          | \$3,300               |
| Freight (shipping of field samples to Lab - appx \$150/shipment x 300 (175 LIRA Shipments = 150 Clearance Shipments) | 300             | \$150.00                          | \$45,000              |
| Postage (\$100 annually)                                                                                             | 4               | \$100.00                          | \$400                 |
|                                                                                                                      |                 |                                   | \$0                   |
|                                                                                                                      |                 |                                   | \$0                   |
|                                                                                                                      |                 |                                   | \$0                   |
| Subtotal - Consumable Supplies                                                                                       |                 |                                   | \$51,100              |
| <b>5b. Non-Consumable Materials</b>                                                                                  | <b>Quantity</b> | <b>Unit Cost</b>                  | <b>Estimated Cost</b> |
| Cell Phone Communications (monthly plan at \$40/phone/month = \$80/month x 48 months)                                | 48              | \$80.00                           | \$3,840               |
| Mobile Phones (2 at \$800)                                                                                           | 2               | \$800.00                          | \$1,600               |
|                                                                                                                      |                 |                                   | \$0                   |
|                                                                                                                      |                 |                                   | \$0                   |
|                                                                                                                      |                 |                                   | \$0                   |
|                                                                                                                      |                 |                                   | \$0                   |
| Subtotal - Non-Consumable Materials                                                                                  |                 |                                   | \$5,440               |
| <b>Total Supplies and Materials Cost</b>                                                                             |                 |                                   | <b>\$56,540</b>       |
| <b>6. Consultants (Type)</b>                                                                                         | <b>Days</b>     | <b>Rate per Day</b>               | <b>Estimated Cost</b> |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
| <b>Total Consultants Cost</b>                                                                                        |                 |                                   |                       |
| <b>7. Contracts and Sub-Grantees (List individually)</b>                                                             |                 |                                   |                       |
| <b>7a. Contracts</b>                                                                                                 | <b>Quantity</b> | <b>Unit Cost</b>                  | <b>Estimated Cost</b> |
| Lead Hazard Control Work - Private Contractors                                                                       | 75              | \$21,300.00                       | \$1,597,500           |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
| Subtotal - Contracts                                                                                                 |                 |                                   | \$1,597,500           |
| <b>7b. Sub-Grantees (List individually)</b>                                                                          | <b>Quantity</b> | <b>Unit Cost</b>                  | <b>Estimated Cost</b> |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
|                                                                                                                      |                 |                                   |                       |
| Subtotal - Sub-Grantees                                                                                              |                 |                                   |                       |
| <b>Total Contracts and Sub-Grantees Cost</b>                                                                         |                 |                                   | <b>\$1,597,500</b>    |

| Grant Application Detailed Budget Worksheet |  |  |  |  |  |  |  |  |  |
|---------------------------------------------|--|--|--|--|--|--|--|--|--|
|---------------------------------------------|--|--|--|--|--|--|--|--|--|

| 8. Construction Costs                               |          | Applicant Name: City of Pocatello |                |
|-----------------------------------------------------|----------|-----------------------------------|----------------|
| 8a. Administrative and legal expenses               | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Administrative and legal expenses        |          |                                   |                |
| 8b. Land, structures, rights-of way, appraisal, etc | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Land, structures, rights-of way, ...     |          |                                   |                |
| 8c. Relocation expenses and payments                | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Relocation expenses and payments         |          |                                   |                |
| 8d. Architectural and engineering fees              | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Architectural and engineering fees       |          |                                   |                |
| 8e. Other architectural and engineering fees        | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Other architectural and engineering fees |          |                                   |                |
| 8f. Project inspection fees                         | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Project inspection fees                  |          |                                   |                |

## Grant Application Detailed Budget Worksheet

|                                   |                 |                                          |                       |  |
|-----------------------------------|-----------------|------------------------------------------|-----------------------|--|
|                                   |                 | <b>Applicant Name:</b> City of Pocatello |                       |  |
| <b>8g. Site work</b>              | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Site work              |                 |                                          |                       |  |
| <b>8h. Demolition and removal</b> | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Demolition and removal |                 |                                          |                       |  |
| <b>8i. Construction</b>           | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Construction           |                 |                                          |                       |  |
| <b>8j. Equipment</b>              | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Equipment              |                 |                                          |                       |  |
| <b>8k. Contingencies</b>          | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Contingencies          |                 |                                          |                       |  |
| <b>8l. Miscellaneous</b>          | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Miscellaneous          |                 |                                          |                       |  |
| <b>Total Construction Costs</b>   |                 |                                          |                       |  |



