



**CITY OF POCATELLO, IDAHO
CITY COUNCIL
CITY COUNCIL WORK SESSION
JULY 9, 2026**

**AGENDA ITEM NO. 1:
ROLL CALL**

Mayor Mark Dahlquist called the City Council Work Session to order at 9:01 a.m. Council members present were Dakota Bates, Corey Mangum, Brent Nichols, Hayden Paulsen and Stacy Satterfield. Council member Ann Swanson was excused.

**AGENDA ITEM NO. 2:
POCATELLO IWAMIZAWA SISTER CITIES FOUNDATION UPDATE**

Joan Sayer and Jodie McHugh, representatives of the Pocatello Iwamizawa Sister Cities Foundation, provided an update on the City's sister-city relationship with Iwamizawa, Japan. Ms. Sayer reported that the Idaho State University Museum is working with the Sister Cities Foundation on a display featuring Japanese items and materials associated with the sister city relationship. The Marshall Public Library has also been asked to develop a Japanese-themed display featuring items from Iwamizawa. Ms. Sayer reported that 10 Pocatello students are currently participating in the student exchange program in Japan. The students are expected to return on July 14. The exchange provides students with opportunities to experience Japanese culture and language and to visit local schools. Students are generally high school age, between 14 and 18 years old. The next student delegation from Iwamizawa is scheduled to arrive in Pocatello on July 28 and remain through August 10. The delegation will tour City Hall on the morning of July 29, and Council members were invited to be present to welcome the students. The schedule also includes visits to Lava Hot Springs, Yellowstone National Park, a horse-drawn carriage ride through Inkom, a wagon ride and a Dutch oven dinner. A barbecue is planned for July 29 at Joan Sayer's residence.

Ms. McHugh explained that the student exchange application process for the 2027 delegation will begin in September, with student selections anticipated in November. Selected students will prepare for the exchange trip in 2027. She also discussed the adult exchange program, which occurs approximately every five years. The representatives encouraged the Mayor or a Council member to participate in a future adult delegation. The adult exchange generally lasts approximately one week, compared to the longer student exchange.

Ms. Sayer emphasized that the relationship has continued for 41 years and provides an opportunity to develop international friendships and cultural understanding. She noted that the exchange experience can have a lasting effect on students, with some former participants returning to Japan or teaching English there. Ms. Sayer noted that former exchange participants are encouraged to maintain relationships with one another and with their host families. Several past participants have remained connected to the program and have returned to visit.

Council Member Mangum commended the Foundation for its work in promoting inclusion, diversity, cultural understanding and acceptance among young people.

Council members thanked the Foundation representatives for the update and their continued work maintaining the City's relationship with Iwamizawa.

**AGENDA ITEM NO. 3:
CITY-INITIATED TEXT AMENDMENTS TO TITLE 17: ZONING REGULATIONS**

Planning Manager Becky Babb and Long-Range Planner Jim Anglesey presented proposed amendments to Title 17, Zoning Regulations, in response to recent state legislation affecting local zoning regulations. Ms. Babb explained that several bills passed by the Idaho Legislature require amendments to the City's zoning ordinance. The changes must be incorporated into the City's regulations by February. She presented the proposed amendments to the Council for initial discussion and feedback.

Manufactured Homes – House Bill 800

Ms. Babb reviewed changes related to manufactured homes under House Bill 800. The legislation expands the definition of manufactured homes and establishes requirements for their placement and development. She explained the distinction between a single-section and multi-section manufactured home and discussed the City's current definitions and requirements. Under the proposed amendments, the City would update its definitions to correspond with the state's definitions.

Council members discussed manufactured tiny homes and the potential for smaller manufactured homes, including homes as small as approximately 400 square feet, provided they meet applicable foundation and other development requirements. They also discussed how manufactured homes could be incorporated into multifamily zoning districts and how the changes could affect the type and size of manufactured housing that may be developed.

Accessory Dwelling Units – Senate Bill 1354

Mr. Anglesey reviewed Senate Bill 1354, concerning accessory dwelling units (ADUs). The legislation provides for one attached or one detached ADU per single-family residential property and prohibits local governments from requiring off-street parking for an ADU. He explained that the proposed City regulations would increase the maximum ADU size from the current 750 square feet to 1,000 square feet. The state legislation also removes the City's ability to require owner occupancy and limits the City's ability to regulate other aspects of ADUs.

Council members discussed the removal of the existing owner-occupancy requirement and the potential effect on short-term rentals and other rental uses. They also discussed bedroom limitations, parking requirements, height restrictions and the ability of homeowners associations to impose separate deed restrictions.

Ms. Babb explained that the changes are required by state law and that certain concerns regarding short-term rentals would need to be addressed at the state level. She noted that the proposed height provision would allow an ADU to be the same height of the primary residence or 20 feet, whichever is greater.

Starter Home Subdivisions – Senate Bill 1352

Mr. Anglesey reviewed Senate Bill 1352, concerning starter home subdivisions. The legislation establishes a process for smaller-lot residential development and requires starter home subdivisions to be permitted in applicable zoning districts. The discussion included requirements concerning acreage, lot size, setbacks and housing types. The proposed standards include the following:



- A minimum subdivision area of four (4) acres in applicable lower-density areas;
- A minimum subdivision area of two (2) acres in certain higher-density residential districts;
- A minimum lot size of 1,500 square feet;
- Front and rear setbacks of 15 feet or the setback required by the applicable zoning district, whichever is less;
- Five-foot side setbacks in applicable circumstances; and
- Standards for detached homes, attached townhomes and cottage court developments.

Mr. Anglesey explained that the state requirements could result in very small homes being constructed on relatively small lots. He presented examples and photographs illustrating the potential scale and configuration of starter home and cottage court developments.

Council members discussed the potential relationship between lot size, setbacks, building size, and common open space. They expressed concern about the potential for small-lot developments to be located immediately adjacent to established residential estate neighborhoods. Discussion focused on whether the City's regulations could encourage these types of developments to locate in higher-density areas while minimizing impacts on lower-density residential areas.

Ms. Babb explained that the state legislation limits the City's ability to impose more restrictive requirements once a development meets the statutory standards. However, the City can establish standards and incentives within the authority available to it to guide development toward appropriate areas.

Council members discussed cottage court developments, which would arrange smaller homes around a shared common area.

Ms. Babb explained that the proposed regulations could provide developers with an alternative to conventional small-lot development while maintaining common open space.

Council members discussed whether open space requirements should be adjusted based upon the underlying zoning district. Several members indicated that open space remains an important quality of life consideration, while also recognizing that requirements may need to be structured to encourage appropriate development in higher-density areas.

Ms. Babb explained that a zoning code rewrite is also anticipated, with a consultant expected to assist staff in reviewing broader zoning issues. She indicated that the state-required amendments could be incorporated into that larger process where appropriate.

Council members requested additional information concerning the amount of land within the City's various residential zoning districts, including the amount of Residential Estate property potentially affected by the new legislation.

Staff agreed to prepare additional mapping and acreage information and to account for areas where development may be constrained by slope.

Council members discussed the possibility of providing pre-approved or "canned" house plans for smaller homes and accessory dwelling units.



Mr. Anglesey noted that providing standardized plans, including plans for detached garages with small apartments, could offer residents and developers a streamlined option while ensuring compliance with City standards. He explained that the applicable state provisions concerning starter home subdivisions and ADUs apply only to cities with populations exceeding 10,000 and that the legislation contains specific provisions concerning applicability.

Ms. Babb indicated that the process would require approximately two months once the public hearing process begins, with potential consideration for approval in the October-November timeframe.

Council members requested that staff continue evaluating the amendments and return with additional information and options. They directed staff to continue working with the City's zoning consultant and to provide additional information regarding the potential impacts on Residential Estate areas and higher-density zoning districts.

**AGENDA ITEM NO. 4:
CAPITAL IMPROVEMENT PLAN REQUEST FOR PROPOSALS – PLANNING AND DEVELOPMENT SERVICES**

Christine Howe, Grants Manager, Becky Babb, Planning Manager and Chantelle Macy, Budget Manager, presented information regarding the City's proposed Request for Proposals (RFP) for development of a Capital Improvement Plan (CIP). Ms. Howe explained that a comprehensive, City-wide CIP would provide a structured process for identifying, prioritizing, funding and scheduling major capital projects. The plan would support grant applications, long-term financial planning, debt management, budgeting and coordination among departments. Ms. Howe explained the distinction between operating expenditures and capital expenditures and reviewed the relationship between a CIP and other City planning documents, including the Comprehensive Plan, departmental plans, rate studies and Council priorities. The proposed CIP would identify major capital needs and establish a three- to five-year outlook for projects and funding requirements. She noted that several departments already maintain individual capital plans or rate studies, but the City does not currently have a centralized process for bringing this information together.

Ms. Babb reviewed the history of the City's efforts to obtain a consultant. An RFP was initially issued in March 2025 but did not receive any responses. Feedback received from potential consultants indicated that some firms could not complete both the City's capital improvement planning work and its investment strategy. An investment policy has since been adopted, allowing the City to reissue the RFP focused on the capital improvement plan. A revised RFP was presented to the Council on September 11, 2025, with direction to complete the City's financial policies before proceeding. Staff now recommends reissuing the RFP.

Deferred Maintenance

Ms. Howe emphasized that the proposed RFP would include an evaluation of deferred maintenance. The Council has previously expressed concern regarding the City's deferred maintenance needs and the difficulty of determining the cost and funding requirements associated with those needs. She explained that a consultant could provide independent cost projections and develop strategies for addressing deferred maintenance over time.



Council Member Nichols suggested including an inventory of City-owned properties and an assessment of their condition.

Ms. Babb indicated that an asset inventory could be included in the scope of work. The City has information maintained by individual departments, the County and GIS, but a more formal centralized review would provide a comprehensive asset management tool.

Council members discussed the possibility of developing project sheets for individual deferred-maintenance projects showing estimated costs, priority, potential funding sources and whether a project could be phased over multiple years.

Ms. Howe presented examples of CIPs used by other communities, including a plan that provides a five-year overview of capital needs, identifies funding sources and includes progressively more detailed project information.

Council members emphasized the importance of establishing clear criteria for prioritizing projects.

Ms. Howe discussed potential criteria including: Legal mandates; Public health and safety; Roadways and safety infrastructure; Asset preservation; Environmental impacts; and Strategic City goals. She explained that these criteria could be incorporated into the City's policies and used as part of the annual CIP update.

Council members discussed the CIP as a "living document" that would be updated annually as costs change, priorities shift, grant opportunities arise and emergencies or other circumstances affect project priorities.

Cost and Funding

Ms. Babb stated that staff estimated development of the initial CIP could cost approximately \$150,000, depending on the scope of the consultant's work. Completion of the initial plan was anticipated to take approximately 12 months.

Council members discussed potential funding sources and whether the consultant's scope could include review of City leases and leased properties.

Ms. Macy indicated that the project is not currently included in a department's budget and that funding would likely need to come from General Fund reserves.

Ms. Howe explained that a comprehensive lease review was not necessarily typical for a CIP but that the scope could be expanded to include a review of the City's lease records if desired.

Mayor Dahlquist reported that staff is already working with GIS to develop information regarding City-owned properties and properties leased by the City and is also exploring commercial real estate information and the status of various City leases.

Ms. Macy explained that OpenGov could provide a useful platform for maintaining and presenting the CIP once the initial information is consolidated.



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Council members expressed support for moving forward with the RFP and viewed the development of a CIP as an investment in the City's long-term financial and infrastructure management. They generally agreed that staff should proceed with reissuing the RFP and develop the scope necessary to obtain proposals for the City's first comprehensive, City-wide Capital Improvement Plan.

Mayor Dahlquist called a recess at 10:40 a.m.

Mayor Dahlquist reconvened the meeting at 10:55 a.m.

**AGENDA ITEM NO. 5:
2026 MAYOR AND CITY COUNCIL PRIORITIES AND GOALS UPDATE**

Mayor Dahlquist provided an update on the progress of the 2026 Mayor and City Council Priorities and Goals. He explained that the Council identified 11 priorities and 25 specific goals and that the priorities had been ranked to establish an order to address them. He recommended reviewing progress on the priorities on a quarterly basis.

Economic Development

Mayor Dahlquist reported that the City continues to work with the Portneuf Valley Development Corporation (PVDC) on economic development efforts. PVDC has hired a new economic development director, and the City continues to participate through an advisory committee. He discussed ongoing economic development opportunities involving Idaho State University and the Idaho National Laboratory and stated that additional resources may be needed for strategic development and property-related initiatives. The City currently provides approximately \$85,000 annually to PVDC. Mayor Dahlquist noted that the proposed budget could increase the City's contribution to approximately \$95,000, while Chubbuck has indicated it may increase its contribution from \$15,000 to \$30,000. Additional private-sector funding is also being pursued.

Sidewalk Improvements

Mayor Dahlquist reported that approximately \$375,000 has been identified for sidewalk repairs, including repairs to sidewalks with lifting or other deficiencies in the downtown area. A significant portion of the funding came from a federal transportation grant, supplemented by funds made available through funds not utilized by Idaho Falls and reallocated to the City of Pocatello. Crews are also nearing completion of bulb-outs and traffic-control improvements on Main Street as part of traffic-calming efforts. Water and Street Department work has included improvements to ADA-accessible corners. He noted that progress has been made but that sidewalk maintenance remains an ongoing need.

Deputy Public Works Director

Mayor Dahlquist identified filling the Deputy Public Works Director position as another priority. Staff is currently covering some duties temporarily, but filling the position would provide additional engineering and operational capacity. He noted the difficulty in recruiting engineers and indicated that outsourcing or other recruitment options may need to be considered.

City Entrances

Mayor Dahlquist reported progress on improvements to City entrances, including the area near the new Visitor's Center and the intersection of 4th and 5th Avenues. Clark Street was identified as a significant priority. Staff is exploring grant opportunities, including a potential Ifft



Foundation grant and is working with the property group to develop complete project cost estimates. He discussed the possibility of reallocating approximately \$89,000 currently identified for the Pocatello Creek Interchange Project toward the Clark Street project, subject to appropriate considerations. The project is also being developed to incorporate an Idaho State University theme.

South City Infrastructure

Efforts continue to work with a federal lobbyist and congressional delegation to pursue funding for south City infrastructure. Mayor Dahlquist reported that current prospects for federal appropriations are uncertain and that the City currently has funds for project planning but not sufficient funding for project completion.

Airport Development

Mayor Dahlquist reported that the Idaho Transportation Department is considering a study related to a transload facility at the airport. He discussed changes to commercial air service. The airport currently has two flights, with service expected to transition to a morning departure and evening return. While this provides a more convenient schedule, it reduces the number of flights. Mayor Dahlquist discussed the City's participation in the RESTORE coalition, which is working on issues affecting smaller airports, including international fee structures. The coalition may assist in efforts to attract and maintain air service.

Deferred Maintenance

Mayor Dahlquist reviewed progress on deferred maintenance, including paving, water-main replacement, urban forestry projects, playground improvements and other Parks and Public Works projects. Staff is also utilizing an urban forestry grant to address diseased trees and replace trees in the downtown area.

Greenway Trail Maintenance Plan

Council members discussed development of a Greenway Trail maintenance plan. Public Works and Street Department staff are evaluating trail conditions and considering pavement-management information. The Portneuf Health Trust has offered a one-to-one match for trail improvements. Staff identified the Kirkham, AML, and Parrish Trail areas as requiring significant maintenance. Council members discussed whether maintenance work could be completed using City staff and equipment.

Tom Kirkman, Public Works Director, explained that some sections of the trail can be maintained using existing equipment, although tighter curves in other sections may present challenges. Staff will provide additional information regarding estimated costs and equipment requirements.

Comprehensive Plan Communication

Mayor Dahlquist reported that communications and news releases are being coordinated with the Comprehensive Plan to ensure that public information reflects the City's adopted planning goals.

Code Enforcement

Council members discussed efforts to increase public awareness and enforcement of City codes. Pocatello Police Department and Code Enforcement staff continue to address issues along major thoroughfares and within neighborhoods.



Mayor Dahlquist reported that staffing levels have improved and that officers are increasingly able to take a proactive approach to code enforcement. Approximately \$200,000 in an abatement fund through the Building Department could be used to address qualifying property issues, with costs potentially recovered through an assessment lien against the property.

Council members discussed the need to become more proactive regarding overhanging vegetation, sidewalk obstructions and other neighborhood concerns. The use of door hangers and neighborhood outreach was discussed as a possible tool.

Public Knowledge of the City Budget

Mayor Dahlquist reported that Finance Department staff members have implemented OpenGov and is being used to improve public access to City budget information.

Chantelle Macy, Budget Manager, explained that the system has been fully implemented and is being integrated into the City's budget process. Final approval will be brought to the Council before the information is made fully public-facing. She added that Chief Financial Officer Rich Morgan has also been developing dashboard reports that have been well received by the Council. A presentation regarding OpenGov and City budget information is planned for the July 20 Town Hall Meeting, including an opportunity for public questions and answers.

Landscaping Standards/Skate Park

Mayor Dahlquist recognized the work of Parks and Recreation staff to improve landscaping throughout the City. Improvements have been made in parks, cemeteries and other public spaces. He noted continued challenges related to irrigation and water management but stated that tree grants and other improvements are enhancing public spaces and providing examples of good landscaping practices.

Relocation Study

A public meeting is scheduled for July 15 regarding the City's relocation study. Mayor Dahlquist reported that the study is underway and that Council members have toured potential sites.

Water Conservation

Water conservation efforts continue through Water Week activities, Water Wise initiatives and the Environmental Fair. Mayor Dahlquist encouraged continued public awareness regarding responsible water use.

Net Zero and Sustainability

Mayor Dahlquist reported on several sustainability-related efforts, including continued recycling programs at the Recycle Center, development of a fleet plan involving hybrid vehicles and an energy audit of City Hall. He stated staff is also evaluating electric vehicles as part of its fleet, although staff noted that storage and winter operating conditions may present challenges for some vehicles.

Downtown Business Support and Construction Communication

Council members discussed improving directional signage for downtown businesses, particularly around 4th Avenue and Clark Street and 4th Avenue and Benton Street.

Mayor Dahlquist discussed the possibility of providing more frequent public updates regarding downtown construction projects. Video updates from contractors and City staff were discussed



as a potential way to explain construction progress and keep the public informed. In response to a Council question regarding the anticipated timeline for maintaining one lane of traffic during construction, Mayor Dahlquist explained that opening one lane could potentially add approximately one month to the overall project timeline and the current approach is to continue construction without slowing the project. He noted upcoming downtown events, including “Rock the Block” on August 8, and encouraged residents to support downtown businesses, especially during construction.

Permitting and Community Partnerships

Mayor Dahlquist reported that the Building Department is implementing the Central Square digital permitting system to improve the permitting process.

Council members discussed community partnerships with neighborhood associations. The Pocatello Police Department continues to participate in neighborhood association meetings, with designated officers and lieutenants available as points of contact.

Mayor Dahlquist concluded that the Council's goals are being actively implemented and that departments are making measurable progress toward the priorities established by the Council.

Council members briefly discussed the disposition of the former South 4th Avenue city entrance sign. Staff reported that the sign is stainless steel and currently does not have a designated use.

Mayor Dahlquist suggested contacting Portneuf Valley Partners, which previously contributed approximately \$12,000 toward the original placement of the sign, to determine whether the organization would like to retain or reuse the sign.

AGENDA ITEM NO. 6: COUNCIL ADVISORY BOARD UPDATES

Council members provided updates from various advisory boards and committees.

Council member Nichols reported on the Animal Shelter and noted that the DocuPet contract will require Council consideration. He also reported on Library matters, including the director evaluation and the Idaho250 time capsule project. The Pocatello Development Authority (PDA) reviewed the Historic Downtown Economic Feasibility Study. Airport matters included discussion of the airport master plan analysis.

Council member Bates reported that the Community Development Block Grant (CDBG) committee had not met. SICOG is evaluating the current director position.

Mayor Dahlquist reported on Bannock Transportation Planning Organization (BTPO). The Board recently considered temporary candlestick-style traffic markers along Yellowstone Avenue. The markers were originally anticipated to remain for approximately five years; however, the Board has approved a resolution seeking replacement with permanent concrete improvements in the following year.

Council member Satterfield reported receiving positive feedback regarding new Parks and Recreation signage. She also provided an update on the Golf Advisory Committee. She reported that Riverside Golf Course was performing well, construction of the clubhouse was progressing



and parking operations had transitioned smoothly with few complaints. Golf tournaments have been well attended and fully booked. She also reported that the Downtown Historic Committee continues to work on flowerpots, trees and downtown events.

Council member Mangum reported that the Investment and Audit Committee had not yet met and is scheduled to meet quarterly. He also provided an update regarding NeighborWorks Pocatello, reporting that the organization has hired a new executive director and continues its work in the community.

Council member Paulsen reported that the SEICAA Board does not meet during the summer. He also provided an update regarding the BTPO unified budget and the Human Relations Advisory Committee, which has elected new leadership. The Senior Activity Center is seeking a crosswalk on the south side of the facility. The Center recently raised approximately \$15,000 through a car show and has a golf tournament fundraiser scheduled for September 12. Mr. Paulsen reported on the Street Renaming Committee. The committee has narrowed its recommendation to Gutierrez Avenue, honoring an Idaho judge who assisted with bilingual services. The recommendation is expected to be presented at a future City Council Work Session.

AGENDA ITEM NO. 7:
ADJOURN

There being no further business, Mayor Dahlquist adjourned the meeting at 11:47 a.m.

APPROVED:

MARK DAHLQUIST, MAYOR

ATTESTED AND PREPARED BY:

KONNI R. KENDELL, CITY CLERK





**CITY OF POCATELLO, IDAHO
CITY COUNCIL
CITY COUNCIL WORK SESSION
AUGUST 13, 2026**

AGENDA ITEM NO. 1: ROLL CALL

Council President Corey Mangum called the City Council Work Session to order at 9:00 a.m. Other council members present were Dakota Bates, Brent Nichols, Hayden Paulsen, Stacy Satterfield, and Ann Swanson. Mayor Mark Dahlquist was excused.

