

A G E N D A
REGULAR CITY COUNCIL MEETING
AUGUST 6, 2026 – 6:00 P.M.
COUNCIL CHAMBERS
911 NORTH 7TH AVENUE

The meeting will be live-streamed at: <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at 208.234.6248; or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE.

AGENDA ITEM NO. 2: INVOCATION: The invocation will be offered by Pastor Don Whitecar, representing Mountain Valley Baptist Church.

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AGENDA ITEM NO: 3: CONSENT AGENDA: The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: Clarification and Regular City Council meetings of May 7 and May 21, 2026; City Council Work Session and City Council Budget Development meetings of May 14, 2026; and Special City Council Town Hall meeting of July 20, 2026.

(b) MATERIAL CLAIMS: Council may wish to approve the Material Claims for the period of July 16 through July 31, 2026.

(c) PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Tonya Wilkes to continue serving as a member of the Parks and Recreation Advisory Board, representing Pocatello/Chubbuck School District 25. Tonya's term will begin August 19, 2026 and expire August 19, 2028.

(d) COUNCIL DECISION – APPEAL OF CONDITIONAL USE PERMIT (CUP) 26-003: Council may wish to adopt its decision regarding the appeal of CUP 26-003 and affirm the Hearing Examiner's decision of CUP 26-003.

(e) FISCAL YEAR 2024 AUDIT ACCEPTANCE: Council may wish to accept the Annual Comprehensive Financial Report (ACFR) for Fiscal Year ended September 30, 2024, as approved by the Investment and Audit Committee on May 26, 2026.

(Pertinent information attached)

AGENDA ITEM NO. 4: PROCLAMATIONS:

AGENDA ITEM NO. 5: CALENDAR REVIEW: Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

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- AGENDA ITEM NO. 6: ITEMS FROM THE AUDIENCE:** This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)
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- AGENDA ITEM NO. 7: APPOINTMENT CONFIRMATION OF FIRE CHIEF:** Council may wish to confirm the Mayor's appointment of Shane Grow as Fire Chief, effective August 8, 2026. **(ACTION ITEM)**
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PUBLIC HEARINGS:

(The procedure that will be used for conducting public hearings is at the end of the agenda.)

- AGENDA ITEM NO. 8: PUBLIC HEARING- PROPOSED FISCAL YEAR 2027 FEE CHANGES:** This time has been set aside for the Council to hear comments from the public on proposed fee changes for Fiscal Year 2027. **(ACTION ITEM)** (Legislative Public Hearing)

(Pertinent information attached)

- AGENDA ITEM NO. 9: PUBLIC HEARING – PROPOSED FISCAL YEAR 2027 FORGONE TAX LEVY:** This time has been set aside for the Council to hear comments from the public regarding the proposal to levy the forgone amount for Fiscal Year 2027 to be included in the Fiscal Year 2027 Budget, in accordance with Idaho Code §63-802. **(ACTION ITEM)** (Legislative Public Hearing)

(Pertinent information attached)

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AGENDA ITEM NO. 10: PUBLIC HEARING – PROPOSED FISCAL YEAR 2027 BUDGET: This time has been set aside for the Council to hear comments from the public regarding the proposed Fiscal Year 2027 City Budget. **(ACTION ITEM)** (Legislative Public Hearing)

(Pertinent information attached)

AGENDA ITEM NO. 11: SHORT PLAT APPLICATION – HAC SUBDIVISION: Council may wish to approve a short plat application by Jordan Phillips, represented by Jose Nava, (mailing address: 555 North Hayes Avenue, Pocatello, ID 83201) to subdivide 9.11 acres (more or less) of parcel RPCPP138512 and RPCPP138507 into four (4) lots, with an 80' wide private access and public utility easement. The property is located approximately 225 feet west of the intersection of South Valley Road and South 5th Avenue and will be known as HAC Subdivision **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 12: SHORT PLAT APPLICATION – GREY SIDE SUBDIVISION: Council may wish to consider a short plat application by Greyside Properties, LLC, represented by Stewart Ward of Dioptra, LLC, (mailing address: 4880 Clover Dell Road, Chubbuck, ID 83202) to subdivide 0.7 acres (more or less) of parcel RPTRT001100 into three (3) lots, with a 20' wide private access and public utility easement. The property is located at the approximately 1389 West Quinn Road and will be known as Grey Side Subdivision. **(ACTION ITEM)**

(Pertinent information attached)