## Grant Application Detailed Budget Worksheet

|                                                                                                                                                                     |  | Applicant Name: |             | City of Pocatello |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------|-------------|-------------------|
| 9. Other Direct Costs                                                                                                                                               |  | Quantity        | Unit Cost   | Estimated Cost    |
| Item                                                                                                                                                                |  |                 |             |                   |
| Temporary Relocation Expenses for Tenants/Residents (100 rooms x 10 days x \$175/room per day)                                                                      |  | 1000            | 175         | \$175,000         |
| Temporary Relocation Costs (on-site storage/packing supplies - \$80/day x 10 days x 75 units)                                                                       |  | 750             | 80          | \$60,000          |
| Marketing and Outreach Materials (\$7500/year x 4 years)                                                                                                            |  | 4               | 7500        | \$30,000          |
| Risk Assessment Lab Testing (\$250 each x 100)                                                                                                                      |  | 100             | 250         | \$25,000          |
| Clearance Lab Testing (\$250 each x 150)                                                                                                                            |  | 150             | 250         | \$37,500          |
| EBLL Testing                                                                                                                                                        |  | 150             | \$30.00     | \$4,500           |
| Program Staff Certifications (2 Staff Lead Abatement Supervisor (\$8775), 2 staff for LI/RA recertification (\$3320x 2x2 certifications; City Training Center Certi |  | 1               | \$26,505.00 | \$26,505          |
| Certified Lead Training - Capacity Building - RRP (\$5600/course x 2 courses per year x 4 years)                                                                    |  | 8               | \$5,600.00  | \$44,800          |
| Certified Lead Training - Capacity Building - Lead Abatement Supervisor (\$7300/course x 2 courses/year x 4 years)                                                  |  | 8               | \$7,300.00  | \$58,400          |
| Certified Lead Training - Capacity Building - Lead Abatement Worker (\$7300/course x 2 courses/year x 4 years)                                                      |  | 8               | \$7,300.00  | \$58,400          |
| HUD Training Registration Fees (3 staff x 4 years x \$250 fee)                                                                                                      |  | 12              | \$250.00    | \$3,000           |
|                                                                                                                                                                     |  |                 |             | \$0               |
|                                                                                                                                                                     |  |                 |             | \$0               |
| Total Other Direct Costs                                                                                                                                            |  |                 |             | \$523,105         |
| Subtotal of Direct Costs                                                                                                                                            |  |                 |             | \$3,003,349       |
| 10. Indirect Costs                                                                                                                                                  |  | Rate            | Base        | Estimated Cost    |
| Type                                                                                                                                                                |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
|                                                                                                                                                                     |  |                 |             |                   |
| Total Indirect Costs                                                                                                                                                |  |                 |             |                   |
| Total Estimated Costs                                                                                                                                               |  |                 |             | \$3,003,349       |

|                                                        |                 |                 |                     |             |                    |       |                |
|--------------------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| OMB Number 2501-0044<br>Expiration: 2/28/2027          |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
| Detailed Description of Budget (for full grant period) |                 |                 |                     |             |                    |       |                |
| HUD Share                                              | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$274,980.96                                           | 0               | 0               | 0                   | 0           | 0                  | 0     | 0              |
| \$73,055                                               | 0               | \$73,055        | 0                   | 0           | 0                  | 0     | 0              |
| \$130,677                                              | \$0             | 0               | 0                   | 0           | 0                  | 0     | 0              |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
| \$478,713                                              | \$0             | \$73,055        | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                              | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$104,493                                              |                 |                 |                     |             |                    |       |                |
| \$27,761                                               |                 | \$27,760.98     |                     |             |                    |       |                |
| \$49,657                                               |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
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|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
| \$181,911                                              | \$0             | \$27,761        | \$0                 | \$0         | \$0                | \$0   | \$0            |

| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
|-----------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
|                                               | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| HUD Share                                     |                 |                 |                     |             |                    |       |                |
| \$1,824                                       |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$1,824                                       | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$1,620                                       |                 |                 |                     |             |                    |       |                |
| \$1,620                                       |                 |                 |                     |             |                    |       |                |
| \$1,620                                       |                 |                 |                     |             |                    |       |                |
| \$1,620                                       |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$6,480                                       | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$540                                         |                 |                 |                     |             |                    |       |                |
| \$840                                         |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$1,380                                       | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$5,520                                       |                 |                 |                     |             |                    |       |                |
| \$16,560                                      |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$22,080                                      | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| \$31,764                                      | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$33,000                                      |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$33,000                                      | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |

|             |                 |                 |                     |             |                    |       |                |
|-------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
|             |                 |                 |                     |             |                    |       |                |
| HUD Share   | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$2,400     |                 |                 |                     |             |                    |       |                |
| \$3,300     |                 |                 |                     |             |                    |       |                |
| \$45,000    |                 |                 |                     |             |                    |       |                |
| \$400       |                 |                 |                     |             |                    |       |                |
| \$0         |                 |                 |                     |             |                    |       |                |
| \$0         |                 |                 |                     |             |                    |       |                |
| \$0         |                 |                 |                     |             |                    |       |                |
| \$51,100    | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share   | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$3,840     |                 |                 |                     |             |                    |       |                |
| \$1,600     |                 |                 |                     |             |                    |       |                |
| \$0         |                 |                 |                     |             |                    |       |                |
| \$0         |                 |                 |                     |             |                    |       |                |
| \$0         |                 |                 |                     |             |                    |       |                |
| \$0         |                 |                 |                     |             |                    |       |                |
| \$5,440     | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| \$56,540    | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share   | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
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|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
| HUD Share   | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$1,425,284 |                 | 172216          |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
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|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
| \$1,425,284 | \$0             | \$172,216       | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share   | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
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|             |                 |                 |                     |             |                    |       |                |
|             |                 |                 |                     |             |                    |       |                |
| \$1,425,284 | \$0             | \$172,216       | \$0                 | \$0         | \$0                | \$0   | \$0            |

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|-----------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| HUD Share                                     |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
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|                                               |                 |                 |                     |             |                    |       |                |
|-----------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
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|-----------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
|                                               | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| HUD Share                                     |                 |                 |                     |             |                    |       |                |
| \$175,000                                     |                 |                 |                     |             |                    |       |                |
| \$60,000                                      |                 |                 |                     |             |                    |       |                |
| \$30,000                                      |                 |                 |                     |             |                    |       |                |
| \$25,000                                      |                 |                 |                     |             |                    |       |                |
| \$37,500                                      |                 |                 |                     |             |                    |       |                |
| \$4,500                                       |                 |                 |                     |             |                    |       |                |
| \$26,505                                      |                 |                 |                     |             |                    |       |                |
| \$44,800                                      |                 |                 |                     |             |                    |       |                |
| \$58,400                                      |                 |                 |                     |             |                    |       |                |
| \$58,400                                      |                 |                 |                     |             |                    |       |                |
| \$3,000                                       |                 |                 |                     |             |                    |       |                |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$523,105                                     | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| \$2,730,317                                   | \$0             | \$273,032       | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
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|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$2,730,317                                   | \$0             | \$273,032       | \$0                 | \$0         | \$0                | \$0   | \$0            |

### **Budget Justification Narrative**

The enclosed HUD 424 CBW details the proposed budget for the City of Pocatello's 2026 Lead Hazard Reduction Program. The budget includes direct costs and administrative costs to be funded through the HUD program as well as through the applicant match funds, which will be provided by the City's Community Development Block Grant (CDBG). Categories for which the City is seeking funding include Personnel (Direct Labor), Fringe Benefits, Travel, Equipment, Supplies and Materials, Contracts and Sub-Grantees, and Other Direct Costs. The City does not anticipate any costs in the following categories: Consultants, Construction, or Indirect Costs. The total project budget is \$3,003,349 and includes \$2,730,317 in HUD Share funding and \$273,032 in match funding provided by CDBG as Other HUD Funds.

#### **Personnel (\$551,768: \$478,713 – HUD Share; \$73,055 – Other HUD Funds)**

The City estimates total Personnel Costs (Direct Labor) to be \$551,768 for the term of the grant, with \$478,713 funded through the HUD share and \$73,055 funded through the City's match (Other HUD Funds provided by the CDBG program). All personnel costs were calculated using the existing City of Pocatello pay chart, estimating a 2.5% increase on the pay chart per fiscal year until the end of the project period of performance. All requisite step changes were also incorporated to calculate the subsequent wage of each employee for each fiscal year. An average of this wage rate was then used to calculate the total personnel expenses based on the anticipated number of hours (Full Time Equivalent, or FTE) per position.

The proposed budget will fund the Program Manager (Grant Program Administrator) at a rate of \$36.03/hour for an estimated 7,632 hours. This equates to 90% FTE for that position. The Program Manager direct cost work includes conducting risk assessments, writing scopes of work, managing the procurement/bid process, overseeing contractors, completing final clearance, and

conducting EPA certified trainings for contractor certifications. Administrative work will be minimal related to quarterly financial and progress reports as well as close-out requirements. Any administrative work will be charged accordingly and will not exceed the 10% allowable administrative allocation.

Additionally, the grant will support the Technical Support (Grant Program Administrator) position at a rate of \$34.46/hour for an estimated 4,240 hours, or 50% FTE. The Technical Support role will be funded through HUD share and applicant match through Other HUD Funds (CDBG). The Technical Support will oversee the Healthy Homes Supplemental Risk Assessments as well as assist with Lead Hazard Control direct work, including conducting risk assessments, overseeing contractors, completing final clearances, and conducting EPA-certified trainings for contractors.

The Outreach Coordinator (Public Outreach and Grant Administrator) is budgeted at an hourly rate of \$30.82 (50% FTE) for a total estimated 4,240 hours. The Outreach Coordinator will conduct direct work such as outreach and education at events, client recruitment, client intake and application, project coordination between the property owner and staff, overseeing the healthy homes component of the eligible units, and assistance with project management and project completion. Administrative work will include technical assistance for applications and assistance with reporting; any administrative work will be limited to the 10% allowable expenses.