**AGENDA ITEM NO. 2: HUMAN RELATIONS ADVISORY COMMITTEE
 UPDATE**

Representatives from the Human Relations Advisory Committee (HRAC) were in attendance to update the Council on the Committee's goals and projects. JD Wardell, Committee Chair, reported that the Committee is in the process of selecting the Human and Civil Rights Award recipient. He requested that the City Council consider changing the committee's name from the Human Relations Advisory Committee to the Human Rights Advisory Committee, citing the committee's desire for greater opportunity to advise the Council on human rights issues and take action. Mr. Wardell stated that the Committee has had difficulty finding ways to serve within the legal parameters of its role as an advisory board.

In response to questions from Council for examples of tangible things the committee wanted but had not been able to do, Mr. Wardell referenced frustrations surrounding the requirement to comply with State open meetings law in relation to planning, attending, and hosting events as a committee, as well as limitations on discussing pending legal action. He added that the committee would like to host a town hall meeting for the public to bring forward human rights matters, even though they recognize it may be difficult to keep comments on topic.

Mr. Mangum emphasized that human rights and human relations are two completely different ideas, and HRAC is tasked primarily with improving human relations within the community through education and partnerships. He clarified that human rights matters are related to legal issues.

Ms. Swanson acknowledged that legal restrictions may result in Committee members who are passionate about human rights feeling they are ineffectual in their roles on the committee. She put forth the option of dissolving the Committee and allowing members to pursue human rights matters in a less restrictive environment.

Mr. Wardell admitted that their committee has had difficulty establishing a quorum for many meetings and is concerned that individuals would be less likely to attend meetings unless it was part of an official committee.

Mr. Bates drew the distinction between advising and advocacy, emphasizing that advocacy is not the purpose of an advisory committee, and reiterated the description of

the Committee's purpose to create an informal forum to present concerns and proposals, as well as to promote positive relations among members of the community. He cautioned against advocating for a particular view or agenda that may create division in the community and alienate certain segments of the population. He cited awarding Reading Time with the Queens with the 2023 Human and Civil Rights Award as an example of creating discord amongst local taxpayers. Mr. Bates suggested that the Committee members consider whether they would be more effective in their current role or in an organization outside the City.

Holli Harnsberger, HRAC Staff Liaison, stated that HRAC originally had a dedicated phone line and form for members of the public to submit concerns. She explained that when HRAC brought the non-discrimination ordinance forward and it was passed by the City Council, responsibility for handling complaints shifted from HRAC to the Police Department, as complaints were then considered violations of a City ordinance. Ms. Harnsberger noted that HRAC's ability to take action was significantly reduced by the ordinance.

Council discussed HRAC's role in advising the Council, noting that HRAC may request to be placed on a City Council agenda whenever they wish to advise the Council about a matter within their purview. Council also emphasized that HRAC's role includes communicating to citizens that they are welcome in the community and encouraged to submit concerns to the Committee, including various methods of submitting concerns that do not require attending an HRAC meeting. Council emphasized that the Committee's role does not include advocacy and the Committee's role is outlined on the website.

AGENDA ITEM NO. 3: POCATELLO ARTS COUNCIL UPDATE

Representatives from the Pocatello Arts Council (PAC) were in attendance to update the Council on the Committee's goals and projects.

Dale Spencer, Committee Chair, stated that PAC's mission is to support the arts and foster community participation through advocacy, grants, networking, promotion, and event sponsorship. He explained that PAC was established in 1991 with a \$100,000 fund from the Chief Theater settlement and receives an annual allocation of \$10,000. Approximately \$40,000 remains available in the fund.

Jake Knievel, PAC member, and Mr. Spencer reviewed PAC's recent activities, including the Empty Bowls event, which raised approximately \$6,000 for the Idaho Foodbank; sponsorship of Montana Shakespeare in the Park, which attracted more than 1,000 attendees; participation in the Festival of Trees; the Golden Pumpkin Award, recognizing local Halloween decorations; and grants to local artists and arts organizations.

Council expressed appreciation for PAC's activities and the value of arts programming in bringing the community together. Council asked whether additional grant funding could be pursued and discussed the importance of continuing to support the arts.



Mr. Spencer stated that the remaining PAC funds are expected to last approximately three to four years and that the Committee is beginning to explore future funding options, including corporate sponsorships. He noted that fundraising varies and that PAC has received co-sponsorships for Montana Shakespeare in the Park, reducing the amount PAC must contribute toward the approximately \$5,000 cost of the event. He added that PAC is committed to ensuring the event is funded each year.

AGENDA ITEM NO. 4: STREET RENAMING AD HOC COMMITTEE REPORT

The Street Renaming Ad Hoc Committee Chair Person was present to give the Committee's recommendation for renaming the honorary stretch of South 8th Avenue between Martin Luther King Jr. Way and East Humbolt Street.

Adam Velasquez, Chair, presented the Committee's unanimous recommendation to rename the honorary stretch of South 8th Avenue between Martin Luther King Jr. Way and East Humbolt Street in honor of Judge Sergio Roberto Gutierrez. Mr. Velasquez highlighted Judge Gutierrez's distinction as Idaho's first Latino district judge and first Latino judge on the Idaho Court of Appeals, his appointments by governors of both political parties, his advocacy for migrant workers, and his work promoting fairness and equal access within the judicial system. He noted Judge Gutierrez's efforts to establish standards for court interpreters and his work mentoring and encouraging educational achievement among Idaho youth. Mr. Velasquez stated that the Committee believed Judge Gutierrez's accomplishments and nonpartisan legacy made him a positive representation of Idaho and Pocatello, particularly given the street's location near Idaho State University.

In response to a question from Council regarding the other finalist, Mr. Velasquez identified Art Paz as a local business owner who supported employees pursuing higher education. He explained that the Committee selected Judge Gutierrez because of his documented record of public service, advocacy for equal rights, Hispanic representation, and the strength of his professional accomplishments. He stated that the recommendation was not intended to advance a political agenda, but rather to recognize an individual who could serve as a positive example to the community. Mr. Velasquez also noted that Judge Gutierrez had been informed of the recommendation and expressed that he would be honored to participate if the renaming is approved.

Council indicated support for moving forward with the recommendation. The item is expected to be placed on a future City Council agenda for formal consideration.

AGENDA ITEM NO. 5: PROPOSED CHANGES TO CITY CODE TITLE 5.04 GENERAL LICENSE REGULATIONS AND 5.56 TAXICABS – POLICE DEPARTMENT

A member of Pocatello Police Department staff was in attendance to discuss proposed updates to Pocatello City Code Title 5.04 General License Regulations and 5.56 Taxicabs to modernize and streamline codes for consistency as follows:



- a) City Code 5.04 “General License Regulations” revisions; and
- b) City Code 5.56 “Taxicabs” revisions; and
- c) City Code 5.04 “School Crossing Guards” addition; and
- d) City Code 5.04 “Traveling Carnival or Circus” addition; and
- e) City Code 5.04 “Christmas Tree Sales” addition.

Mallarie Bascom, Licensing Officer, presented proposed revisions to City Code Title 5.04, General License Regulations, and Title 5.56, Taxicabs, intended to modernize and streamline licensing requirements. She explained that the General License Regulations had not been updated since 2013 and the Taxicab regulations since 1990. The revisions consolidate redundant provisions, clarify definitions and licensing procedures, update fees to reference the annual fee resolution, and establish more consistent requirements for issuance, denial, suspension, revocation, appeals, and penalties.

Ms. Bascom explained that the proposed taxicab revisions distinguish traditional taxi services from transportation network companies and non-emergency medical transportation. The revisions would also move taxi licenses to a rolling one-year renewal period, clarify disqualifying convictions and consideration periods, require licenses to be associated with a licensed taxi business, and require insurance to remain in effect. She noted that the changes would provide more reasonable consideration for older convictions while retaining an appeal process.

Ms. Bascom reviewed proposed provisions for school crossing guards, traveling carnivals and circuses, and Christmas tree sales. Crossing guard requirements would be streamlined while retaining the requirement for background checks and identification badges. Carnival and circus permits would clarify applicable uses and provide additional lead time for applications. Christmas tree sales requirements would address temporary electrical installations and other structures while exempting retail establishments selling trees as part of their regular merchandise.

In response to questions from Council, Ms. Bascom explained the distinction between licenses, which generally remain valid for a year, and permits, which are issued for a specified period. She also stated that the proposed changes would not create a significant administrative burden and that taxi businesses are required to maintain a business license. She noted that the City’s licensing requirements for school crossing guards were established to ensure background checks are completed for individuals working with children.

Council discussed whether the proposed Christmas tree and carnival/circus requirements should instead be consolidated into a general temporary-use licensing or permitting process. Council members expressed concern about creating separate licensing requirements for individual temporary businesses and emphasized the importance of consistency, equity, and limiting licensing requirements where possible. Staff noted that few Christmas tree and carnival/circus permits are issued annually and that other Idaho



cities generally address similar activities through temporary-use requirements based on factors such as electrical installations, structures, tents, and other safety considerations.

Council reached consensus to move forward with the proposed revisions to General License Regulations, Taxicabs, and School Crossing Guards as presented. Council requested that the provisions for Traveling Carnivals or Circuses and Christmas Tree Sales be revised to consider consolidation into a more general temporary licensing or permitting process, with the revised provisions to return to Council for consideration.

AGENDA ITEM NO. 6: CITY INITIATED TEXT AMENDMENTS TO TITLE 17: ZONING REGULATIONS—PLANNING AND DEVELOPMENT SERVICES

Planning and Development Services staff were in attendance to discuss proposed updates to Pocatello City Code Title 17, Zoning Regulations, in response to State preemption legislation.

Jim Anglesey, Long Range Planner, explained that the proposed amendments continue the prior month's discussion and primarily clarify existing language, with the addition of provisions required by Senate Bill 1352 for starter home subdivisions. The legislation requires cities to allow starter home subdivisions in residential zones on developments of at least four acres, with lots of 1,500 square feet or smaller. Based on legal counsel's clarification, 1,500 square feet is a maximum lot size. Qualifying developments must still complete the subdivision application process and would not qualify for existing infill provisions or the 10% adjustment due to the additional density allowed under State law.

Mr. Anglesey explained that the State requirements would significantly reduce lot sizes and setbacks. Approximately 264 city parcels contain four acres or more, primarily in foothill areas, and adjacent parcels owned by a developer could potentially be combined to meet the four-acre requirement. Conceptual layouts showed that a four-acre development could accommodate approximately 116 units under maximum configurations, or about 76 units after accounting for roadway right-of-way. A 1,500-square-foot lot could support a footprint of approximately 400 square feet and, with a basement and two additional stories, potentially a 1,200-square-foot home. Mr. Anglesey noted that such development could create significant challenges for parking, utilities, landscaping, sanitation, and open space. He noted that the current code provides limited authority to regulate architectural style outside the Historic District, but the upcoming comprehensive zoning rewrite could consider form-based or other architectural standards. Mr. Anglesey raised concerns about "backwards density," where high-density development could occur on the City's urban fringe rather than in the urban core. To encourage development more consistent with the City's growth objectives, staff proposed alternative infill standards for areas bordered on at least two sides by existing development, below 4,600 feet in elevation, platted in their current configuration for at least five years, and containing less than four acres. These areas would have no minimum lot size or 1,500-square-foot maximum, while proposed setbacks and existing height



standards would apply. Townhomes and multifamily housing could also be developed in zones where those uses are permitted.

Mr. Anglesey presented an overview of cottage courts, which would allow smaller setbacks and shared front-yard/open-space areas with consolidated parking. He highlighted their potential to provide greater housing diversity and community-oriented development while addressing some concerns associated with maximum-density starter home subdivisions.

Utility and sanitation concerns were discussed, particularly on very small lots. Tom Kirkman, Public Works Director, noted that 30-foot-wide lots would not provide sufficient frontage for individual garbage, recycling, and compost carts, potentially requiring centralized dumpsters. He explained that centralized waste service could create billing and responsibility issues based on problems experienced with similar arrangements.

Council also discussed whether incentives such as reduced fees or garbage services could encourage cottage courts or other preferred development types, but Mr. Kirkman cautioned against creating inequitable treatment between development types and problematic billing procedures.

Council discussed whether to reduce minimum lot sizes in the City's two lowest-density residential zones to increase housing opportunities. They noted the need for additional housing and more diverse housing types but also expressed concerns about excessive density in foothill and fringe areas and the importance of maintaining quality of life, open space, and orderly growth. Council discussed potentially allowing more moderate densities in appropriate areas rather than encouraging maximum-density development.

Mr. Anglesey explained that the amendments will require an addendum to Comprehensive Plan 2040 incorporating the State requirements. The earliest anticipated Planning and Zoning Commission hearing is September 9, 2026, followed by a City Council hearing on October 1, 2026. The State requirements must be implemented by February 1, 2027.

Council requested that staff proceed with the proposed subdivision-related amendments and bring potential changes to minimum lot sizes back for separate discussion at the next work session. Council reached consensus to move forward with the current Title 17 amendments to meet State requirements while considering minimum lot size changes separately.

Council President Mangum called a recess at 10:52 a.m.

Council President Mangum resumed the meeting at 11:01 a.m.



AGENDA ITEM NO. 7: PAY SCALE CHANGES FOR POLICE MANAGEMENT AND FIRE MANAGEMENT—HUMAN RESOURCES

Jay Seedall, Human Resources Director, presented a proposal to expand the Police and Fire management compensation pay scales from 10 to 12 steps. He explained that the City had previously updated the pay scales for general employees, temporary/seasonal employees, and non-management Police and Fire positions, but management scales had not yet been addressed. The proposal is intended to align management scales with the City's existing 12-step structures, provide additional compensation growth, and address salary compression between frontline and management positions. Mr. Seedall explained that the current Police management scale has 10 steps, with 2.5% increases between the initial steps and 1.5% increases thereafter. The proposal would add two steps and modestly adjust the progression. He emphasized that the change is not a comprehensive compensation study, but an effort to improve internal consistency and encourage employees to pursue management positions. He explained that salary compression occurs when overtime, holiday pay, and other compensation allow frontline employees to earn compensation comparable to or greater than salaried managers.

Police Chief Roger Schei noted that a detective sergeant who has reached step 10 on the scale and a lieutenant currently earn within approximately 40 cents of one another despite the lieutenant's greater responsibilities. He also noted that only two sergeants applied for two recent lieutenant openings, highlighting the challenge of attracting employees to management roles.

For Fire management, approximately four positions would be affected. Mr. Seedall explained that the Fire scale has a different historical progression, so directly applying the same structure as Police could negatively affect Fire compensation. The proposal therefore retains the Fire scale's existing compensation philosophy while making modest adjustments to provide for additional growth and greater consistency between Police and Fire management scales. Mr. Seedall clarified that management positions are outside the Police and Fire Collective Bargaining Agreements, so the proposal would not affect those contracts.

Chief Schei stated that the union president supports the proposal because it would strengthen succession planning by encouraging employees to pursue management positions and develop future department leaders.

The estimated annual cost is approximately \$22,492 for Police management and \$8,047 for Fire management, which departments indicated could be absorbed within existing budgets. Human Resources is also continuing to collect compensation data from other cities for a future comprehensive compensation review.

Council expressed support for addressing salary compression, management recruitment, and succession planning. Council discussed making the Fire scale fully consistent with the Police scale, but Mr. Seedall explained that this would be better



addressed through the future comprehensive review. Council reached consensus to expand the Police and Fire management pay scales from 10 to 12 steps, with implementation targeted for the beginning of the fiscal year.

**AGENDA ITEM NO. 8: JOHNNY CREEK SEWER CONNECTION FEES
DISCUSSION—WATER POLLUTION CONTROL**

Water Pollution Control staff was in attendance to discuss the Johnny Creek mainline project and receive Council feedback regarding possible reduction or elimination of capacity fees for residents who connect to the new sewer line.

Levi Adams, Water Pollution Control Superintendent, explained that the City charges capacity fees, rather than connection fees, to new sewer users. The one-time fees represent a user's share of existing treatment and collection system infrastructure and may be used for limited purposes, primarily repayment of existing debt. The current residential capacity fee is approximately \$5,000. The proposed Johnny Creek project is the first phase of a larger effort to extend sanitary sewer service through an area with approximately 180 homes currently served by septic systems. The first phase includes nearly one mile of sewer mainline and was funded through approximately \$1 million in federal funds.

Mr. Adams explained that the City cannot generally require residents to connect to the sewer system. However, if a septic system fails within 300 feet of an available sewer line, the Health Department will not permit the septic system to be repaired and the property must connect to the sewer. Staff was seeking Council direction on whether reducing or eliminating capacity fees could encourage residents to connect voluntarily as the sewer becomes available. Mr. Adams noted that eliminating the capacity fee would not affect sewer operations or maintenance, but would reduce funds available for repayment of existing infrastructure debt and potentially free other funds for future system expansions.

Council discussed the financial burden on homeowners, noting that eliminating the capacity fee would not eliminate the significant cost of connecting to the sewer system.

Mr. Adams estimated that a private contractor could charge approximately \$15,000 to \$20,000 for the connection, in addition to applicable permits and other costs. He also explained that homeowners must currently pay the full capacity fee when connecting after annexation, as well as the cost of the private connection.

Council discussed the potential environmental benefits of moving residents from septic systems to sanitary sewer, particularly because of the density of development in the Johnny Creek area.

Justin Armstrong, Water Superintendent, stated that the City frequently monitors nitrate levels in the area as an indicator of potential impacts from failing septic systems. He



reported that no particular impact to City wells had been identified to date, but acknowledged that failing septic systems could present a concern for groundwater quality in the future.

Council expressed concern about establishing a precedent by providing a financial incentive to Johnny Creek residents when similar incentives had not been provided to residents in other areas. Council members noted that any reduction or waiver would need to be considered fairly for future annexations, sewer extensions, and new development. Council also noted that the Johnny Creek mainline was constructed with federal funding rather than ratepayer funds, but concluded that this did not justify waiving capacity fees. Council reached consensus that the capacity fees should not be waived or reduced for Johnny Creek residents and that residents should connect to the sewer system as their septic systems fail or when they otherwise determine connection is necessary.

AGENDA ITEM NO. 9: FLOCK CAMERA POLICIES AND USAGE—POLICE DEPARTMENT

Representatives from the Pocatello Police Department (PPD), including Chief Roger Schei, Captain Zac Bartschi, and Assistant Chief Eric Anderson, were in attendance to discuss and receive Council feedback about the Pocatello Police Department's Flock camera policies, procedures, and usage.

Captain Bartschi stated that PPD began researching automated license plate reader (ALPR) technology in 2024 and evaluated several vendors based on cost, whether the system would be purchased or leased, technology updates, installation and relocation, IT requirements, and overall value. He explained that PPD selected Flock because its lease-based model included camera installation and technology updates and was determined to best meet the Department's needs.

Mr. Mangum stated that this presentation was intended to be informational regarding Flock camera policies, procedures, and usage, and that no decisions would be made at this time.

Captain Bartschi explained that the Flock system does not use facial recognition, identify vehicle drivers, track cell phones, issue traffic citations, record conversations, or replace police officers or their discretion. He described the system as an investigative tool and force multiplier that provides information and investigative leads to officers.

Chief Schei stated that the technology allows the Department to improve efficiency and maintain staffing levels as the City grows by allowing officers to identify vehicle locations without physically searching multiple locations.

Captain Bartschi stated that the system can assist investigations by identifying vehicle characteristics, including make, model, color, roof racks, rear tags, and certain stickers or other distinguishing features. He explained that officers can search using vehicle



characteristics when a license plate is unavailable, although a plate, date, and time provide more precise search results. He cited a 2024 hit-and-run investigation in which a Flock camera captured both the vehicle and the incident itself; he noted that existing City traffic cameras did not capture the incident. Captain Bartschi explained that investigative alerts can be generated when law enforcement enters a vehicle of interest into appropriate law enforcement databases, such as a stolen vehicle or an endangered or missing person associated with an alert. The system can notify trained personnel when the vehicle passes a reader, allowing officers to respond and confirm the circumstances. Captain Bartschi stated that Pocatello owns the data generated by its cameras and that the system is limited to images captured on public streets. He explained that Flock data is automatically deleted after 30 days and cannot be searched after that period. If a read is relevant to an investigation, officers can download it and attach it to the Department's records as evidence, where it is retained as part of the case. In response to a question by Council, Captain Bartschi explained that officers may run a license plate when it is visible in public, similar to an officer observing and checking a plate while driving, and that a specific suspicious activity is not required for the plate to be checked.

In response to questions from Council, Chief Schei explained that PPD had disabled nationwide access to its camera data and limited access to regional law enforcement partners, which included the western states. He stated that the Department had recently changed its access procedures in response to technology developments and community feedback. Regional partners may access Pocatello's cameras without calling for permission, but PPD is implementing requirements that a search must include a qualifying criminal purpose, a reason, and a report number consistent with PPD policies. Agencies outside the regional network must contact PPD and provide a specific law enforcement reason before information is shared. Chief Schei cited a recent ATM burglary in which PPD officers used Idaho Falls cameras to locate a suspect vehicle and then notified Idaho Falls officers of the vehicle's location and direction of travel. He stated that regional access was established because of Pocatello's location along major transportation corridors, including Interstate 15, Interstate 86, and Highway 30, and the area's exposure to drug and human trafficking. He noted that the system has been used in human trafficking investigations with regional law enforcement agencies. In response to questions from Council regarding earlier audit materials indicating that Pocatello cameras were being queried by agencies nationwide, Chief Schei explained that nationwide access had been disabled within approximately the previous two months as PPD continued to evaluate and modify its policies and procedures. He stated that the Department had consulted with other Idaho law enforcement agencies and was continuing to narrow access based on law enforcement purpose and community concerns. In response to questions from Council regarding whether Immigration and Customs Enforcement (ICE) could access or request information from PPD's Flock system for immigration purposes, Chief Schei stated that PPD has conducted zero searches solely for immigration purposes. He explained that when ICE contacts PPD, the request generally involves a criminal matter, such as a person with a warrant for arrest for aggravated battery or domestic battery. In those circumstances, PPD may conduct a search related to the criminal matter. Chief Schei stated that ICE's access to PPD's



system has been completely disabled and that ICE would have to contact PPD and submit an agency-assist request identifying the reason for the request. PPD would then document the agency assist and the criminal matter supporting the search.

In response to questions from Council regarding whether Flock employees could access Pocatello's data because the live data is hosted through Flock's cloud infrastructure, Sheerica Wilkins, Flock Safety Public Affairs Manager for Idaho and the greater Pacific Northwest, stated that Flock uses Amazon Web Services GovCloud and that access by Flock personnel is limited to employees meeting Criminal Justice Information Services (CJIS) requirements. She explained that such access is intended for technical and software updates and that an audit trail is maintained. She offered to provide written information identifying the applicable personnel and access controls. Ms. Wilkins stated that Flock personnel do not generally access individual license plate information as part of technical support and that access is limited by contractual obligations.

