

A G E N D A
REGULAR CITY COUNCIL MEETING
MAY 15, 2025 – 6:00 P.M.
COUNCIL CHAMBERS
911 NORTH 7TH AVENUE

The meeting will be live-streamed at: <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at sbeebe@pocatello.gov; 208.234.6248; or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE.

AGENDA ITEM NO. 2: INVOCATION: The invocation will be offered by Dean Giesbrecht, representing Watersprings Pocatello.

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AGENDA ITEM NO: 3: CONSENT AGENDA: The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

- (a) **MATERIAL CLAIMS:** Council may wish to approve the Material Claims for the period of April 1 - 15, 2025.
- (b) **TREASURER'S REPORT:** Council may wish to approve the Treasurer's Report for March 2025 showing cash and investments as of March 30, 2025.
- (c) **CITY COUNCIL DECISION – ANNEXING APPROXIMATELY 81.78 ACRES OF LAND LOCATED NORTH OF EAST CENTER STREET AND SOUTHEAST OF VISTA DRIVE:** Council may wish to adopt its decision annexing approximately 77.95 acres of land located north of East Center Street and southeast of Vista Drive. The subject property will be zoned Residential Low Density (RL).

(Pertinent Information Attached)

AGENDA ITEM NO. 4: PROCLAMATIONS:

AGENDA ITEM NO. 5: CALENDAR REVIEW: Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

AGENDA ITEM NO. 6: TAXICAB LICENSE DENIAL APPEAL – VANZYVERDEN: Onnajohn VanZyverden will be present to appeal the denial of his taxicab license, which was denied by the Pocatello Police Department. **(ACTION ITEM)**

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PUBLIC HEARINGS:

(The procedure that will be used for conducting the public hearings is at the end of the agenda.)

AGENDA ITEM NO. 7: PUBLIC HEARING – POCATELLO HISTORIC PRESERVATION PLAN: This time has been set aside for the Council to hear comments from the public regarding the Pocatello Historic Preservation Plan. Council may wish to adopt the proposed document as an official City plan by resolution. **(ACTION ITEM)**
(Legislative public hearing)

(Pertinent Information Attached)

AGENDA ITEM NO. 8: FY 2024 PROJECT SAFE NEIGHBORHOOD (PSN) PROGRAM GRANT APPLICATION – POLICE DEPARTMENT: Council may wish to approve submission of the FY 2024 Project Safe Neighborhood (PSN) Grant Application in the amount of \$11,500.00, and if awarded, accept the grant and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. Grant funding would be used to lease two (2) License Plate Readers (LPR) through Flock Safety and installed in Bannock County and Power County to assist in identifying and tracking vehicles involved in criminal activity. There is no required grant match. **(ACTION ITEM)**

(Pertinent Information Attached)

AGENDA ITEM NO. 9: FINAL PLAT APPLICATION – HOSPITAL VIEW DIVISION 1: Council may wish to approve a final plat application submitted by JG Ventures, LLC, represented by Bryce Marsh, Horrocks Engineering (mailing address: 2194 Snake River Parkway, Suite 205, Idaho Falls, ID 83402) to subdivide 3.56 acres (more or less) into four (4) commercial lots and two (2) common

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lots. The proposed subdivision is located east of Portneuf Medical Center and will be known as Hospital View Division 1. Following a public hearing held on February 14, 2024, the Planning and Zoning Commission recommended approval of the application and staff recommends approval of the final plat with conditions. **(ACTION ITEM)**

(Pertinent Information Attached)

- AGENDA ITEM NO. 10: PROFESSIONAL SERVICES AGREEMENT - THE LAND GROUP:** Council may wish to accept the recommendation of staff and approve a professional services agreement with The Land Group in the amount of \$106,775.00 to develop a landscaping plan for firewise and waterwise landscaping along interstate interchanges and South 5th Avenue and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. The project is funded by a US Forest Service grant, administered by a Memorandum of Understanding (MOU) with the Idaho Department of Lands. **(ACTION ITEM)**

(Pertinent Information Attached)

- AGENDA ITEM NO. 11: AIRPORT LEASE TERMINATION, RESOLUTION AND LEASE AGREEMENT - AIRPORT:** Council may wish to consider the following requests for 5,600 square feet of property at the airport, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review: **(ACTION ITEM)**

- a) Approve termination of the lease agreement between the City of Pocatello and Stacy Meyer, dated November 5, 2020; and if approved
- b) Adopt a Resolution and approve a lease agreement between the City of Pocatello and JRM Flyers Club, LLC, for 5,600 square feet of property upon which JRM Flyers has purchased an aircraft hangar. The

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lease will be for a term of 40 years. Rental rate will be \$1,288.00 per year and will be increased annually according to the CPI with a full rate review in 2026 and every five (5) years thereafter.

(Pertinent Information Attached)

- AGENDA ITEM NO. 12: LEASE AGREEMENT AND RESOLUTION – RIVERBEND COMMUNICATIONS, LLC:** Council may wish to adopt a Resolution and approve a lease agreement with Riverbend Communications, LLC for a property easement to operate and maintain a broadcasting booster antennae and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. The lease term will be three (3) years and the rental rate will be \$260.00 per month. **(ACTION ITEM)**

(Pertinent Information Attached)

- AGENDA ITEM NO. 13: DECLARATION OF SURPLUS PROPERTY AND EQUIPMENT EXCHANGE AGREEMENT – SANITATION DEPARTMENT:** Council may wish to accept the recommendation of staff and declare two (2) Sanitation Department vehicles as surplus property and approve an Equipment Exchange Agreement with Future Enterprises, Inc. to exchange the vehicles for cardboard recycling routes and containers and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. **(ACTION ITEM)**

(Pertinent Information Attached)

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AGENDA ITEM NO. 14: ITEMS FROM THE AUDIENCE: This time as been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

AGENDA ITEM NO. 15: ADJOURN

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PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens the hearing.
3. Presentation by applicant.
Note: Remember, applicant bears the responsibility for making their case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted to the application.
8. Testimony by those opposed to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.