**Fringe Benefits (\$209,672: \$181,911 – HUD Share; \$27,761 – Other HUD Funds)**

Fringe benefit rates included in the budget reflect those for each position based on the City's human resources policy and rates. Fringe benefits include retirement, medical insurance, life insurance, dental insurance, worker's compensation insurance, unemployment insurance, and social security. The rate was applied to the base salary for each position and then the estimated cost was calculated. The average fringe rate used was 38% based on actuals incurred for current fringe benefits. This

rate anticipates potential increases in benefit costs as well as possible employee benefit election changes. All positions will be funded through the HUD share of the grant with the exception of the Technical Support position, which will be funded 50% from HUD Share and 50% from Other HUD funds provided by the City's matching CDBG program. As with personnel costs, any administrative expenditures will be limited to 10% of allowable expenses.

**Travel (\$31,764 – HUD Share)**

The proposed budget includes travel for local site inspections and work as well as travel expenses for mandatory program trainings, such as the required OLHCHH lead conferences which are assumed to be held each of the program years for up to three staff persons over the period of performance. Travel budget expense categories include Transportation–Local Private Vehicle, Transportation–Airfare, Transportation–Other, and Per Diem or Subsistence. Transportation–Local Private Vehicle includes mileage at the IRS standard reimbursement rate (which is \$0.76/mile as of the date of the application) with an estimated 50 miles per month for the 48-month program period of performance (calculated based on the actual average mileage documented for the FY21 grant). This is equal to 2,400 miles over the course of the grant for a total cost of \$1,824.00, to be funded through HUD Share direct costs.

Transportation–Airfare reflects the roundtrip flights to Washington D.C. for the HUD-required annual trainings (Lead Program Managers Conferences and/or Lead Safe and Healthy Homes Conferences). Flight costs were estimated using current flight costs from the Pocatello Regional Airport to Washington D.C. As staff are required to fly out of Pocatello per the City's internal policy, the Pocatello Regional Airport was used as the origin and final destination for flight calculations. These expenses are HUD Share totaling \$6,480.00. Transportation–Other includes fuel for the local vehicle used for site inspections at an estimated \$4.50/gallon for a total of 120



gallons. In addition, travel from the airport to the conference locations (via airport shuttle or ride share/taxi) was included and calculated using current rates of \$35 per trip, based on an online estimator, for a total of \$840. Per Diem or Subsistence expenses were budgeted using the current GSA rates for hotels and meals and incidental expenses (M&IE) for a conference located in Washington D.C. for all staff attending over 4 years and totals \$5,520 in HUD Share expenses. Lodging expenses total \$16,560 in HUD Share expenses. Total Travel expenses are budgeted at \$31,764 over the term of the grant.

#### **Equipment (\$33,000 – HUD Share)**

This HUD Share expense includes one X-ray fluorescent analyzer at an estimated cost of \$33,000 for SciAps X-550 Pb or equivalent. This is based off of current estimates for the equipment plus shipping, warranty, and accessories.

#### **Supplies and Materials (\$56,540 – HUD Share)**

This category includes Consumable Supplies of traditional office supplies, totaling approximately \$50/month for the 48-month period of performance for a total of \$2,400; inspection supplies which include lead wipes, test tubes, and other items, estimated at \$300/quarter based on the previous grant ordering rate and cost for a total of \$3,300; freight to ship the lab samples, including both LIRAs and clearances, via FedEx totaling \$45,000; and postage expenses totaling \$100 annually for a sum of \$400. Non-consumable supplies include two mobile phones for field staff at a cost of \$1,600 and the monthly mobile phone plan expenses at \$40/month for two phones over the 48-month period of performance to total \$3,840 in HUD Share expenses. All estimates were calculated using actuals expenses or average monthly expenses from the previous grant for City fiscal years 22, 23, 24, and 25. These are all HUD Share expenses.

**Contracts and Sub-Grantees (\$1,597,500: \$1,425,284 – HUD Share; \$172,216 – Other HUD Funds)**

This item only includes the costs of Lead Hazard Control Work. The City will hire private contractors to conduct the mitigation and abatement work at an estimated total cost of \$21,300 per unit for 75 units over the period of performance. This total cost is \$1,597,500, with HUD Share totaling \$1,425,284 and the City match share totaling \$172,216. The match share will be paid through the City's CDBG Program as Other HUD Funds. The average unit cost was calculated using actuals from the City's FY21 LSHH program. While average unit costs for FY21 totaled approximately \$22,500, there were notable high-cost units (outliers) that were exceptions to the typical work conducted. As such, the City used an adjusted average to remove the outlier units to ensure a more accurate per unit cost. When accounting for this adjustment, the average per unit cost was \$21,300 and is reflected in this budget estimate.