Council expressed concern that the contract appeared to permit Flock to use customer-generated data and potentially disclose footage to third parties under certain circumstances.

In response to questions from Council regarding Section 4.2 of the Flock contract concerning customer-generated data, Ms. Wilkins stated that Flock uses aggregate, de-identified data to improve its technology and that individual vehicle or City-specific information is not used for that purpose. She acknowledged that the contract language could be clearer and stated that Flock was working toward more plain-language terms. Ms. Wilkins offered to provide written clarification and stated that Flock was willing to amend its contracts if a City desired different language. In response to questions from Council regarding Section 5.3 concerning disclosure of footage, Ms. Wilkins explained that Flock reviews legal requests to determine whether they are valid, properly served, appropriately scoped, and legally enforceable, and that the City is notified when legally permitted. She stated that a court order or other legally enforceable process would control and that Flock has an emergency procedure for situations involving an immediate threat of death or serious physical injury. In response to questions from Council regarding how Flock determines that an emergency justifies disclosure without prior City approval, Ms. Wilkins described Flock's emergency process and stated that it is based on a credible risk of serious physical injury or death and whether the requested information could help prevent that harm. She agreed to provide the process in writing.

Council expressed a preference for amending the contract so that Flock could not disclose Pocatello footage to a third party without the City's express permission, except when disclosure was legally required.

Ms. Wilkins stated that Flock was willing to discuss such an amendment with its legal team.



Chief Schei stated that law enforcement requests involving Pocatello data should be routed through PPD rather than directly through Flock, particularly in situations where another agency may need information concerning a suspect traveling through the area.

In response to questions from Council regarding whether any Flock employee, including corporate personnel, could view Pocatello's cameras, Ms. Wilkins stated that access is restricted to CJIS-compliant personnel and that she personally does not have access.

Chief Schei explained that CJIS requirements restrict access to sensitive law enforcement systems and provide auditability of system activity.

Captain Bartschi stated that PPD employees who access the Flock system must be trained and that access is limited to sworn officers, dispatch personnel, and crime analysts. Access is immediately terminated when an employee separates from the Department. Each search is required to include a reason and report number, and employees must follow PPD policy and applicable state law. Captain Bartschi stated that PPD conducts audits of system use and plans to conduct them quarterly rather than only at the minimum frequency required by state law. He explained that the Department reviews system activity, including searches, reasons for searches, and report numbers, and that regional partner activity is included in the audit process. PPD uses a crime analyst and administrators to provide additional checks and balances. Misuse is subject to the Department's disciplinary policies. Captain Bartschi stated that an audit had identified an instance in which an officer failed to enter the reason for a search, and the Department corrected the issue.

Ms. Wilkins stated that Flock had recently made entering a search reason mandatory for all agencies using the system. The importance of auditing all activity rather than relying solely on a sample and ensuring that misuse is identified and addressed was discussed.

In response to questions from Council regarding Flock's Nova system and whether Pocatello's data was being used to create detailed profiles of individuals, Chief Schei stated that Pocatello does not have Flock Nova and has no intention of moving in that direction.

Captain Bartschi demonstrated the type of information generated by a Flock camera, explaining that a read generally provides an image of the rear of a vehicle, its license plate, location, date, and time. He explained that multiple reads may be available when a vehicle passes several cameras and that relevant images can be preserved as part of an investigation. Captain Bartschi described PPD's ALPR transparency portal, which provides information regarding the program, applicable state law and Department policy, and examples of successful uses of the system. He stated that PPD intends to continue updating the portal as additional information and successes become available.

Chief Schei and Captain Bartschi reviewed several examples in which Flock had assisted PPD investigations, including locating a 71-year-old man arrested for sexual abuse of a



child under 16, locating a kidnapped 13-year-old who was returned to her family, and locating a dementia patient who had traveled to Nevada. They also discussed the use of ALPR technology in the investigation of Skylar Meade after he traveled through the region. Chief Schei discussed the University of Idaho student murders in Moscow and stated that license plate readers could have assisted investigators in identifying the suspect vehicle more quickly. He also referenced the McKinley stabbing case and stated that ALPR technology could have helped establish the vehicle's route and movements.

Chief Schei stated that Flock is a tool that can assist officers but does not independently solve crimes. He acknowledged public concerns regarding surveillance technology and stated that PPD can control its local use through policies, procedures, and access restrictions. He emphasized that the Department intends to continue adapting its policies as technology and community expectations change. In response to questions from Council regarding the annual cost of the Flock system, Chief Schei stated that the Department currently has two contracts with a combined annual cost of approximately \$120,000.

Council discussed the effectiveness of the system in relation to its cost and the community's concerns about surveillance. Council members asked whether Flock technology has resulted in measurable reductions in crime, increased warrants, arrests, or prosecutions, and which categories of crime have benefited most. They noted that available independent academic research appears limited and that the clearest documented benefits identified to date involve vehicle-related crimes, including stolen vehicles and hit-and-run investigations. Council expressed interest in independent, non-law-enforcement and non-Flock academic research to evaluate the effectiveness and trade-offs of ALPR technology.

Chief Schei stated that he would research available information from organizations such as the National Academy and the International Association of Chiefs of Police.

Council members emphasized that independent academic studies, rather than studies conducted by Flock or law enforcement organizations, would be particularly useful in evaluating the technology. They discussed the difficulty of measuring the monetary value of the system against the benefits of solving serious crimes, particularly crimes involving children. Council members also noted the difficulty of measuring the deterrent effect of the cameras because it is impossible to know how many crimes may not have occurred because offenders were aware of the technology.

In response to questions from Council regarding how PPD measures the effectiveness of Flock, Chief Schei stated that the transparency portal could provide more specific statistics regarding the number of criminal investigations materially assisted, stolen vehicles recovered, wanted persons arrested, missing or endangered persons located, hit-and-run cases solved, and other cases materially advanced through the use of Flock. Chief Schei stated that officers have been instructed to report successful uses of the system to their supervisors and acknowledged that the existing list of successes is not



exhaustive. He indicated that it would work toward creating a more consistent method of documenting such outcomes. Chief Schei discussed the deterrent effect of the technology and noted that the locations of the cameras are publicly known. He stated that PPD has become aware of information being shared on social media showing the locations of Flock cameras, which may allow individuals involved in criminal activity to avoid monitored routes. He noted that this demonstrates both the visibility of the system and the difficulty of measuring deterrence. In response to questions from Council regarding whether copies of system audits could be provided to Council, Chief Schei agreed to provide future quarterly audits and stated that audit information could also be included on the transparency portal.

Council members requested additional information regarding Flock access logs, including when and where Flock employees may access data; the contract provisions concerning customer-generated data; the extent of Flock employee access to cameras; independent academic studies regarding ALPR effectiveness; and additional statistics regarding the system's effectiveness. They also requested additional information regarding custom hot lists, including who has authority to place a vehicle on a hot list and the standards governing that process. Council members requested that the subject be placed on the agenda of another Work Session to further discuss the Flock system and potential contract amendments, specifically section 4.2 and 5.3. Council members also requested that independent academic studies be compiled and presented as they become available.

Captain Bartschi agreed to work with Flock on the requested changes and return to Council with an update regarding the steps taken.

Ms. Wilkins stated that Flock was willing to work with the City on contract amendments and provide written clarification regarding its data-use and emergency disclosure provisions.

AGENDA ITEM NO. 10: FISCAL YEAR 2027 BUDGET DISCUSSION—FINANCE DEPARTMENT

Council reviewed public comments and Council discussion from the August 6, 2026 Public Hearing.

Rich Morgan, Chief Financial Officer, stated that only one comment had been received regarding the budget during the public hearing which was addressed at that time. In response to a question from Council, Mr. Morgan confirmed that the Fiscal Year 2027 budget appropriation ordinance, Fiscal Year 2027 forgone levy resolution, and Fiscal Year 2027 departmental fee schedule resolution would be brought before Council at the August 20, 2026 Regular City Council meeting and reviewed the remaining steps for finalizing the budget process.



Council members referenced topics from previous budget discussions, including salary savings, which they would like to discuss further at a future Work Session, the possibility of holding regular budget discussions on a monthly or quarterly basis, and introducing formal financial policies for procurement and bid processing.

Mr. Morgan stated that there has been discussion about a formal procurement policy and a quote had been secured from Central Square for adding a module to the Naviline system. In response to a question from Council, he stated that the total amount published for the Fiscal Year 2027 budget is \$186, 698, 370.

AGENDA ITEM NO. 11: COUNCIL ADVISORY BOARD UPDATES

Council President Mangum announced that this item had been pulled from the agenda.

AGENDA ITEM NO. 12: ADJOURN

There being no further business, Council President Mangum adjourned the meeting at 1:00 p.m.

APPROVED:

MARK DAHLQUIST, MAYOR

PREPARED BY:

SHAWNIE SATTERFIELD FERRIN, DEPUTY CITY CLERK

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK





**CITY OF POCATELLO, IDAHO
CITY COUNCIL
CITY COUNCIL WORK SESSION
SEPTEMBER 10, 2026**

**AGENDA ITEM NO. 1:
ROLL CALL**

Mayor Mark Dahlquist called the City Council Work Session to order at 9:00 a.m. Council members present were Dakota Bates, Corey Mangum, Hayden Paulsen, Stacy Satterfield and Ann Swanson. Council member Brent Nichols was excused.

**AGENDA ITEM NO. 2:
HISTORIC PRESERVATION COMMISSION UPDATE**

Marty Viscarra, Historic Preservation Commission (HPC) Chair, reported on recent accomplishments, including completion of a survey of approximately 200 buildings and properties associated with the Certified Local Government program and efforts related to determining eligibility for the National Register of Historic Places. The Commission has also continued design reviews within the local historic district and administered Certificates of Appropriateness. HPC members are working with a consultant on projects supported by grant funding, including efforts to update information associated with the Downtown National Register District. Additional long-term projects under consideration include historic markers and plaques, walking tours, educational materials and partnerships with local schools to incorporate Pocatello history and historic preservation into educational programs. Mr. Viscarra discussed the Commission's interest in preserving the City's broader municipal history, including stories and historical information that are not necessarily associated with individual structures. He noted that historical information is currently fragmented among various organizations and individuals and expressed interest in developing a more coordinated effort to collect, preserve and share that information.

Council members discussed the possibility of establishing a position dedicated to local history or incorporating historical responsibilities into an existing City position. Potential partnerships with Idaho State University (ISU) and the ISU Library were discussed.

Mr. Viscarra noted that such a position could involve research, reviewing historical records and maps, documenting stories and interpreting historical information for public use.

Council Member Mangum suggested that Human Resources review potential job responsibilities and associated compensation to determine whether such a position could be incorporated into an existing position or created as a new position.

Mayor Dahlquist suggested exploring whether historical responsibilities could be combined with an existing position.

Council members discussed the boundaries of the local historic district and the distinction between the National Register of Historic Places and the local historic district.

Jim Anglesey, Long-range Planner, explained that properties being listed on the National Register does not automatically place them within the City's local historic district and that Certificates of Appropriateness apply to properties within the local district.

In response to a question from Council regarding the number of Certificates of Appropriateness that have been denied, Mr. Anglesey indicated that very few have been denied and that the Commission has worked to provide greater clarity regarding design standards and appropriateness. In response to Council discussion regarding potential expansion of historic district boundaries, Mr. Anglesey noted that approximately 200 properties are associated with the National Register, while the boundaries of the local historic district do not align with the National Register boundaries. Any expansion of the local district would require further consideration of the applicable process and protections.

Council members discussed improvements to the historic district entrance sign near Center Street and discussed the possibility of coordinating with downtown organizations and establishing a mechanism for donations dedicated to historic plaques, signage or related improvements.

Mr. Anglesey indicated that the project is not currently included in the City's budget but that grant funding, partnerships, donations or other resources could potentially be pursued. Staff will review the applicable ordinance and report back regarding available options.

**AGENDA ITEM NO. 3:
PLANNING AND ZONING COMMISSION UPDATE**

Becky Babb, Planning Manager, and Rich Phillips, Planning and Zoning Commission Chair, provided an update regarding the Commission's activities, applications, training and workload. Mr. Phillips reported that the Planning and Zoning Commission processed approximately one and one-half times the number of matters handled during the previous year. The Commission has also participated in training regarding the City's zoning ordinance, its authority, public hearing procedures and the types of applications and issues within its purview. Mr. Phillips discussed the Commission's role in reviewing zoning applications, annexations, traffic and related studies and ordinance matters. He noted that the Commission has also been involved in the ongoing review and update of the City's zoning code.

Ms. Babb thanked the Commission members for their work and noted that the number of contested agenda items has increased. She recognized that Commission members are volunteers who are required to make difficult decisions based upon the City's ordinances and applicable criteria. She also noted the Commission's continued efforts to improve its understanding of the City's regulations and responsibilities.

Council members discussed annexation procedures and the Commission's role in reviewing annexation requests.

Mr. Phillips explained that the Commission considers factors including public input, future land use, the Comprehensive Plan and applicable zoning regulations before making a recommendation or decision within its authority.

Council members discussed public notification and communication regarding Planning and Zoning matters. Council Members expressed concern that residents sometimes become aware of development proposals only after a matter directly affects their neighborhood.



Ms. Babb explained that the City follows the statutory notification requirements and has implemented additional notification measures where appropriate. She noted that preliminary plats, for example, receive additional notification even though such matters are not required by state law to receive the same public hearing notification. Planning and Zoning agendas are also available through the City's notification system, allowing residents to receive email or text notifications when agendas are posted.

Council members discussed whether additional communication methods, including neighborhood associations and other outreach tools, could improve public awareness.

Ms. Babb indicated that information is also forwarded to the Public Information Officer for additional public communication when appropriate. She emphasized that the City has a robust notification process and that residents may subscribe to Planning and Zoning notifications to receive information directly.

Council members recognized the importance of public education regarding City processes, zoning regulations and the role of the Planning and Zoning Commission.

AGENDA ITEM NO. 4: WPC COLLECTIONS SYSTEM MASTER PLAN UPDATE

Levi Adams, Water Pollution Control Superintendent, and Brad Mercure, P.E., of Consor, provided an update on the Water Pollution Control (WPC) Collection System Master Plan. Mr. Mercure reviewed the purpose and scope of the plan, which evaluates the City's wastewater collection system, existing conditions and capacity, anticipated growth and improvements needed over the next 20 years. The plan updates the City's previous collection system plan and subsequent amendments associated with Northgate development. Mr. Mercure reported that the collection system currently serves approximately 60,000 people and includes approximately 250 miles of pipeline and multiple wastewater lift stations. The plan evaluated current capacity and system conditions and projected future growth patterns.

Mr. Adams reported that the collection system is generally in good condition and that no significant capacity deficiencies were identified in the City's gravity mains. Growth is expected to be the primary driver for future capacity improvements. Two lift stations were identified as having capacity constraints: the McKinley Lift Station, with a projected future constraint and the Indian Hills Lift Station, which is currently being improved.

Council members discussed future growth projections, including development in the Northgate area, potential infill development, the Johnny Creek area and potential future service areas.

Mr. Adams explained that the Northgate area represents a significant concentrated area of anticipated growth and that existing infrastructure has been designed with additional capacity in several areas.

In response to Council discussion regarding potential wastewater service through the City of Chubbuck, Mr. Adams explained that several options have been evaluated for providing future service to the Northgate area, including routing through existing infrastructure and potential coordination with Chubbuck. He indicated that the technical aspects could be addressed through



appropriate infrastructure and flow monitoring, while an agreement between the two cities would be necessary to address the operational and financial aspects.

Council members discussed the potential timing of future Northgate improvements and agreed that early coordination with Chubbuck would be beneficial.

Mr. Adams noted that the City's existing Memorandum of Understanding with Chubbuck is scheduled for consideration in the future.

Mr. Mercure reviewed potential collection system improvements, including improvements to the Indian Hills force main and lift station, the McKinley Lift Station, future gravity main improvements and eventual lift station replacements. Additional recommendations include continued CCTV inspections, annual pipeline rehabilitation funding, permanent influent flow monitoring and periodic updates to the Collection System Master Plan. The estimated cost of recommended collection system improvements was presented at approximately \$49.25 million during the first 10 years and approximately \$25 million during the following 10 years, with additional projects identified for implementation prior to 2045.

Council members discussed the relationship between future development at the Pocatello Regional Airport and wastewater system capacity.

Mr. Adams indicated that the existing system has capacity for current anticipated airport development, although significant industrial development would require evaluation of the associated wastewater flows and infrastructure needs.

Council members discussed the potential extension of sewer service to the Johnny Creek area and the possibility of providing residents with a limited period to connect to the system before requiring individual property owners to bear the full connection costs.

Mr. Adams noted that City ordinance generally requires properties within 300 feet of a sewer system to connect, subject to applicable provisions and potential waivers.

Mayor Dahlquist expressed support for exploring options that would encourage connection of Johnny Creek properties to the new sewer system and directed staff to bring the matter back to Council with potential options for consideration.

In response to Council discussion regarding funding for the Collection System Master Plan recommendations, Mr. Adams explained that the City could continue making incremental wastewater rate increases to fund capital improvements and maintain the system. Larger projects could require additional financing, such as bonds or loans.

Council members emphasized the importance of maintaining proactive rehabilitation and replacement programs to extend the useful life of the collection system.

Mr. Mercure reported that the existing collection system is generally in good condition and that future improvements are primarily driven by anticipated growth rather than widespread deficiencies.



**AGENDA ITEM NO. 5:
PROPOSED SEPTEMBER FISCAL YEAR 2026 BUDGET AMENDMENTS**

Chantelle Macy, Budget Manager, presented the proposed final Fiscal Year 2026 budget amendments. Ms. Macy explained that the proposed amendments are intended to adjust the budget for changes in revenues and operational needs while maintaining Council approval of the City's budget authority. Seven amendments had been posted for consideration, which was fewer than the previous year. A public hearing and adoption of the amendments were scheduled to be held at the September 17, 2026 Regular City Council meeting.

Council members discussed an approximately \$480,000 increase in Fleet Services expenditures.

Tom Kirkman, Public Works Director and Teresa Caudill, Fleet Manager, provided additional information regarding the increase. Mr. Kirkman stated a significant portion of the increase is related to police vehicle upfitting, including approximately \$300,000 associated with outfitting four police vehicles over two years.

Ms. Caudill explained that Fleet Services has experienced increased utilization of its parts purchasing operation. City departments are purchasing a broader range of supplies and parts through the City's centralized purchasing arrangement, resulting in costs being charged through Fleet Services and then allocated to the appropriate departments.

Council members discussed whether the centralized purchasing arrangement should continue to include non-fleet-related purchases and whether another City purchasing mechanism would be more appropriate.

Mr. Kirkman indicated that the centralized arrangement can provide cost and efficiency benefits but agreed that the increased use and associated costs warrant further review.

Ms. Caudill indicated that the matter would be discussed in greater detail during a future Work Session.

Mayor Dahlquist thanked staff for the information and noted that the Council would continue its discussion regarding Fleet Services and the associated purchasing practices at a future Work Session.

Mayor Dahlquist called a recess at 10:35 a.m.

Mayor Dahlquist reconvened the meeting at 10:44 a.m.

**AGENDA ITEM NO. 6:
429 WASHINGTON AVENUE PROJECT UPDATE AND NEXT STEPS**

Christine Howe, Grants Manager, and Brent McLane, Planning and Development Services Director, provided an update regarding the City's property at 429 Washington Avenue and discussed potential next steps for the property. Ms. Howe reported that the asbestos abatement contract had been completed and that environmental and hazardous material mitigation work had been performed.



Council members discussed potential future uses and disposition of the property, expressing interest in evaluating whether the property could be retained, at least in part, as a community facility that would preserve its historical connection to the Alameda neighborhood. The possibility of retaining the original portion of the building while removing a later addition was discussed.

Mr. McLane explained that the building has undergone numerous renovations and that retaining portions of the original structure could present significant structural, environmental, building-code, parking and accessibility challenges. Although major environmental hazards had been addressed, lead paint and other issues remain.

Council members discussed the property's suitability as a community gathering space and the potential cost of rehabilitating the building compared with its value and potential benefit to the City. Several Council members expressed concern that significant City investment would be required to make the building usable and that other City priorities may provide greater public benefit.

Mr. McLane explained that the building was originally designed as a residential structure and does not contain a large assembly space. Converting the property for public assembly use would create additional building, egress, parking and other code requirements.

Council members discussed retaining historical elements, particularly the existing flagpole. The adjacent property and the potential to incorporate the flagpole into City-owned property associated with Bright Tomorrows were discussed. The possibility of selling or leasing the property was considered. Discussion followed regarding the potential for a façade easement or other mechanism to preserve architectural characteristics.

Ms. Howe explained that various options for disposition would need to be reviewed with the Legal Department, including whether restrictions or preservation requirements could be included in a sale or whether such requirements would be more appropriately addressed through a lease or other agreement. Legal review would be necessary to determine what restrictions could appropriately be placed on the property.

Marjanna Hulet, representing the Alameda Neighborhood Association, provided comments regarding the neighborhood's interest in retaining the building as a historic resource and potential community meeting space. She noted that the building is the last remaining structure associated with the original Alameda village and that the neighborhood has a need for smaller meeting spaces for community organizations, clubs, educational programs and other activities.

Council members discussed the potential costs and responsibilities associated with leasing the property. The experience with the Senior Center and other City-owned facilities was discussed, including the need to identify responsibility for maintenance, scheduling, utilities and building operations. Council members generally agreed that additional information regarding the potential disposition options would be useful. The options discussed included selling the property as-is with appropriate preservation-related stipulations, leasing the property or pursuing other disposition alternatives. Demolition was discussed but was not identified as the preferred option at this time. Council members expressed a preference to explore sale of the property with appropriate protections rather than continue indefinitely with the property in its current condition. Staff was directed to work with the Legal Department, the Alameda



Neighborhood Association and the Historic Preservation Commission to identify potential stipulations and preservation considerations. Staff will also gather additional community input and return with information regarding potential disposition options, associated costs, preservation of the façade and flagpole and any applicable legal requirements.

