

3(a)

**CITY OF POCA TELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
SEPTEMBER 5, 2024**

- 1: ROLL CALL Mayor Brian Blad called the City Council Clarification meeting to order at 5:32 p.m. Council members present were Linda Leeuwrik, Corey Mangum, Brent Nichols, and Hayden Paulsen. Council members Rick Cheatum and Josh Mansfield and were excused.
- 2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the September 5, 2024 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.
- 3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:45 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK

3(a)

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
SEPTEMBER 5, 2024

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Linda
PLEDGE OF Leeuwrik, Corey Mangum, Brent Nichols, and Hayden Paulsen.
ALLEGIANCE Council members Rick Cheatum and Josh Mansfield were excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Rabbi Sara Goodman, representing
INVOCATION Temple Emanuel Pocatello.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes
from the following meetings: Clarification and Regular Council
meetings of May 16, 2024; and Special City Council meetings of
August 20 and August 27, 2024.

-MATERIAL CLAIMS (b) Approve the material claims for the period of August 15 - 31, 2024
in the amount of \$ 3,727,378.83.

-TREASURER'S (c) Approve the Treasurer's Report for July 2024 showing cash and
REPORT investments as of July 31, 2024, in the amount of \$118,161,654.

-AMERICANS WITH (d) Confirm the Mayor's reappointment of Dr. Roger Boe to continue
DISABILITIES ACT serving as a member of the ADA Grievance Committee. Dr. Boe's
GRIEVANCE term will begin September 16, 2024 and expire September 16, 2026.
COMMITTEE
REAPPOINTMENT

-HISTORIC (e) Confirm the Mayor's appointments of Kristopher Boatman and
PRESERVATION Kaitlin Blincoe to serve as members of the Historic Preservation
COMMISSION Commission, replacing Rane Parker who resigned and Josh
APPOINTMENTS Pohlman whose term expired. Kristopher's term will begin
September 6, 2024 and expire September 6, 2027. Kaitlin's term will
begin September 5, 2024 and expire September 5, 2027.

–PLANNING AND ZONING COMMISSION APPOINTMENTS (f) Confirm the Mayor’s appointments of Benjamin Gomez, Annie Mendoza and Desirea Valladolid to serve as members of the Planning and Zoning Commission, replacing Roger Frey, Whitney Fenwick and Krystal Chanda who resigned. Benjamin’s term will begin September 6, 2024 and expire August 5, 2025. Annie’s term will begin September 6, 2024 and expire November 6, 2028. Desirea’s term will begin September 6, 2024 and expire April 17, 2027.

A motion was made by Ms. Leeuwrik, seconded by Mr. Paulsen, to approve the items on the Consent Agenda, as outlined. Upon roll call, those voting in favor were Leeuwrik, Paulsen, Mangum, and Nichols.

AGENDA ITEM NO. 4: Ms. Leeuwrik, on behalf of Mayor Blad, proclaimed the month of PROCLAMATION September 2024 to be National Recovery Month in Pocatello and encouraged all citizens to observe the month with appropriate programs, activities and ceremonies supporting the theme: “Recovery is for Everyone, Every Person, Every Family, Every Community.”

JoAnne Martinez, representing RecoveryFest, accepted the proclamation and thanked the Mayor and Council for the recognition. She invited the community to RecoveryFest on September 13, 2024 from 5:00 p.m. to 8:00 p.m. at Lookout Point.

Mr. Mangum, on behalf of Mayor Blad, proclaimed the month of September 2024 to be National Service Dog Month and encouraged citizens to celebrate service dogs and show respect for the rights afforded to the adults, children, and veterans who lead more independent lives because of the assistance of service dogs.

Colleen Soone, representing Canine Companions, accepted the proclamation and shared information with Council about her service dog. She encouraged Council and the community to explore the services provided by Canine Companions.

Mr. Nichols, on behalf of Mayor Blad, proclaimed September 16, 2023 through September 20, 2024 to be Kind Community Week and asked citizens to be more than bystanders when it comes to kindness and make the choice every day to be kind.

Laura Rizzo, representing Kind Community, accepted the proclamation and thanked the Mayor and Council for the recognition. She also expressed her gratitude to the community for their support and extended an invitation to multiple events during Kind Week.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the Council Work CALENDAR REVIEW Session to be held on September 12th at 9:00 a.m.; the following meetings on September 19th: Clarification Meeting at 5:30 p.m.; and Regular Council meeting at 6:00 p.m.

Mayor Blad announced September 7th is SeptemBEAR Family Fest at Zoo Idaho from 10 a.m. to 2 p.m.; September 8th is Grandparents Day at Zoo Idaho. Grandparents will receive 50% off admission when accompanied by a paid child; September 14th is Ross Park Rendezvous Fun Run at 8:00 a.m.; Zoo Idaho will be open on weekends only September 7 through October 27; and open burn ban in Wildland-Urban Interface areas continues to be effect.

AGENDA ITEM NO. 6: Adam Dorris was present to appeal his taxicab license denial, which
TAXICAB LICENSE was denied by the Pocatello Police Department.
DENIAL APPEAL
- DORRIS

Adam Dorris, Pocatello resident, stated that he has appealed the denial of his taxi cab license, explaining past charges in 2009 and subsequent probation violations. He expressed a desire to move forward and prove he has made positive changes in his life. In response to questions from Council, Mr. Dorris explained his record and probation history and acknowledged responsibility for past violations.

Mallarie Bascom, Licensing Enforcement Officer, explained that Mr. Dorris's taxi license application was denied under City Code 5.56.5(e), which disqualifies applicants with felony convictions involving moral turpitude or violence. She noted that Mr. Dorris was convicted in October 2022 of felony statutory rape for a 2009 incident involving a 14-year-old, with alcohol reportedly involved, requiring him to register as a sex offender. He is currently compliant. In response to questions from Council, Ms. Bascom confirmed that the denial is based solely on the existence of a felony conviction, as the taxi licensing code disqualifies any applicant with a felony, regardless of when it occurred.

Mr. Dorris highlighted that the incident occurred in 2009 and he has completed all state requirements and is in compliance with regulations. He added he is currently employed, and he feels confident in his suitability to be issued a taxicab license given that much time that has lapsed since the incident.

A motion was made by Mr. Mangum, seconded by Ms. Leeuwrik, to uphold the decision of the Police Department and deny the taxicab license for Adam Dorris. Upon roll call, those voting in favor were Mangum, Leeuwrik, Nichols, and Paulsen.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public regarding a request from Gate City Builders, (mailing address:
- ZONING AND 975 Pidcock, Inkom, ID 83245) represented by Robert Heuseveldt
FUTURE LAND USE of Sunrise Engineering, for a zoning and future land use map
MAP AMENDMENT amendment to change the designation of property located at 2806
- 2806 SOUTH 5TH South 5th Avenue on the City's future land use map from
AVENUE - GATE Commercial (C) to Mixed-Use (MU) and to rezone the subject
CITY BUILDERS property from Commercial General (CG) to Residential/
Commercial/ Professional (RCP).

Mayor Blad opened the public hearing.

Council members announced there had been no ex parte communication.

Robert Heuseveldt, representing Sunrise Engineering, expressed appreciation for the Council's dedication to the city. He gave an overview of the proposal for a zoning amendment and future land use amendment. He thanked City staff for their assistance and thoroughness in the application process. Mr. Heuseveldt added that the proposed zoning and future land use map agreement is appropriate and is in compliance with City Code. He confirmed the intended use of the property is for development of multi-family units.

Jim Anglesey, Long-Range Planner, presented a request to change the designation of the property at 2806 South 5th Avenue of the City's future land use map from Commercial (C) to Mixed-Use (MU) and to rezone the property from Commercial General (CG) to Residential/Commercial/Professional (RCP). The property is currently developed with an abandoned single-family home. Mr. Anglesey explained the surrounding area is experiencing increased development pressures, transitioning from industrial to commercial and residential uses, and has been designated as a Brownfield Redevelopment study area. He highlighted multiple notable developments in the vicinity. He stated that due to these ongoing developments, the RCP designation is deemed appropriate to allow for a variety of uses. A public hearing was held by the Planning and Zoning Commission on August 14, 2024, and the commission approval of the application, as it meets the standards outlined in Pocatello City Code. Notice for the public hearing met all City and State requirements, and staff reported no correspondence had been received regarding the application.

Mayor Blad announced that no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve the request from Gate City Builders, for a zoning and future land use map amendment to change the designation of property located at 2806 South 5th Avenue on the City's future land use map from Commercial (C) to Mixed-Use (MU) and to rezone the subject property from Commercial General (CG) to Residential/Commercial/Professional (RCP), and that the decision be set out set out in Council decision format. Upon roll call, those voting in favor were Mangum, Paulsen, Leeuwrik, and Nichols.