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- AGENDA ITEM NO. 13: IFFT FOUNDATION FUND GRANT APPLICATION FOR UPPER CITY CREEK TRAIL PROJECT:** Council may wish to approve submission of an Ifft Foundation Fund grant for the Upper City Creek Trail Project in the amount of \$10,000.00 and if awarded, authorize acceptance of the award and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. There is no required match. The funding will construct beginner and adaptive mountain biking trails in City Creek along with a skills loop with constructed technical features for practice. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 14: WPC BIOGAS EVALUATION CONTRACT – KELLER ASSOCIATES, INC.:** Council may wish to approve an amended contract with Keller Associates, Inc. in the amount of \$83,930.00 for the evaluation of a new beneficial use of the Biogas produced at the City of Pocatello Water Pollution Control (WPC) Treatment Facility and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funds are available in the WPC FY26 budget. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 15: SPECIAL EVENT EXCEPTION – DRIVE THROUGH CHRISTMAS LIGHT SHOW:** Council may wish to authorize a special event exception to Dr. Bryndon Belnap, representing Belnap Orthodontics (mailing address: 1133 Call Creek Drive, Pocatello, ID 83201) to allow for an annual Christmas Light display in Lower Ross Park in December and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. City Code 12.36.020 requires City owned parks and public spaces to be closed one hour after sunset. The proposed event will take place in mid-December between the hours of 6:00 p.m. and 9:00 p.m. for three (3) evenings. **(ACTION ITEM)**

(Pertinent information attached)

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- AGENDA ITEM NO. 16: PIGGYBACK BID ACCEPTANCE FOR RC MOWERS – PARKS AND RECREATION DEPARTMENT:** Council may wish to accept the piggyback bid of Sourcewell contract #112624-EMB via RC Mowers for the purchase of one (1) Remote Control 60" mower in the amount of \$73,901.31 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 17: MASTER LEASE AGREEMENT – THE BANCORP BANK:** Council may wish to approve a Master Lease Agreement with The Bancorp Bank establishing the general terms and conditions governing current and future lease financing transactions and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Future acquisitions will utilize budgetary appropriations and, if they exceed applicable purchasing thresholds, will be presented to Council as separate Lease Schedules for approval. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 18: RESOLUTION/AIRPORT LEASE AGREEMENT – POCATELLO TMX:** Council may wish to adopt a resolution and approve a lease agreement between the City and Pocatello TMX for approximately 13.7 acres of property at the airport for the purpose of operating a motocross speedway and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The lease term will be five (5) years and the rental rate will be \$6,199.79 per year with annual increases according to the CPI. **(ACTION ITEM)**

(Pertinent information attached)

- AGENDA ITEM NO. 19: AIRPORT CONCESSION AGREEMENT – COMMON LAND, LLC:** Council may wish to approve a concession agreement with Common Land, LLC for the placement of up to two (2) food/beverage/merchandise vending machines inside the

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airport terminal and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The agreement will be for a two (2) year term and the concession fee will be \$1.00 for the first six (6) months and thereafter will be 7% of gross sales above \$400.00 per month. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO.	20: CHANGE ORDER #1 – MONTE VISTA TO POCATELLO CREEK ROAD PATHWAY PROJECT- RS JOBBER, INC.: Council may wish to consider Council may wish to approve Change Order No. 1 for the Monte Vista to Pocatello Creek Road Pathway Project with the contractor, RS Jobber Inc., in the amount of \$115,076.20, and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funding for the local match has been provided by local nonprofit organizations and the required local match for this change order is available in Fund 71. (ACTION ITEM)
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(Pertinent information attached)

AGENDA ITEM NO.	21: ADDENDUM STATE/LOCAL AGREEMENT (CONSTRUCTION) CENTER STREET RAILROAD BRIDGE UNDERPASS REHAB PROJECT – IDAHO TRANSPORTATION DEPARTMENT: Council may wish to approve an Addendum State/Local Agreement for the Center Street Railroad Bridge Underpass Rehab Project Key Number No. 12098 between the Idaho Transportation Department (ITD) and the City of Pocatello, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. The project has been awarded \$1,000,000.00 of Federal Aid through the Large Urban Program to contribute to the project overall cost. Council may also wish to authorize the match payment of \$73,400.00, which will be applied towards the required overall match amount. The match requirement for this project is 7.34% of the programmed cost and funding has been allocated in Fund 70 to cover the expenses. (ACTION ITEM)
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(Pertinent information attached)

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AGENDA ITEM NO.	22:	CHANGE ORDER #6 – CENTER STREET RAILROAD BRIDGE UNDERPASS – IDAHO TRANSPORTATION DEPARTMENT: Council may wish to approve Change Order No 6 in the amount of \$ 708,808.00 for the Center Street Railroad Bridge Underpass Project between the Idaho Transportation Department and the City of Pocatello, and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. This proposed change order covers the additional shoring design services required by Union Pacific’s requirements for the project. The cost of this change order will be paid from the project funding source and no additional project funding is required. (ACTION ITEM)
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(Pertinent information attached)

AGENDA ITEM NO.	23:	ADJOURN
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PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens the hearing.
3. Presentation by applicant.
Note: Remember, applicant bears the responsibility for making their case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted to the application.
8. Testimony by those opposed to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.

Scan the QR code below with your smartphone camera to access the full agenda and attachments.