**AGENDA ITEM NO. 7:
FORE GOLF CONTRACT WAIVER REQUEST**

Greg Allbright and Jerold Myler, Fore Golf, presented a request concerning the operating expense provisions of the City's golf concession agreement. Mr. Allbright provided background on the City's relationship with Fore Golf and explained that the golf operations have been managed through a long-term concession agreement. The agreement was renegotiated beginning with the 2019 golf season to establish a market-based revenue arrangement while maintaining City revenue and allowing Fore Golf to operate and maintain the golf courses. Mr. Allbright reported that operating expenses have increased significantly due to labor, supplies, maintenance, irrigation system repairs and other costs. He noted that milder weather has resulted in earlier course openings and extended operating periods. Mr. Allbright requested that the City consider modifying the agreement's Consumer Price Index (CPI)-based operating expense limitation. The request was presented as a response to extraordinary circumstances and increased costs affecting golf operations.

Anne Butler, Parks and Recreation Director, reviewed the financial provisions of the agreement and explained the current operating expense limits and the impact of the requested change. She discussed the financial implications for both Fore Golf and the City, including the effect on the City's share of golf revenues and the City's ability to fund future capital improvements.

Council members discussed whether the agreement should be amended to provide additional flexibility for extraordinary circumstances, whether a percentage adjustment should be added to the CPI calculation or expenses associated with operating outside the normal March-through-October season should receive separate consideration. The possibility of extending the operating season provision was discussed.

Ms. Butler suggested that if the golf courses operate for more than a specified number of days outside the contractual season, the agreement could provide an additional operating allowance based on the actual extended operating period.

Council members discussed the increased costs associated with opening the courses during February and other periods outside the traditional golf season. They discussed the City's long-term interest in maintaining the golf facilities and the need to preserve funds for major capital projects, particularly the aging irrigation system.

Mr. Allbright reported that significant expenditures have been incurred for irrigation system repairs and that the irrigation infrastructure is approaching the end of its useful life. He explained that opening the golf courses earlier than the typical season beginning in March requires additional labor, maintenance, supplies and other expenses, but also generates additional revenue.



Council members discussed several potential approaches, including:

- Maintaining the existing agreement without modification;
- Increasing the allowable operating expense adjustment above the current CPI limitation;
- Providing additional allowances for operations outside the contractual March-through-October season; and
- Addressing extraordinary circumstances through a targeted amendment while maintaining the remaining terms of the existing agreement.

City Attorney Jared Johnson advised the Council that the agreement contains provisions allowing renegotiation under extraordinary circumstances. He cautioned against routinely reopening the agreement and noted that any modification should be based upon circumstances that meet the contractual standard and should be structured to apply for the remainder of the agreement.

Council members discussed the extraordinary weather conditions and extended operating season as potential factors supporting a limited modification. They emphasized the importance of maintaining a fair agreement for both the City and Fore Golf while protecting the City's ownership interests and future capital needs. Council members expressed general support for addressing costs associated with an extended operating season rather than broadly eliminating the existing operating expense limitation. They directed staff to develop options for a contract amendment addressing extended-season operations and associated allowable expenses. Discussion was held regarding responsibility for irrigation system repairs, including replacement of sprinkler heads and larger system components.

Ms. Butler and Mr. Allbright outlined the distinction between routine maintenance and capital improvements under the existing agreement and Ms. Butler indicated further review would take place regarding the appropriate allocation of these costs.

Mayor Dahlquist called a recess at 12:31 p.m.

Mayor Dahlquist reconvened the meeting at 12:40 p.m.

**AGENDA ITEM NO. 8:
DATA CENTER DEVELOPMENT REGULATIONS**

Brent McLane, Planning and Development Services Director, and Becky Babb, Planning Manager, presented information regarding potential regulations for data center development within the City. Ms. Babb explained that the purpose of the discussion was to obtain Council direction regarding whether the City should proceed with developing regulations addressing data centers. She stated that staff has been researching regulations adopted by other communities and participating in discussions with the County's data center task force, private-sector engineers and other stakeholders. Ms. Babb emphasized that data center technology is evolving rapidly and that the City does not currently possess all of the technical expertise necessary to develop comprehensive regulations internally. She recommended considering a qualified technical consultant who could assist with technical analysis, code development and public outreach.

Council members discussed potential issues associated with data centers, including water consumption, electrical demand, noise, emissions, cooling systems, carbon impacts and other environmental considerations.



Mr. McLane noted that several aspects of data center operations are already regulated by other agencies, including Idaho Power, the Public Utilities Commission and the Idaho Department of Environmental Quality (DEQ).

Julie Burry, representing DEQ, provided information regarding potential wastewater, hazardous waste, air quality and underground storage tank considerations.

Council members discussed the need to distinguish between matters already regulated by state or federal agencies and matters that could appropriately be addressed through local zoning and development regulations.

Ms. Babb explained that potential local regulations could address issues such as appropriate locations, noise, site design, review procedures and the types of technology or infrastructure that may be appropriate within the City. She noted that the City's current code does not provide a specific development review mechanism for data centers.

Council members discussed the importance of obtaining technical expertise from multiple sources, including private industry, academic institutions, public agencies and planning professionals. A robust public engagement process was identified as an important component of any future regulatory development. The possibility of working with Stanford University on a deliberative public engagement process was discussed.

Mr. McLane noted that such a program could provide valuable community outreach but may not address the City's need for technical code-writing expertise. The use of a consultant through a Request for Qualifications (RFQ) process was also discussed.

Council members discussed the potential cost of obtaining professional assistance and whether existing reserves could be used to fund the work and if a temporary moratorium would be appropriate.

Mr. McLane noted that the existing professional services budget was primarily allocated to the Title 17 rewrite and that additional funding allocation may be necessary. He explained that a moratorium would have a limited duration and would not itself resolve the City's need to establish an appropriate regulatory framework.

Council members discussed the possibility of community benefit agreements or other development-related provisions that could provide measurable benefits to the City and instructed staff to review applicable Idaho law and identify what provisions could legally be included in local regulations. Council members requested that they be provided an opportunity to review the proposed RFQ before it is issued and provided direction to proceed with development of an RFQ to obtain qualified professional assistance with technical analysis, regulatory development and public engagement related to data centers.

AGENDA ITEM NO. 9: COUNCIL ADVISORY BOARD UPDATES

Mayor Dahlquist announced that in the interest of time, Agenda Item No. 9 would not be addressed.



**AGENDA ITEM NO. 10:
ADJOURN**

There being no further business, Mayor Dahlquist adjourned the meeting at 1:13 p.m.

APPROVED:

MARK DAHLQUIST, MAYOR

PREPARED AND ATTESTED BY:

KONNI R. KENDELL, CITY CLERK





**CITY OF POCATELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
JULY 16, 2026**

AGENDA ITEM NO. 1: ROLL CALL

Mayor Mark Dahlquist called the City Council Clarification meeting to order at 5:30 p.m. Council members present were Dakota Bates, Corey Mangum, Brent Nichols, Hayden Paulsen, and Stacy Satterfield. Council member Ann Swanson was excused.

AGENDA ITEM NO. 2: DISCUSSION

Mayor Dahlquist and City Council members discussed items listed on the July 16, 2026 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.

AGENDA ITEM NO. 3: ADJOURN

Mayor Dahlquist adjourned the City Council Clarification Meeting at 5:35 p.m.

APPROVED BY:

MARK DAHLQUIST, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK



**CITY OF POCATELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
JULY 16, 2026**

AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE

The Regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Dahlquist. Council members present were Dakota Bates, Corey Mangum, Brent Nichols, Hayden Paulsen, and Stacy Satterfield. Council member Ann Swanson was excused.

Mayor Dahlquist read a statement from Ann Swanson regarding her excused absence from the meeting.

Mayor Dahlquist led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: INVOCATION

The invocation was offered by Pastor Karl Pettit, representing First Baptist Church.

AGENDA ITEM NO. 3: CONSENT AGENDA

Council was asked to consider the following business items:

(a) MINUTES

Waive the oral reading of the minutes and approve the minutes from the City Council Budget Development meeting of May 7, 2026.

(b) MATERIAL CLAIMS

Approve the Material Claims for the period of July 1-15, 2026 in the amount of \$2,109,016.54.

(c) TREASURER'S REPORT

Approve the Treasurer's Report for May 2026 showing cash and investments as of May 31, 2026 in the amount of \$111,992,202.69.

(d) HISTORIC PRESERVATION COMMISSION ADVISORY BOARD APPOINTMENT

Confirm the Mayor's appointment of Justin Smith to serve as a member of the Historic Preservation Commission. Justin's term will begin July 17, 2026 and expire October 16, 2029.

Rich Morgan gave a presentation of the Treasurer's Report.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Nichols, and Satterfield.

AGENDA ITEM NO. 4: PROCLAMATIONS

Mayor Dahlquist acknowledged the America 250 initiative, which encourages 250,000 acts of service throughout Idaho in celebration of the 250th anniversary of the United States. The City is participating in the initiative by recognizing community members who

contribute acts of service. Mayor Dahlquist recognized Steven Evans for clearing debris from storm drains and cleaning the streets in his neighborhood, helping improve the appearance of the area. Mr. Evans received a letter of recognition signed by Mayor Dahlquist.

Mayor Dahlquist, proclaimed June 22 through June 28, 2026 to be Pollinator Week and encouraged citizens to participate in events, plant native species, reduce harmful practices, and support efforts that ensure pollinators continue to thrive for generations to come.

Gloria Hansen, Portneuf Pollinator Partnership member, accepted the proclamation and thanked the Mayor and Council for the recognition. She highlighted the importance of pollinators and the need for education and habitat preservation to support them. Ms. Hansen outlined the Partnership's efforts to increase pollinator habitat and native species throughout the Portneuf Valley and shared resources available on its website, including information on native gardens and plants. She noted that the Partnership collaborates with 13 local organizations.

AGENDA ITEM NO. 5: CALENDAR REVIEW

Mayor Dahlquist reminded Council members of the following meetings: July 20 Special City Council Town Hall meeting at 6:00 p.m.; August 6 Clarification meeting at 5:30 p.m. and Regular City Council meeting at 6:00 p.m.; August 13 City Council Work Session at 9:00 a.m.

Mayor Dahlquist announced Zoo Idaho will hold a special community event to reveal the cougar kitten's name and introduce her to the public on July 17 at 12:00 p.m.; Southeast Idaho Senior Games continues through July 18; Idaho International Choral Festival continues through July 18; there will be a Red Cross Blood Drive at City Hall on July 23 at 9:00 a.m. The American Red Cross has declared an emergency blood shortage and blood donors are urgently needed at this time. Walk-in appointments are available; July 27 and 28 is Montana Shakespeare in the Park sponsored by the Pocatello Arts Council. "Merchant of Venice" and "Much Ado About Nothing" will be performed. Pre-show begins at 5:00 p.m. and performances begin at 6:00 p.m. at the ISU Quad. All performances are free to the public; Municipal Band Concerts on Sunday evenings at the Ross Park Bandshell from 7 p.m. to 8 p.m. continue through August 2. The concerts are free to the community; Open burn ban in Wildland-Urban Interface areas continues.

Due to the extreme heat, the following City facilities will serve as cooling shelters to those in need. Hours are: City Hall, 7:30 a.m. – 8 p.m. Monday – Friday, and 10 a.m. – 8 p.m. on Saturdays and Sundays; Animal Shelter, 10 a.m. – 5 p.m. Monday – Friday and 11 a.m. – 5 p.m. Saturday, closed Sundays. Pets are welcome too! Marshall Public Library, 10 a.m. to 6 p.m. Monday – Thursday and 10 a.m. to 6 p.m. Friday and Saturday, closed Sunday.

AGENDA ITEM NO. 6: ITEMS FROM THE AUDIENCE

Nikki Taysom, Pocatello resident, thanked Council for the pollinator proclamation. She expressed concerns about government corruption, child safety, and moral decline, urging a return to constitutional and moral principles.



AGENDA ITEM NO. 7: AGREEMENT AMENDMENT NO. 1 APPROVAL – BIOTA RESEARCH AND CONSULTING, INC.

Council was asked to approve Amendment No. 1 to the Agreement between the City of Pocatello and Biota Research and Consulting Inc. for the Oxbow Project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The Amendment will increase the contract amount from \$521,366.00 to \$598,147.00 and increase the project match funding from the ARPA grant for this change order to account for a change in scope to complete revisions to the design plans.

Christine Howe, Grants Manager, presented a proposed amendment to the City's agreement with Biota Research and Consulting Inc. for the Oxbow Project. She explained that the project involves restoring historic oxbow meanders and portions of the floodplain and stream channels along the Portneuf River. Due to a new golf hole installed at Juniper Hills Country Club, the original design was affected, requiring two additional concepts to be developed. Ms. Howe said the amendment would allow three (3) options to be included in the 60% design, with the most viable option selected for final design and future construction, and would extend the contract through the end of the year.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve Amendment No. 1 to the Agreement between the City of Pocatello and Biota Research and Consulting Inc. for the Oxbow Project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Nichols, and Satterfield.

AGENDA ITEM NO. 8: REIMBURSEMENT AGREEMENT – UNION PACIFIC RAILROAD COMPANY (UPRR):

Council was asked to approve a Reimbursement Agreement between the City and Union Pacific Railroad Company for engineering services pertaining to the work at the location of the Montana Subdivision which includes closure of two (2) at-grade crossings and design of a new at-grade crossing at that location and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The proposed agreement replaces the agreement previously approved by the Council at the June 4, 2026 Regular City Council meeting.

Tom Kirkman, Public Works Director, presented the revised agreement for the proposed at-grade railroad crossing on Phil Meador Avenue connecting to Bullock Street. He explained that the railroad requested minor changes to the agreement after it had previously been presented to Council, requiring the agreement to return for consideration. In response to questions from Council, Mr. Kirkman explained that the developer had prepaid \$30,000 for the project and agreed to pay any additional costs if the project exceeds that amount. Any unused funds would be returned to the developer.

A motion was made by Mr. Nichols, seconded by Mr. Bates, to approve a Reimbursement Agreement between the City and Union Pacific Railroad Company for engineering services pertaining to the work at the location of the Montana Subdivision which includes closure of two (2) at-grade crossings and design of a new at-grade crossing at that location and authorize the Mayor's signature on all pertinent documents, subject to Legal



Department review. Upon roll call, those voting in favor were Nichols, Bates, Mangum, Paulsen, and Satterfield.

**AGENDA ITEM NO. 9: HEARING EXAMINER DECISION APPEAL OF
CONDITIONAL USE PERMIT (CUP) 26-003 – LEX
DEVELOPMENT:**

Council was asked to consider an appeal from Lex Development, represented by Parsons Behle & Latimer (mailing address: 350 Memorial Drive, Suite 300, Idaho Falls, ID 83402) to affirm, reverse or modify the Hearing Examiner's decision of Conditional Use Permit CUP26-003, denied by the Hearing Examiner on May 19, 2026.

Mayor Dahlquist explained the City Council's role in the pending appeal of a conditional use permit. He explained that Council is acting in a quasi-judicial capacity and must review the existing record, consider the issues raised on appeal, and apply applicable City ordinances and Idaho law. He emphasized that Council cannot consider new evidence or discuss the merits of the appeal outside the official proceedings and explained the importance of avoiding and disclosing ex parte communications to ensure a fair and impartial process.

Mayor Dahlquist and Council members disclosed any ex parte communications regarding the appeal. Mayor Dahlquist reported receiving unsolicited emails and comments from people in public but stated none would affect his judgment. Mr. Nichols reported no ex parte communication. Mr. Bates reported receiving three (3) unsolicited phone calls and numerous unsolicited public conversations, noting that the concerns expressed were reflected in the existing record and would not affect his impartiality. Ms. Satterfield and Mr. Mangum reported being approached in public but ending conversations because they could not discuss the appeal. Mr. Paulsen reported receiving emails, phone calls, and comments in public but stated he could remain fair and impartial.

Jennifer Flynn, Assistant Planner, summarized the appeal of the conditional use permit for a proposed data center at 1800 River Parkway. She explained that data centers are not a classified use under City Code and therefore require a conditional use permit. Ms. Flynn reviewed the Hearing Examiner's May 19, 2026, decision denying the permit based on criteria related to public facilities and services, environmental impacts, and whether the project would be detrimental to the public interest, health, safety, or welfare. She noted that the Hearing Examiner identified the need for additional studies addressing power, water, wastewater, air quality, and environmental impacts. Ms. Flynn reviewed the property's industrial zoning and examples of heavy industrial uses allowed under the code. She explained that the City had sent utility notices regarding the proposed development and received feedback from City utilities and other utility agencies and organizations. Ms. Flynn explained that Council's role was to consider the appeal based on the existing record and that the item was not a public hearing. Council could affirm, reverse, or modify the Hearing Examiner's decision and was required to state the reasoning for its decision. She also noted that notice of the appeal was published in the Idaho State Journal, provided to property owners within 300 feet of the subject property, and posted on the City's website.



In response to questions from Council, Jared Johnson, City Attorney, explained that one (1) of the three (3) issues raised in the appeal was whether the City followed the proper process by requiring a conditional use permit. He stated that, in his legal opinion, the City followed the process required by City Code and explained that the Planning Director's determination and interpretation of the City Code required the conditional use permit process for the proposed use. The Planning Director was available to answer specific questions regarding the process.

In response to questions from Council, Ms. Flynn explained that she prepared the staff report by reviewing the application against the seven (7) conditional use permit criteria and determining whether the proposed use met each criterion. She noted that the report was reviewed by other Planning Department Staff before advancing through the public process. Ms. Flynn explained that utility notices were sent to City utilities and external groups for input, which was then considered as part of the criteria review. Regarding criteria D4, she explained that staff reviewed the proposed water and wastewater needs at a preliminary level and used information from prior developments to provide that information to the applicant. Regarding criteria D6, Ms. Flynn explained that environmental standards would be assessed through the building permit process and that, based on the limited information provided, staff anticipated the project would be required to meet those standards. She noted that staff considered the proposed use in comparison to permitted uses because the City had not previously authorized a data center. Regarding criterion D7, Ms. Flynn explained that staff evaluated the proposed location, size, design, and operating characteristics based on the information provided in the application and identified additional information that would be needed as the project progressed.

In response to questions from Council, Mr. Johnson explained that if the Hearing Examiner's decision is affirmed, the applicant would be required to wait one (1) year to reapply. He explained that the applicant could appeal the Council's decision under the Idaho Local Land Use Planning Act by requesting reconsideration by Council and could then appeal to district court.

In response to questions from Council, Brent McLane, Planning and Development Services Director, explained that when a use is not listed in the City's use table, the Planning Director makes a determination whether it is sufficiently similar to other uses allowed within the zoning district. He explained that, although many characteristics of a data center aligned with uses permitted in the industrial zone, there were questions regarding water, wastewater, utility consumption, and other potential impacts. Mr. McLane said he determined that a conditional use permit process was appropriate to allow the City to evaluate the use and its potential impacts on infrastructure and the public interest. He explained that additional information regarding utilities was received after the determination to require a conditional use permit. Mr. McLane noted that the applicant indicated the facility would produce limited wastewater through a closed-loop system, but specific water and wastewater usage information had not been provided. He also noted that studies regarding power consumption, noise, emissions, and other potential impacts had not been provided. Mr. McLane explained that because data centers are not identified as an allowed use in the City's code, the conditional use permit process was used to determine if the location met zoning requirements and what conditions would be necessary. He noted that once a use is established, additional studies, permits, and requirements would be addressed through the development process,



including determining whether the City's infrastructure could adequately serve the facility.

In response to questions from Council, Mr. Johnson confirmed that the property is located within a TIF district and explained that, although the TIF designation may have implications for the property, it was not a consideration in the conditional use permit criteria or part of the record reviewed by the Hearing Examiner. Therefore, Council should not consider the TIF designation as part of its appeal decision.

Mayor Dahlquist observed that the City's process was consistent with City Code, noting that the applicant's legal counsel had compared the proposed data center to a heavy industrial use. He pointed out that the City's definition of heavy industrial use involves the manufacturing, processing, or assembling of products from raw materials, which did not appear to apply to the proposed data center.

In response to questions from Council, Gus Schultz, Lex Development representative, clarified his prior statement to the Hearing Examiner regarding water usage for the proposed data center's closed-loop system. He confirmed that approximately 300,000 gallons would be needed to initially fill the system and stated that the property is allotted up to one million gallons of water per day.

In response to questions from Council, Tom Kirkman, Public Works Director, explained that some of the City's larger commercial water users consume approximately 150,000 to 300,000 gallons per day, making the proposed usage amounts relatively common for larger users. He noted that the City had provided the applicant with available capacity information based on the parcel size including that the site could be served with up to one million gallons of water per day. Mr. Kirkman explained that this was the extent of the information available and that the City did not have studies detailing the proposed facility's specific water consumption or evaporation rates.

In response to questions from Council, Mr. McLane confirmed that the property is located within a TIF district but explained that state statute exempts data centers from receiving TIF funds. Therefore, the proposed data center would not benefit from the TIF district designation.

In response to questions from Council, Ms. Flynn explained that Idaho Power believes it can provide the requested power without impacting service to existing customers, but upgrades to transmission, substations, distribution, and generation resources may be necessary. She noted that the timing and cost of those upgrades would be determined through additional studies, after which Idaho Power would provide the applicant with information regarding the cost and timeline for providing the requested power.

Mr. Paulsen commented that the matter appeared premature, noting that there was still limited information regarding water usage, power, noise, infrastructure, health, and safety.

Mr. Bates stated that his decision regarding the appeal was based solely on the facts contained in the record, including public comments from both sides. He expressed appreciation for engaged citizens and thanked the Shoshone-Bannock Tribes for sharing their thoughts. He noted that policy preferences and concerns not supported by the



record were not permissible considerations in the appeal process. After reviewing the Hearing Examiner's meeting and Mr. Schultz's presentation, Mr. Bates stated that the applicant's presentation of the controversial and unprecedented request appeared somewhat clumsy and casual. He stated that State law and City Code require the Council to base its decision on the facts and record and determine whether the Hearing Examiner's findings and reasoning were supported. Mr. Bates stated that he believed there were deficiencies in the Hearing Examiner's amended findings of fact and that the treatment of certain criteria was legally and factually incomplete. He recommended that the Council focus its deliberation on Criteria D4, D6, and D7, which the Hearing Examiner found the applicant did not meet, noting that staff and the Hearing Examiner found the applicant compliant with Criteria D1, D2, D3, and D5. He asked to discuss as a Council these four (4) criteria. Mr. Bates discussed Criterion D4, stating that he did not believe an air quality analysis should be required because the City does not regulate air quality, although compliance with DEQ standards could be required. He noted that the applicant provided site-specific water usage estimates and information regarding wastewater and the closed-loop system. Idaho Power indicated that providing the requested power was feasible at the preliminary stage, and staff confirmed available water, sewer, and gas infrastructure. Mr. Bates emphasized that the conditional use permit is the first step in the development process and that final engineered numbers would be addressed through subsequent development processes. Based on the information provided, he stated that he believed the applicant met Criterion D4.