AGENDA ITEM NO. 8: PUBLIC HEARING – ZONING AND FUTURE LAND USE MAP AMENDMENT – 906 EAST ELM STREET – PERM PROPERTIES, LLC	This time was set aside for the Council to hear comments from the public regarding a request from Emily Stark of PERM Properties, LLC, (mailing address: 14803 West Reservation Road, Pocatello, ID 83202), represented by Stewart Ward of Dioptra, LLC, for a zoning and future land use map amendment to change the designation of property located at 906 East Elm Street on the City's future land use map from Residential (R) to Mixed-Use (MU) and to rezone the subject property from Residential Medium Density Single-Family (RMS) to Residential/Commercial/Professional (RCP).
---	--

Mayor Blad opened the public hearing.

Council members announced there had been no ex parte communication.

Stewart Ward, representing Dioptra, gave an overview of the application for a zoning and future land use map amendment to change the designation of property located at 906 East Elm Street on the City's future land use map. Mr. Ward noted that the Jefferson Street corridor functions as a mixed-use area, and the proposed change would align the parcel with surrounding uses. In response to questions from Council, Mr. Ward explained the applicant plans to build an accessory structure east of the existing duplex, featuring a garage with small living quarters.

Jim Anglesey, Long-Range Planner, explained the request is to re-designate 906 East Elm Street from residential to mixed-use on the future land use map and rezone the parcel from RMS to RCP. Following a public hearing on August 14, 2024, the Planning and Zoning Commission recommended approval, confirming the application meets Pocatello City Code standards, and no written correspondence regarding the application was received.

Mayor Blad announced that no written correspondence had been received.

Daphne Swassing, Pocatello resident, spoke in opposition to the proposal. She expressed concerns about the impact on the school and children that use the sidewalks. She feels the project would increase traffic, noise, and parking issues in the area.

Mr. Ward explained that the area had been improved, and the addition of a single-bedroom dwelling is not expected to increase traffic or noise levels. He confirmed that all parking will be off-street, in compliance with City requirements.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Ms. Leeuwrik, seconded by Mr. Paulsen, to approve a request from Emily Stark of PERM Properties, LLC, for a zoning and future land use map amendment to change the designation of property located at 906 East Elm Street on the City's future land use map from Residential (R) to Mixed-Use (MU) and to rezone the subject property from Residential Medium Density Single-Family (RMS) to Residential/Commercial/ Professional (RCP), and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Leeuwrik, Paulsen, Mangum, and Nichols.

AGENDA ITEM NO. 9: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public regarding the proposed repeal of Title 15.20: Sign Code and
– REPEAL OF TITLE amendments to Title 17: Zoning Regulations.
15.20-SIGN CODE AND
TEXT AMENDMENTS
TO TITLE 17-ZONING
REGULATIONS

Mayor Blad opened the public hearing.

Jennifer Flynn, Assistant Planner, presented proposed revisions to the City's sign code, which is aimed to improve clarity and support business and community needs. She explained that key changes include standardized allowances, removal of the licensed contractor requirement for certain signs, and elimination of time limits on temporary signs. She stated revisions also propose increased signage for businesses, a master sign plan for multi-tenant properties, and two options for billboards: allowing new ones under specific standards or prohibiting them while permitting existing ones to remain. Ms. Flynn explained a curfew for electronic message center (EMC) signs from 11:00 p.m. to 7:00 a.m. for non-24-hour businesses is also included, with phased implementation. In response to questions from Council, Ms. Flynn clarified that the proposed code is less restrictive than the previous code in terms of size, square footage, and signage options. She explained the intention was to offer a broader variety of signage options while simplifying the code and better support business needs. Ms. Flynn discussed proposed changes to pole signs, stating they would not be allowed in residential areas or the Residential/Commercial/Professional (RCP) Zone to preserve community aesthetics. She clarified that existing signs will remain unaffected by the new code, except for updated illumination standards. Ms. Flynn explained that the proposed code would limit electronic message centers (EMCs) to specific brightness measurements for day and night. Traditional signs emit softer light and aren't subject to these limits. She noted that Planning Department staff responds to complaints regarding signs.

In response to Council questions, Brent McLane, Planning and Development Services Director, clarified that the restriction on electronic message centers (EMCs) in residential zones is irrelevant, as there are very few in those areas. This recommendation came from the Planning and Zoning Commission and wasn't included in the code revisions due to its minimal impact. He noted that school zones are RCP zones, and schools would be required to dim signs at night to comply with curfew requirements. Mr. McLane said special requirements on signs near residential borders may be added to address brightness concerns, though complaints may still arise due to the valley's geography. He emphasized the goal is to keep the code fair and simple. He also mentioned that the proposed code allows a single property to have three (3) temporary signs, which may remain in place year-round on private property. Enforcement remains challenging, and the City may regulate the size and number of signs, but not content.

In response to questions from Council, Jared Johnson, City Attorney, explained the City has the right to change its code and adapt existing ordinances. Legal non-conforming signs that are grandfathered in will not be affected by the new code changes. He stated that overall, there are no significant legal concerns moving forward.

In response to questions from Council, Mr. McLane said that signs considered holiday decorations might complicate enforcement. He clarified that the curfew only applies to electronic message centers (EMCs). Mr. McLane noted that EMCs generate frequent complaints, especially regarding brightness, and that temporary fixes often lead to recurring issues. He mentioned public feedback favoring dimming or turning off these signs at night, and the proposed curfew aims to manage city lighting. He also suggested a delayed implementation to give businesses time to adjust their current signage. Mr. McLane stated that signs beyond the permitted size could be allowed through a sign exception or a Conditional Use Permit under the proposed code. He noted that permits would not be needed for a face change if the sign's ownership changes. Mr. McLane explained that the proposal to cap the number of billboards came from feedback received through a community survey and that the curfew

for electronic signs aligns with noise ordinance times for consistency. He mentioned that the idea of capping billboards or capping and replacing them was discussed but ultimately dropped due to potential implementation issues. He added that placement of an off-premise sign, like a billboard, depends on zoning designations and the distance from other similar signs.

Mayor Blad announced no written comments had been received.

Tim Snell, a physician at the Pain and Spine Center, spoke in support of the proposal, stating that having additional signage would help his and surrounding businesses since their current sign is small and sometimes confuses older patients.

Ann Swanson, Pocatello resident, spoke in support of the proposal, expressing appreciation for the City's request to gather citizen input on this issue. She supports a cap on billboards and the curfew on illuminated signs.

Robert Richway, Pocatello resident, spoke in support of the proposal, and feels it would be beneficial to place restrictions on off-premise and billboard signs and all-night illumination, which he feels detracts from the city's appearance. He feels reducing signs would not harm economic viability. He recommended removing the hearing examiner from the exception process in favor of the Planning and Zoning Commission.

Theron Pollard, owner of the Westwood Discount store in Pocatello, spoke in opposition to the proposal, specifically the ordinance's regulation of window signs. He felt the term "window sign" could be interpreted as anything in the window and suggested removing this term from the application. He generally supports the rest of the ordinance.

Rob Kirkham, Pocatello resident, spoke in opposition to the proposal, questioning dimming requirements for only signs and not streetlights. He expressed concerns about murals not requiring a permit, which he felt could lead to subjective enforcement. Based on a public records request, he felt that complaint volume was overstated. He prefers an ordinance without a cap on billboards.

Kirk Lepchenske, membership manager of the Pocatello/Chubbuck Chamber of Commerce, representing President Matt Hunter, spoke in opposition to the proposal, stating that current billboard rules are adequate and should remain unchanged. He disagreed with labeling signs as a nuisance and emphasized that lighting standards should apply to all community members for the benefit of the entire community.

Wes VanDyke, representing YESCO, spoke in opposition to the proposal, expressing concerns regarding restrictions on pole signs, sign size, and non-conforming status for electronic message centers. He felt these changes would limit effective advertising for businesses and increase costs, particularly with curfews and animation restrictions.

Frank Nuding, Pocatello resident, spoke in opposition to the proposal, expressing he felt the survey content, and sample size of 398 people, was inadequate for making significant decisions, and that the survey's focus on new buildings didn't address issues with existing buildings.

Nathan Young, representing YESCO, spoke in opposition to the proposal, suggesting a “cap and replace” system for billboards. He opposed the curfew, feeling it reduces safety. He emphasized that outdoor advertising benefits small businesses, and suggested streamlining billboard approval steps for a fairer process respecting compliance and public input.

Rich Kirkham, Pocatello resident, spoke in opposition to the proposal, expressing his support for the current ordinance and shared concerns regarding expanded hearing requirements in all zones. He feels it is important to protect commercial speech in general and to avoid additional restrictions. He opposed imposing limits on the number of allowable billboards.

Rick Magnuson, Pocatello resident, spoke in opposition to the proposal, and feels the survey used in decision-making lacked statistical validity. He feels further refinement may be needed and that curfew restrictions may invalidate advertising contracts, impact business investments and have negative economic impacts.