**Other Direct Costs (\$523,105 – HUD Share)**

The budget proposal includes the following direct costs: temporary relocation expenses estimated at \$175,000 (calculated using the maximum 10 day stay at a rate of \$175/room per day and an estimated 100 rooms, accounting for clients who may need two rooms); on-site moving and storage estimated at \$80/day per unit, totaling \$60,000 (based on the most recent local storage estimates with an estimated 10 days per project and 75 units requiring storage); Marketing and Outreach materials including educational training on the program, lead hazard reduction, lead disclosure rule, and outreach events, advertisements, booths, and tabling estimated at \$7,500 per year (based on the fiscal years 22-25 annual expenditure average) for a total of \$30,000 in HUD Share expenses; Risk Assessment lab testing expenses for the samples gathered during the risk assessment (estimated at \$250 per sample for 100 samples) totaling \$25,000; Clearance Lab

testing of field samples (estimated at \$250 each with an estimated 150 tests) totaling \$37,500; EBLL testing at an average of two children per unit for a cost of \$30 per child for a total of \$4,500; Program Staff Certifications to renew LIRA certifications as well as renew Lead Abatement Supervisor certifications for a total of \$26,505 (based on current EPA certification fees and training costs); Certified Lead Training for private contractor RRP certifications totaling \$44,800 (assuming two courses are conducted per year over the 4-year period of performance); Certified Lead training for the Lead Abatement Supervisors certification totaling \$58,400 (assuming two courses are conducted per year over the 4-year period of performance); Certified Lead Training for Lead Abatement Worker totaling \$58,400 (assuming two courses are conducted per year over the 4-year period of performance); and HUD training registration fees for the required conferences at \$250 per staff per year for a total of \$3,000. All expenses are HUD Share expenses and total \$523,105.

|                                                    |                       |
|----------------------------------------------------|-----------------------|
| <b>Grant Application Detailed Budget Worksheet</b> | OMB Number 2501-0044  |
|                                                    | Expiration: 2/28/2027 |

| Detailed Description of Budget                                |                |                  |
|---------------------------------------------------------------|----------------|------------------|
| Analysis of Total Estimated Costs                             | Estimated Cost | Percent of Total |
| 1 Personnel (Direct Labor)                                    | 0.00           | 0.0%             |
| 2 Fringe Benefits                                             | 0.00           | 0.0%             |
| 3 Travel                                                      | 0.00           | 0.0%             |
| 4 Equipment                                                   | 0.00           | 0.0%             |
| 5 Supplies and Materials                                      | 20,625.00      | 2.7%             |
| 6 Consultants                                                 | 0.00           | 0.0%             |
| 7 Contracts and Sub-Grantees                                  | 738,750.00     | 97.3%            |
| 8 Construction                                                | 0.00           | 0.0%             |
| 9 Other Direct Costs                                          | 0.00           | 0.0%             |
| 10 Indirect Costs                                             | 0.00           | 0.0%             |
| Total:                                                        | 759,375.00     | 100.0%           |
| Federal Share:                                                | 759375         |                  |
| Match<br>(Expressed as a percentage of the<br>Federal Share): | n/a            |                  |
|                                                               |                |                  |

## Grant Application Detailed Budget Worksheet

|                                    |  |                                                                  |                      |                       |
|------------------------------------|--|------------------------------------------------------------------|----------------------|-----------------------|
|                                    |  | <b>Applicant Name:</b> City of Pocatello                         |                      |                       |
|                                    |  | <b>Applicant Address:</b> 911 N. 7th Avenue, Pocatello, ID 83201 |                      |                       |
|                                    |  |                                                                  |                      |                       |
|                                    |  |                                                                  |                      |                       |
| <b>Category</b>                    |  |                                                                  |                      |                       |
| <b>1. Personnel (Direct Labor)</b> |  | <b>Estimated Hours</b>                                           | <b>Rate per Hour</b> | <b>Estimated Cost</b> |
|                                    |  |                                                                  |                      | \$0.00                |
|                                    |  |                                                                  |                      | \$0.00                |
|                                    |  |                                                                  |                      | \$0.00                |
|                                    |  |                                                                  |                      | \$0.00                |
|                                    |  |                                                                  |                      | \$0.00                |
|                                    |  |                                                                  |                      |                       |
|                                    |  |                                                                  |                      |                       |
|                                    |  |                                                                  |                      |                       |
| <b>Total Direct Labor Cost</b>     |  |                                                                  |                      | <b>\$0</b>            |
| <b>2. Fringe Benefits</b>          |  | <b>Rate (%)</b>                                                  | <b>Base</b>          | <b>Estimated Cost</b> |
|                                    |  |                                                                  | \$0                  | \$0                   |
|                                    |  |                                                                  | \$0                  | \$0                   |
|                                    |  |                                                                  | \$0                  | \$0                   |
|                                    |  |                                                                  | \$0                  | \$0                   |
|                                    |  |                                                                  | \$0                  | \$0                   |
|                                    |  |                                                                  |                      |                       |
|                                    |  |                                                                  |                      |                       |
|                                    |  |                                                                  |                      |                       |
| <b>Total Fringe Benefits Cost</b>  |  |                                                                  |                      | <b>\$0</b>            |