Council questioned the approximately 300,000 gallons of water needed to fill the system and wondered how often it would need to be refilled. It was noted that the application described the initial fill as a one-time need and that the applicant testified to approximately five percent evaporation. Council discussed whether the City could adequately serve the use under Criterion D4.

Mr. Bates discussed Criterion D6, stating that the criterion does not require there to be no environmental impact, but rather asks whether the proposed use would affect the environment to a greater degree than a use already permitted by City Code. He noted that the applicant provided comparative evidence regarding the size, scale, intensity, and wastewater impacts of other permitted uses. Mr. Bates pointed out that heavy industrial uses such as chemical production, large-scale machinery, and natural gas power plants are permitted outright under City Code. He stated that, based on the evidence in the record, including comparisons to HOKU's polysilicon manufacturing facility, he did not believe the proposed use could be determined to have a greater environmental impact than other uses already permitted by City Code. Mr. Bates discussed Criterion D7, stating that the criterion considers whether the proposed use would be detrimental to the public interest, health, safety, or welfare based on its location, size, design, and operating characteristics. He stated that the applicant provided sufficient evidence regarding the location, size, and design and that the proposed use fits within the industrial zoning designation. Mr. Bates stated that the primary question was whether the operating characteristics of a data center met the criterion. He noted that Criteria D3 and D5, which staff and the Hearing Examiner found compliant, addressed compatibility and harmony with surrounding permitted uses and stated that he had difficulty finding the proposed use noncompliant with its operating characteristics if it was compliant with those related criteria. Mr. Bates also noted that the applicant presented the facility as a low-impact operation and that, if approved, the City could use conditions to require



verification and hold the applicant to those representations. He concluded that he did not believe the record supported finding the applicant noncompliant with Criterion D7.

In response to questions from Council, Mr. Johnson explained that overturning the Hearing Examiner's decision would not set a precedent for allowing other data centers in the City, as the conditional use permit application is specific to the subject site and application. He stated that unless the City Code is amended to allow data centers which meet specified criteria, future data center applications would be evaluated separately.

In response to questions from Council, Ms. Flynn restated the conditions included in the staff report for CUP26-003. The conditions required compliance with all applicable City Code standards, compliance with applicable regulations for any activity requiring a separate development or building permit, coordination with applicable City departments before submitting a building permit to address required site improvements, and submission of Idaho Power's impact analysis for power generation and construction to the City once completed.

In response to questions from Council, Mr. Johnson explained that under City Code 17.02.130(E)(9), the Council has the authority to require additional studies as a condition of approval. He stated that any required studies would need to be satisfied before final approval of the conditional use permit, with the applicant having two (2) years from the date of approval to satisfy the conditions and the possibility of a one (1)-year extension. Mr. Johnson explained that if an environmental assessment or other study were required as a condition of approval, the applicant could proceed with the studies but would do so at its own risk because final approval would not occur until the condition was satisfied. He said the Council could either delegate to staff the authority to determine whether the conditions had been met or require the applicant to return to the Council for approval. Mr. Johnson noted that the typical practice is to allow staff to make that determination, particularly for studies based on engineering, although the Council could choose a different process given the circumstances.

Mr. Paulsen stated that, regarding Criterion D7, estimates provided by the applicant do not establish that the proposed use would not be detrimental to the public interest, health, safety, or welfare. He questioned the accuracy of the applicant's estimated water usage, noting that 350,000 gallons with a 5% evaporation rate seemed unusually low and did not demonstrate that the use would not be detrimental to the City and its residents.

In response to questions from Council, Mr. Schultz explained that the 350,000 gallons would be a one-time fill for the closed-loop cooling system, which would then be maintained rather than drained and refilled. He said the system would be tested monthly and maintained with the appropriate cooling-system solution, with water usage expected to be relatively low. Mr. Schultz stated that his estimates were based on information from professionals who design these types of systems and that, if approved, the final specifications would be provided to staff and verified through engineering to ensure compliance with applicable City and State requirements. In response to questions about whether a specific company was committed to the project, Mr. Schultz stated that he had multiple potential companies interested and confirmed that he had a signed letter of intent, although the companies were not present at the meeting. Mr. Schultz explained that the proposed seven buildings would be developed as a business park, incorporating some of the existing buildings on the property. He said detailed elevations and designs



had not yet been developed because the project was still in the conditional use permit stage. Mr. Schultz stated that, from an aesthetic standpoint, the buildings would resemble typical industrial or business park buildings, with exterior equipment such as coolers, and would not appear significantly different from other buildings in the area.

Mr. Mangum stated that some aspects of the proposal seemed speculative and that there were many unknowns, while also acknowledging the community's longstanding desire to see the site put to productive use. He noted concerns he had heard regarding the potential impacts to land, air, water, and power consumption, while also recognizing that the FBI operates a data center nearby. He agreed with Council Member Bates regarding the value of the community's engagement and passion and said he would like to hear from other Council members as deliberation continued.

Mr. Nichols stated that he believed the Hearing Examiner met the requirements of the conditional use process. He acknowledged that the applicant provided some general information about data centers but noted that several important, specific questions remained unanswered.

Mr. Bates stated that this was a land use decision, not a final design or engineering approval, and that the primary question was whether the proposed use fit within City Code, which City staff had generally determined it did. He expressed concern that affirming the Hearing Examiner's decision could lead to further appeals and judicial review and potentially expose the City to additional costs. He stated that, in his opinion, the best path forward was to reverse the decision with strict conditions requiring the applicant to comply with the representations and estimates provided and to complete an environmental study before any vertical construction. He also noted that concerns raised by the public regarding noise, vibration, and lighting are not fully addressed in City Code, including the lack of a specific decibel standard at the property line. Council Member Bates concluded that, based on the criteria established in the code, he believed the applicant had met the requirements and that reasonable but strict conditions could address the remaining concerns.

In response to questions from Council, Mr. Johnson explained that any conditions placed on the conditional use permit would run with the land and would therefore apply to any subsequent applicant using the property. He stated that the conditional use permit would be recorded with Bannock County and attached to the parcel.

Ms. Satterfield expressed appreciation to the Council and staff for their time and effort on the matter, noting the importance of getting the decision right for the community. She said the application contained a significant amount of information, but much of it remained vague, making it difficult to make a fully informed decision. Ms. Satterfield said she was not opposed to the data center but wanted more information and agreed with Mr. Bates that the City Code was vague in this area.

Mr. Paulsen expressed concern about the City's ability to monitor and enforce conditions, citing the ongoing difficulty to enforce electronic billboard regulations. He questioned how the City would enforce conditions such as water use and noise restrictions and what recourse the City would have if the facility were built and repeatedly violated those conditions.



In response to questions from Council, Mr. Johnson explained that conditions tied to the permitting and building process can be enforced by withholding a certificate of occupancy or other approval until the conditions are met. He noted that ongoing conditions are more difficult to enforce but would constitute a contractual obligation between the City and property owner, with violations subject to civil remedies.

In response to questions from Council, Mr. McLane said ongoing conditions could be monitored through periodic inspections, similar to existing site requirements such as landscaping and stormwater maintenance. He noted that a regular inspection schedule could be established, but the City would be responsible for enforcement.

In response to questions from Council, Mr. Johnson explained that if a court found the criteria were applied incorrectly, it would likely remand the matter to the City with instructions, and the ability to impose additional conditions would depend on the court order. He said the Council could amend the City Code and waive the 12-month requirement, but any future application would be subject to the Code in effect when it was submitted. He added that changing the City Code would not be considered punitive, provided the changes were constitutional and enforceable.

Mr. Bates said he saw two potential paths for the Council: reverse the Hearing Examiner's decision with conditions or affirm the decision while modifying the timeframe for reapplication. He noted that Mr. Schultz likely had additional detailed information he could provide but had not been able to present new evidence during the appeal process.

Mr. Paulsen said he leaned toward affirming the Hearing Examiner's decision and using the time before any future application is received to address changes to City Code which establish appropriate regulations for future data centers.

Mayor Dahlquist said he believed the City needed time to revise the City Code to better address data centers and establish clear regulations before considering future applications.

In response to questions from Council, Mr. McLane said the City Code had been modified extensively over the years, but its original basis was dated in the 1990s. He explained that the City is working toward a complete Code rewrite to modernize it. He confirmed that AI data centers are not specifically addressed in the current City Code.

A motion was made by Mr. Nichols, seconded by Mr. Paulsen, to affirm the Hearing Examiner's decision of Conditional Use Permit CUP26-003, denied by the Hearing Examiner on May 19, 2026, as the Hearing Examiner met the requirements of the conditional use permit process regarding an appeal from Lex Development, represented by Parsons Behle & Latimer.

Council members discussed whether to modify the 12-month reapplication timeframe, with some members expressing interest in allowing additional time to review and potentially revise the City Code. The Council ultimately agreed to leave the motion as-is as the 12-month timeframe is established by ordinance.



In response to questions from Council, Mr. McLane said he estimated the broader Title 17 rewrite could take approximately 18 months and that addressing data centers specifically could take approximately 8 to 12 months.

Mr. Bates stated that he remained concerned the applicant could seek judicial review and that the City could lose the opportunity to impose conditions on the development if a court ruled in the applicant's favor. He noted the applicable appeal and judicial review timeframes and said he was voting against the motion due to concerns about the potential for litigation and costs to taxpayers.

Ms. Satterfield expressed concern that judicial review could take the matter out of the Council's hands and leave the decision to a judge. She said she would vote in favor of the motion but acknowledged that the outcome of any potential judicial review would be uncertain.

Mr. Mangum said he concurred with Mr. Bates's concerns regarding judicial review, noting that the matter falls within the Council's purview and that the Council should also consider the desires of the community.

Mr. Nichols' motion was voted upon at this time. Upon roll call, those voting in favor were Nichols, Paulsen, Mangum, and Satterfield. Bates voted in opposition. The motion passed.

Mayor Dahlquist thanked the Council for its participation and efforts, acknowledging that the process had been difficult and involved significant community participation and extensive study.

AGENDA ITEM NO. 10: ADJOURN

There being no further business, Mayor Dahlquist adjourned the meeting at 8:18 p.m.

APPROVED BY:

MARK DAHLQUIST, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK



REGULAR CITY COUNCIL MEETING
JULY 16, 2026

12

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK





**CITY OF POCATELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
AUGUST 6, 2026**

AGENDA ITEM NO. 1: ROLL CALL

Mayor Mark Dahlquist called the City Council Clarification meeting to order at 5:31 p.m. Council members present were Dakota Bates, Corey Mangum, Brent Nichols, Hayden Paulsen, Stacy Satterfield, and Ann Swanson.

AGENDA ITEM NO. 2: DISCUSSION

Mayor Dahlquist and City Council members discussed items listed on the August 6, 2026 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.

AGENDA ITEM NO. 3: ADJOURN

Mayor Dahlquist adjourned the City Council Clarification Meeting at 5:47 p.m.

APPROVED BY:

MARK DAHLQUIST, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK



**CITY OF POCATELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
AUGUST 6, 2026**

AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE

The Regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Dahlquist. Council members present were Dakota Bates, Corey Mangum, Brent Nichols, Hayden Paulsen, Stacy Satterfield, and Ann Swanson.

Mayor Dahlquist led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: INVOCATION

A moment of silence was observed in place of an invocation.

AGENDA ITEM NO. 3: CONSENT AGENDA

Council was asked to consider the following business items:

(a) MINUTES

Waive the oral reading of the minutes and approve the minutes from the following meetings: Clarification and Regular City Council meetings of May 7 and May 21, 2026; City Council Work Session and City Council Budget Development meetings of May 14, 2026; and Special City Council Town Hall meeting of July 20, 2026.

(b) MATERIAL CLAIMS

Approve the Material Claims for the period of July 16-31, 2026 in the amount of \$3,904,830.78.

(c) PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT

Confirm the Mayor's reappointment of Tonya Wilkes to continue serving as a member of the Parks and Recreation Advisory Board, representing Pocatello/Chubbuck School District 25. Tonya's term will begin August 19, 2026 and expire August 19, 2028.

(d) COUNCIL DECISION – APPEAL OF CONDITIONAL USE PERMIT (CUP) 26-003

Adopt the Council's decision regarding the appeal of CUP 26-003 and affirm the Hearing Examiner's decision of CUP 26-003.

(e) FISCAL YEAR 2024 AUDIT ACCEPTANCE

Accept the Annual Comprehensive Financial Report (ACFR) for Fiscal Year ended September 30, 2024, as approved by the Investment and Audit Committee on May 26, 2026.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve items 3(a) through 3(c) and 3(e) on the Consent Agenda. Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Nichols, Satterfield, and Swanson.

Mr. Bates requested that Agenda Item No. 3(d) be considered separately.

In response to questions from Council, Jared Johnson, City Attorney, clarified that the item formally memorialized the Council's decision from approximately three (3) weeks earlier. He explained that a denial would not change the outcome of the appeal, but would indicate that the document did not accurately reflect the Council's decision and would require staff to revise it accordingly.

A motion was made by Mr. Paulsen, seconded by Mr. Nichols, to approve item 3(d) on the Consent Agenda. Upon roll call, those voting in favor were Paulsen, Nichols, Mangum, Satterfield, and Swanson. Bates voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 4: PROCLAMATIONS

Mayor Dahlquist announced there were no proclamations.

Mayor Dahlquist acknowledged the America 250 initiative, which encourages 250,000 acts of service throughout Idaho in celebration of the 250th anniversary of the United States. The City is participating in the initiative by recognizing community members who contribute acts of service. Mayor Dahlquist recognized JR Simplot Company and Miracle Ear Hearing Center for supporting the City's cooling shelters. JR Simplot Company donated several cases of bottled water, while Miracle Ear Hearing Center donated additional bottled water and granola bars. Neither organization had representatives present.

AGENDA ITEM NO. 5: CALENDAR REVIEW

Mayor Dahlquist reminded Council members of the following meetings: August 13 City Council Work Session at 9:00 a.m.; August 20 Clarification meeting at 5:30 p.m. and Regular City Council meeting at 6:00 p.m.

Mayor Dahlquist announced the following events on August 8: Summer Sizzler Fun Run at 8:00 a.m.; the Chubbuck Days Parade and community festival at Cotant Park beginning at 10:00 a.m.; and Molinelli's Jewelers' "Rock the Block Party" fundraising event for the Idaho Food Bank on Main Street from 6:00 p.m. to 10:00 p.m. He also noted August 23 is the final day of the season for the Ross Park Aquatic Center; the Welcome Back Orange and Black event for ISU students will be held August 24 from 4:00 p.m. to 7:00 p.m. at Lookout Point in Historic Downtown; the Community Recreation Center will be closed for annual maintenance August 24 through September 7, with only the front desk remaining open; and the annual Portneuf River Cleanup will take place August 29 from 10:00 a.m. to noon, meeting at the Pacific Recycling trailhead. Mayor Dahlquist also reminded residents that the open burn ban in Wildland Urban Interface areas remains in effect; City Hall, the Animal Shelter, and Marshall Public Library continue to serve as cooling shelters during the extreme heat; and drivers should slow down and use caution as schools prepare to reopen.

AGENDA ITEM NO. 6: ITEMS FROM THE AUDIENCE

Stephen Adams, Pocatello resident, expressed concerns regarding Flock cameras and stated that other cities have discontinued their contracts due to public concerns. He cited the Fourth Amendment and expressed his opinion that the cameras constitute unreasonable searches. Mr. Adams requested that the Flock cameras and related



contracts be removed in Pocatello, Chubbuck, and the surrounding area. He thanked the Council for its work.

Mayor Dahlquist confirmed that the Council would discuss Flock cameras at the August 13 Council Work Session at 9:00 a.m., including a presentation from Police officials. He clarified that no action would be taken and the discussion would not be a public hearing.

AGENDA ITEM NO. 7: APPOINTMENT CONFIRMATION OF FIRE CHIEF

Council was asked to confirm the Mayor's appointment of Shane Grow as Fire Chief, effective August 8, 2026.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to confirm the Mayor's appointment of Shane Grow as Fire Chief, effective August 8, 2026. Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Nichols, Satterfield, and Swanson.

Konni Kendell, City Clerk, administered the oath of office to the newly appointed Fire Chief, Shane Grow.

Chief Grow thanked the Council and expressed his appreciation to be a part of the Fire Department.

Mayor Dahlquist thanked Chief Grow, his family, and the Fire Department for their support and expressed confidence in Chief Grow's leadership and his 24 years of service.

AGENDA ITEM NO. 8: PUBLIC HEARING- PROPOSED FISCAL YEAR 2027 FEE CHANGES

This time was set aside for the Council to hear comments from the public on proposed fee changes for Fiscal Year 2027.

Mayor Dahlquist opened the public hearing.

Rich Morgan, Chief Financial Officer, gave an overview of all highlighted items. He presented two (2) changes to the proposed fee schedule. The Fire Department adjusted its credit card convenience fee to pass through the cost charged to the City, and Planning and Development added two (2) appeal request fees to help cover public notice costs. Mr. Morgan noted that the Council would consider a resolution including all City fees in the coming weeks.

Mayor Dahlquist explained that separate public hearings would be held during future meetings regarding the proposed fee changes, forgone tax levy, and Fiscal Year 2027 Budget. He noted that no action regarding these topics would be taken during the current meeting. Public comments received will be discussed at the August 13, 2026 Work Session. Final budget ordinance adoption is scheduled to be considered by the Council at the Regular City Council meeting on August 20, 2026.

Mayor Dahlquist announced no written comments had been received.

There being no public comments, Mayor Dahlquist closed the public hearing.



AGENDA ITEM NO. 9: PUBLIC HEARING – PROPOSED FISCAL YEAR 2027 FORGONE TAX LEVY

This time was set aside for the Council to hear comments from the public regarding a proposal to levy the forgone amount for Fiscal Year 2027 to be included in the Fiscal Year 2027 Budget, in accordance with Idaho Code §63-802.

Mayor Dahlquist opened the public hearing.

Rich Morgan, Chief Financial Officer, explained the proposed use of one percent (1%) of the City's available forgone property tax authority, totaling \$375,000. In response to questions from Council, Mr. Morgan explained that forgone authority allows the City to reserve unused property tax authority for potential use in a future budget. He noted that the City may use up to one percent (1%) for operations and an additional three percent (3%) for qualifying capital projects, but the proposed budget only includes one percent (1%) for operations.

Mayor Dahlquist announced no written comments had been received.

There being no public comments, Mayor Dahlquist closed the public hearing.

AGENDA ITEM NO. 10: PUBLIC HEARING – PROPOSED FISCAL YEAR 2027 BUDGET

This time was set aside for the Council to hear comments from the public regarding the proposed Fiscal Year 2027 City Budget.

Mayor Dahlquist opened the public hearing.

Rich Morgan, Chief Financial Officer, presented the proposed Fiscal Year 2027 Budget totaling \$186.6 million, an approximately seven percent (7%) increase from the previous year. He noted that \$37.5 million, or approximately 20 percent of the total, is funded through property taxes. Mr. Morgan stated that the budget was a solid proposal and explained that the public could view the full budget on the City's website through the Finance Department's budget page and OpenGov.

Mayor Dahlquist commended the Finance Department for implementing OpenGov and noted that it provides a user-friendly resource with detailed budget information.

Mayor Dahlquist announced no written comments had been received.

Karen Ludwig, Pocatello resident, spoke uncommitted to the proposal. She expressed concerns regarding the proposed increase in airport funding and requested additional information regarding the increase. She questioned the sustainability of the Pocatello Regional Airport and suggested exploring a regional airport in partnership with the Idaho Falls area to provide more direct flights and reduce costs.

Mayor Dahlquist clarified that the City is not currently subsidizing commercial air service at the Pocatello Regional Airport and has not done so for several years. He explained that the airport's operations extend beyond commercial air service and include leases, fire



suppression, and other functions. He noted that the apparent increase in airport funding is largely attributable to grant-funded projects, which must be included in the City's budget, and offered to discuss the matter further with Ms. Ludwig.

There being no further public comments, Mayor Dahlquist closed the public hearing.

AGENDA ITEM NO. 11: SHORT PLAT APPLICATION – HAC SUBDIVISION

Council was asked to approve a short plat application by Jordan Phillips, represented by Jose Nava, (mailing address: 555 North Hayes Avenue, Pocatello, ID 83201) to subdivide 9.11 acres (more or less) of parcel RPCPP138512 and RPCPP138507 into four (4) lots, with an 80' wide private access and public utility easement. The property is located approximately 225 feet west of the intersection of South Valley Road and South 5th Avenue and will be known as HAC Subdivision.

A motion was made by Mr. Mangum, seconded by Ms. Swanson, to approve a short plat application by Jordan Phillips, represented by Jose Nava, to subdivide 9.11 acres (more or less) of parcel RPCPP138512 and RPCPP138507 into four (4) lots, with an 80' wide private access and public utility easement and that the decision be set out in appropriate Council decision format and that the proposed property is located approximately 225 feet west of the intersection of South Valley Road and South 5th Avenue and will be known as HAC Subdivision. Upon roll call, those voting in favor were Mangum, Swanson, Bates, Nichols, Paulsen, and Satterfield.

AGENDA ITEM NO. 12: SHORT PLAT APPLICATION – GREY SIDE SUBDIVISION

Council was asked to approve a short plat application by Greyside Properties, LLC, represented by Stewart Ward of Dioptra, LLC, (mailing address: 4880 Clover Dell Road, Chubbuck, ID 83202) to subdivide 0.7 acres (more or less) of parcel RPTRT001100 into three (3) lots, with a 20' wide private access and public utility easement. The property is located at the approximately 1389 West Quinn Road and will be known as Grey Side Subdivision.