Kent Marboe, representing Lamar Advertising, spoke in opposition to the proposal, and feels a curfew would disrupt business by invalidating 24/7 advertising contracts. He felt that illuminated billboards and digital signs only light the sign face, not surrounding areas. He supports a cap-and-replace policy, as it is manageable and allows flexibility within zoned areas. He felt existing regulations are already restrictive.

Nikki Johnson, representing Blaze Sign, spoke in opposition to the proposal, and feels the proposed public hearings were not adequately noticed. She believes enforcement of the current sign code would address issues, especially with window signage. She stated the survey used irrelevant images. She stressed the importance of clear signage for new businesses. She also suggested adjustments to billboard brightness and warned that restriction of sign heights could hinder navigation.

Jim Woodland, representing Keller Williams, spoke in opposition to the proposal. On behalf of Rubber Ducky Car Wash, his client feels they should be able to advertise on a billboard in front of the business, but the current code doesn't allow it. He requested clarification on addressing situations where a sign is present but not considered part of the property's advertising limits.

Mike Seibert, Pocatello resident, spoke in opposition to the proposal, stating he opposes caps on outdoor advertising. He believes they restrict property rights and favor existing sign companies. He felt that limiting lighting would harm safety and walkability, citing seasonal displays as examples of positive lighting. He suggested leaving the current ordinance unchanged.

Michael Malcom, Pocatello resident, spoke in opposition to the proposal, specifically the proposed billboard curfew. He feels signs and billboards provide important 24-hour information, like safety messages. He noted citizen complaints were mainly about electronic billboards, not traditional billboards, and urged further improvements to the sign code.

Mr. McLane explained that signage is not intended to provide city-wide lighting or safety and that streetlights and building lights serve that purpose. He stated the code requires signage lighting to be shielded and directed downward, preventing light spill onto surrounding areas. He reiterated the

curfew only applies to electronic message center billboards, not traditional static billboards. He explained the survey received nearly 400 responses and was deemed statistically valid for the community size by consultants. Mr. McLane clarified the proposed regulations aim to generally increase the size of freestanding signs, including pole and monument signs, though some may decrease. He addressed grandfathered signs and stated that current legal non-conforming signs may remain in place with upgrades, and the use will continue with the property regardless of any property ownership changes. Mr. McLane explained the goal of the proposed code is to balance business needs with community concerns. Adjustments have been made over many years using feedback received to ensure all items are considered fairly. In response to questions from Council, Mr. McLane outlined the current and proposed billboard hearing processes. Currently, billboard applications near residential areas require notification and a public hearing, if requested. He explained option #1 of the proposed code would require a public hearing for all billboard applications, regardless of location, while option #2 would not require a public hearing, due to a cap on new billboards. Mr. McLane stated existing signs would be unaffected by the new code, and most current signage would likely be undersized, allowing businesses to add more signage under the new regulations. He shared that existing non-conforming signs would be grandfathered and not require removal. New signage must comply with updated standards. Mr. McLane discussed on-premise and off-premise signs. He explained that graffiti, unlike painted signs, is typically unapproved by property owners and considered a nuisance. The code clearly defines a sign, which includes painted signs that advertise, while murals are classified as non-advertising art. He clarified content-based restrictions are outlined in Idaho State statute. Mr. McLane explained that vehicle signs aren't regulated in the current code. The proposed code prohibits electronic message centers (EMCs) on vehicles, though non-electronic wraps on vehicles are allowed. He shared that the only current alternative to the EMC curfew is enforcement of current standard. He explained that enforcing dimming standards is challenging, making a curfew simpler to regulate. The curfew only applies to EMCs, not to wall or pole signs, which may remain lit for advertising. Mr. McLane stated delaying this decision will not delay the comprehensive plan. He clarified the survey was available to the public for two (2) months.

There being no further public comments, Mayor Blad closed the public hearing and announced the Council would discuss the item at the Work Session on September 12, 2024.

Mayor Blad called a recess at 8:42 p.m.

Mayor Blad reconvened the meeting at 8:55 p.m.

AGENDA ITEM NO. 10: Council was asked to approve a short plat application submitted by
SHORT PLAT Dykman Realty, LLC, (mailing address: 708 South 2nd Avenue,
APPLICATION Pocatello, ID 83201), represented by Chris Street of HLE
- DYKMAN Engineering, to subdivide 5.76 acres (more or less) into four (4)
COMMERCIAL PARK industrial lots. The property is located at 6284 South 5th Avenue.
Staff found the proposal compliant with all applicable standards of
Pocatello Municipal Code assuming compliance with the conditions listed in the staff report.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve a short plat application submitted by Dykman Realty, LLC, represented by Chris Street of HLE Engineering, to subdivide

5.76 acres (more or less) into four (4) industrial lots with the following conditions: 1) All conditions on the Short Plat Subdivision Application Staff Report shall be met; 2) All conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated, August 27, 2024 shall be met; 3) Prior to recording, the plat map will be amended to correct the zoning designation from Multi-Use (MU) as previously designated in Bannock County to Light Industrial (LI) and the title block will be amended from "Preliminary Plat" to Short Plat"; 4) A note shall be placed on the plat designating Lot 4 as unbuildable with the intent to deed the parcel to the adjoining property owner; 5) The plat shall be prepared in accordance with all State and local laws and ordinances and is subject to review by the City Surveyor; 6) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the proposed property is located at 6284 South 5th Avenue and that the decision be set out in applicable Council decision format. Upon roll call, those voting in favor were Mangum, Paulsen, Leeuwrik, and Nichols.

AGENDA ITEM NO. 11: Council was asked to approve a request by the Centennial Rotary Club, to allow placement of a Peace Pole on City property inside a park or greenspace, subject to approval of the Parks and Recreation Director. Parks and Recreation Department has recommended approval of the request. There is no cost to the City.
PEACE POLE
INSTALLATION
PERMISSION
REQUEST
– CENTENNIAL
ROTARY CLUB

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve a request by the Centennial Rotary Club, to allow placement of a Peace Pole on City property inside a park or greenspace, at no cost to the City, subject to approval of the Parks and Recreation Director. Upon roll call, those voting in favor were Leeuwrik, Mangum, Nichols, and Paulsen.

AGENDA ITEM NO. 12: Council was asked to adopt a resolution and adopt the Airport Master Plan and authorize the Mayor's signature on all applicable documents.
AIRPORT MASTER
PLAN ADOPTION
AND RESOLUTION

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to adopt a resolution (2024-31) and adopt the Airport Master Plan and authorize the Mayor's signature on all applicable documents. Upon roll call, those voting in favor were Mangum, Paulsen, Leeuwrik, and Nichols.

AGENDA ITEM NO. 13: Council was asked to accept staff recommendations and approve acceptance of one (1) 2020 Freightliner Glaval medium duty bus and three (3) GILLIG 2007, 2014 and 2015 heavy duty buses from the Idaho Transportation Department and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Staff anticipates the vehicles will be utilized for a minimum of five (5) years. If approved, the buses would be used for system-wide fixed route and commuter services. There are no additional requirements for acceptance of the conveyances.
BUS CONVEYANCE
ACCEPTANCE FROM
IDAHO
TRANSPORTATION
DEPARTMENT
– PUBLIC TRANSIT

A motion was made by Mr. Nichols, seconded by Mr. Mangum, to approve acceptance of one (1) 2020 Freightliner Glaval medium duty bus and three (3) GILLIG 2007, 2014 and 2015 heavy duty buses from the Idaho Transportation Department and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Nichols, Mangum, Leeuwrik, and Paulsen.

AGENDA ITEM NO. 14: Council was asked to accept staff recommendations and approve ON-CALL Task Order #5A – Well #17 to Highland Golf Course, under the ENGINEERING existing On-Call Engineering Services Agreement between the City SERVICE AGREEMENT and Keller Associates, in the amount of \$378,490.00 and authorize FOR WELL #17 the Mayor's signature on all pertinent documents, subject to Legal – TASK ORDER #5A Department review. – KELLER ASSOCIATES

A motion was made by Ms. Leeuwrik, seconded by Mr. Paulsen, to approve Task Order #5A – Well #17 to Highland Golf Course, under the existing On-Call Engineering Services Agreement between the City and Keller Associates, in the amount of \$378,490.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Paulsen, Mangum, and Nichols.

AGENDA ITEM NO. 15: There were no individuals signed up to speak at this time. ITEMS FROM THE AUDIENCE

AGENDA ITEM NO. 16: There being no further business, Mayor Blad adjourned the meeting –ADJOURN at 9:02 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK

3(a)

**CITY OF POCA TELLO, IDAHO
CITY COUNCIL WORK SESSION
SEPTEMBER 12, 2024**

AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Work Session to
ROLL CALL order at 9:02 a.m. Council members present were Rick
Cheatum, Linda Leeuwrik, Josh Mansfield, Brent Nichols and
Hayden Paulsen. Council member Corey Mangum arrived at 9:05 a.m.