## Grant Application Detailed Budget Worksheet

|                                                          |          |                                   |                |  |
|----------------------------------------------------------|----------|-----------------------------------|----------------|--|
| 3. Travel                                                |          | Applicant Name: City of Pocatello |                |  |
| 3a. Transportation - Local Private Vehicle               | Mileage  | Rate per Mile                     | Estimated Cost |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   |                |  |
|                                                          |          |                                   |                |  |
|                                                          |          |                                   |                |  |
| Subtotal - Trans - Local Private Vehicle                 |          |                                   | \$0            |  |
| 3b. Transportation - Airfare (show destination)          | Trips    | Fare                              | Estimated Cost |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
| Subtotal - Transportation - Airfare                      |          |                                   | \$0            |  |
| 3c. Transportation - Other                               | Quantity | Unit Cost                         | Estimated Cost |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
| Subtotal - Transportation - Other                        |          |                                   | \$0            |  |
| 3d. Per Diem or Subsistence (indicate location)          | Days     | Rate per Day                      | Estimated Cost |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   | \$0            |  |
| Subtotal - Per Diem or Subsistence                       |          |                                   | \$0            |  |
| Total Travel Cost                                        |          |                                   | \$0            |  |
| 4. Equipment (Only items over \$5,000 Depreciated value) | Quantity | Unit Cost                         | Estimated Cost |  |
|                                                          |          |                                   | \$0            |  |
|                                                          |          |                                   |                |  |
|                                                          |          |                                   |                |  |
| Total Equipment Cost                                     |          |                                   | \$0            |  |

## Grant Application Detailed Budget Worksheet

|                                                                                                                                                           |          |                                   |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------|----------------|
| 5. Supplies and Materials (Items under \$5,000 Depreciated Value)                                                                                         |          | Applicant Name: City of Pocatello |                |
| 5a. Consumable Supplies                                                                                                                                   | Quantity | Unit Cost                         | Estimated Cost |
| Healthy Homes Kits (include health/safety and cleaning supply items such as CO detectors, smoke detectors, HEPA vacuums, air filters, cleaning/pest contr | 75       | \$275.00                          | \$20,625       |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
| Subtotal - Consumable Supplies                                                                                                                            |          |                                   | \$20,625       |
| 5b. Non-Consumable Materials                                                                                                                              | Quantity | Unit Cost                         | Estimated Cost |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
|                                                                                                                                                           |          |                                   | \$0            |
| Subtotal - Non-Consumable Materials                                                                                                                       |          |                                   | \$0            |
| Total Supplies and Materials Cost                                                                                                                         |          |                                   | \$20,625       |
| 6. Consultants (Type)                                                                                                                                     | Days     | Rate per Day                      | Estimated Cost |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
| Total Consultants Cost                                                                                                                                    |          |                                   |                |
| 7. Contracts and Sub-Grantees (List individually)                                                                                                         |          |                                   |                |
| 7a. Contracts                                                                                                                                             | Quantity | Unit Cost                         | Estimated Cost |
| Healthy Homes Remediation Work                                                                                                                            | 75       | \$9,850.00                        | \$738,750      |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
| Subtotal - Contracts                                                                                                                                      |          |                                   | \$738,750      |
| 7b. Sub-Grantees (List individually)                                                                                                                      | Quantity | Unit Cost                         | Estimated Cost |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
|                                                                                                                                                           |          |                                   |                |
| Subtotal - Sub-Grantees                                                                                                                                   |          |                                   |                |
| Total Contracts and Sub-Grantees Cost                                                                                                                     |          |                                   | \$738,750      |

## Grant Application Detailed Budget Worksheet

| 8. Construction Costs                               |          | Applicant Name: City of Pocatello |                |
|-----------------------------------------------------|----------|-----------------------------------|----------------|
| 8a. Administrative and legal expenses               | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Administrative and legal expenses        |          |                                   |                |
| 8b. Land, structures, rights-of way, appraisal, etc | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Land, structures, rights-of way, ...     |          |                                   |                |
| 8c. Relocation expenses and payments                | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Relocation expenses and payments         |          |                                   |                |
| 8d. Architectural and engineering fees              | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Architectural and engineering fees       |          |                                   |                |
| 8e. Other architectural and engineering fees        | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Other architectural and engineering fees |          |                                   |                |
| 8f. Project inspection fees                         | Quantity | Unit Cost                         | Estimated Cost |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
|                                                     |          |                                   |                |
| Subtotal - Project inspection fees                  |          |                                   |                |