A motion was made by Mr. Mangum, seconded by Mr. Bates, to approve a short plat application by Greyside Properties, LLC, represented by Stewart Ward of Dioptra, LLC, to subdivide 0.7 acres (more or less) of parcel RPTRT001100 into three (3) lots, with a 20' wide private access and public utility easement and that the decision be set out in appropriate Council decision format and that the proposed property is located at approximately 1389 West Quinn Road and will be known as Grey Side Subdivision. Upon roll call, those voting in favor were Mangum, Bates, Nichols, Paulsen, Satterfield, and Swanson.

AGENDA ITEM NO. 13: IFFT FOUNDATION FUND GRANT APPLICATION FOR UPPER CITY CREEK TRAIL PROJECT

Council was asked to approve submission of an Ifft Foundation Fund grant for the Upper City Creek Trail Project in the amount of \$10,000.00 and if awarded, authorize acceptance of the award and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. There is no required match. The



funding will construct beginner and adaptive mountain biking trails in City Creek along with a skills loop with constructed technical features for practice.

A motion was made by Ms. Swanson, seconded by Ms. Satterfield, to approve submission of an Ifft Foundation Fund grant for the Upper City Creek Trail Project in the amount of \$10,000.00 and if awarded, authorize acceptance of the award and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Swanson, Satterfield, Bates, Mangum, Nichols, and Paulsen.

AGENDA ITEM NO. 14: WPC BIOGAS EVALUATION CONTRACT – KELLER ASSOCIATES, INC.

Council was asked to approve an amended contract with Keller Associates, Inc. in the amount of \$83,930.00 for the evaluation of a new beneficial use of the Biogas produced at the City of Pocatello Water Pollution Control (WPC) Treatment Facility and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funds are available in the WPC FY26 budget.

A motion was made by Mr. Nichols, seconded by Mr. Mangum, to approve an amended contract with Keller Associates, Inc. in the amount of \$83,930.00 for the evaluation of a new beneficial use of the Biogas produced at the City of Pocatello Water Pollution Control (WPC) Treatment Facility and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

In response to questions from Council, Levi Adams, WPC Superintendent, explained that the City has captured biogas from its wastewater digesters and used generators to produce and sell power to Idaho Power for more than 40 years. He noted that changes to the Idaho Power contract and increased equipment maintenance costs have significantly reduced the financial benefit of the project. The City currently flares the biogas and is seeking expert guidance through the proposed contract to determine the best beneficial use, which could include upgraded generators, turbines, or converting the biogas to renewable natural gas.

Mr. Nichols' motion was voted upon at this time. Upon roll call, those voting in favor were Nichols, Mangum, Bates, Paulsen, Satterfield, and Swanson.

AGENDA ITEM NO. 15: SPECIAL EVENT EXCEPTION – DRIVE THROUGH CHRISTMAS LIGHT SHOW

Council was asked to authorize a special event exception to Dr. Bryndon Belnap, representing Belnap Orthodontics (mailing address: 1133 Call Creek Drive, Pocatello, ID 83201) to allow for an annual Christmas Light display in Lower Ross Park in December and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. City Code 12.36.020 requires City owned parks and public spaces to be closed one (1) hour after sunset. The proposed event will take place in mid-December between the hours of 6:00 p.m. and 9:00 p.m. for three (3) evenings.

Anne Butler, Parks and Recreation Director, presented a proposed community drive-through Christmas light display at Lower Ross Park. She explained that the project would



require an exception to City Code due to the display operating after dark and stated that the location would have minimal impact on the surrounding neighborhood.

In response to questions from Council, Bryndon Belnap, Pocatello resident, explained that he had experienced similar drive-through displays while living away for school and wanted to bring the experience to Pocatello. He expressed his appreciation for the opportunity to coordinate the event. Dr. Belnap expressed his gratitude for the opportunity to bring businesses and the community together.

Council thanked Dr. Belnap for organizing the event and giving back to the community.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to authorize a special event exception to Dr. Bryndon Belnap, representing Belnap Orthodontics (mailing address: 1133 Call Creek Drive, Pocatello, ID 83201) to allow for an annual Christmas Light display in Lower Ross Park in December and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Nichols, Satterfield, and Swanson.

AGENDA ITEM NO. 16: PIGGYBACK BID ACCEPTANCE FOR RC MOWERS – PARKS AND RECREATION DEPARTMENT

Council was asked to accept the piggyback bid of Sourcewell contract #112624-EMB via RC Mowers for the purchase of one (1) Remote Control 60" mower in the amount of \$73,901.31 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

In response to questions from Council, Anne Butler, Parks and Recreation Director, explained that the sixty-inch (60") track mower would primarily be used at trailheads, hillsides, and stormwater retention areas. She noted that the Street Department may also borrow the mower for steep locations. Ms. Butler stated that she anticipated the mower would meet the current need but that additional mowing equipment may be necessary in the future.

A motion was made by Ms. Swanson, seconded by Ms. Satterfield, to accept the piggyback bid of Sourcewell contract #112624-EMB via RC Mowers for the purchase of one (1) Remote Control 60" mower in the amount of \$73,901.31 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Swanson, Satterfield, Bates, Mangum, Nichols, and Paulsen.

AGENDA ITEM NO. 17: MASTER LEASE AGREEMENT – THE BANCORP BANK

Council was asked to approve a Master Lease Agreement with The Bancorp Bank establishing the general terms and conditions governing current and future lease financing transactions and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Future acquisitions will utilize budgetary appropriations and, if they exceed applicable purchasing thresholds, will be presented to Council as separate Lease Schedules for approval.

A motion was made by Mr. Mangum, seconded by Ms. Swanson, to approve a Master Lease Agreement with The Bancorp Bank establishing the general terms and conditions



governing current and future lease financing transactions and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Swanson, Bates, Nichols, Paulsen, and Satterfield.

AGENDA ITEM NO. 18: RESOLUTION/AIRPORT LEASE AGREEMENT – POCATELLO TMX

Council was asked to adopt a resolution and approve a lease agreement between the City and Pocatello TMX for approximately 13.7 acres of property at the airport for the purpose of operating a motocross speedway and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The lease term will be five (5) years and the rental rate will be \$6,199.79 per year with annual increases according to the CPI.

A motion was made by Ms. Swanson, seconded by Mr. Mangum, to adopt a resolution (2026-22) and approve a lease agreement between the City and Pocatello TMX for approximately 13.7 acres of property at the airport for the purpose of operating a motocross speedway and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Swanson, Mangum, Bates, Nichols, Paulsen, and Satterfield.

AGENDA ITEM NO. 19: AIRPORT CONCESSION AGREEMENT – COMMON LAND, LLC

Council was asked to approve a concession agreement with Common Land, LLC for the placement of up to two (2) food/beverage/merchandise vending machines inside the airport terminal and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The agreement will be for a two (2) year term and the concession fee will be \$1.00 for the first six (6) months and thereafter will be 7% of gross sales above \$400.00 per month.

A motion was made by Mr. Mangum, seconded by Ms. Swanson, to approve a concession agreement with Common Land, LLC for the placement of up to two (2) food/beverage/merchandise vending machines inside the airport terminal and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Swanson, Bates, Nichols, Paulsen, and Satterfield.

AGENDA ITEM NO. 20: CHANGE ORDER #1 – MONTE VISTA TO POCATELLO CREEK ROAD PATHWAY PROJECT- RS JOBBER, INC.

Council was asked to approve Change Order No. 1 for the Monte Vista to Pocatello Creek Road Pathway Project with the contractor, RS Jobber Inc., in the amount of \$115,076.20, and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funding for the local match has been provided by local nonprofit organizations and the required local match for this change order is available in Fund 71.

A motion was made by Mr. Mangum, seconded by Ms. Satterfield, to approve Change Order No. 1 for the Monte Vista to Pocatello Creek Road Pathway Project with the contractor, RS Jobber Inc., in the amount of \$115,076.20, and authorize the Mayor's



signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Satterfield, Bates, Nichols, Paulsen, and Swanson.

**AGENDA ITEM NO. 21: ADDENDUM STATE/LOCAL AGREEMENT
(CONSTRUCTION) CENTER STREET RAILROAD
BRIDGE UNDERPASS REHAB PROJECT – IDAHO
TRANSPORTATION DEPARTMENT**

Council was asked to approve an Addendum State/Local Agreement for the Center Street Railroad Bridge Underpass Rehab Project Key Number No. 12098 between the Idaho Transportation Department (ITD) and the City of Pocatello, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. The project has been awarded \$1,000,000.00 of Federal Aid through the Large Urban Program to contribute to the project overall cost. Council may also wish to authorize the match payment of \$73,400.00, which will be applied towards the required overall match amount. The match requirement for this project is 7.34% of the programmed cost and funding has been allocated in Fund 70 to cover the expenses.

Mariela Mejia, Project Manager, explained that the Center Street Underpass Project was awarded \$1 million in federal funding through the Large Urban Program. She stated that a 7.34% local match, totaling \$73,400, is required to utilize the funding. Ms. Mejia explained that approval of the match payment is necessary for the Local Highway Technical Assistance Council to allocate the federal funds to the project.

In response to questions from Council, Scott Stacy, representing Civil Science, provided an update on the Center Street Underpass Project. He reported that construction was progressing on the retaining walls and sidewalks on the southeast and southwest corners and that drilling had begun for the northwest retaining wall. He explained that work near the railroad had been delayed by Union Pacific requirements but that the contractor could now continue certain work while trains were present. Mr. Stacy estimated that the road could potentially reopen in October, with November or December being possible. He noted that boulders encountered during excavation had also delayed construction. Mr. Stacy expressed appreciation for the City's cooperation and the contractor's efforts to complete the project as quickly as possible.

Mayor Dahlquist noted that Cannon Builders had doubled its crew and that City staff was working closely with the contractor and downtown businesses to expedite the project. He noted that improved signage had been installed to direct traffic to the east and west business districts and commended City staff and Cannon Builders for their efforts.

A motion was made by Mr. Mangum, seconded by Ms. Satterfield, to approve an Addendum State/Local Agreement for the Center Street Railroad Bridge Underpass Rehab Project Key Number No. 12098 between the Idaho Transportation Department (ITD) and the City of Pocatello, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Satterfield, Bates, Nichols, Paulsen, and Swanson.



**AGENDA ITEM NO. 22: CHANGE ORDER #6 – CENTER STREET RAILROAD
BRIDGE UNDERPASS – IDAHO TRANSPORTATION
DEPARTMENT**

Council was asked to approve Change Order No. 6 in the amount of \$ 708,808.00 for the Center Street Railroad Bridge Underpass Project between the Idaho Transportation Department and the City of Pocatello, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. This proposed change order covers the additional shoring design services required by Union Pacific's requirements for the project. The cost of this change order will be paid from the project funding source and no additional project funding is required.

A motion was made by Mr. Nichols, seconded by Ms. Satterfield, to approve Change Order No. 6 in the amount of \$ 708,808.00 for the Center Street Railroad Bridge Underpass Project between the Idaho Transportation Department and the City of Pocatello, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Nichols, Satterfield, Bates, Mangum, Paulsen and Satterfield.

AGENDA ITEM NO. 23: ADJOURN

There being no further business, Mayor Dahlquist adjourned the meeting at 7:02 p.m.

APPROVED BY:

MARK DAHLQUIST, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK





**CITY OF POCATELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
AUGUST 20, 2026**

AGENDA ITEM NO. 1: ROLL CALL

Mayor Mark Dahlquist called the City Council Clarification meeting to order at 5:30 p.m. Council members present were Dakota Bates, Corey Mangum, Hayden Paulsen, Stacy Satterfield, and Ann Swanson. Council member Brent Nichols was excused.

AGENDA ITEM NO. 2: DISCUSSION

Mayor Dahlquist and City Council members discussed items listed on the August 20, 2026 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.

AGENDA ITEM NO. 3: ADJOURN

Mayor Dahlquist adjourned the City Council Clarification Meeting at 5:44 p.m.

APPROVED BY:

MARK DAHLQUIST, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK



**CITY OF POCATELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
AUGUST 20, 2026**

AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE

The Regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Dahlquist. Council members present were Dakota Bates, Corey Mangum, Hayden Paulsen, Stacy Satterfield, and Ann Swanson. Council member Brent Nichols was excused.

Mayor Dahlquist led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: INVOCATION

The invocation was offered by Tony Seikel, representing Portneuf Sangha.

AGENDA ITEM NO. 3: CONSENT AGENDA

Council was asked to consider the following business items:

(a) MINUTES

Waive the oral reading of the minutes and approve the minutes from the following meetings: Clarification and Regular City Council meetings of June 4 and June 18, 2026; and City Council Budget Development meetings of June 1 and June 2, 2026.

(b) MATERIAL CLAIMS

Approve the Material Claims for the period of August 1-15, 2026 in the amount of \$1,858,842.16.

(c) TREASURER'S REPORT

Approve the Treasurer's Report for June 2026 showing cash and investments as of June 30, 2026 in the amount of \$111,415,903.

(d) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR HAC SUBDIVISION

Adopt the Council's decision approving the short plat for HAC Subdivision which subdivides approximately 9.11 acres of parcel RPCPP138512 into four (4) lots, subject to conditions.

(e) CITY COUNCIL DECISION – SHORT PLAT APPROVAL FOR GREY SIDE SUBDIVISION

Adopt the Council's decision approving the short plat for Grey Side Subdivision which subdivides approximately 0.70 acres of parcel RPTRT001100 into three (3) lots, subject to conditions.

Rich Morgan, Chief Financial Officer, gave an overview of the Treasurer's Report and demonstrated how to navigate OpenGov, a website that allows citizens to see the City's current financial information.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Magnum, Paulsen, Bates, Satterfield, and Swanson.

AGENDA ITEM NO. 4: PROCLAMATIONS

Mayor Dahlquist announced there were no proclamations.

AGENDA ITEM NO. 5: CALENDAR REVIEW

Mayor Dahlquist reminded Council members of the following meetings: September 3 Clarification meeting at 5:30 p.m. and Regular City Council meeting at 6:00 p.m.; September 10 City Council Work Session at 9:00 a.m.

Mayor Dahlquist announced that August 23 will be the last day of the season for the Ross Park Aquatic Center; the Welcome Back Orange and Black event for ISU students will be held on August 24 from 4:00 p.m. to 7:00 p.m. at Lookout Point in Historic Downtown; the Community Recreation Center will be closed for annual maintenance from August 24 through September 7, with the front desk remaining open while all other areas are closed for maintenance; the annual Portneuf River cleanup will be held on August 29 from 10:00 a.m. to 12:00 p.m., with participants meeting at the Pacific Recycling trailhead and are encouraged to bring work gloves and other tools to assist with cleaning trash and debris from the river; the open burn ban in Wildland-Urban Interface areas remained in effect; City Hall, the Animal Shelter, and Marshall Public Library are serving as cooling shelters through the end of August due to the extreme heat, with pets also welcome at the Animal Shelter; with school starting, motorists were encouraged to slow down in school zones; and City offices will be closed on September 7 in observance of Labor Day, and garbage, yard waste, and recycling pickups would continue on their regular schedules.

Council Member Paulsen announced that a fundraising event for the Pocatello Free Clinic would be held at Jim Dandy following the meeting that evening.

AGENDA ITEM NO. 6: ITEMS FROM THE AUDIENCE

Stephen Adams, Pocatello resident, expressed concerns about Flock cameras, including the tracking, storage, and access of information and potential impacts on privacy and liberty. He stated that residents should have a say in their use, suggested the annual cost could instead fund additional police officers, and requested a public hearing on Flock cameras and future related contracts.

David Pearson, Pocatello resident, expressed concerns about increased traffic on Willard Avenue due to the construction detour at Hiline and Pearl, particularly with schools starting. He requested a police presence during school drop-off, lunch, and dismissal times to improve safety for students and residents and asked the Council to consider the traffic concerns.



AGENDA ITEM NO. 7: RESOLUTION – EXPRESSING OPPOSITION TO M-44 CYANIDE DEVICES

Council was asked to adopt a resolution expressing formal opposition to any continued assembly, manufacture and distribution of M-44 cyanide devices within the municipal limits of the City of Pocatello.

Canyon Mansfield, Pocatello resident, spoke in support of the City's proposed resolution opposing the supply of M-44 cyanide devices from Pocatello. Mr. Mansfield shared his experience as a 14-year-old who was poisoned by an M-44 device that also killed his dog and asked the Council to support the resolution in hopes of ending the distribution of the devices from Pocatello.

Mark Mansfield, Pocatello resident, spoke in support of the City's proposed resolution opposing M-44 cyanide devices, describing them as a serious and unacceptable public safety threat. He discussed his family's experience with an M-44 device that killed their dog and injured his son, Canyon, and noted that the devices are manufactured and distributed from the Pocatello Supply Depot. Mr. Mansfield stated that the devices pose a danger to people, pets, and wildlife and urged the City to take action, thanking the Mayor and Council for supporting his family and community and requesting a unanimous vote in favor of the resolution and support for Canyon's Law, proposed federal legislation to ban M-44 devices on public lands.

Theresa Mansfield, Pocatello resident, stated that the fight against M-44 cyanide devices was not over, noting that previous progress had been reversed. She expressed concern that the devices are manufactured near downtown and close to Ross Park, and encouraged the community to continue standing together in opposition to their manufacture.

A motion was made by Mr. Paulsen, seconded by Ms. Swanson, to adopt a resolution (2026-23) expressing formal opposition to any continued assembly, manufacture and distribution of M-44 cyanide devices within the municipal limits of the City of Pocatello. Upon roll call, those voting in favor were Paulsen, Swanson, Bates, Mangum, and Satterfield.

AGENDA ITEM NO. 8: SHORT PLAT APPLICATION – TRAILSIDE SUBDIVISION

Council was asked to approve a short plat application by NeighborWorks Pocatello (mailing address: 206 North Arthur Avenue, Pocatello, ID 83204) to subdivide 19.06 acres (more or less) of City-owned land into three (3) lots, located near the intersection of Foothill Boulevard and Gathe Drive (Parcel RPCPP053702). The plat will be known as Trailside Subdivision. Staff recommended approval of the request with conditions.

Mr. Mangum stated that, as a member of the Board of Directors for NeighborWorks Pocatello, he would recuse himself from the deliberation and vote on the agenda item.

A motion was made by Ms. Swanson, seconded by Mr. Paulsen, to approve a short plat application by NeighborWorks Pocatello to subdivide 19.06 acres (more or less) of City-owned land into three (3) lots, located near the intersection of Foothill Boulevard and Gathe Drive (Parcel RPCPP053702) with the following conditions: 1) All conditions on the



Short Plat Subdivision Application Staff Report shall be met; 2) The plat shall be prepared in accordance with all State and local laws and ordinances and is subject to review by the City Surveyor; and 3) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format and that the plat will be known as Trailside Subdivision. Upon roll call, those voting in favor were Swanson, Paulsen, Bates, and Satterfield. Mr. Mangum recused himself from voting on the motion. The motion passed.

AGENDA ITEM NO. 9: SHORT PLAT APPLICATION – THE RIDGES @ HIGH TERRACE 1A

Council was asked to approve a short plat application by Bill Isley and Calvin Rock, represented by Logun Mitchell of Sunrise Engineering (mailing address: 600 East Oak Street, Pocatello, ID 83201) to subdivide 2.84 acres (more or less) of the following parcels into two (2) lots: RPRTRO01300 (Lot 13- 0.86 acres); RPRTRO01402 (Lot 14-0.46 acres); and RPRPRTR001501 (Lot 15-1.52 acres). The lots are currently vacant and were originally platted with The Ridges @ High Terrace Division 1.

A motion was made by Mr. Mangum, seconded by Ms. Swanson, to approve a short plat application by Bill Isley and Calvin Rock to subdivide 2.84 acres (more or less) of the following parcels into two (2) lots: RPRTRO01300 (Lot 13- 0.86 acres); RPRTRO01402 (Lot 14-0.46 acres); and RPRPRTR001501 (Lot 15-1.52 acres) with the following conditions: 1) All conditions on the Short Plat Subdivision Application Staff Report shall be met; 2) The plat shall be prepared in accordance with all State and local laws and ordinances and is subject to review by the City Surveyor; and 3) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Mangum, Swanson, Bates, Paulsen, and Satterfield.

AGENDA ITEM NO. 10: SHORT PLAT APPLICATION – SYRINGA NETWORKS

Council was asked to approve a short plat application by Syringa Networks LLC, represented by Wyatt Radke of A & E Engineering (mailing Address: 845 West Center Street, Suite E, Pocatello, ID 83204) to replat Lots 4 through 8 and the north 24 feet of Lot 9, Block 453 of Pocatello Townsite into two (2) lots. The parcels are located at 233 North Main Street. Staff find the application is compliant with Pocatello City Code with conditions.

A motion was made by Mr. Mangum, seconded by Ms. Satterfield, to approve a short plat application by Syringa Networks LLC to replat Lots 4 through 8 and the north 24 feet of Lot 9, Block 453 of Pocatello Townsite into two (2) lots and that the parcels are located at 233 North Main Street with the following conditions: 1) All conditions on the Short Plat Subdivision Application Staff Report shall be met; 2) The plat shall be prepared in accordance with all State and local laws and ordinances and is subject to review by the City Surveyor; and 3) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Mangum, Satterfield, Bates, Paulsen, and Swanson.



AGENDA ITEM NO. 11: FINAL PLAT APPLICATION - THE CROSSINGS TOWNHOMES

Council was asked to approve a final plat application submitted by Troy Allan Builders and K Holdings, (mailing address: 913 S 100 W, Logan, UT 84321) represented by Tyson Allen to replat Lot 2, Block 1, The Crossings Division 1 Amended into 65 lots. The plat proposes development of sixty-four (64) zero lot line townhouses in five (5) groups and one (1) common lot. Common area will consist of private drives and common area, as outlined in the Planned Unit Development approved on April 2, 2026.

In response to questions from Council, Becky Babb, Planning Manager, discussed the location of the proposed townhouse development, stating that it would run parallel to Venture Way between Wayfarer and Venture Way and end at Paradigm Way. She also stated that each unit would have a driveway and adequate parking to meet the required parking criteria.

A motion was made by Ms. Swanson, seconded by Mr. Mangum, to approve a final plat application submitted by Troy Allan Builders and K Holdings to replat Lot 2, Block 1, The Crossings Division 1 Amended into 65 lots with the condition that all other standards and conditions of Municipal Code not herein stated but applicable to the subdivision shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Swanson, Mangum, Bates, Paulsen, and Satterfield.