AGENDA ITEM NO. 2: Representatives from the Historic Preservation Commission
HISTORIC (HPC) were present to discuss the Commission's goals and
PRESERVATION projects, as well as Council's policies and expectations.
COMMISSION UPDATE

Marty Viscarra, HPC Chair, Jim Anglesey, Staff Liaison, were in attendance representing Historic
Preservation Commission

Mr. Vizcarra gave a summary of the reviews completed by the Historic Preservation Commission
(HPC) during the past 12 months. He stated that updated historic district design standards were
presented to and adopted by City Council in July, and that the Commission feels the updates will be
very positive changes for the community and historic preservation needs. Mr. Vizcarra reported that
HPC members and staff members were working to make changes to the current Historic
Preservation Plan, in compliance with the Comprehensive Plan 2040. He added that HPC continues
to work with the Friends of the Brady Chapel committee in fundraising efforts to restore the Brady
Chapel. Mr. Vizcarra highlighted opportunities to share historic preservation information with the
public and present education events in an effort to preserve history, culture and identity of the
community.

Council members discussed the following topics: Brady Chapel restoration cost estimates; available
grants for historic preservation; historic registry property data; and process changes to the historic
district design standards to improve efficiency.

Mr. Vizcarra thanked Mr. Anglesey for his service as Staff Liaison to the HPC.

AGENDA ITEM NO. 3: Representatives from the Planning and Zoning Commission
PLANNING AND ZONING were present to discuss the Commission's goals and projects,
COMMISSION UPDATE as well as Council's policies and expectations.

Matt Lewis, Senior Planner and Planning and Zoning (P & Z) Commission Staff Liaison, and
Richard Phillips, P & Z Chair, were in attendance.

Mr. Phillips gave an overview of the members of the Commission and the applications and decisions
of the past 12 months. He stated that the Commission has recently added three new members
following member resignations. Mr. Phillips reported that trainings and educational opportunities
are held for P & Z Commission members.

AGENDA ITEM NO. 4: Finance Department staff members were in attendance to
PROPOSED SEPTEMBER present to Council detailed information on proposed Fiscal Year
FISCAL YEAR 2024 2024 September Budget amendments for the public hearing to
BUDGET AMENDMENTS be held September 19, 2024.

Brandy Myers, Accountant, reviewed 20 proposed amendments affecting 13 funds. They are:
General Fund \$96,156; Liability Insurance Fund \$7,109; Street Fund \$39,065; Recreation Fund

\$355,471; Airport Fund \$20,000; Library Fund \$111,169; Transit Urban Fund \$1,153; Sanitation Fund \$7,781; Water Fund \$8,455; WPC Fund \$3,618; Information Technology Fund \$58,600; Fleet Fund \$3,845; and Utility Billing \$24,042. Proposed amendments total \$736,464. Ms. Myers explained no action would be taken at this time. A public hearing would be held on September 19, 2024 during the Regular City Council meeting. An ordinance to adopt the proposed amendments would be prepared for Council consideration. Ms. Myers clarified information for Council members.

AGENDA ITEM NO. 5: Representatives from HUB Collective and City staff members
CITY REBRANDING were in attendance to present an update to the Council regarding
PROJECT UPDATE the City of Pocatello Rebranding Project and receive Council
-HUB COLLECTIVE feedback.

Jennifer Guibord and Bryan Buenacosa-Brooks, representing HUB Collective were in attendance to present information to the Council regarding the rebranding project. Mr. Buenacosa-Brooks gave an overview of the rebranding project goals including constructing a brand system that instills confidence in the City as a trusted service provider; inspires pride in place for the local community; building a unique identity that differentiates Pocatello from neighbors; considers how the brand may work with or complement the City flag and; and is easy to read, use and implement.

Ms. Guibord described the research process including engagement opportunities at a Town Hall meeting, and community outreach events at Marshall Public Library, Franklin Middle School and Brewfest. She added that additional meetings were held with City department representatives, Council members, and representatives from the Chamber of Commerce, Realtor Association, Idaho State University and Historic Downtown. Ms. Guibord emphasized that citizens articulated that the things that residents love about Pocatello include the closeness to nature, accessibility to skiing, trails, bike paths, parks and golfing as well as theater, symphony, farmers market and local eateries. Residents value Pocatello's history and location and appreciate the small-town feel, affordability and diversity. A consistent message received through meetings and outreach events led to an overall vision of Pocatello as "a hardworking mountain town with a can-do attitude and manageable growth that's improving our quality of life." Ms. Guibord articulated that the role of a brand is to bring together a community's vision, focus and perception in order to strengthen cohesion, unify character and build pride and each of those items lead to the identity of the city. She discussed that the early identity of Pocatello was centered around the railroad and that the identity as a railroad town has diminished in time.

Mr. Buencosa-Brooks shared conceptual visual directions which explored attributes of Pocatello. He highlighted that visual concepts were presented to staff for recommendations and direction. The following logo and visual brand systems were presented: 1) "The landscape of home"; 2) "The space between"; and 3) "The compass rose".

Council discussed the following topics: Color schemes; logo aspects; implementation; conceptual design; variations and applicability for various mediums and applications.

Ms. Guibord presented the following tagline options for Council consideration: 1) "The one and only", to represent the uniqueness of Pocatello in relation to other Idaho cities and that no other city shares the name Pocatello; and 2) "Home is all around you" as a nod to the landscape and mountains surrounding the city and referencing all the things that bring individuals to Pocatello and keep people here.

Council members discussed the following topics: Community engagement input; employee survey results and statistics and possible customization.

In response to a question from Council, Anne Nichols, Chief of Staff, stated that community input was received during the development process and that the proposed concepts for the logo and tagline are ultimately to be considered by Council, as the items will serve as the City of Pocatello company logo. The logo and tagline will be used by the City departments for City projects and items.

Council members discussed the following topics: Possible customizations; visual aspects of each option; applications for each department; flexibility; personal preferences; font specifications; and practical applications. Council members shared their personal preferences and attributes regarding each logo and tagline. The Council consensus was to direct HUB to proceed with logo #2 “The space between” and tagline “The one and only.”

Mayor Blad announced that the recommendations would be brought forward at a Regular City Council meeting for Council consideration and adoption.

Mayor Blad called a recess at 10:06 a.m.

Mayor Blad reconvened the meeting at 10:19 a.m.

AGENDA ITEM NO. 6: Planning and Development Services staff members were present to receive Council feedback and direction regarding SIGN CODE UPDATES the proposed repeal of Title 15.20: Sign Code and amendments to Title 17: Zoning Regulations. Council received public comments during a public hearing held at the September 5, 2024 Regular City Council meeting.

Brent McLane, Planning and Development Services Director, and Jen Flynn, Associate Planner, were in attendance to receive Council guidance regarding the proposed sign code.

In response to questions from Council, Ms. Flynn clarified items in the proposed sign code regarding the following topics: Window signage; code enforcement; differences between displays and signage; billboards; electronic displays; proposed curfews on electronic billboards; proposed cap on number of billboards; past sign code revisions; holiday decorations and murals; business visibility; content regulation; hours of operation and proposed curfew for Electronic Messaging Centers (EMCs); pole signs; and capability for ordinance enforcement and response to complaints.

Council members discussed the following topics: Proposed curfew for electronic messaging; potential legal concerns; enforcement difficulties; clarity to code items; illumination measurement and adjustment issues; sign owner responsibility for maintenance; sign technology advancements; complaint response; third-party enforcement possibilities; light measurement; building signage; pole signs; signage terms for large developments; and proposed billboard cap.

Council members shared their preferences regarding aspects of the proposed ordinance for clarity, specifically, items pertaining to curfew, cap on number of billboards, and window display standards.

Mayor Blad announced that staff would prepare an ordinance for Council consideration at a future Regular City Council meeting.

AGENDA ITEM NO. 7: This time was set aside for the Mayor and Council
COUNCIL ADVISORY members to give an update regarding recent advisory board
BOARD UPDATES activities.

Council member Mansfield reported that the Library Board continues to discuss future long-term solution to budgetary items.

Council member Mansfield was excused from the meeting at 12:08 p.m.

Council member Magnum reported that Housing Alliance and Community Partnerships is focused on working with landlords and the voucher program. NeighborWorks Pocatello will be hosting the Historic Home Tour.

Council member Paulsen stated that the Child Care Advisory Board is working to find solutions for providers impacted by the elimination of state funds for child care providers.

Council member Nichols stated he had no new reports.

Council member Leeuwrik reported Bannock Transportation Planning Organization is working to make amendments to the TIP Plan and replacement options following the Executive Director retirement. Pocatello Development Authority approved their proposed budget. Historic Downtown Pocatello is working on items pertaining to the holiday season and holiday events.

Council member Cheatum stated the Airport Commission discussed the change to the Saturday flights and upcoming airport maintenance plans. ISU is looking to expand the aeronautics program and possibly occupy more space at airport facilities. The Senior Activity Center is undergoing renovation through a Lowe's grant. Increasing cost of meals continues to be a concern and fundraisers and community partnerships have provided short-term assistance. Improvements at Bonneville Park will be provided through support by the Bonneville Neighborhood.