## Grant Application Detailed Budget Worksheet

|                                   |                 |                                          |                       |  |
|-----------------------------------|-----------------|------------------------------------------|-----------------------|--|
|                                   |                 | <b>Applicant Name:</b> City of Pocatello |                       |  |
| <b>8g. Site work</b>              | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Site work              |                 |                                          |                       |  |
| <b>8h. Demolition and removal</b> | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Demolition and removal |                 |                                          |                       |  |
| <b>8i. Construction</b>           | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Construction           |                 |                                          |                       |  |
| <b>8j. Equipment</b>              | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Equipment              |                 |                                          |                       |  |
| <b>8k. Contingencies</b>          | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Contingencies          |                 |                                          |                       |  |
| <b>8l. Miscellaneous</b>          | <b>Quantity</b> | <b>Unit Cost</b>                         | <b>Estimated Cost</b> |  |
|                                   |                 |                                          |                       |  |
|                                   |                 |                                          |                       |  |
| Subtotal - Miscellaneous          |                 |                                          |                       |  |
| <b>Total Construction Costs</b>   |                 |                                          |                       |  |

## Grant Application Detailed Budget Worksheet

|                          |  |                                   |           |                |
|--------------------------|--|-----------------------------------|-----------|----------------|
|                          |  | Applicant Name: City of Pocatello |           |                |
| 9. Other Direct Costs    |  | Quantity                          | Unit Cost | Estimated Cost |
| Item                     |  |                                   |           |                |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
|                          |  |                                   |           | \$0            |
| Total Other Direct Costs |  |                                   |           | \$0            |
| Subtotal of Direct Costs |  |                                   |           | \$759,375      |
| 10. Indirect Costs       |  | Rate                              | Base      | Estimated Cost |
| Type                     |  |                                   |           |                |
|                          |  |                                   |           |                |
|                          |  |                                   |           |                |
|                          |  |                                   |           |                |
|                          |  |                                   |           |                |
|                          |  |                                   |           |                |
|                          |  |                                   |           |                |
| Total Indirect Costs     |  |                                   |           |                |
| Total Estimated Costs    |  |                                   |           | \$759,375      |



|                                                        |                 |                 |                     |             |                    |       |                |
|--------------------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| OMB Number 2501-0044<br>Expiration: 2/28/2027          |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
| Detailed Description of Budget (for full grant period) |                 |                 |                     |             |                    |       |                |
| HUD Share                                              | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$0.00                                                 | 0               | 0               | 0                   | 0           | 0                  | 0     | 0              |
| \$0                                                    | 0               | \$0             | 0                   | 0           | 0                  | 0     | 0              |
| \$0                                                    | \$0             | 0               | 0                   | 0           | 0                  | 0     | 0              |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
| \$0                                                    | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                              | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$0                                                    |                 |                 |                     |             |                    |       |                |
| \$0                                                    |                 | \$0.00          |                     |             |                    |       |                |
| \$0                                                    |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
|                                                        |                 |                 |                     |             |                    |       |                |
| \$0                                                    | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |

| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
|-----------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$0                                           |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$0                                           | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$0                                           | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$0                                           |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$0                                           | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$0                                           |                 |                 |                     |             |                    |       |                |
| \$0                                           |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$0                                           | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| \$0                                           | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| \$0                                           |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| \$0                                           | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |

|           |                 |                 |                     |             |                    |       |                |     |
|-----------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|-----|
|           |                 |                 |                     |             |                    |       |                |     |
| HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |     |
| \$20,625  |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$20,625  | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            | \$0 |
| HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       |                 |                 |                     |             |                    |       |                |     |
| \$0       | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            | \$0 |
| \$20,625  | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            | \$0 |
| HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
| HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |     |
| \$738,750 |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
| \$738,750 | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            | \$0 |
| HUD Share | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
|           |                 |                 |                     |             |                    |       |                |     |
| \$738,750 | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            | \$0 |

|                                               |                 |                 |                     |             |                    |       |                |
|-----------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
| HUD Share                                     |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |

|                                               |                 |                 |                     |             |                    |       |                |
|-----------------------------------------------|-----------------|-----------------|---------------------|-------------|--------------------|-------|----------------|
| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
|                                               |                 |                 |                     |             |                    |       |                |
|                                               |                 |                 |                     |             |                    |       |                |
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| OMB Number 2501-0044<br>Expiration: 2/28/2027 |                 |                 |                     |             |                    |       |                |
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| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
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| \$0                                           | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
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| \$759,375                                     | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |
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| HUD Share                                     | Applicant Match | Other HUD Funds | Other Federal Share | State Share | Local/Tribal Share | Other | Program Income |
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| \$759,375                                     | \$0             | \$0             | \$0                 | \$0         | \$0                | \$0   | \$0            |

### **City of Pocatello Lead Hazard Reduction Grant – Healthy Homes Supplemental Funding**

The enclosed HUD 424 CBW details the proposed budget for the City of Pocatello's 2026 Lead Hazard Reduction Grant Healthy Homes Supplemental Funding application. The budget includes direct costs to be funded through the Healthy Homes supplemental funding for those units that receive lead hazard abatement and control work. Categories for which the City is seeking Healthy Homes supplemental funding include Supplies and Materials, and Contracts and Sub-Grantees.