AGENDA ITEM NO. 12: FINAL PLAT APPLICATION – CREEKSIDE COVE FINAL PLAT DIVISION 1

Council was asked to approve a final plat application by Jonathan Hunt, represented by Gardner Francis (mailing address: 2225 S 50 E, Kaysville, UT 84037) to plat Phase 1 of the Creekside Cove Subdivision. The plat proposes development of eleven (11) zero lot-line townhouses in two (2) groups of five (5) and one (1) common lot. Common area will consist of the private drives and common area, as outlined in the Planned Unit Development approved on May 21, 2026.

A motion was made by Mr. Mangum, seconded by Ms. Satterfield, to approve a final plat application by Jonathan Hunt to plat Phase 1 of the Creekside Cove Subdivision with the condition that all other standards and conditions of Municipal Code not herein stated but applicable to the subdivision shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Mangum, Satterfield, Bates, Paulsen, and Swanson.

AGENDA ITEM NO. 13: FINAL PLAT APPLICATION – THE RIDGES @ HIGH TERRACE DIVISION 2

Council was asked to approve a final plat application by TR@HT, LLC, represented by Sunrise Engineering (mailing address: 600 East Oak Street, Pocatello, ID 83201) to plat 9.12 acres (more or less) into fourteen (14) lots. Staff finds the Final Plat is in substantial conformance with the Preliminary Plat and recommends approval with the Planning and Zoning Commission Findings of Fact and Decision. The property is located north of East Center Street and southeast of Vista Drive and will be known as The Ridges @ High Terrace Division 2.



A motion was made by Ms. Swanson, seconded by Mr. Mangum, to approve a final plat application by TR@HT, LLC, to plat 9.12 acres (more or less) into fourteen (14) lots with the following conditions: 1) All conditions on the Short Plat Subdivision Application Staff Report shall be met; 2) The plat shall be prepared in accordance with all State and local laws and ordinances and is subject to review by the City Surveyor; and 3) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Swanson, Mangum, Bates, Paulsen, and Satterfield.

AGENDA ITEM NO. 14: GRANT APPLICATION – US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FY26 LEAD HAZARD REDUCTION PROGRAM

Council was asked to approve a grant application for the US Department of Housing and Urban Development (HUD) FY26 Lead Hazard Reduction Grant Program for a total project cost of \$3,762,724.00 and, if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The total grant funding would be \$3,489,692.00 and requires a 10% match totaling \$273,032.00 to be funded by the Community Development Block Grant.

In response to questions from council, Christine Howe, Grants Manager, reported that the City's latest HUD Lead Hazard Reduction Grant was in the process of closing out and had provided approximately \$2.7 million for lead-based paint and other health hazard mitigation in 48 homes. She stated that the City hopes to assist 75 homes through the new grant, which would help preserve affordable housing and protect residents from health hazards, and noted that the program can serve working and middle-class families as well as low-income residents.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve a grant application for the US Department of Housing and Urban Development (HUD) FY26 Lead Hazard Reduction Grant Program for a total project cost of \$3,762,724.00 and, if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

Mayor Dahlquist expressed pride in City staff and nonprofit partners for their efforts to preserve existing housing stock. He noted that Pocatello's older, smaller homes provide much of the City's affordable housing and emphasized that affordable housing includes preserving existing homes, not just constructing new ones.

Mr. Mangum's motion was voted upon at this time. Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Satterfield, and Swanson.

AGENDA ITEM NO. 15: GRANT APPLICATION – US DOJ FY26 BRIDGING IMMIGRATION RELATED DEFICITS EXPERIENCED NATIONWIDE PROGRAM – ROUND 2

Council was asked to approve a grant application for the US DOJ FY26 Bridging Immigration Related Deficits Experienced Nationwide Program - Round 2 for Pocatello



Police Department radio and communications equipment with a total project cost of \$2,235,237.00 and if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

In response to questions from Council, Christine Howe, Grants Manager, explained that the grant would provide funding to replace outdated Police Department equipment, including portable radios, body cameras, software, and vehicle equipment. She stated that the grant is for technology and equipment and would support existing investigations and regional task force operations. Ms. Howe noted that the grant requires no local match and would not change the Police Department's current operations related to immigration enforcement, as the City is not applying for provisions related to immigration detention or enforcement.

In response to questions from Council, Roger Schei, Police Chief, stated that the grant would replace all needed equipment, including 110 radios, 110 body cameras, and 60 in-car mobile units, as well as five (5) years of software service. He clarified that the equipment would not be affected by the transition to Next Generation 911, as that system is primarily related to dispatch and is funded separately.

In response to questions from Council, Ms. Howe stated that grant awards are anticipated within one (1) month of application submission. She noted that the City would begin the procurement process once the grant agreement was executed and estimated a three (3) year period of performance to allow for contracting, equipment installation, training, and follow-up. She confirmed that the funding could fall within Fiscal Year 2027.

A motion was made by Mr. Bates, seconded by Ms. Swanson, to approve a grant application for the US DOJ FY26 Bridging Immigration Related Deficits Experienced Nationwide Program - Round 2 for Pocatello Police Department radio and communications equipment with a total project cost of \$2,235,237.00 and if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Bates, Swanson, Mangum, Paulsen and Satterfield.

AGENDA ITEM NO. 16: COLLECTIVE BARGAINING AGREEMENT - POLICE UNION

Council was asked to approve adoption of the Fiscal Year 2027-2030 Collective Bargaining Agreement for the Fraternal Order of Police, Portneuf Valley Fraternal Order of Police Local Lodge #13 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

A motion was made by Mr. Mangum, seconded by Ms. Swanson, to approve adoption of the Fiscal Year 2027-2030 Collective Bargaining Agreement for the Fraternal Order of Police, Portneuf Valley Fraternal Order of Police Local Lodge #13 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Swanson, Bates, Paulsen, and Satterfield.



**AGENDA ITEM NO. 17: PROPOSAL ACCEPTANCE/CONTRACT AWARD FOR
TITLE 17 REWRITE – TOWN PLANNING & URBAN
DESIGN COLLABORATIVE, LLC**

Council was asked to approve the following requests for the Title 17 Zoning Code Rewrite and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review:

- (a) ACCEPT A PROPOSAL FROM TOWN PLANNING & URBAN DESIGN COLLABORATIVE**
Accept the highest rated proposal for the Title 17 Zoning Code Rewrite RFP to Town Planning & Urban Design Collaborative, LLC; and if approved
- (b) AUTHORIZE A CONTRACT WITH TOWN PLANNING & URBAN DESIGN COLLABORATIVE**
Authorize a contract between the City of Pocatello and Town Planning & Urban Design Collaborative, LLC for the Title 17 Zoning Code Rewrite.

The City of Pocatello conducted a request for proposals (RFP) for the rewrite of the Title 17 Zoning Code and received seven (7) responsive and responsible proposals. Town Planning & Urban Design Collaborative, LLC was deemed the highest qualified.

In response to questions from Council, Becky Babb, Planning Manager, explained that the City's zoning code is outdated and has been amended numerous times, making it difficult for staff to enforce and interpret. She stated that the City is seeking to completely update the zoning code using a character-based or form-based approach that would tailor zoning requirements to the unique characteristics of different areas of the City. Ms. Babb noted that the City received seven (7) proposals through its RFP process and ultimately selected Town Planning and Urban Design Collaborative for its expertise in form-based code. She explained that the proposed SmartCode approach would consider factors such as lot size, setbacks, development patterns, and architectural character when establishing zoning requirements for neighborhoods. Ms. Babb stated that the proposed character-based zoning code was identified as a goal of the Comprehensive Plan 2040: Our Valley, Our Vision.

Mr. Bates expressed concern that the Council had not been sufficiently involved in the decision to pursue the change and emphasized that the zoning code is a legislative and policy matter.

In response to questions from Council, Ms. Babb stated that the steering committee had not yet been established and would likely consist of five (5) to eight (8) members, potentially including a Councilmember, while noting the need to consider open meeting laws. She explained that the broader community engagement process would be extensive and include stakeholder meetings, public meetings, interviews, and walk-in opportunities over the anticipated 18-month process. Ms. Babb stated that the proposed zoning code would come before the Council at multiple stages for review. She explained that the financial feasibility assessment primarily addressed long-term staff and code enforcement costs.



Mr. Bates expressed concern that transitioning to a new zoning approach could hinder development.

Ms. Babb stated that the consultant has extensive expertise in SmartCode and development and that the goal is to make the zoning code more accessible and understandable through graphics and clear requirements. She explained that hourly rates were included in the contract to allow the City to obtain additional guidance after implementation if needed, with any future work subject to budget approval. She stated that the additional hourly costs would be controlled by the number of hours used and would require funding through a future budget cycle.

Mr. Mangum stated that he understood Mr. Bates' concerns and noted that the zoning code rewrite had been discussed since 2024.

Mr. Bates stated that he believed the process should be changed moving forward, noting that an RFP of this scope represents a major change in the City's zoning philosophy rather than simply an update to outdated code. He suggested that the Council should review and expressly approve significant RFPs before they are issued. Mr. Bates also recommended that RFPs be included in Council packets when related contracts are presented.

Ms. Babb clarified that the RFP and successful proposal would be appendices to the contract.

In response to questions from Council, Jared Johnson, City Attorney, explained that the contract's provision stating it would be governed by Tennessee law is typically amended to Idaho law for City contracts. He stated that the City has authority under Idaho Code to establish venue in the municipality and that staff could pursue the amendment before the contract is executed.

Mr. Bates stated that he would vote in favor of the contract but expressed concerns about costs getting out of hand. He suggested that the Council should provide express consent to significant RFPs before they are issued, rather than reviewing them only when the resulting contract is presented for approval.

Mayor Dahlquist stated that Mr. Bates' point was well taken and that he would work to ensure significant RFPs are addressed earlier in the process on future agendas. He noted that RFPs can contain substantial language and guide fundamental changes, such as the proposed Title 17 rewrite, and may warrant more legislative involvement. He also stated that the Council could defer approval of the current contract to a future agenda if additional time was needed.

In response to a question from Ms. Babb, Mr. Bates stated that he would like Council to review significant RFPs before they are published, as the RFP represents the actual policy being pursued. He noted that while the Comprehensive Plan and Work Sessions provide general direction, the RFP establishes the specific approach and would have provided an opportunity to address his concerns before it was published.

Mr. Johnson stated that staff may have difficulty determining which RFPs Council would want to review before publication, as many RFPs are issued regularly. He noted that



establishing a clear procedural standard or determining whether the Mayor should have discretion would help staff understand when Council review is expected.

Mr. Bates stated that he took responsibility for not recognizing when the matter was discussed in April that the RFP would be a major policy matter. He agreed that not every RFP or RFQ needs Council review but suggested that significant RFPs be reviewed at the Mayor's discretion.

Mayor Dahlquist stated that he understood the direction and agreed that significant matters should receive additional review, while not requiring Council review of every RFP. He stated that he could screen major RFPs and emphasized the role of staff in handling routine matters so that Council can focus on broader issues.

Mr. Bates stated that he respected the significant work involved in preparing the RFP and emphasized that elected officials are ultimately responsible for the City's policy and legislative work. He stated that he wanted to ensure Council was fully involved in that process.

A motion was made by Mr. Bates, seconded by Mr. Mangum, to approve requests as listed in Agenda Item No. 17(a) and 17(b) for the Title 17 Zoning Code Rewrite and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Bates, Mangum, Paulsen, Satterfield, and Swanson.

AGENDA ITEM NO. 18: PROPOSAL ACCEPTANCE/CONTRACT AWARD FOR WILDFIRE ANALYSIS AND ASSESSMENT – DUDEK

Council was asked to approve the following requests for the Wildfire Analysis and Assessment project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review:

- (a) ACCEPT THE PROPOSAL FROM DUDEK**
Accept the highest rated proposal for the Wildfire Analysis and Assessment RFP to Dudek; and if approved
- (b) AUTHORIZE A CONTRACT WITH DUDEK**
Authorize a contract between the City of Pocatello and Dudek in the amount of \$54,980.00 for the Wildfire Analysis and Assessment.

The City of Pocatello conducted a request for proposals (RFP) for the completion of a Wildfire Analysis and Assessment and the Evaluation Committee recommended Dudek as the highest rated proposal. The project will be funded through the Community Wildfire Defense Grant awarded to the City.

A motion was made by Ms. Swanson, seconded by Ms. Satterfield, to approve items as listed in Agenda Item No. 18(a) and 18(b) for the Wildfire Analysis and Assessment project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Swanson, Satterfield, Bates, Mangum, and Paulsen.



AGENDA ITEM NO. 19: BID ACCEPTANCE/CONTRACT AWARD FOR UPPER CITY CREEK PARKING LOT GRADING – PRO BUILDERS, INC.

Council was asked to approve the following requests from the Pocatello Police Department, subject to Legal Department review:

- (a) ACCEPT THE LOW BID FROM PRO BUILDERS, INC.**
Accept the low bid received from Pro Builders, Inc. in the amount of \$66,809.00; and if approved
- (b) AUTHORIZE A CONTRACT WITH PRO BUILDERS, INC.**
Authorize a contract between the City of Pocatello and Pro Builders, Inc. in the amount of \$66,808.00 for the Upper City Creek Parking Lot Grading project and authorize Change Orders up to 10% of the total contract.

Funding for the project was provided through the Idaho Department of Parks and Recreation Recreational Trails Program grant.

A motion was made by Ms. Swanson, seconded by Ms. Satterfield, to approve items as listed in Agenda Item No. 19(a) and 19(b) as outlined and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Swanson, Satterfield, Bates, Mangum, and Paulsen.

AGENDA ITEM NO. 20: CHANGE ORDER #2 – 429 WASHINGTON AVENUE ENVIRONMENTAL HAZARD ABATEMENT AND INTERIOR DEMOLITION – SAFETECH, INC.

Council was asked to approve Change Order #2 in the amount of \$3,455.63 for the environmental hazard abatement and interior demolition at the City-owned property at 429 Washington Avenue and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. The proposed change order covers additional services beyond the originally contracted scope of work and 10% change order authorization. Funding for the project is available in the Building Abatement Fund.

A motion was made by Mr. Paulsen, seconded by Ms. Swanson, to approve Change Order #2 in the amount of \$3,455.63 for the environmental hazard abatement and interior demolition at the City-owned property at 429 Washington Avenue and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Paulsen, Swanson, Bates, Mangum, and Satterfield.

AGENDA ITEM NO. 21: PVC PIPE MATERIALS BID – WATER DEPARTMENT

Council was asked to award the bid for Polyvinyl Chloride (PVC) pipe to the lowest responsive bidder, HD Fowler, in the amount of \$138,015.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Funding for the purchase is available in the Water Department Fiscal Year 2026 budget.



A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to award the bid for Polyvinyl Chloride (PVC) pipe to the lowest responsive bidder, HD Fowler, in the amount of \$138,015.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Satterfield, and Swanson.

AGENDA ITEM NO. 22: RESOLUTION - FISCAL YEAR 2027 DEPARTMENTAL FEES

Council was asked to adopt a resolution with exhibits (a) through (y) setting fees for Fiscal Year 2027 (October 1, 2026 through September 30, 2027). The exhibits are:

- a. POCATELLO REGIONAL AIRPORT FEES**
- b. ALCOHOLIC BEVERAGE LICENSES FEES**
- c. ANIMAL SERVICES FEES**
- d. BUSINESS LICENSE FEES**
- e. CEMETERY FEES**
- f. COMMERCIAL ACTIVITIES IN PARKS AND PARKS FEES**
- g. CONSTRUCTION TRADE FEES**
- h. DEVELOPMENT REIMBURSEMENT FEES**
- i. ENGINEERING REVIEW SERVICE FEES**
- j. FIRE DEPARTMENT FEES**
- k. GEOGRAPHICAL INFORMATION SERVICE FEES**
- l. LIBRARY SERVICE FEES**
- m. PARKS AND RECREATION PROGRAM, RENTAL AND ADMISSION FEES FOR PARKS AND RECREATION ACTIVITIES**
- n. PARKS AND RECREATION FACILITY USE FEES**
- o. PLANNING AND DEVELOPMENT SERVICE FEES**
- p. POLICE DEPARTMENT FEES**
- q. PUBLIC RECORD FEES**
- r. SANITATION DEPARTMENT FEES**
- s. EROSION AND SEDIMENT CONTROL (ESC) FEES**



t. POCATELLO REGIONAL TRANSIT SYSTEM FEES

u. UTILITY BILLING DEPARTMENT FEES

v. WATER DEPARTMENT FEES

w. WATER POLLUTION CONTROL DEPARTMENT FEES

x. ZOO IDAHO PROGRAM, RENTAL AND ADMISSION FEES

y. GRANTS DIVISION FEES

A motion was made by Mr. Mangum, seconded by Ms. Satterfield, to adopt a resolution (2026-24) with exhibits (a) through (y) setting fees for Fiscal Year 2027 (October 1, 2026 through September 30, 2027). Upon roll call, those voting in favor were Mangum, Satterfield, Bates, Paulsen, and Swanson.

AGENDA ITEM NO. 23: RESOLUTION – FISCAL YEAR 2027 FORGONE LEVY

Council was asked to adopt a Resolution certifying the levy of forgone taxes for use in Fiscal Year 2027 in accordance with Idaho Code §63-802.

In response to questions from Council, Rich Morgan, Chief Financial Officer, explained that a levy of forgone taxes refers to taxing authority that previous Councils could have used but did not and that state law allows the City to track and use in future years. He stated that the City would use one percent (1%) of its available forgone taxes, or slightly more than \$350,000, in the Fiscal Year 2027 budget.

A motion was made by Mr. Mangum, seconded by Ms. Swanson, to adopt a resolution (2026-25) certifying the levy of forgone taxes for use in Fiscal Year 2027 in accordance with Idaho Code §63-802. Upon roll call, those voting in favor were Mangum, Swanson, Bates, Paulsen, and Satterfield.

AGENDA ITEM NO. 24: ORDINANCE – FISCAL YEAR 2027 APPROPRIATION

Council was asked to approve an ordinance approving Fiscal Year 2027 appropriation.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen that the ordinance, Agenda Item No. 24, be read only by title and placed on final passage for publication and that the whole ordinance be submitted for publication.

Upon roll call, those voting in favor were Mangum, Paulsen, Bates, Satterfield, and Swanson

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Dahlquist declared the final reading of the ordinance approving Fiscal Year 2027 appropriation. Mayor Dahlquist asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Bates, Mangum, Paulsen, Satterfield, and Swanson. Mayor Dahlquist



declared the ordinance passed, that it be numbered 3183 and that the whole ordinance be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 25: ADJOURN

There being no further business, Mayor Dahlquist adjourned the meeting at 7:29 p.m.

APPROVED BY:

MARK DAHLQUIST, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK



**CITY COUNCIL DECISION
ZONING AND FUTURE LAND USE MAP AMENDMENT REQUEST**

APPLICANT:	Dakota Worrell 11601 N Ross Avenue Oklahoma City, OK 93120
OWNER:	Pocatello Storage South, LLC 1312 17 th St PMB 71702 Denver, CO 80202-1508
LOCATION OF REQUEST:	2.03 acres of property located at 3934 Jason Avenue, more particularly described Lots 16-19, Block 2 of Palmer Tracts, Bannock County, Idaho
TYPE OF REQUEST:	Applicant requests an amendment to the zoning designation of approximately 2.03 acres of land located at 3934 Jason Avenue from Commercial General (CG) to Residential/Commercial/ Professional (RCP) with a concurrent amendment to the Future Land Use Map designation from Commercial (C) to Mixed-Use (MU)

A Public Hearing was held on September 9, 2026, before the Planning and Zoning Commission (P&ZC) to consider the Applicants' proposal to rezone property located at 3934 Jason Avenue from Commercial General (CG) to Residential/Commercial/ Professional (RCP) with a concurrent amendment to the Future Land Use Map designation from Commercial (C) to Mixed-Use (MU).

At the hearing, the Commission heard testimony from the Applicant, City Staff, and the general public. In consideration of the application, P&ZC recommended approval of the Zoning and Future Land Use Map Amendment application finding the application met the standards for approval under Pocatello Municipal Code 17.02.170(E) and 17.02.120(C).

PUBLIC HEARING

At its regular meeting held October 1, 2026, the Pocatello City Council held a Public Hearing to review the Applicants' request and recommendation of the zoning and Future Land Use Map designation amendments from the Planning and Zoning Commission and heard testimony on the request from City staff. Public comments were received in opposition and in support of the application.

ZONING ORDINANCE STANDARDS

The City Council reviews the facts and circumstances of Applicant's request for zoning designation and Future Land Use Map amendments in terms of the standards delineated in the Pocatello Municipal Code (PMC) as follows:

Zoning Ordinance Section 17.02.170(E):

1. How the requested zoning at the location in question would be in the community's best interest.
2. How the list of uses permitted by the zoning ordinance would blend with surrounding land uses.
3. If the subject site is physically suitable for the type and intensity of land uses permitted under the proposed zoning district.
4. If the uses permitted in the proposed zoning district would be adequately served by public facilities and services such as thoroughfares, police and fire protection, drainage, refuse disposal, water, sewer, and schools, to ensure the public health, safety and general welfare.
5. If the uses permitted in the proposed zoning district would be compatible in terms of their scale, mass, coverage, density, and intensity with adjacent land uses.
6. Whether the proposed zoning designation is consistent with the Comprehensive Plan land use map designation.

Zoning Ordinance Section 10.02.120(C):

1. If the request is to correct an error on the future land use map, please describe the error.
2. If the request is to recognize substantial changes in the natural conditions of the area, please describe the changes.

POCATELLO CITY COUNCIL FINDINGS OF FACT AND CONCLUSIONS

Based upon the record of this application, the testimony heard at its regularly-scheduled meeting held on October 1, 2026, and the recommendation of the City's Planning and Development Services staff, the Pocatello City Council makes the following Findings of Fact and Conclusions:

Zoning Ordinance Section 17.02.170(E):

1. Currently there is no transition between commercial and residential zoning. The proposed rezone would soften the transition which the RCP zoning district is intended to accomplish. This corresponds with the Mixed-Use designation on the Future Land Use map with the same intention of creating transitions between residential and commercial zones. Many areas of the Future Land Use Map demonstrate this intention while some areas unintentionally lack this transition. This transition zone helps reduce land use conflicts which would be beneficial to the existing neighborhood.