Mayor Blad reported that Mayor's Youth Advisory Council will hold elections for officers and community service projects are planned by the group, including clean up efforts at City Creek.

Mayor Blad thanked the Council, staff and community members for their participation.

AGENDA ITEM NO. 8: There being no further business, Mayor Blad adjourned the
ADJOURN meeting at 12:21 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

KONNI R. KENDELL, CITY CLERK

3(a)

**CITY OF POCA TELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
SEPTEMBER 19, 2024**

- 1: ROLL CALL Mayor Brian Blad called the City Council Clarification meeting to order at 5:31 p.m. Council members present were Rick Cheatum, Linda Leeuwrik, Corey Mangum, Josh Mansfield, Brent Nichols, and Hayden Paulsen.
- 2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the September 19, 2024 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.
- 3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:39 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

AUBRIANA T. RESENDES, DEPUTY CITY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
SEPTEMBER 19, 2024

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00
ROLL CALL AND p.m. by Mayor Brian Blad. Council members present were Rick
PLEDGE OF Cheatum, Linda Leeuwrik, Corey Mangum, Josh Mansfield,
ALLEGIANCE Brent Nichols, and Hayden Paulsen.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Father Constantine Zozos,
INVOCATION representing Assumption Greek Orthodox Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes
of June 25 and 27, 2024; Clarification and Regular Council meetings of June 6, 2024; and Work Session
meeting of July 11, 2024.

-MATERIAL CLAIMS (b) Approve the material claims for the period of September 1-15,
2024 in the amount of \$3,425,243.54

-ANIMAL SHELTER (c) Confirm the Mayor's reappointment of Beverly Dixon to
ADVISORY BOARD continue serving as a member of the Animal Shelter Advisory
REAPPOINTMENT Beverly Dixon's term will begin September 22, 2024 and will
expire September 22, 2026.

- HISTORIC (d) Confirm the Mayor's appointment of Amy Commendador to
PRESERVATION serve as a member of the Historic Preservation Commission,
COMMISSION replacing James Young who resigned. Amy's term will begin
APPOINTMENT September 20, 2024 and expire November 20, 2026.

- COUNCIL DECISION (e) Adopt the Council's decision approving the request from Gate
- ZONING AND City Builders to rezone approximately 5.46 acres of land
FUTURE LAND USE located at 2806 South 5th Avenue from Commercial General
MAP AMENDMENTS (CG) to Residential/Commercial/Professional (RCP) and to
FOR 2806 SOUTH 5TH amend the Future Land Use Map from Commercial (C) to
AVENUE Mixed-Use (MU).

- COUNCIL DECISION (f) Adopt the Council's decision approving the request from-PERM Properties, LLC to rezone approximately .23 acres of ZONING AND FUTURE LAND USE MAP AMENDMENTS FOR 906 EAST ELM land from Residential Medium Density Single-Family (RMS) to Residential/Commercial/Professional (RCP) and to amend the Future Land Use Map from Residential (R) to Mixed-Use (MU).

- COUNCIL DECISION (g) Adopt the Council's decision approving the short plat for-SHORT PLAT APPROVAL FOR DYKMAN COMMERCIAL PARK - 6284 SOUTH 5TH AVENUE Dykman Commercial Park which subdivides approximately 5.76 acres of land located at 6284 South 5th Avenue into four (4) lots, subject to conditions.

- SAFETY FOOTWEAR (h) Adopt an updated Safety Footwear Policy amending some job POLICY UPDATE titles and adding two (2) positions to those eligible for the footwear allowance.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mangum, Mansfield, Nichols, and Paulsen.

- AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.

- AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the October 3rd CALENDAR REVIEW Council Clarification meeting at 5:30 p.m. and Regular City Council meeting at 6:00 p.m.; October 10th Work Session at 9:00 a.m.; and the October 17th Clarification meeting at 5:30 p.m. and Regular Council meeting at 6:00 p.m.

Mayor Blad announced that the Pocatello Police Department will have a Promotions, Awards, and Swearing-In Ceremony at 11:30 a.m. on September 20th; The Idaho State University Homecoming parade will be at 10:00 a.m. on September 21st and the game begins at 4:00 p.m.; Zoo Idaho Untamed Art at will be September 22nd at 11 a.m. at the Zoo Education Building. Call the Zoo Idaho office for more information; League of Women Voters Forum for the 2024 Elections will be held September 30th at 7 p.m. in the Council Chambers; Nominations for the Human Relations Advisory Committee's Human and Civil Rights Award are due October 4. Visit the City's website for more information; Zoo Idaho will be open on weekends only through October 27th. He added that the open burn ban in Wildland-Urban Interface areas continues to be in effect.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from
– PROPOSED FISCAL the public regarding proposed Fiscal Year 2024 Budget
YEAR 2024 amendments.
SEPTEMBER BUDGET
AMENDMENTS

Mayor Blad opened the public hearing.

Gene Hill, Chief Financial Officer, gave an overview of the request to amend the Fiscal Year 2024 appropriation by a total of \$736,464. He noted this amendment is necessary to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

Mayor Blad announced no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing and announced that an ordinance had been prepared for Council consideration under Agenda Item No. 11.

AGENDA ITEM NO. 7: Council was asked to approve submission of a grant
IDAHO OUTDOOR application to the Idaho Outdoor Recreation Fund Advisory
RECREATION FUND Council in the amount of \$390,000.00 and if awarded,
ADVISORY COUNCIL authorize acceptance of the grant and authorize the Mayor's
– 2024 GRANT signature on all pertinent documents, subject to Legal
APPLICATION Department review. Funds would be used to complete
 trailhead improvements at the Upper City Creek Trailhead.
 There is no City match required.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mansfield, to approve submission of a grant application to the Idaho Outdoor Recreation Fund Advisory Council in the amount of \$390,000.00 and if awarded, authorize acceptance of the grant and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

Christine Howe, Grants Manager, outlined the project which was developed with Parks and Recreation Department and Engineering Department participation. The proposed project would relocate and expand parking at the upper City Creek Trailhead, increasing capacity from 10 to 50 ADA-compliant spaces, and would include trailer access. The project would include addition of safety fencing, a new trailhead entrance, ADA-compliant restrooms, and improved winter access. Future upgrades may include lighting and security. Ms. Howe explained that if the grant award is not successful, other funding options would be considered to complete the project. In response to questions from Council, Ms. Howe explained the design for the property is nearly finalized, which is sufficient to go out for bids. The lighting is planned for a future phase due to funding constraints, though preparations for electrical connections are being made at this time. She stated that suggested installation of safety lighting and security cameras have received positive public feedback. She explained the grant amount is competitively based on prior funding rounds, and staff anticipates partial

or full funding from the state's final ARPA funds. If not fully funded, the project would focus on parking lot grading and fencing.

Ms. Leeuwrik's motion was voted upon at this time. Upon roll call, those voting in favor were Leeuwrik, Mansfield, Cheatum, Mangum, Nichols and Paulsen.

AGENDA ITEM NO. 8: Council was asked to approve adoption of the Fiscal Year COLLECTIVE 2025-2028 Collective Bargaining Agreement for the BARGAINING International Association of Firefighters Pocatello Firefighters AGREEMENT Local #187, and authorize the Mayor's signature on all – FIRE UNION pertinent documents, subject to Legal Department review.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve adoption of the Fiscal Year 2025-2028 Collective Bargaining Agreement for the International Association of Firefighters Pocatello Firefighters Local #187, and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

In response to questions from Council, Jordan VanEvery, International Association of Fire Fighters #187 President, expressed that the local members of the union voted in support of this agreement.

Council expressed gratitude for the firefighters and those involved in the creation of the agreement.

Ms. Leeuwrik's motion was voted upon at this time. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mangum, Mansfield, Nichols, and Paulsen.

AGENDA ITEM NO. 9: Council was asked accept the recommendations of staff and BID ACCEPTANCE/ award the bid for the Zoo Idaho Potable Water Project to AWARD ZOO IDAHO Drycreek Underground Utilities in the amount of \$74,257.00– POTABLE WATER and authorize the Mayor's signature on all pertinent PROJECT documents, subject to Legal Department review. Funding for the project has been budgeted in the Parks and Recreation Department budget.

A motion was made by Mr. Mansfield, seconded by Mr. Cheatum, to award the bid for the Zoo Idaho Potable Water Project to Drycreek Underground Utilities in the amount of \$74,257.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

In response to questions from Council, Anne Butler, Parks and Recreation Director, explained that after consulting extensively with the Engineering Department and contractors, drilling plans were based on rock formations. Staff concluded that the Drycreek bid was most reliable, considering potential excavation. Ms. Butler explained the zoo has been bringing in water for the administration building, primarily used by staff. The new service line will serve the administration building and potentially, the upper Ross Park restroom. She noted previously available water was not safe for

human consumption but was suitable for the animals. She clarified that accessing water for the upper location has been challenging.

