CITY OF POCATELLO

AGENDA

REGULAR CITY COUNCIL MEETING
NOVEMBER 19, 2026 – 6:00 P.M.
COUNCIL CHAMBERS
911 NORTH 7TH AVENUE

The meeting will be live-streamed at: https://streaming.pocatello.gov/ and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at 208.234.6248; or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE.

AGENDA ITEM NO. 2: INVOCATION: The invocation will be offered by Pastor Nancy Pearson, representing First Presbyterian Church.

AGENDA ITEM NO: 3: **CONSENT AGENDA:** The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MATERIAL CLAIMS: Council may wish to approve the Material Claims for the period of November 1-15, 2026.

(b) TREASURER'S REPORT: Council may wish to approve the Treasurer's Report for September 2026 showing cash and investments as of September 30, 2026.

(c) CITY COUNCIL DECISION – ANNEXATION OF 2.35 ACRES AT 9200 NORTH ANDERSON LANE: Council may wish to adopt its decision annexing approximately 2.35 acres of land, known as 9200 North Anderson Lane. The subject property will be zoned Residential Low Density (RL) with a concurrent Comprehensive Plan Land Use Map designation of Residential (R).

(Pertinent information attached)

AGENDA ITEM NO. 4: **PROCLAMATIONS:**

AGENDA ITEM NO. 5: **CALENDAR REVIEW:** Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

AGENDA ITEM NO. 6: **ITEMS FROM THE AUDIENCE:** This time has been set aside to hear items from the audience not listed on the agenda. Items which appear somewhere else on the agenda or that will appear on a future agenda as part of a quasi-judicial hearing will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

AGENDA ITEM NO. 7: **PLANNING AND ZONING COMMISSION DECISION APPEAL –SCHOLAR'S LANDING PRELIMINARY PLAT (PP26-009):** Council may wish to consider an appeal of the Planning and Zoning Commission's decision approving the Preliminary Plat PP26-009, Scholar's Landing, a request to subdivide approximately 1.36 acres (more or less) at 540 University Drive into twelve (12) townhome lots. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 8: **FINAL PLAT APPLICATION – CENTURY COMMONS 1ST ADDITION:** Council may wish to approve a final plat application by Portneuf Valley Gap, LLC, represented by Sunrise Engineering (mailing address: 600 East Oak Street, Pocatello, ID 83204) to subdivide 10.32 acres (more or less) of land into nine (9) commercial lots and one (1) common lot. The property is located directly east of Century High School. Following a public hearing held August 12, 2026, the Planning and Zoning Commission approved the preliminary plat to be known as Century Commons. Planning and Development recommends approval with conditions as provided in the Executive Summary. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 9: **PIGGYBACK BID ACCEPTANCE FOR RESIDENTIAL REFUSE AND STEEL REFUSE CONTAINERS – SANITATION SERVICES:** Council may wish to approve piggybacking the HGAC-Buy Contract #RC01-21 via Schaefer Systems International, Inc. for the FY27 procurement of 95-gallon residential carts at $50.00 per garbage and yard waste cart and $53.85 per recycle cart, and utilizing the City of Pocatello's 2023 competitively bid pricing with Enterprise Sales, Inc. for the purchase of 3-yard front-load, 6-yard front-load and 30-yard roll-off containers and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The estimated FY27 total is $267,482.00, which has been budgeted in the Sanitation Services FY27 budget. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 10: **PIGGYBACK BID ACCEPTANCE FOR REFUSE TRUCKS – SANITATION DEPARTMENT:** Council may wish to approve piggybacking Sourcewell Contract #032824-PMC via Peterbilt Motors Company for the purchase of one (1) Peterbilt Roll-Off Refuse truck at a cost of $279,322.00; two (2) Peterbilt Side-Load Refuse trucks at a cost of $436,420.00 each; and one (1) Peterbilt Front-Load refuse truck at a cost of $425,250.00, for a total purchase cost of $1,577,412.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Funds for the purchases have been budgeted in the Sanitation Services FY27 budget. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 11: **PIGGYBACK BID ACCEPTANCE FOR FORD INTERCEPTORS-POLICE DEPARTMENT:** Council may wish to approve the piggybacking of the City of Boise's Co-op contract via Kendall Ford for the purchase of three (3) 2027 Pursuit-rated Ford Interceptor SUVs at $48,343.00 each for a total purchase cost of $145,029.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 12: **PIGGYBACK BID ACCEPTANCE FOR 2027 LEEBOY RB50 SELF PROPELLED BROOM – WATER DEPARTMENT:** Council may wish to approve piggybacking Sourcewell Cooperative Contract #022626-VTL via Cate Equipment for the purchase of One (1) 2027 LeeBoy RB50 Self Propelled Broom in the amount of 85,123.60 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funds for the purchase have been budgeted in the Water Department FY27 budget. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 13: **AIRPORT LEASE AMENDMENT AND RESOLUTION – TRADERS VILLAGE:** Council may wish to adopt a resolution and approve an amendment to the lease agreement with Traders Village. At the request of Traders Village, one (1) of the two (2) leased parcels will be removed from the lease, along with a corresponding update to the rental rate and purpose section and authorize the Mayor's signature on all pertinent documents subject to Legal Department review. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 14: **AIRPORT BID ACCEPTANCE AND CONSTRUCTION AGREEMENT – IDAHO MATERIALS AND CONSTRUCTION:** Council may wish to approve the following requests regarding installation of hangar taxilane utilities and if accepted authorize the Mayor's signature on all applicable documents, subject to Legal Department review: **(ACTION ITEM)**

a) Accept the lowest responsive bid, from Idaho Materials and Construction, in the amount of $498,695.00 for installation of hangar taxilane utilities and, if accepted

b) Authorize a contract with Idaho Materials and Construction in the amount of $498,695.00 for utilities installation; and

c) Authorize the use of Airport excess reserve funds for the project and authorize a possible amendment of up to 15% for change orders or unforeseen costs.

The project will be funded using state grants and Airport excess reserves

(Pertinent information attached)

AGENDA ITEM NO. 15: **CHANGE ORDER #2 FOR TREE REMOVAL AND PRUNING AT MOUNTAIN VIEW CEMETERY – TOP NOTCH TREE SERVICES, LLC.:** Council may wish to authorize Change Order #2 for the contract between the City and Top Notch Tree Services, LLC for Tree Removal and Pruning at Mountain View Cemetery, in the amount of $42,500.00 increasing the total contract price to $189,500.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funding for this change order is available in the Urban Community Forestry grant fund. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 16: **LOCAL PROFESSIONAL SERVICES AGREEMENT – BRENNAN TRAIL EXTENSION AND PEDESTRIAN BRIDGE PROJECT:** Council may wish to approve a Local Professional Services Agreement between the Idaho Transportation Department, Keller Associates Inc., and the City of Pocatello, for construction inspection services for the Brennan Trail Extension and Pedestrian Bridge project and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. There is no additional financial requirement or match for this project. The full match for the grant will be covered by local non-profit organizations. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 17: **ORDINANCE:** The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION: "I move that the ordinance, Agenda Item #__, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move that the ordinance, Agenda Item #__, be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinance ready for reading:

17: An ordinance amending Pocatello Municipal Code Title 5 "Business Licenses and Regulations" specifically by adding Chapter 5.82 “Kratom Commercial Sales” to prohibit the commercial sale of Kratom within the City’s jurisdiction. **(ACTION ITEM)**

(Pertinent information attached)

AGENDA ITEM NO. 18: ADJOURN

Scan the QR code below with your smartphone camera to access the full agenda and attachments.