2. Code Section 17.03.300 states that "The RCP zoning district is designed to accommodate a mix of residential, professional office, and neighborhood commercial uses in close proximity to residential areas and major transportation facilities. Residential uses are permitted consistent with the density and requirements of the RH zoning district. Developments in the RCP zoning district may be used to serve as a buffer between residential areas and commercial and/or industrial areas." The proposed change will blend with surrounding development seeing that nearby developments include a mix of multi-family, single-family, and commercial uses. The property will serve as the transition between the residential and commercial zone as intended.

3. This property is currently undeveloped and historically has had transient commercial or light industrial uses according to historic aerial imagery. The property is flat and serves as a natural transition between residential and commercial uses.

4. The subject property is surrounded by existing residential and commercial development and all utilities and services are readily available. Bannock Transportation Planning Organization classifies Jason Avenue, McDougall Street, and Samuel Street as Local Streets and S. 5th Avenue as a Minor Arterial. The property is in close proximity to Interstate-15.

5. With the subject property being in between commercial and residential uses, it serves as a natural option for a mix of land uses including commercial and high density residential.

6. The adopted Future Land Use Map designation for the subject property is Commercial (C), however, the applicant is proposing an amendment to the Future Land Use Map to redesignate the subject property to Mixed-Use (MU) which is consistent with the proposed zoning district of RCP. This proposed change would help soften the transition between residential and commercial zoning districts which is the intention of the RCP zone and Mixed-Use designation.

Zoning Ordinance Section 10.02.120(C):

1. There is not an error in the Future Land Use Map regarding its current Commercial designation. However, this location lacks the transition that is present in a majority of instances between residential and commercial zones.

2. There have not been any substantial changes in the actual conditions of the area but the area lacks the intended transition between residential and commercial zones. The request to add such transition is reasonable and staff supports this to reflect such transition that is present in a majority of other similar areas in the city of Pocatello.

POCATELLO CITY COUNCIL DECISION

Based upon its Findings of Fact and Conclusions, the Pocatello City Council hereby approves the Applicant's request to rezone the subject property located at 3934 Jason Avenue from Commercial General (CG) to Residential/Commercial/ Professional (RCP) with a concurrent amendment to the Future Land Use Map designation from Commercial (C) to Mixed-Use (MU).

Notice is hereby given that applicant has the right to challenge this Decision and request a regulatory taking analysis pursuant to Idaho Code Section 67-8003 within 28 days after this Decision.

DATED this ____ day of _____, 2026.

Approved as to form and content

CITY OF POCATELLO, a municipal
corporation of Idaho

JARED JOHNSON, City Attorney

MARK DAHLQUIST, Mayor

ATTEST:

KONNI R. KENDELL, City Clerk

STATE OF IDAHO)
 ss:
County of Bannock)

On this ____ day of _____, 2026, before me, the undersigned, a Notary Public in and for the State, personally appeared Mark Dahlquist and Konni R. Kendell, known to me to be the Mayor and City Clerk, respectively, of the City of Pocatello, and acknowledged to me that they executed the foregoing instrument for and on behalf of said municipal corporation and that said municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the date and year in this certificate first above written.

(SEAL)

NOTARY PUBLIC FOR IDAHO
Residing in: _____
My commission expires: _____

**CITY COUNCIL DECISION
FINAL PLAT APPROVAL
JASON AVENUE TOWNHOMES**

Brady Smith and Roy Flores, as Applicants and represented by Creek Hollow & Associates, Inc., submitted a request to subdivide approximately .086 acres of land, located at 3524 Jason Avenue and more particularly described as Lot 10, Block 4 of South Park Subdivision, Bannock County, Idaho, into twelve (12) townhome lots and one (1) common lot, which are located within a Residential Medium Density Single-Family (RMS) zoning district.

This matter came before City Council at its regularly scheduled meeting on October 1, 2026, whereat the City Council approved the plat for Jason Avenue Townhomes and authorized City staff to sign the plat, subject to the following conditions:

1. All standards and conditions of Pocatello Municipal Code applicable to the subdivision shall apply.

Notice is hereby given that applicant has the right to challenge this Decision and request a regulatory taking analysis pursuant to Idaho Code Section 67-8003 within 28 days after this Decision.

DATED this ____ day of _____, 2026.

Approved as to form and content

CITY OF POCA TELLO, a municipal
corporation of Idaho

JARED JOHNSON, City Attorney

MARK DAHLQUIST, Mayor

ATTEST:

KONNI R. KENDELL, City Clerk

STATE OF IDAHO)
)
) ss:
County of Bannock)

On this _____ day of _____, 2026, before me, the undersigned, a Notary Public for the State, personally appeared Mark Dahlquist and Konni R. Kendell, known to me to be the Mayor and City Clerk, respectively, of the City of Pocatello, and acknowledged to me that they executed the foregoing instrument for and on behalf of said municipal corporation and that said municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the date and year in this certificate first above written.

(SEAL)

NOTARY PUBLIC FOR IDAHO
Residing in: _____
My commission expires: _____

MEMORANDUM

TO: Mayor Dahlquist and City Council

FROM: Jared Johnson, City Attorney



DATE: October 7, 2026

RE: Footwear Policy Update – Human Resources Department

I have reviewed the proposed updates to the City of Pocatello Safety Footwear Program Policy. Based on my review, I have no legal concerns with the policy as proposed. Accordingly, I recommend that the City Council approve the updated policy for implementation and use by the City of Pocatello.

Please contact me with any questions or concerns.

POLICY	City of Pocatello Safety Footwear Program
CITY COUNCIL ADOPTION DATE:	
EFFECTIVE DATE:	October 15, 2026
ORIGINAL DATE:	October 1, 2019
DISTRIBUTION:	All Employees Identified in Appendix A
RESPONSIBLE DEPARTMENT:	Human Resources

- The purpose of this program is to enhance the employee safety by providing superior quality protective footwear, which meets or exceeds the current OSHA §1910 Standard, ASTM (ANSI) F2412-05 & F2413-05 Standards. Employees will be paid a Safety Footwear Allowance pursuant to the adopted Safety Footwear Program as adopted by City Council, and amended as determined by the Human Resources Director and approved by the Mayor.
- Designated employees are required to wear safety footwear at all times while working in areas requiring safety footwear. These areas are determined by the department head or supervisor. Employees shall ensure that their safety footwear are in safe working order (shoes with exposed steel cap no longer provide the safe protection they were designed for.)
- The safety boot allowance will be included on all IRS W-2 forms as reportable taxable income and employees is liable for any and all taxes incurred for such safety footwear reimbursements. Any spending above the allowance will be the responsibility of the employee.
- Standalone policy: City of Pocatello Safety Footwear Program.

City of Pocatello Safety Footwear Program

Effective October 1, 2025

1) Program Summary

The purpose of this program is to enhance the employee safety by providing superior quality protective footwear, meets or exceeds the current OSHA §1910 Standard, ASTM (ANSI) F2412-05 & F2413-05 Standards.

2) Program Details

- a) Employees are required to wear safety footwear at all times while working in areas requiring safety footwear. These areas are determined by the department head or supervisor. Employees shall ensure that their safety footwear are in safe working order (shoes with exposed steel cap no longer provide the safe protection they were designed for.)
- b) Employees will be required to acquire safety footwear before working in areas where the use of safety footwear is mandatory.
- c) Employee's failure to acquire the protective footwear within the prescribed timelines or failure to wear the footwear while at work, may subject the employee to disciplinary action up to and including termination.
- d) Supervisors/department heads are required to ensure that new employees with job classifications in Appendix A have been provided with the appropriate requirements. The department head and employee shall sign a notice of this policy. Department heads shall provide annual safety footwear information to all employees whose job classification appears on Appendix A.
- e) Each Department shall be responsible for the implementation and funding of the Safety Footwear Program. Each Department Head will have standard set for each position as explained in Appendix B.
- f) The Safety Footwear requirements as defined by department and position type are requirements of the positions. If an employee reports to work in inappropriate footwear it is subject to disciplinary action.
- g) Medical waivers for foot protection are not acceptable except for temporary conditions as certified by a medical practitioner licensed by the State of Idaho.
- h) The safety boot allowance will be included on all IRS W-2 forms as reportable taxable income and employees is liable for any and all taxes incurred for such safety footwear reimbursements. Any spending above the allowance will be the responsibility of the employee.

3) Procedures

The use of footwear is mandatory for all City personnel identified in Attachment A. Within thirty calendar days of employment an employee will be required to obtain safety footwear.

a) Footwear Definitions

i) Safety Toe Boots

- (1) Safety boots high boots shall be 6" height or greater, be leather or composite material, containing protective reinforcement made of steel or composite toes, and include a supported heal. The footwear must meet the American Society for Testing and Materials (ASTM) standard. Slip resistance is recommended.

ii) Work boots

- (1) Work boots shall be 6" height or greater, and be leather or composite material with a supported heal. Slip resistance is recommended.

iii) Limited Field Work

- (1) Limited field work positions are required to meet the specifications required by job sites, and any OSHA requirements in place due to funding. Slip resistant is recommended. The determination of boot style is determined by the Public Works Director, Director of Public Services, or Parks and Recreation Director. As these positions spend less than 50% of their time in the field they are at the limited field classification.

iv) Waterproof

- (1) Waterproof shoes that lace or pull on, slip resistance is recommended, and must cover the foot. Ankle and higher are acceptable.

NOTE: Suede material and wedge soles will not be authorized or approved.

4) Repair and Replacement

- a) With the exception of extraordinary work-related circumstances authorized in writing by their department head, replacement or repair of the safety footwear within that year period will be the responsibility of the employee.

5) Worker's Compensation Claims involving safety boot damage:

- a) Any employee who has an on-the-job injury who is not wearing appropriate footwear at the time of the injury is subject to reprimand up to and including termination.

6) Appeals:

- a) The Department Head may evaluate, on a case-by-case basis, employee requests for special footwear or exception to this program. If the Department Head approves special

footwear or an exception, they shall submit the request to City Public Works Director, Director of Public Services, or Parks and Recreation Director and Human Resources Manager.

- b) Medical certification from the employee's treating physician is required for such requested exception. The treating physician must provide an assessment of viable footwear alternatives that ensure the protection of the employee.
- c) The City Public Works Director, Director of Public Services, or Parks and Recreation Director, along with the Human Resources Manager will have the final approval of authorized alternative footwear and submit a final decision in writing. The employee will be responsible for additional costs above the original dollar value provided by the City for the safety footwear.

Appendix A

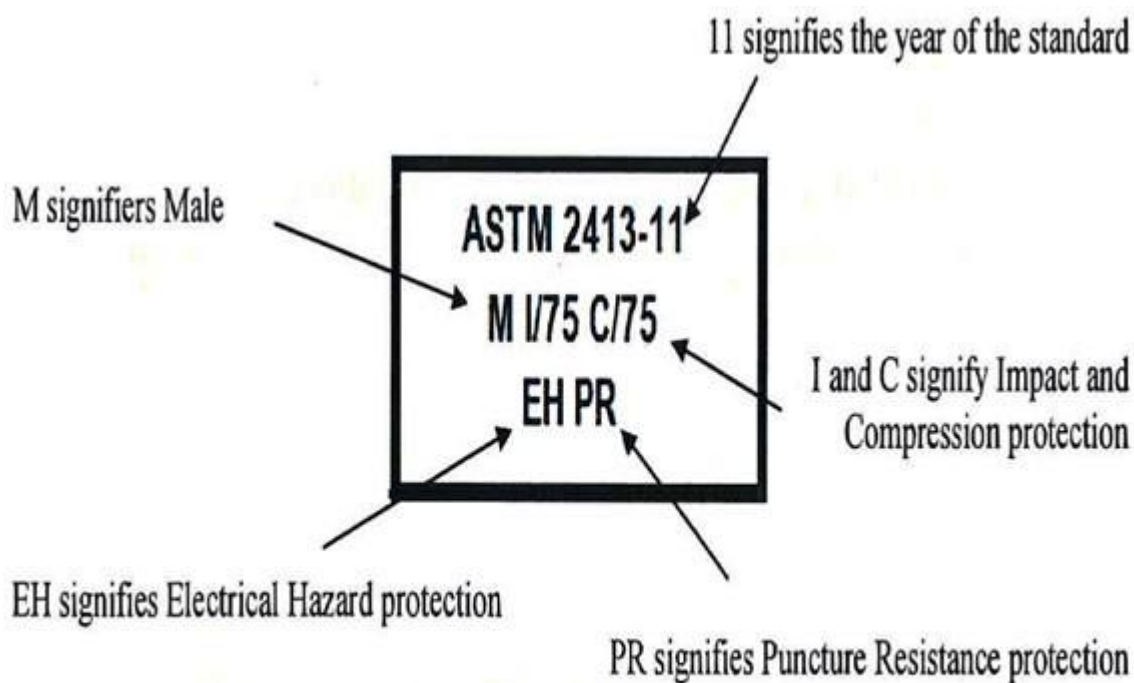
Position Classifications Allowances for the City of Pocatello Safety Footwear Program

Department	Position	Safety Toe	High Ankle	Limited Field	Water-proof
Airport	Airport Maintenance Supervisor	\$200			
Airport	Airport Operations Specialist		\$150		
Airport	Airport Senior Equipment Operator	\$200			
Airport	Facilities Maintenance Worker	\$200			
Animal Services	Animal Care Specialist				\$100
Animal Services	Maintenance Technician	\$200			
Building	Building Official			\$100	
Building	Building/Mechanical Inspector	\$200			
Building	Electrical Inspector	\$200			
Building	Plumbing & Mechanical Inspector	\$200			
Custodial	Custodian				\$100
Custodial	Custodian Supervisor				\$100
Engineering	City Surveyor		\$150		
Engineering	Engineering Technician			\$100	
Engineering	GIS Coordinator			\$100	
Engineering	GIS Analyst			\$100	
Engineering	Project Manager			\$100	
Engineering	Project Engineer			\$100	
Engineering	PW Development Engineer			\$100	
Engineering	Senior Engineer			\$100	
Engineering	Senior Engineering Technician			\$100	
Fleet	Mechanic	\$200			
Fleet	Mechanic – EVT	\$200			
Fleet	Fleet Operations Coordinator	\$200			
Fleet	Shop Foreman	\$200			
Parks	Cemetery Maintenance Technician	\$200			
Parks	Senior Cemetery Maintenance Technician	\$200			
Parks	Lead Zookeeper		\$150		
Parks	P&R Maintenance Technician		\$150		
Parks	Natural Resources & Trails Supervisor		\$150		
Parks	Parks Maintenance & Facilities Manager		\$150		
Parks	Parks Landscaping & Greenspace Supervisor		\$150		
Parks	Recreation Technician		\$150		
Parks	Superintendent			\$100	

Department	Position	Safety Toe	High Ankle	Limited Field	Water-proof
Parks	Welder-Fabricator	\$200			
Parks	Zoo Maintenance Technician		\$150		
Parks	Zoo Manager		\$150		
Parks	Zookeeper		\$150		
Public Works	Environmental Technician			\$100	
Public Works	Public Works Director/City Engineer			\$100	
Public Works	Science & Envir. Administrator			\$100	
Sanitation	Sanitation Operations Lead	\$200			
Sanitation	Sanitation Operations Supervisor	\$200			
Sanitation	Sanitation Operator	\$200			
Sanitation	Senior Sanitation Operator	\$200			
Sanitation	Machinist/Fabrication Welder	\$200			
Street	Equipment Operator		\$150		
Street	Lead Equipment Operator		\$150		
Street	Lead Pavement Marking & Sign Tech.		\$150		
Street	Senior Equipment Operator		\$150		
Street	Street Maintenance Supervisor		\$150		
Street	Street Manager			\$100	
Street	Traffic Operations Supervisor		\$150		
Street	Traffic Signal Electrician		\$150		
Street	Utility Locator	\$200			
Transit	Transit Mechanic	\$200			
Transit	Transit Facilities Maintenance Worker	\$200			
Transit	Transit Maintenance Supervisor	\$200			
Utility Billing	Meter Reader		\$150		
Utility Billing	Meter Reader Supervisor		\$150		
Water	Construction Worker	\$200			
Water	Day Service Worker	\$200			
Water	Equipment Operator	\$200			
Water	Lead Construction Worker	\$200			
Water	Lead Plumber/Pipefitter	\$200			
Water	Night Service Worker	\$200			
Water	Pump & Purification Tech	\$200			
Water	Senior Equipment Operator	\$200			
Water	Water Mainline Foreman	\$200			
Water	Water Distribution Supervisor	\$200			
Water	Water Construction & Maintenance Supervisor	\$200			

Department	Position	Safety Toe	High Ankle	Limited Field	Water-proof
Water	Water Meter Technician	\$200			
Water	Water Operations Supervisor	\$200			
Water	Water Superintendent			\$100	
Water	Water Warehouseman	\$200			
Water	Welder-Fabricator	\$200			
WPC	WPC Collection System Assistant	\$200			
WPC	WPC Collection System Operator	\$200			
WPC	WPC Collection System Supervisor	\$200			
WPC	WPC Electrical & Instrumentation Asst	\$200			
WPC	WPC Facilities Maintenance Worker	\$200			
WPC	WPC Instrumentation & Programming Specialist	\$200			
WPC	WPC Lab Technician (1, 2 or 3)	\$200			
WPC	WPC Lead Collection System Operator	\$200			
WPC	WPC Mechanic/Welder	\$200			
WPC	WPC Plant Electrician	\$200			
WPC	WPC Plant Maintenance Supervisor	\$200			
WPC	WPC Plant Maintenance Technician	\$200			
WPC	WPC Plant Operations Supervisor	\$200			
WPC	WPC Pretreatment/Lab Supervisor	\$200			
WPC	WPC Pump & Generator Specialist	\$200			
WPC	WPC Senior Collection System Operator	\$200			
WPC	WPC Superintendent			\$100	
WPC	WPC Treatment Facility Assistant	\$200			
WPC	WPC Utility Systems Technician			\$100	
WPC	WPC Wastewater Treatment Specialist (1, 2 or 3)	\$200			

Appendix B Footwear Safety Standards



EXAMPLE ASTM F2413-11 LABEL

ASTM (American Society for Testing and Materials) 2413 sets the minimum standards and testing procedures for safety footwear.

The identification of the ASTM 2413 standard is:

- LINE 1 - ASTM F2413-11 (The F2413 identifies the ASTM Standard and the "11" signifies the year of the standard)
- LINE 2 - F (Female) or M (Male) and I/75 (Impact safety-toe protection) and C/75 (Compression safety- toe protection)
- LINE 3 - Used to reference additional protective features and they should appear in the order that they appear in the standard, i.e. Mt, Cd, EH, SD, PR.

How do I Read and Understand the Labels?

1) Impact (I) and Compression (C) Resistance

- a) A safety test is performed by dropping a 50-pound weight from a predetermined height (1.5 feet) at a designated speed. The I/75 C/75 rated footwear will protect the wearer's toes from an impact of up to 75 foot-pounds and compressive loads up to 2,500 pounds.
- b) The clearances under the safety toe after the test is performed are as follows:
 - i) Men-0.500 Inch (12.7mm)

- ii) Women-0.468 Inch (11.9mm)
 - c) *The standard doesn't cover the use of 'aftermarket add-on' protective toe devices*
- 2) Metatarsal - MT
 - a) Metatarsal protection is designed to prevent or reduce injuries when the toe and metatarsal areas of the foot are exposed to hazards. The metatarsal test is performed by dropping a 50 pound weighted bar 1.5 feet onto the metatarsal guard. (75 foot-pounds of impact energy.) The impact energy is the same as for the safety- toe impact. The clearance is measured by inserting a wax foot- form into the shoe to accurately measure the deflection of the metatarsal guard on the interior of the shoe.
 - b) The clearances under the metatarsal guard after the metatarsal impact are as follows:
 - i) Men- 1 Inch (25.4mm)
 - ii) Women-0.937 Inch (24mm)
 - c) The standard doesn't cover the use of 'after market add-on' guards
- 3) Conductive Footwear- CD
 - a) Conductive footwear is designed to discharge static electricity from a person's body through their shoes to the ground. This type of footwear is designed to minimize static electricity and take the "charge" out of your body so static discharge sparks do not occur.
 - b) The electrical resistance of conductive protective footwear should range between 0 and 500,000 ohms. (One-half Mega Ohm)
- 4) Electrical Shock Resistant Protection- EH
 - a) EH protective footwear is designed to reduce the hazards due to accidental contact with live electrical circuits and is only meant to be used as a secondary protection for electrical hazard environments.
 - b) The outer surface of the sole and heel shouldn't be penetrated by any electrically conductive component, like nails in the heel.
 - c) EH shock resistant footwear must be capable of withstanding the application of 18,000 volts at 60 Hz for 1 minute with no current flow or leakage in excess of 1.0 milliamperes.
- 5) Static Dissipating Footwear-SD
 - a) SD protective footwear is designed to reduce the buildup of excess static electricity by conducting body static charge to ground, while maintaining a sufficient high level of resistance that protects the wearer from electrical hazards due to live electrical circuits.
 - b) The electrical resistance must be greater than 1,000,000 ohms (1 Mega Ohms) and not exceed 100,000,000 ohms (100 Mega Ohms).
- 6) Sole Puncture Resistant Footwear - PR
 - a) Puncture resistant footwear includes a sole puncture resistant device (usually below the insole) which reduces the possibility of puncture wounds to the bottom of the feet.
 - b) PR footwear should withstand a minimum nail penetration force of 270 pounds.

Appendix C:
Department and Position Standard Requirements

This form needs to be completed and submitted to Human Resources prior to the fiscal year allowance payment to employees. Form is also available online at: <https://employees.pocatello.gov/forms>

Fiscal Year: _____

Department: _____

Position: _____

Allowance Amount (circle 1): \$200 \$150 \$100

Indicate the footwear safety features by checking the boxes below.

Safety Toe (employee choice)	☐	Ankle Support	☐
Steel Toe	☐	Lug Soles	☐
Aluminum Toe	☐	Puncture Resistant Sole (PR)	☐
Composite Toe	☐	Metatarsal Protection (MT)	☐
Electrical (Please specify)		Non-Slip	☐
Static Dissipative (SD)	☐	Waterproof	☐
Conductive (Cd)	☐	Water resistant	☐
Anti-Static (ESD)	☐	Chemical Resistant	☐
Dielectric Insulation (DI)	☐	Heat or Cold	☐
Laces	☐	Other:	☐

Supervisor Name: _____ **Date:** _____

Supervisor Signature: _____

Department Head Name: _____ **Date:** _____

Department Head Signature: _____

Please submit completed form to Human Resources or submit online.

For submission tracking