In response to questions from Council, Jared Johnson, City Attorney, clarified that the lowest bid is being awarded, based on overall costs and anticipated expenditures.

Mr. Mansfield's motion was voted upon at this time. Upon roll call, those voting in favor were Mansfield, Cheatum, Leeuwrik, Mangum, Nichols, and Paulsen.

AGENDA ITEM NO. RESOLUTION/ APPROVAL OF CITY REBRANDING SELECTION	10: Council was asked to adopt a Resolution and approve the City of Pocatello Rebranding logo, "The space between" and associated tagline, "The one and only" as discussed at the September 12, 2024 Work Session and approve implementation of the logo and associated brand style guide and authorize the Mayor's signature on all pertinent documents.
---	---

A motion was made by Mr. Nichols, seconded by Mr. Paulsen, to adopt a Resolution (2024-32) and approve the City of Pocatello Rebranding logo, "The space between" and associated tagline, "The one and only" as discussed at the September 12, 2024 Work Session and approve implementation of the logo and associated brand style guide and authorize the Mayor's signature on all pertinent documents.

In response to questions from Council, Marlise Irby, Public Information Officer, clarified the style guide, including implementation plan, would be based upon Council's approval of the proposed logo and tagline.

Anne Butler, Parks and Recreation Director, explained that the style guide would be developed after receiving Council approval and would provide detailed guidelines regarding permitted uses of the design.

Mr. Nichols' motion was voted upon at this time. Upon roll call, those voting in favor were Nichols, Paulsen, Leeuwrik, Mangum, and Mansfield. Cheatum voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. ORDINANCE -AMENDMENT TO FISCAL YEAR 2024 APPROPRIATIONS	11: Council was asked to consider an ordinance approving an amendment to the Fiscal Year 2024 Appropriation Ordinance increasing the total Fiscal Year expenditures by \$736,464 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.
---	---

3(a)

CITY OF POCATELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
OCTOBER 3, 2024

- 1: ROLL CALL Mayor Brian Blad called the City Council Clarification meeting to order at 5:31 p.m. Council members present were Rick Cheatum, Linda Leeuwrik, Josh Mansfield, Brent Nichols and Hayden Paulsen. Council member Corey Mangum was excused.

- 2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the October 3, 2024 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.

- 3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:42 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

SHAWNIE SATTERFIELD FERRIN, DEPUTY CITY CLERK

CITY OF POCATELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
OCTOBER 3, 2024

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m. ROLL CALL AND by Mayor Brian Blad. Council members present were PLEDGE OF Rick Cheatum, Linda Leeuwrik, Josh Mansfield, Brent Nichols ALLEGIANCE and Hayden Paulsen. Council member Corey Mangum was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Michael Conner, INVOCATION representing First United Methodist Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items: CONSENT AGENDA

-MATERIAL CLAIMS (a) Approve the material claims for the period of September 15, 2024 through September 30, 2024 in the amount of \$3,307,312.04 and the period of October 1, 2024 through October 2, 2024 in the amount of \$1,236,701.47.

-TREASURER'S (b) Approve the Treasurer's Report for August 2024 showing cash REPORT and investments as of August 31, 2024 in the amount of \$108,700,710.

-GOLF ADVISORY (c) Confirm the Mayor's reappointments of Danielle Mabey and John COMMITTEE McCloskey to continue serving as members of the Golf Advisory REAPPOINTMENTS Committee. Danielle's term will begin October 5, 2024 and expire October 5, 2027, and John's term will begin October 22, 2024 and expire October 22, 2027.

-HISTORIC (d) Confirm the Mayor's reappointment of Ellen Ryan to continue PRESERVATION serving as a member of the Historic Preservation Commission. COMMISSION Ellen's term will begin October 8, 2024 and expire October 8, REAPPOINTMENT 2027.

-POCATELLO (e) Confirm the Mayor's reappointment of Norris Ganstrom to REGIONAL AIRPORT continue serving as a member of the Pocatello Regional Airport COMMISSION Commission. Norris' term will begin October 7, 2024 and expire REAPPOINTMENT October 7, 2026.

-EXCEPTION (f) Approve a request from Pocatello Fire Fighters IAFF Local 187 REQUEST - "FILL for an exception to ordinances or laws that would prevent the THE BOOT" group from gathering funds for the Muscular Dystrophy FUNDRAISER Association "Fill the Boot" Fundraiser on the public right-of-way at the intersection of Hiline Road and El Rancho Boulevard from 10:00 a.m. to 6:00 p.m. on October 12, 2024.

-POLICE PERSONNEL (g) Approve proposed changes to the Pocatello Police Department ADMINISTRATION Administration Rules (PAR). RULES

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve the items on the Consent Agenda as clarified. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mansfield, Nichols and Paulsen.

AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.
-COMMUNICATIONS
AND PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the October 10th
CALENDAR REVIEW Work Session at 9:00 a.m. and the following meetings to be held
on October 17th: City Council Clarification meeting at 5:30 p.m.
and Regular City Council meeting at 6:00 p.m.

Mayor Blad announced that nominations for the Human Relations Advisory Committee's Human and Civil Rights Award are due October 4, and more information is available on the City's website; on Columbus Day/Indigenous People Day, October 14th, City offices will be open and Sanitation Department collection trucks will remain on their regular schedule; Zoo Idaho will be open on weekends-only through October 27th; early voting is open through November 1 at Bannock County Elections Office located at 141 North 6th Avenue. During construction, access is available through the ADA entrance in the parking lot behind the building.

Council member Paulsen announced a haunted house style spaghetti dinner fundraiser for a skate park will be held October 25th at the Veterans Memorial Building October 25th at 5:00 p.m.

AGENDA ITEM NO. 6: Council was asked to approve the submission of a grant application
GRANT APPLICATION to the U.S. Department of Housing and Urban Development for
-U.S. DEPARTMENT OF the FY24 Pathways to Removing Obstacles to Housing (PRO
HOUSING AND URBAN Housing) program. The grant would provide necessary funding to
DEVELOPMENT - PRO address barriers to affordable housing development. The total
HOUSING GRANT funding request is \$2.6 million and does not require a match.

Council was asked to approve the grant application submission
and, if awarded, authorize acceptance of the grant and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mansfield, to approve the submission of a grant application to the U.S. Department of Housing and Urban Development for the FY24 Pathways to Removing Obstacles to Housing (PRO Housing) program with a total funding request of \$2.6 million which does not require a match, and, if awarded, authorize acceptance of the grant and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

In response to questions from Council, Christine Howe, Grants Manager, stated that the zoning ordinance rewrite required by the grant would follow the completion of the proposed comprehensive housing needs study, likely within the third or fourth year of the five-year performance period. She clarified that the comprehensive housing needs study would provide a comprehensive examination of housing production needs within the city, identify barriers to housing development, and note elements of the Fair Housing Act that may be inhibiting people from accessing housing. The study could then serve as a foundation for building strategies to meet needs and overcome barriers. Ms. Howe explained that future funding obligations upon the City from this grant may come in the form of leverage funding which includes Community Development Block Grant (CDBG) funding, staff time, and entitlement programs from the current renewal programs. She clarified that obligations of funds and staff time were projections based on current usage. Ms. Howe added that implementation of the grant would

cover the five-year period of federal fiscal years 2025 through 2030.

Ms. Leeuwrik's motion was voted upon at this time. Upon roll call, those voting in favor were Leeuwrik, Mansfield, Cheatum, Nichols and Paulsen.

AGENDA ITEM NO. 7: Council was asked to accept the recommendation of staff and adopt a Resolution and approve a lease agreement with Federal Aviation Administration to lease approximately 1.31 acres of property at the Airport at no cost upon which the tenant will construct a new air traffic control tower and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The lease will be for a 20-year period.

A motion was made by Mr. Cheatum, seconded by Mr. Paulsen, to adopt a Resolution (2024-33) and approve a lease agreement with Federal Aviation Administration to lease at no cost for a period of 20 years approximately 1.31 acres of property at the Airport, upon which the tenant will construct a new air traffic control tower, and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

In response to questions from Council, Alan Evans, Airport Manager, stated that there is no start date for the constructions process, but the FAA is scheduled to visit the site within two weeks to continue the processes that precede construction. He confirmed that the construction process would be handled solely by the FAA and not the City of Pocatello.

Mr. Cheatum's motion was voted upon at this time. Upon roll call, those voting in favor were Cheatum, Paulsen, Leeuwrik, Mansfield and Nichols.

AGENDA ITEM NO. 8: Council was asked to approve a Local Professional Services Agreement for Brennan Trail Extension and Pedestrian Bridge between the City of Pocatello and Keller Associates, Inc. for the construction of the Brennan Trail Extension and Pedestrian Bridge Project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funding has been allocated through the Portneuf Greenway Foundation and the City has no funding obligation for the project.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve a Local Professional Services Agreement between the City of Pocatello and Keller Associates, Inc. for the construction of the Brennan Trail Extension and Pedestrian Bridge Project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funding has been allocated through the Portneuf Greenway Foundation, and the City has no funding obligation for the project.