#### **Supplies and Materials (\$20,625.00)**

The City has budgeted for supplies and materials for the Healthy Homes program, which will include direct share eligible expenses in the consumable supplies category. The consumable supplies will consist of those materials that compose the Healthy Homes Kits which are given to each eligible unit at the conclusion of the Lead Hazard Reduction and Healthy Homes work during the unit exit interview and presentation of the final clearance report. The Healthy Homes Kits include items specific to the unit but may include HEPA-rated vacuum, carbon monoxide detectors, smoke detectors, air filters, cleaning supplies for dust mitigation, child safety locks, and other pest control or unit specific cleaning supplies. The budget estimates an average cost of \$275/kit for each proposed unit for a total of \$20,625. This was calculated using actual expenses and costs of the kits from the FY21 grant.

#### **Contracts and Sub-Grantees (\$738,750)**

This category includes Healthy Homes Remediation work to be conducted by contracted private contractors. After conducting the Healthy Homes Risk Assessment, a scope of work will be developed and used in a bid solicitation for certified private contractors to complete the work. This line item will fund the contracts for the work which may include radon mitigation, asbestos abatement, weatherization/water infiltration prevention, pest/infestation mitigation, and other

hazard removal. The City will hire contractors to complete the remediation at an estimated \$9,850/unit for 75 units, totaling \$738,750. This per unit average was calculated using the FY21 grant actuals. Based on the FY21 expenses, the average unit cost for Healthy Homes Supplemental work was \$10,584.00. However, this included a large project that was on the much higher range of project costs due to work that needed to be completed. When removing this outlier from the average unit cost calculation, the actual average unit cost is approximately \$9,837.00. This is a more accurate estimate of anticipated Healthy Homes costs and was used for the FY26 grant calculation.

August 31, 2026

U.S. Department of Housing and Urban Development  
Office of Lead Hazard Control and Healthy Homes  
Attn: Yolanda Brown, Division Director  
451 7th Street S.W.,  
Washington, DC 20410

RE: City of Pocatello Lead Hazard Reduction (LHR) Grant Program Application

Dear Director Brown,

On behalf of the City of Pocatello, please accept our application for the U.S. Department of Housing and Urban Development's Lead Hazard Reduction (LHR) Grant Program (LHC-2600-DC-1300). Pocatello has some of the oldest housing stock in the state of Idaho, with over 53% of units built prior to 1978. Typically, these older homes are the most affordable and owners have few to no resources to address health and safety concerns including lead-based paint as well as radon, asbestos, and other health hazards. Further, the City's low-moderate income residents also disproportionately represent renters in the community and the City has a large percentage of rental units that were constructed prior to 1978. Overall, the City's most affordable housing contains the most hazardous living conditions, particularly for low to moderate income residents and those families with children under age six. As such, resources to address these concerns are critical to support the City's affordable housing stock.

To address the conditions of the housing stock, the City has successfully implemented its Lead Safe and Healthy Homes (LSHH) Program thanks to OLHCHH Lead Hazard Reduction and Healthy Homes Supplemental grants awarded in 2017 and 2021. The City couples this funding with its Community Development Block Grant (CDBG) entitlement funding to implement a property rehabilitation program. The FY26 LHR program would allow the City to continue its work and assist those most in need, particularly families with children who account for over 24% of the City's total population and those with children under 6 years equal to 29.3% of all children under 18 in households.

As with the FY21 grant award, the City is seeking additional Healthy Homes Supplemental funding which would allow the LSHH program to address major health and safety concerns in those homes that undergo LHR work. Through the FY21 program, every unit benefited from HHSUPP funding and remediation activities including: radon testing and mitigation, asbestos testing and abatement, mold remediation, weatherization/water infiltration repairs, and healthy homes kits for pest infestation prevention, air quality, and dust mitigation.

The City of Pocatello commits to providing a 10% match through the CDBG program as outlined in the attached budget and narrative. This is a total match commitment of \$273,320. This match was approved by the City's CDBG Advisory Committee and is included in the City's Program Year 2026 CDBG Annual Action Plan. In addition, the City's FY26 LHR application, including the match commitment, was approved by the Pocatello City Council for authorization and submission.

Overall the City of Pocatello's Lead Safe and Healthy Homes program will ensure a continuity of services within the City's Grants Division across program. As such, we urge your positive consideration of our application for the Lead Hazard Reduction Grant Program.

Sincerely,

Mark Dahlquist  
Mayor