In response to questions from Council, Becky Babb, Public Works Project Manager, confirmed there had been no cost analysis completed for a maintenance estimate.

In response to questions from Council, Tom Kirkman, Director of Public Services, stated that a cost estimate would be based on the length and width of the paved portion of the trail and, for optimal longevity, regular pavement treatments should be applied. He added that there has never been a maintenance agreement in place for the Greenway Trail system, but the Street Operations Department is utilizing artificial intelligence technology to survey roads and Greenway Trails to determine a pavement management plan.

Ms. Leeuwrik's motion was voted upon at this time. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mansfield, Nichols and Paulsen.

AGENDA ITEM NO. 9: Council was asked to adopt a Resolution and approve the Safe Streets and Roads for All (SS4A) Action Plan as presented to the Council at the August 8, 2024 Work Session and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

A motion was made by Mr. Nichols, seconded by Mr. Mansfield, to adopt a Resolution (2024-34) and approve the Safe Streets and Roads for All (SS4A) Action Plan as presented to the Council at the August 8, 2024 Work Session and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

Christine Howe, Grants Manager, explained that adoption of the plan would allow the City to apply for implementation funding for the projects proposed in the plan.

Josh Gibbons, Hales Engineering, summarized the process of creating the safety project plan and highlighted the opportunity it provides for implementation funding, a new funding option for cities. He noted that the downtown, Alameda, and Hawthorne areas were analyzed, City staff and the public were surveyed, and approximately 30 projects for safety and operations improvements were identified.

Mr. Nichols' motion was voted upon at this time. Upon roll call, those voting in favor were Nichols, Mansfield, Cheatum, Leeuwrik and Paulsen.

AGENDA ITEM NO. 10: Council was asked to consider the following ordinances:
ORDINANCES

REZONE OF .23 ACRES OF LAND LOCATED AT 906 EAST ELM STREET a) An ordinance rezoning approximately .23 acres of land from Residential Medium Density Single-Family (RMS) to Residential/Commercial/Professional (RCP) with a concurrent amendment to the Future Land Use Map from Residential (R) to Mixed-Use (MU), said property more particularly described as Lot 5, Block 4, Greenacres Addition, Bannock County, Idaho.

A motion was made by Mr. Mansfield, seconded by Mr. Paulsen, that the ordinance, Agenda Item No. 10(a) be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Paulsen, Cheatum, Leeuwrik and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance rezoning approximately .23 acres of land from Residential Medium Density Single-Family (RMS) to Residential/Commercial/Professional (RCP) with a concurrent amendment to the Future Land Use Map from Residential (R) to Mixed-Use (MU), said property more particularly described as Lot 5, Block 4, Greenacres Addition, Bannock County, Idaho. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mansfield, Nichols and Paulsen. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 3150 and be submitted to the Idaho State Journal for publication.

REZONE OF 5.46 ACRES OF LAND LOCATED AT 2806 SOUTH 5TH AVENUE b) An ordinance rezoning approximately 5.46 acres of land located at 2806 South 5th Avenue, from Commercial General (CG) to Residential/Commercial/Professional (RCP) with a concurrent amendment to the Future Land Use Map from Commercial (C) to Mixed -Use (MU).

A motion was made by Mr. Mansfield, seconded by Mr. Cheatum, that the ordinance, Agenda Item No. 10(b) be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Cheatum, Leeuwrik, Nichols and Paulsen.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance rezoning approximately 5.46 acres of land located at 2806 South 5th Avenue, from Commercial General (CG) to Residential/Commercial/Professional (RCP) with a concurrent amendment to the Future Land Use Map from Commercial (C) to Mixed -Use (MU). Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mansfield, Nichols and Paulsen. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 3151 and be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 11: Council was asked to declare that an emergency exists and that EMERGENCY public interest and necessity demand the immediate expenditure of DECLARATION public money, in accordance with Idaho Code 67-2808(1) for the EXPENDITURE FOR completion of sewer repairs on Clark Street. The emergency work SEWER REPAIRS ON is necessary to safeguard life, health, and property. The project is CLARK STREET estimated to cost \$133,000.00 and is estimated to take up to four (4) weeks for completion. Funds are available in the FY 2025 Water Pollution Control Emergency Repairs and Maintenance Budget.

A motion was made by Mr. Leeuwrik, seconded by Mr. Cheatum, to declare that an emergency exists and that public interest and necessity demand the immediate expenditure of public money, in accordance with Idaho Code 67-2808(1), for the completion of sewer repairs on Clark Street and that the project is estimated to cost \$133,000.00 and to take up to four (4) weeks to complete.

In response to questions from Council, Isaac Gonzalez, Water Pollution Control Collections Supervisor, emphasized that the issues of seepage of sewage and resultant deterioration of the manhole should be addressed as soon as possible to minimize expansion of the damaged area and cost of repair. He explained that a portion of the street would have to be excavated and the manhole rebuilt. Mr. Gonzalez stated that the project would take several weeks to complete and traffic may be narrowed to one lane or rerouted to another street.

In response to questions from Council, Jeff Mansfield, Public Works Director, clarified a combination of emergency and regular maintenance funds would fund this project.

Ms. Leeuwrik's motion was voted upon at this time. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mansfield, Nichols and Paulsen.

REGULAR CITY COUNCIL MEETING
OCTOBER 3, 2024

6

AGENDA ITEM NO. 12: Nikki Taysom, Pocatello citizen, shared her support of the
ITEMS FROM THE U.S. Constitution, laws, and liberty.
AUDIENCE

AGENDA ITEM NO. 13: There being no further business, Mayor Blad adjourned the
ADJOURN meeting at 6:44 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

SHAWNIE SATTERFIELD FERRIN, DEPUTY CITY CLERK

CITY OF POCATELLO, IDAHO
CITY COUNCIL WORK SESSION
OCTOBER 10, 2024

AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Work Session to
ROLL CALL order at 9:03 a.m. Council members present were Rick Cheatum, Linda Leeuwrik, Corey Mangum, Jeff Mansfield, Brent Nichols, and Hayden Paulsen.

Mayor Blad announced that Agenda Item No. 5 had been pulled from the agenda.

AGENDA ITEM NO. 2: Representatives from Housing Alliance and Community
HOUSING ALLIANCE Partnerships (HACP) were present to discuss the committee's
AND COMMUNITY goals and projects as well as Council's policies and expectations.
PARTNERSHIPS
(HACP) UPDATE

Jared Mangum, HACP Executive Director, and Kimberly Phillips, Deputy Director, were in attendance to present to Council and answer questions.

Mr. Mangum gave an overview and brief history of the Housing Alliance and Community Partnerships agency, formerly Pocatello Housing Authority, which was established in 1968 as the Housing and Urban Development (HUD) representative for Pocatello and Chubbuck. This quasi-governmental agency has a board of directors, appointed by the Mayor of Pocatello, that works with other community agencies to combat homelessness and address housing issues. The three areas of focus for the organization include housing, the voucher program, and community outreach and education. HACP owns and/or operates the following properties: Christensen Court, a 72-unit building for disabled or 62+ aged individuals; Portneuf Towers, a HUD subsidized property which accommodates multi-family dwelling for 62+ aged and disabled persons; Reflections 5 and Rexburg Plaza, multi-family dwelling properties managed by HACP for an out of state owner; and The Elms, fully furnished housing for currently enrolled students. The newly renovated Resource Center, located at 750 North 5th Avenue, is designed to house community resources from multiple agencies. It currently includes a physical therapist, wound specialist, and Eden Home Health and Hospice, and additional programs and options are planned for the future. In response to questions from Council, Mr. Mangum confirmed that HACP is able and willing to enter into contracts with private property owners to manage either open market or subsidized rentals. He discussed housing related matters, including increasing rental rates, Fair Housing guidelines, the voucher program, landlord and tenant incentives, a HUD home buying option, and ways HACP can serve as an ally for property owners that rent to individuals who utilize rental vouchers. Mr. Mangum expressed interest in partnering with the City on a HUD grant for modular home development for the purpose of utilizing property-based vouchers and management of the units.

AGENDA ITEM NO. 3: A representative from the Pocatello Arts Council was present to
POCATELLO ARTS discuss the committee's goals and projects, as well as Council's
COUNCIL UPDATE policies and expectations.

Dale Spencer, Pocatello Arts Council Chairperson, gave an overview of the following activities held in 2024: Empty Bowls fundraiser; Shakespeare in the Park; Feature Artist Program; and ongoing grant allocations to support and promote art within the city. He announced that the committee would sponsor a tree adorned with decorations made by local artists for the Festival of Trees event this year.

AGENDA ITEM NO. 4 A member of the Pocatello Fire Union was present to give the
FIRE UNION Council an update of their activities for the past quarter.
QUARTERLY UPDATE

Jordan Van Every, Fire Union President, stated that union negotiations with the City had been productive. He gave an overview of activities supported by Fire Union members, including the Brake for Breakfast fundraiser, which helps families with logistical costs associated with cancer treatment, and the Fill the Boot fundraiser for the Muscular Dystrophy Association. Mr. Van Every stated that the wildfire season in the western states had been busy and demanding. In response to questions from Council, Mr. Van Every explained that allowing City firefighters to work wildfires in surrounding states provides invaluable experience and training for firefighters, generates funds for purchase of the Fire Department's wildland trucks, and builds important partnerships.

Council members thanked Mr. Van Every and the union members for their efforts in the annual negotiation process and support of community events and endeavors.

AGENDA ITEM NO. 5 As announced, Agenda Item No. 5, Police Union Quarterly
POLICE UNION Update, was pulled from the agenda.
QUARTERLY UPDATE

AGENDA ITEM NO. 6: Representatives from Idaho Department of Fish and Game
WILD TURKEY (IDFG) were in attendance to present an update to the Council
POPULATION IN regarding results of an exception to City Code which allowed
JOHNNY CREEK AREA IDFG to issue and administer permits allowing landowners and
UPDATE their designees, as identified on permits, to lethally remove
turkeys in the Johnny Creek drainage area within city boundaries.

Dan Garren, IDFG Regional Supervisor, and Colby Hay, IDFG Wildlife Biologist, were in attendance to apprise Council of the outcome of the decision to allow a depredation hunt of turkeys inside city limits in the Johnny Creek area.

Mr. Garren reported that IDFG had trapped and translocated 49 turkeys prior to issuing the lethal take permits which resulted in the harvest of 18 turkeys. He explained that, although the expectation was to harvest 50 to 70 turkeys, the depredation hunt was considered a success as it broke up flocks into smaller groups, eliminated complaints to IDFG about turkeys, and concluded without any safety or property damage complaints. In response to questions from Council, Mr. Garren confirmed that efforts to manage the turkey population were still necessary in the Johnny Creek, Gibson Jack, and Pocatello Creek areas, and IDFG would like to work with Council to repeat the lethal take permit option each year, starting earlier in the year. He added that at a future meeting, he would like to address options for managing urban deer. Mr. Garren referenced the following topics related to deer: geographical distribution of complaints, weather-dependent population, complaint reporting at the city level, spread of disease, property damage costs to citizens, predators, and depredation hunts in other cities. He stated that IDFG is allowed to change hunting regulations every two years and recommends the City and IDFG collaborate in preparation for the change cycle scheduled in December 2026.

Mayor Blad called a recess at 10:20 a.m.

Mayor Blad reconvened the meeting at 10:30 a.m.

AGENDA ITEM NO. 7: Planning and Development Services (PDS) staff members were in attendance to present and discuss the proposed repeal of Title 15.20: Sign Code and amendments to Title 17: Zoning Regulations. Council received public comments during a public hearing held at the September 5, 2024 Regular City Council meeting and Council provided feedback to staff at the September 12, 2024 Work Session. Council may wish to direct staff to prepare an ordinance for consideration at a future City Council meeting.

Jennifer Flynn, Assistant Planner, referenced Council's direction to remove an illumination curfew for electronic message centers (EMC), except in residential/commercial/professional zones (RCP); refine EMC standards; and prohibit off-premises signs. She explained that RCP zones are intended to serve as a buffer zone between residential and commercial areas, and staff recommended keeping the curfew for EMCs in RCP zones which exists in the current Sign Code. In response to questions from Council, Ms. Flynn stated that most EMCs in RCP zones belong to schools. She gave an overview of the current code enforcement process for violations which consists of a staff inspection; a notification letter informing the sign owner of the violation and two-week deadline in which to respond; and, if there is no response, a second letter with an additional two-week deadline and warning of a misdemeanor.

Council expressed concern with the current code enforcement process, including the inefficiencies and inefficacies of letter-writing, which may prolong the process, and the lack of options for non-compliant and repeat offenders. Council gave direction to address the code enforcement policy at a future meeting.

In response to questions from Council, Jim Anglesey, Long Range Planner, clarified that the RCP zones are typically areas with schools and are intended to serve as a transition between commercial and residential areas. He referenced RCP zones in areas along Center Street, Clark Street, Alameda Road, and Pocatello Creek Road.

In response to questions from Council, Ms. Flynn clarified the difference between a sign, which is considered an advertisement for a business; a display, which may include graphics but no business name reference; and a directional sign, such as a business door, which shows business hours or similar information.

In response to questions from Council, Mr. Anglesey clarified that directional signs are limited to six square feet, do not require a permit, and are not included in calculations for maximum signage limitations for a business.

Council complimented PDS staff for their work on the Sign Code.

Council further discussed the need for proactive and timely code enforcement in all areas of City Code, possible penalties for violations and repeat offenders, the need to discuss code enforcement at a future Work Session, and the value of a simplified code that is easily understood by the public.

In response to questions from Council, Jared Johnson, City Attorney, clarified that, per the Sign Code, revoking a business' sign permit is a possible violation remedy, but, because it is a substantial penalty, ought to be reserved for extreme circumstances after other options have been exhausted. He added that the simplified Sign Code is more enforceable and legally defensible. Mr. Johnson confirmed the value of including an element of discretion in code enforcement by keeping it as a policy rather than incorporating enforcement into an ordinance.

AGENDA ITEM NO. 8: Mayor and Council discussed recent activities of advisory
COUNCIL ADVISORY boards.
BOARD UPDATES

Ms. Leeuwrik stated that Bannock Transportation Planning Organization (BTPO) issued notices of funding opportunities which are open to local government entities (City of Pocatello, City of Chubbuck, Bannock County, and Idaho Transportation Department) to submit proposed projects for possible funding. She added that at the most recent BTPO meeting, an amendment to the Transportation Improvement Plan was discussed.

In response to a question from Council, Merrill Quayle, Development Engineer, gave an overview of BTPO's project identification, selection, and funding process. He referenced the reclassification of roadways which can be helpful to this process, particularly in regard to qualifying for grants.

Mr. Cheatum reported on the growth of the downtown area and the control tower to be built by the FAA at the Airport. He announced Tara Contreras is the new Executive Director at the Senior Activity Center and passed along thanks for the new sidewalk installed on the west side of the building to improve drainage issues. Mr. Cheatum explained that revenue for the Senior Center was up due to the car show and some grants, but reliable, ongoing funding sources are still needed. He stated that the Bonneville Neighborhood Association raised nearly \$50,000 in donations for improvements to Bonneville Community Park, such as playground equipment, bocce ball, and seating options.

Mr. Nichols had no new updates.

Mr. Paulsen highlighted information from Southeast Idaho Community Action Agency's recent audit. He added that parents and agencies are concerned about the State of Idaho's pause to enrollment for the Idaho Child Care Program.

Mr. Mangum complimented Jared Mangum for the improvements made under his leadership for the Housing Alliance and Community Partnerships organization. He stated that interest in golf is increasing locally and nationally, and he emphasized the need for a clubhouse at the Riverside Golf Course. He added that Pocatello would be hosting the state high school golf tournament this weekend.

Mr. Mansfield referenced the Caregiver Burnout Prevention Program sponsored by the Area on Aging as an important benefit available to the community. He added that the new pickleball courts at Ross Park are a tremendous success and in constant use.

Mayor Blad reported that the Mayor's Youth Advisory Council conducted a trail clean up in City Creek. He noted that the Little Free Pantries, located at City Hall and the Community Recreation Center, are being well-used. He added that all departments at the City are participating in United Way's Thanksgiving Food Fight with the assignment to donate a minimum of 1,200 packets or bottles of gravy to help feed families in southeastern Idaho for Thanksgiving.

AGENDA ITEM NO. 9: There being no further business, Mayor Blad adjourned the
ADJOURN meeting at 11:40 a.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

SHAWNIE SATTERFIELD FERRIN, DEPUTY CITY CLERK

3(a)

CITY OF POCA TELLO, IDAHO
CITY COUNCIL SPECIAL MEETING
NOVEMBER 7, 2024

A Special Meeting of the City Council was called to order by Mayor Brian Blad at 3:00 pm. in the Paradise Conference Room at City Hall. Council members in attendance were Rich Cheatum, Linda Leeuwrik, Corey Mangum, Josh Mansfield and Hayden Paulsen. Council member Brent Nichols was excused.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to convene into Executive Session in accordance with Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik and Paulsen.

In addition to the Council members, the following staff members were in attendance: Jared Johnson, City Attorney; Konni Kendell, City Clerk; Eric Suess, Library Director; and Skyler Beebe, Transit Director.

Council members discussed topics within the parameters of the above statute.

Mayor Blad adjourned the Executive Session at 3:17 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

PREPARED AND ATTESTED BY:

KONNI R. KENDELL, CITY CLERK